

## **BROKEN BOW UTILITIES**

**June 24, 2025 @ 12:30 P.M.**  
**City Hall**  
**314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

### **A. Call to Order**

- B. Open Meeting Law:** A current copy of the Open Meeting Act is posted and is available for review by all citizens in attendance.

### **C. Roll Call**

- D. Consent Agenda** – The Board will review and may or may not approve the consent agenda items for June 24, 2025, which will include the following:

- a. Approval of Minutes of June 10, 2025, Meeting
- b. Approval of amended Minutes of May 27, 2025, Meeting
- c. Approval of Claims as Posted

### **E. Discussion Items**

- a. Scada and fiber update
- b. Joint usage update
- c. 2400 conversion

### **F. Action Item**

### **G. Department Head Updates**

### **H. Items for Next Agenda**

### **I. Adjournment**

*The Broken Bow Board of Public Works reserves the right to enter closed session to discuss any item on the agenda pursuant to law.*

**Board of Public Works  
Meeting Minutes  
June 10, 2025**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, June 10, 2025, at the Broken Bow Municipal Building. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief, the designated method for giving notice. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:31 pm. with the following Board members present: Chad Schall, Jay Gormley, Scott Adams, and Jarrod Conner. Absent: None. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Adams, seconded by Conner to approve the Consent Agenda for June 10, 2025. Said motion includes approval of the Minutes of May 27, 2025, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Conner, Adams, and Gormley. Nays: None. Motion carried.

Beaver Bearing Company - \$295.41, Broken Bow Municipal Utilities - \$1,146.26, Blake Waldow - \$11.77, Card Services – Orscheln's Farm & Home - \$465.51, \$411.92, City Of Broken Bow - \$47,007.09, City Of Broken Bow Payroll Reimbursement - \$56,079.49, Culligan \$95.50, Custer County Chief - \$1,037.00, Custer Public Power District - \$3,990.40, City Of Broken Bow - Health Insurance - \$29,307.09, Dutton-Lainson Company - \$15,958.06, Eakes Office Solutions - \$179.24, EZ It Solutions - \$21.99, \$7,290.53, \$2,940.00, Greg Krueger & Associates, Inc. - \$419.76, Invoice Cloud - \$359.60, Mead Lumber Co - \$1,140.87, \$100.56, Mike's Small Engine Repair - \$20.00, Municipal Energy Agency Of Ne - \$616,733.95, \$420.00, Nebr. Dept. Of Environment And Energy - \$241,333.75, Nebraska Public Health Environmental Lab- \$330.75, Nebraska State Bank - \$47,685.00, Nebraska Water Resources Assoc. - \$105.00, O'Reilly Automotive, Inc. - \$94.02, One Call Concepts, Inc - \$176.14, Paulsen, Inc. \$1,375.76, Railroad Management Company III, LLC - \$417.05, Ross Electric Inc - \$510.90, Rt Ace - \$588.17, \$319.17, S & L Sanitary Services - \$55.50, Sage Payment Solutions - \$2,599.10, Stuart C Irby Co - \$3,440.96, Thomas Flynn - \$42.34, Trotter Service - \$322.78, Wenquist, Inc. \$855.04, \$387.64, Wesco Receivables Corp. - \$31,907.06, Western Area Power Admin. \$25,855.90, Total - \$1,143,834.03

Electric Department	\$832,831.49
Water Department	\$85,540.77
Sewer Department	\$203,384.66
Power Plant	\$1,981.36
Billing	\$20,052.96
Fuel Station	\$42.79
<hr/>	
Total	\$1,143,834.03

Blake Waldow, Electrical Superintendent, discussed with the board a joint pole usage agreement. CenturyLink has numerous wires on our poles that are not being used, these need to be removed so we can proceed with removing the H-structures in the allies.

The following were discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- Custer Public Power did testing on the BD substation and got everything updated.
- Still waiting on the courthouse so we can finish with phase 3.
- Looking to get the fiber connected at the shop.
- Met with Novatek and Schnider to get the Scada system back up and running.
- June 18 will have a meeting with MEAN about generation and the rate increase.

David Schmidt, City Administrator, for Ryan Jones, Water/Sewer Superintendent:

- Well number 7-the motor has been pulled and getting all paperwork to the state for official decommissioning.
- A new express service was found to get water samples to Lincoln for testing.

Moved by Schall, seconded by Conner to adjourn the meeting at 1:24 pm. Roll Call vote: Voting aye: Schall, Gormley, Adams, and Conner. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

---

/s/ Chad Schall, Chairman

**Board of Public Works  
Meeting Minutes  
May 27, 2025**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, May 27, 2025, at the Broken Bow Municipal Building. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief, the designated method for giving notice. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:33 pm. with the following Board members present: Chad Schall, Jay Gormley, and Jarrod Conner. Absent: Scott Adams. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Schall, seconded by Gormley to approve the Consent Agenda for May 27, 2025. Said motion includes approval of the Minutes of May 13, 2025, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Conner, and Gormley. Nays: None. Motion carried.

City Of Broken Bow Payroll Reimbursement - \$56,283.88, Custer County Chief - \$157.95, Custer Transfer Station - \$13,319.00, Ditch Witch Undercon - \$362.04, Great Plains Communications, Inc - \$619.11, Greg Krueger & Associates, Inc. - \$1,021.36, Hydro Optimization & Automation Solution - \$12,393.50, JEO Consulting Group Inc. - \$2,663.75, Municipal Energy Agency Of Ne - \$750.00, \$2,000.00, Nebraska Rural Radio Association - \$3,512.77, NMC, Inc. - \$10,674.39, Obrien's Hardware - \$119.02, Platte Valley Laboratories, Inc. \$1,274.75, Quadient Finance Usa, Inc. - \$500.00, Quadient Leasing Usa, Inc. - \$109.21, S & L Sanitary Services - \$36,383.20, Stryker Sales, LLC - \$21,487.80, Trotter Service - \$1,447.97, \$1,075.01, Total \$166,154.71

Electric Department	\$51,109.09
Water Department	\$30,424.09
Sewer Department	\$20,301.90
Power Plant	\$3,306.65
Billing	\$61,154.71
Fuel Station	
<hr/>	
Total	\$166,154.71

Blake Waldow, Electrical Superintendent, updated the board on the 2400 conversion. Talked with the electrician about the courthouse to move the transformer will plan on a Friday outage for Phase 3.

Seeing what we can do about transferring fuel from the fuel station to the water shop and the street shop to use the fuel we have.

Dave Schmidt, City Administrator, told the board that he received some insurance information on the Power Plant. There are different payouts for different options, keep the old building and repair or remove it and start fresh. The Scada system was covered, and the engines were not.

Ryan Jones, Water/Sewer Superintendent, didn't have any updates on the Highway 2 water project.

The following were discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- January MEAN voted and passed a 9.8% increase on the rates we pay for power.
- Finishing up with Phase 3.
- Working with Tantalus to get everything running smoothly.
- Getting a resolution written up to sell an air compressor to Nebraska City.

Ryan Jones, Water/Sewer Superintendent:

- The mixer on basin #2 went down, the power cord got caught on the mixer propellers. Has been fixed.
- Had a piece on concrete stuck in the sewer line north of the high rise.
- Had Johson's come in to remove the concrete and collapsed the sewer main.
- Becton Dickinson's fire suppression system blew up and caused the reservoir to drop, causing 4 wells to run to fill it back up.

Moved by Schall, seconded by Conner to adjourn the meeting at 1:14 pm. Roll Call vote: Voting aye: Schall, Gormley, and Conner. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

---

/s/ Chad Schall, Chairman

## Accounts Payable Detail Listing

Broken Bow Municipal Utilities

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Work Order</u>	<u>Description</u>		<u>Debit</u>	<u>Credit</u>
	<b>ARROW SEED COMPANY, INC.</b>									
20849	6/24/2025	6/24/2025		128.40						Posted
	2-241300						MAINTENANCE BUILDING-GROUNDS		128.40	0.00
	<b>BEAVER BEARING COMPANY</b>									
20850	6/24/2025	6/24/2025		18.23	21219					Posted
	2-241000						OPERATING SUPPLIES		18.23	0.00
PAYROLL	<b>CITY OF BROKEN BOW PAYROLL REIMBURSEMENT</b>									
20835	6/24/2025	6/24/2025		57,900.89						Posted
	4-440100						Payroll Reimbursement		930.04	0.00
	4-445220						Payroll Reimbursement		70.80	0.00
	4-445210						Payroll Reimbursement		55.81	0.00
	5-545130						Payroll Reimbursement		9,468.04	0.00
	5-545220						Payroll Reimbursement		693.29	0.00
	5-545210						Payroll Reimbursement		508.08	0.00
	1-143100						Payroll Reimbursement		21,364.26	0.00
	1-145220						Payroll Reimbursement		1,564.04	0.00
	1-145210						Payroll Reimbursement		1,093.70	0.00
	2-240100						Payroll Reimbursement		9,845.35	0.00
	2-245220						Payroll Reimbursement		705.97	0.00
	2-245210						Payroll Reimbursement		525.10	0.00
	3-340100						Payroll Reimbursement		9,845.34	0.00
	3-345230						Payroll Reimbursement		705.97	0.00
	3-345210						Payroll Reimbursement		525.10	0.00
									57,900.89	0.00
	<b>CUSTER COUNTY CHIEF</b>									
20836	6/24/2025	6/24/2025		172.38						Posted
	5-545800						Publish Minutes & Mtg, Notices		172.38	0.00
	<b>CUSTER TRANSFER STATION</b>									
20847	6/24/2025	6/24/2025		13,305.00						Posted
	5-540200						TRASH FEES COLLECTED		13,305.00	0.00
	<b>Complete Underground, LLC</b>									
20840	6/24/2025	6/24/2025		2,022.30						Posted
	1-149990						special projects		2,022.30	0.00
	<b>GIBBONS ELECTRIC</b>									
20841	6/24/2025	6/24/2025		584.78						Posted
	1-143410						SUPPLIES & MAINTENANCE		584.78	0.00
	<b>GREAT PLAINS COMMUNICATIONS, INC</b>									
20837	6/24/2025	6/24/2025		314.95						Posted
	1-143800						1/4 Internet Expense		129.95	0.00
	2-243800						1/4 Internet Expense		92.50	0.00
	3-343800						1/4 Internet Expense		92.50	0.00
									314.95	0.00
	<b>GROCERY KART</b>									
20851	6/24/2025	6/24/2025		70.75						Posted
	2-241000						OPERATING SUPPLIES		70.75	0.00
	<b>MYERS CONSTRUCTION INC.</b>									
20842	6/24/2025	6/24/2025		19,937.50						Posted
	1-149990						SPECIAL PROJECTS		19,937.50	0.00
	<b>NEBRASKA GENERATOR SERVICE</b>									
20852	6/24/2025	6/24/2025		12,229.64						Posted
	2-249990						SPECIAL PROJECTS COSTS		12,229.64	0.00
	<b>NEBRASKA MUNICIPAL POWER POOL</b>									
20843	6/24/2025	6/24/2025		200.00						Posted
	1-143365						CONFERENCE REGISTRATION		200.00	0.00
	<b>OBRIEN'S HARDWARE</b>									
20853	6/24/2025	6/24/2025		351.17						Posted
	2-241000						OPERATING SUPPLIES		351.17	0.00
	<b>PAULSEN, INC.</b>									
20854	6/24/2025	6/24/2025		3,212.47						Posted
	3-341300						MAINTENANCE BUILDING-GROUNDS		3,212.47	0.00

## Accounts Payable Detail Listing

Broken Bow Municipal Utilities

<u>Vend#</u>	<u>Vendor Name</u>								
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
WWTP	<b>PLATTE VALLEY LABORATORIES, INC. (continued)</b>								
20855	6/24/2025	6/24/2025	327.50					Posted	
	3-347500			Wastewater Testing			327.50	0.00	
	<b>Quadient Leasing USA, Inc.</b>								
20838	6/24/2025	6/24/2025	623.91					Posted	
	5-546500			MAINTENANCE-OFFICE EQUIPMENT			623.91	0.00	
	<b>ROSS ELECTRIC INC</b>								
20856	6/24/2025	6/24/2025	254.91					Posted	
	3-340510			MAINTENANCE - LIFTSTATION			254.91	0.00	
	<b>S &amp; L SANITARY SERVICES</b>								
20848	6/24/2025	6/24/2025	36,398.70					Posted	
	5-540200			trash collections			36,398.70	0.00	
	<b>SANDHILLS CUSTOM CREATIONS</b>								
20844	6/24/2025	6/24/2025	75.00					Posted	
	1-147511			FR CLOTHING			75.00	0.00	
	<b>T &amp; R ELECTRIC, INC.</b>								
20845	6/24/2025	6/24/2025	4,153.43					Posted	
	1-143310			MAINTENANCE TRANSFORMERS			4,153.43	0.00	
	<b>THOMAS FLYNN</b>								
20857	6/24/2025	6/24/2025	31.47					Posted	
	2-243360			MEALS			31.47	0.00	
	<b>TROTTER SERVICE</b>								
20846	6/24/2025	6/24/2025	1,773.24					Posted	
	1-143500			Gas & Oil Trucks- Elec Dept			1,773.24	0.00	
20858	6/24/2025	6/24/2025	880.10					Posted	
	2-243500			Gas & Oil For Trucks- Water Dept			880.10	0.00	
	<b>VERIZON WIRELESS</b>								
20839	6/24/2025	6/24/2025	230.42					Posted	
	1-145700			Monthly Cell Phones - P Plant & Line Dept			43.03	0.00	
	1-145700			Monthly Cell Phones -TABLET			48.12	0.00	
	2-245700			Monthly Cell Phones -WATER			21.52	0.00	
	2-245700			Monthly Cell Phones -TABLET			24.06	0.00	
	3-345700			Monthly Cell Phones -SEWER			21.51	0.00	
	3-345700			Monthly Cell Phones -TABLET			24.06	0.00	
	4-445700			Monthly Cell Phones -TABLET			48.12	0.00	
							230.42	0.00	

---

155,197.14 24 Non-voided payables listed.

---

## Report Setup

AP - Accounts Payable Listing : Vendor Name

## Filter Options

Starting: 6/11/2025

Ending: 6/24/2025

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

# Check Approval List - GL Account

6/19/2025 12:41:58 PM

Broken Bow Municipal Utilities

Page 1 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>ELECTRIC</b>				
CITY OF BROKEN BOW PAYROLL REIM			SALARIES-DISTRIBUTI	21,364.26
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	1,093.70
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	1,564.04
Complete Underground, LLC		South 3rd Bore	SPECIAL PROJECTS C	2,022.30
GIBBONS ELECTRIC		SECONDARY WORK	SUPPLIES AND MAINTI	584.78
GREAT PLAINS COMMUNICATIONS, IN		internet	MAINT-COMMUNICATI	129.95
MYERS CONSTRUCTION INC.		COURTHOUSE BORE	SPECIAL PROJECTS C	19,937.50
NEBRASKA MUNICIPAL POWER POOL		BLAKE ENERGY ANNUAL CONFERENCE	CONFERENCE REGIST	200.00
SANDHILLS CUSTOM CREATIONS			FR CLOTHING	75.00
T & R ELECTRIC, INC.		PADMOUNT REPAIRS	MAINTENANCE TRANS	4,153.43
TROTTER SERVICE			GAS & OIL FOR TRUCK	1,773.24
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	43.03
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	48.12
			Total ELECTRIC	\$52,989.35
<b>WATER</b>				
ARROW SEED COMPANY, INC.		GRASS SEED	MAINTENANCE-BUILDI	128.40
BEAVER BEARING COMPANY	21219		OPERATING SUPPLIES	18.23
CITY OF BROKEN BOW PAYROLL REIM			WATER SALARIES	9,845.35
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	525.10
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	705.97
GREAT PLAINS COMMUNICATIONS, IN		internet	MAINTENANCE-SCADA	92.50
GROCERY KART			OPERATING SUPPLIES	70.75
NEBRASKA GENERATOR SERVICE		SERVICE GENERATOR FOR SHOP	SPECIAL PROJECTS C	12,229.64
OBRIEN'S HARDWARE			OPERATING SUPPLIES	351.17
THOMAS FLYNN		MEALS	MEALS/MILEAGE/HOTE	31.47
TROTTER SERVICE			GAS & OIL FOR TRUCK	880.10
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	21.52
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	24.06
			Total WATER	\$24,924.26
<b>SEWER</b>				
CITY OF BROKEN BOW PAYROLL REIM			SEWER SALARIES	9,845.34
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	525.10
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	705.97
GREAT PLAINS COMMUNICATIONS, IN		internet	MAINTENANCE SCADA	92.50
PAULSEN, INC.		CONCRETE AT WWTP	MAINTENANCE-BUILDI	3,212.47
PLATTE VALLEY LABORATORIES, INC			WASTE WATER TESTII	327.50
ROSS ELECTRIC INC		WORK AT LIFTSTATION	MAINTENANCE - LIFT S	254.91
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	21.51
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	24.06
			Total SEWER	\$15,009.36
<b>POWER PLANT</b>				
CITY OF BROKEN BOW PAYROLL REIM			POWER PLANT SALAR	930.04
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	55.81
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	70.80
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	48.12
			Total POWER PLANT	\$1,104.77
<b>BILLING</b>				
CITY OF BROKEN BOW PAYROLL REIM			OFFICE SALARIES	9,468.04
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	508.08
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	693.29
CUSTER COUNTY CHIEF			ADVERTISING	172.38
CUSTER TRANSFER STATION		TRASH FEES COLLECTED	TRASH/TSA FEES	13,305.00
Quadient Leasing USA, Inc.		POSTAGE MACHINE LEASE	MAINTENANCE OFFICE	623.91
S & L SANITARY SERVICES		TRASH FEES	TRASH/TSA FEES	36,398.70
			Total BILLING	\$61,169.40



Check Approval List - GL Account

6/19/2025 12:41:58 PM

Broken Bow Municipal Utilities

Page 2 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
				\$155,197.14

Report Selection: Check Approval List - GL Account  
Date Range Selection: Invoice Due Date  
Starting Date: 6/11/2025  
Ending Date: 6/24/2025  
Banks: All  
Bank Acct#:  
Include Printed Checks: ☒