

Broken Bow City Council

Meeting Minutes August 12, 2025

The Broken Bow City Council met in regular session on Tuesday, August 12, 2025, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice. Advance notice of the meeting, a copy of the agenda, and related council materials were given to the Mayor and all members of the City Council and shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Travis Kleeb, and Paul Holland. Absent: Joe Wamsley. Also in attendance was City Administrator David Schmidt, City Attorney Jason White, City Clerk Jennifer Waterhouse, Deputy Clerk Jacob Holcomb, and City Treasurer LeeAnn Morgan. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Kleeb, seconded by Holland to approve the consent agenda for August 12, 2025. Said motion includes approval of the Minutes of the July 22, 2025, Council Meeting, Bills to Date including the corrected accounts payable vendor listing #37988 for \$116.54 from Island Glass Company to Island Supply and Welding, and Broken Bow Ambulance Service Roster. Roll call vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried.

AKRS Equipment \$11.70, AKRS Equipment-Parks \$218.68, Aflac \$436.46, \$119.50, \$162.27, Auto Value Broken Bow \$38.14, \$574.81, Black Hills Energy \$239.00, Bound Tree Medical \$411.75, Broken Bow Airport Authority \$1,083.33, Broken Bow Chamber of Commerce \$8,425.00, Broken Bow Fire Department \$3,000.00, Broken Bow Mun Utilities \$2,043.71, Broken Bow Municipal Utilities \$8,070.90, Broken Bow Rural Fire Board \$462.63, Capital One \$562.72, Card Services 4834 \$3,594.63, Card Services 0591 \$7,013.88, Card Services 0583 \$398.93, Card Services 0609 \$858.02, Carroll Construction Supply \$3,596.93, Central Nebraska Bobcat \$395.93, Century Link \$137.52, Century Link \$365.80, Century Link \$101.03, Chris Anderson \$93.83, Chris Henderson \$42.62, City Flex Benefit Plan \$455.00, City of Broken Bow – Health Insurance \$4,492.60, \$34,554.52, City of Broken Bow Pension Fund \$2,829.97, \$12,107.54, \$1,547.97, Colonial Insurance \$548.10, \$319.67, \$880.75, Construction Rental Kearney \$2,975.00, Cornhusker State Industries \$758.00, Credit Management Services Inc. \$177.81, Custer County Chief \$416.25, Custer County Chief \$348.66, Custer County Treasurer \$19,386.68, Custer Transfer Station \$120.60, Deterdings \$37.99, EFTPS Online Payment \$3,705.52, \$9,837.52, \$15,844.70, EZ IT Solutions \$3,815.00, Eakes Office Products \$429.24, Evans Feed Co. \$21.90, Family Heritage \$25.50, First Response Billing Associates, LLC \$1,674.06, Frontier Family Pharmacy \$54.99, Gibbons Electric \$555.48, Great Plains Communications \$214.95, \$289.95, Grocery Kart \$1,347.99, Hometown Leasing \$291.12, \$73.57, \$116.65, Island Supply Company \$116.54, Kirkpatrick Cleaning Solutions \$3,470.00, MacQueen Equipment \$1,081.20, Marten Heating & Air \$475.00, Melham Medical Center \$791.00, Melham Wellness Center \$63.00, Myers Construction Co \$1,704.08, Nebraska Child Support Payment Center \$769.86, Nebraska Dept of Agriculture \$175.00, Nebraska Law Enforcement Training Center \$15.00, Nebraska Pasture Door \$32.00, Nebraskaland Tire \$313.81, Paper Tiger Shredding \$90.00, Paulsen Inc. \$12,835.00, Peak Software System \$1,449.00, Platte Valley Communications \$1,120.00, \$1,120.00, RJ Meyer & Associates \$20,800.00, RT Ace, LLC \$352.54, \$73.93, \$58.13, \$601.34, \$478.75, Ranchland Ford \$1,014.49, \$66.42, S&L Sanitary Service \$58.30, Sara J. Hulinsky \$837.00, Sargent Packing, LLC \$650.00, Schaper and White Law Firm \$3,000.00, State Glass, Inc \$6,815.00, State Income Tax WH NE Online Payment \$4,376.14, Sublime Artistry \$540.00, TSYS Merchant Solutions \$340.14, TX Child Support SDU \$331.77, Time Management Systems Inc. \$340.00, Tracker Systems \$16.99, Trotter Service \$28.00, Twin Rivers Health Care, LLC \$45.00, Van Diest Supply Co \$36.00, Verizon Wireless \$320.08, \$115.83, \$280.01, Wenquist Inc. \$18.48, Wenquist, Inc. \$175.38, Total \$230,105.18, Bi-Weekly Payroll (7/30/25) \$91,640.13, Grand Total \$321,745.31

In other communication, Street Superintendent Steve Parr, gave an update regarding the proposed one and six year street plan. He explained that he met with Darren Marten and Dave Schmidt to compile the potential proposed one year projects that are a priority and the six year projects that are down the road. He explained that the draft plan being presented to council indicates projects that may or may not occur due to budget constraints. The one year plan highlights include work on Mud Creek low-water crossings, drainage channel work around C street, and four projects to improve Memorial Drive, ranging from concrete panel repair to full reconstruction.

The six year plan projects include downtown projects centered around street, sidewalk, and parking projects and as well as existing concrete streets that need to be rebuilt. Parr indicated the Street Plan is one of several requirements for obtaining Highway Allocation Funding from the State of Nebraska. He also explained that if any changes need to be made to the proposed plan, he will need them in the next few weeks and that the next step is scheduling a public hearing in September to formally adopt the plan.

In new business, moved by Smith, seconded by Holland to approve the Interlocal Agreement between the City of Broken Bow and the Broken Bow Airport Authority for the 2025-2026 budget year. Robert Staab of the Broken Bow Airport Authority addressed those in attendance by highlighting various airport services such as: the refueling and expedited air ambulance services, service to the incoming specialty doctors, firefighting assistance, and services to state and federal high voltage powerline inspectors. Staab also reported the Nebraska National Guard is considering using the airport as staging for state-wide drills.

Staab explained that with 97.5% matching grant funds, the airport has been able to upgrade navigation aids and outdated approach lighting over the last year. He also outlined the upcoming terminal rehab project that will start this year that will focus on fixing the damaged roof and an interior renovation. Mayor Sonnichsen thanked Mr. Staab for addressing council and updating he public regarding the activity at the airport. Administrator Schmidt also explained that the interlocal agreement amount of \$13,000 was unchanged from the previous year and that the City is willing to help write letters of support if any needs arise regarding the Nebraska National Guard state-wide drills. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Kleeb to approve Resolution 2025-14 authorizing the signing of the Municipal Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classifications and Standards 2025. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Kleeb to approve Change Order #4 with Myers Construction Inc. for the Eagle Crest Subdivision project in the amount of -\$9,790.00. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried.

Moved by Kleeb, seconded by Holland to approve Resolution 2025-15 authorizing payment #6 for Eagle Crest Subdivision project #211489 in the amount of \$334,130.90 to Myers Construction Inc. for work completed May 2, 2025, to July 24, 2025, money to be sourced from sales tax infrastructure fund account ending in 168. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried.

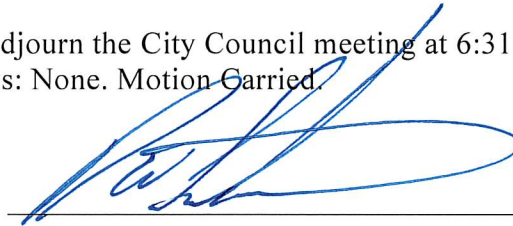
Moved by Kleeb, seconded by Smith to approve setting the date of the Budget Hearing for Tuesday, September 9, 2025, at 5:00 pm. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Kleeb to approve the First Amendment to the contract of employment for City Administrator David Schmidt. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion carried. Council President Russ Smith thanked Administrator Schmidt for all the work he has done on behalf of the City of Broken Bow by going "above and beyond" and that the pay raise is well deserved. Mayor Sonnichsen agreed and stated that in the two years that Dave has been at the city he has

survived tornadoes and explosions. Administrator Schmidt concluded the discussion stating that "It's the best job I've ever had."

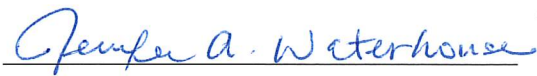
During Mayor, council, and public comments, Councilmember Holland stated that new signage has been ordered for some of the newly installed stop signs. Stephanie Grafel, Executive Director of the Broken Bow Chamber of Commerce agreed that more signage was needed around a few of the new signs. She also stated that she had been monitoring a post on the Chamber's Facebook site regarding the installation of the new signs. She said that good discussion and ideas were taking place and that she has been encouraging the public to bring their ideas and concerns to the city council. Administrator Schmidt explained that there are some visibility issues with a couple of the signs and that the city is aware of the issues and is currently working to get them addressed.

Moved by Holland, seconded by Smith, to adjourn the City Council meeting at 6:31 pm. Roll Call vote: Voting aye: Smith, Kleeb, and Holland. Nays: None. Motion Carried.



Rodney W. Sonnichsen, Mayor

ATTEST:



Jennifer A. Waterhouse, City Clerk

