

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
May 13, 2025 @ 6:00 PM
Broken Bow Municipal Building
314 South 10th Ave, Broken Bow NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less (subject to mayoral discretion). Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.

A. Call to Order

B. Open Meetings Act: A current copy of the Open Meetings Act is available and is posted for review by all citizens.

C. Roll Call

D. Pledge of Allegiance

E. Consent Agenda: Council will have consideration of approving the consent agenda items for May 13th, 2025, which will include the following:

- a. Approval of Minutes of April 22nd, 2025, Council Meeting
- b. Approval of Bills as Posted

F. Other Communication:

- a. Update from Electrical Superintendent Blake Waldow

G. New Business:

- a. **Broken Bow Police Department Mobile Data Computer policy-** Council will have consideration of approving the Broken Bow Police Department Mobile Data Computer policy.
- b. **Resolution 2025-09, Resolution Authorizing Payment No. 4 for Eagle Crest Subdivision Project #211489-** Council will have the consideration of approving payment in the amount of \$331,506.38 to Myers Construction Inc. for work completed November 6, 2024, to February 1, 2025, for the Eagle Crest Subdivision project #211489 for pay application No. 4. Money to be sourced from sales tax infrastructure fund account ending in 168.
- c. **Resolution 2025-10, Resolution Authorizing Payment No. 5 for Eagle Crest Subdivision Project #211489-** Council will have the consideration of approving payment in the amount of \$255,591.80 to Myers Construction Inc. for work completed February 2, 2025, to May 1, 2025, for the Eagle Crest Subdivision project #211489 for pay application No. 5. Money to be sourced from sales tax infrastructure fund account ending in 168.



**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
May 13, 2025 @ 6:00 PM
Broken Bow Municipal Building
314 South 10th Ave, Broken Bow NE**

H. Public Comments

I. Mayor and Council Comments

J. Adjournment

Upcoming Events:

- ***May 17th– City Wide Clean Up, Collection Site Between Tomahawk Park & Paul Brown Field
8:00 am - 3:00 pm***
 - ***May 17th & 24th– City of Broken Bow Tree Dump Open for Free
8:30 am - 12:00 pm & 1:00 pm - 5:30 pm***
- ***May 27th– City Council Meeting @ 6:00 pm in the Broken Bow Municipal Building***
- ***May 27th – Board of Public Works @ 12:30 pm in the Broken Bow Municipal Building***
 - ***June 2nd– Park Board Meeting @ 5:30 pm in the Broken Bow Municipal Building***

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

Broken Bow City Council

Meeting Minutes April 22, 2025

The Broken Bow City Council met in regular session on Tuesday, April 22, 2025, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice. Advance notice of the meeting, a copy of the agenda, and related council materials were given to the Mayor and all members of the City Council and shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Travis Kleeb, Joe Wamsley, and Paul Holland. Absent: None. Also in attendance was City Attorney Jason White, City Administrator David Schmidt, City Clerk Jennifer Waterhouse, Deputy Clerk Jacob Holcomb, and City Treasurer LeeAnn Morgan. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Smith, seconded by Kleeb to approve the consent agenda for April 22, 2025. Said motion includes approval of the Minutes of the April 8, 2025, Council Meeting, Minutes of the April 10, 2025, Special Council Meeting, Bills to Date, March 2025 Treasurer's Report, and Ka-Boomer's Inc. Fireworks Application. Roll call vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

911 Custom \$211.64, AKRS Equipment-Parks \$524.37, Aflac \$436.46, \$119.50 Ahren Finney \$97.89, Beaver Bearing Co Albion \$17.14, Biblionix \$2,090.00, Black Hills Energy \$2,587.07, Booklist \$184.95, Bound Tree Medical \$1,016.40, Card Services 4834 \$1,471.77, Card Services 0591 \$1,772.37, Card Services 0591 \$1,772.37, Central Nebraska Bobcat \$1,039.31, Century Link \$86.03, City Flex Benefit Plan \$455.00, City of Broken Bow - Health Insurance \$4,377.59, City of Broken Bow Pension Fund \$2,714.51, \$11,790.74, \$1,621.62, Colonial Insurance \$520.88, \$282.99, Custer County Chief \$36.70, \$355.29, Custer County Construction Inc. \$3,886.87, Custer Transfer Station \$289.40, EFTPS Online Payment \$3,312.48, \$9,433.71, \$14,163.86, EZ IT Solutions \$21,563.48, \$799.96, Eakes Office Products \$178.17, Eakes Office Solutions \$87.97, Family Heritage \$25.50, First Response Billing Associates, LLC \$2,828.79, Grocery Kart \$106.60, Hometown Leasing \$116.65, \$291.12, Ingram Library Services \$1,605.60, Island Supply Welding Co. \$5.58, JEO \$7,297.25, Kirkpatrick Cleaning Solutions \$191.55, \$109.45, Mead Lumber \$568.68, Michael Todd Industrial Supply \$2,410.00, Nebraska Child Support Payment Center \$851.09, Nebraska Law Enforcement Training Center \$90.00, \$142.00, Nebraska Pasture Door \$100.00, O'Reilly Auto Parts \$11.81, Pareto Health \$76.00, Presto X Company \$72.49, \$155.10, Ranchland Ford \$64.18, \$102.06, Readers Digest \$27.98, Science News \$59.00, State Income Tax WH NE Online Payment \$4,189.87, Stryker \$1,118.31, TX Child Support SDU \$401.00, Taste of Home \$19.36, The New Yorker \$26.00, Time \$16.00, Travel + Leisure \$26.00, Trotter Service \$808.88, \$297.74, \$1,352.38, \$215.56, \$103.56, Trotter's Whoa & Go West BB \$509.39, \$67.73, Unitech \$913.00, Verizon Wireless \$129.67, \$371.11, Wenquist Inc. \$373.42, \$471.66, Total – \$114,773.47 Bi-Weekly Payroll (4/9/25) \$79,977.03, Grand Total \$194,750.50.

In new business, moved by Holland, seconded by Wamsley to approve the re-appointment of Kristine Moninger to the Broken Bow Library Board for a term ending February 2029. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Kleeb, seconded by Smith to approve the Tax Increment Financing (TIF) Annual Report for 2024. City Clerk Jennifer Waterhouse explained that this yearly report lists all active TIF projects and information pertaining to each of the projects. The report is required to be sent to any governing body or political subdivision whose property taxes may be affected by the TIF projects by May 1, 2025. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Wamsley, seconded by Kleeb to approve the updated Broken Bow Public Library Collection Development Policy. Library Director Megan Svoboda explained that the policy has been updated to give a clear policy and procedure regarding handling challenged books and it has been approved and endorsed by City Attorney Jason White. Administrator Schmidt said that the challenge was to create a process for a book that is truly inappropriate, versus a book that someone doesn't like. The new policy gives the needed tools and process for removing something that is truly inappropriate, while still protecting first amendment rights. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Kleeb, seconded by Smith to approve temporarily closing off South 8th Ave, South 9th Ave, and South D Street around the square on Saturday, July 12th, 2025, from 6:00 am - 4:00 pm for the 2nd Annual Custer County Historical Society Car Show. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Wamsley, seconded by Smith to approve temporarily closing South D Street from South 8th Avenue to South 9th Avenue on July 12th, 2025, from approximately 4:00 pm-11:59 pm for a concert on the square and beer garden during Crazy Days and the Broken Bow Alumni weekend. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Holland to approve temporarily closing five parking spaces on the north side of South D, in front of Brunning Bank, on June 6th, 2025, from approximately 8:00 am-2:00 pm for their 20th Anniversary lunch event open to the public. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Mayor Sonnichsen introduced Change Order #3, one of two options with JEO Consulting Group Inc. for an area inlet for Eagle Crest. Option A is for \$11,314.38 and option B for \$6,551.10. During discussion, Ryan Kavan of JEO Consulting Group made the correction that the change order is with Myers Construction Inc., not JEO Consulting Group. He also gave a brief status update regarding the project and explained that concrete work is taking place this week with the cul-de-sac pavement, Linden Ave and Maple Drive being poured as weather permits. He also said that the substantial completion date is scheduled to be May 15, 2025.

He further explained that the change order options are for the storm culvert just north of Memorial Drive on Linden Avenue and that the pipe was built to plan but the grading got built up a little more than was originally intended. He explained that the consensus is that the grading looks better than the original plans and that the two change order options would allow them to keep the grading where it is and instead correct the storm pipe. Option A for \$11,314.38, is to put an area inlet at the end of the pipe that brings it up to grade and allows the storm water to go under Linden, or option B for \$6,551.10 extends the pipe and moves the flared end further to the east to collect the water. He explained that JEO is recommending option A because it isn't good practice to put that much water across a street, especially as you are coming

down a hill to a stop. He said that it is better to collect the water before the street and in order to do that they would have to grade even further up the hill to eliminate the collection of water. Mayor Sonnichsen explained that the project is coming in under budget and he highly recommends that this be changed.

Moved by Holland, seconded by Kleeb to approve option A in the amount of \$11,314.38 for Change Order #3 with Myers Construction Inc. Roll Call Vote: Voting aye: Smith, Kleeb, and Holland. Abstain: Wamsley. Nays: None. Motion carried.

Moved by Smith, seconded by Kleeb to approve Resolution 2025-06, authorizing the expenditure of KENO funds for Community Betterment projects in the City of Broken Bow, NE, not to exceed \$65,000, with a sunset date of December 31, 2025, for any unspent funds. Administrator Schmidt explained that in preparing for a beatification meeting he was brainstorming different options regarding the limited budget that was available and remembered that we had Keno funds available for community betterment purposes. He said that in researching the funds he found that the balance was \$151,000 and feels that we can put some of that money to work for the community. He explained that Keno was adopted under the same guidelines as the state guidelines, and the funds are regulated and restricted to community betterment projects and if approved tonight the projects they are looking at include things like flowers and mulch around the square, welcome signs, repairs to the signs at Melham, and Christmas lights. Mayor Sonnichsen explained that there haven't been any Keno fund requests in the last few years and by using Keno funds for these projects will help the city budget because it will keep them from having to use tax dollars for those projects and repairs. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Kleeb, seconded by Wamsley to approve Resolution 2025-07, authorizing the City Administrator, David Schmidt, to close bank account xxx639 at Nebraska State Bank for the City of Broken Bow. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Kleeb, seconded by Wamsley to approve Resolution 2025-08, authorizing the City Administrator, David Schmidt, to close bank account xxx091 at Nebraska State Bank for the City of Broken Bow. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Mayor Sonnichsen called a short recess at 6:25 pm. He reconvened in open session at 6:28 pm.

During public comments, Stephanie Grafel, Executive Director of the Broken Bow Chamber of Commerce, gave an update regarding recent chamber events and the upcoming projects and ribbon cuttings. She also thanked council for the approval of the street closure during Crazy Days and discussed the newly updated visitor guides.

There were no Mayor and council comments.

Moved by Smith, seconded by Holland, to adjourn into Closed Session at 6:32 pm for the purpose of entering a strategy session with respect to pending litigation to or by the public body, to include the

Mayor, City Council members, City Administrator David Schmidt, and City Attorney Jason White. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Holland, to exit closed session at 7:02 pm. Roll Call Vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Kleeb, to adjourn the City Council meeting at 7:02 pm. Roll Call vote: Voting aye: Smith, Kleeb, Wamsley, and Holland. Nays: None. Motion Carried.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer A. Waterhouse, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Aflac										
37421	4/23/2025	4/23/2025			436.46					Posted
	01-1501.00					PRE TAX AFLAC			436.46	0.00
37422	4/23/2025	4/23/2025			119.50					Posted
	01-1501.00					AFLAC POST TAX			119.50	0.00
37437	5/7/2025	5/7/2025			436.46					Posted
	01-1501.00					PRE TAX AFLAC			436.46	0.00
37438	5/7/2025	5/7/2025			119.50					Posted
	01-1501.00					AFLAC POST TAX			119.50	0.00
37452	5/13/2025	5/13/2025			108.18					Posted
	01-1501.00					Dave Aflac			108.18	0.00
BENCHMARK GOVERNMENTAL SOLUTIONS										
37454	5/13/2025	5/13/2025			27.90	21821				Posted
	04-3205.00					Meals 403 NLETC Training			27.90	0.00
Beaver Bearing Co Albion										
37453	5/13/2025	5/13/2025			116.67	19322/19281				Posted
	08-3310.00					Maint/Repair Equipment			116.67	0.00
Black Hills Energy										
37455	5/13/2025	5/13/2025			1,125.83					Posted
	04-3220.00					Utilities-Gas			262.51	0.00
	02-3220.00					City Hall Utilities-Gas			507.06	0.00
	02-3220.00					Armory Utilities-Gas			356.26	0.00
									<u>1,125.83</u>	<u>0.00</u>
Bound Tree Medical										
37456	5/13/2025	5/13/2025			1,206.56	Acct 112634				Posted
	05-3338.00					Medical Supplies			1,206.56	0.00
Broken Bow Airport Authority										
37458	5/13/2025	5/13/2025			1,083.33	May 2025				Posted
	01-3409.00					Airport Interlocal Agreement			1,083.33	0.00
Broken Bow Ambulance Service										
37457	5/13/2025	5/13/2025			14.47					Posted
	05-3440.00					Transport snack reimbursement			14.47	0.00
Broken Bow Chamber of Commerce										
37459	5/13/2025	5/13/2025			10,340.00					Posted
	05-3442.00					ambulance incentive			3,660.00	0.00
	05-3334.00					Transport stipen			6,680.00	0.00
									<u>10,340.00</u>	<u>0.00</u>
Broken Bow Mun Utilities										
37460	5/13/2025	5/13/2025			4,877.01					Posted
	01-3213.00					Utilities - Radio Tower			25.67	0.00
	02-3220.00					Utilities - City Hall			350.20	0.00
	04-3315.00					Utilities - Dog Pound			82.31	0.00
	04-3220.00					Utilities - Police			277.30	0.00
	07-3220.00					Utilities - Library			841.43	0.00
	08-3220.00					Utilities - Streets Shop			1,121.44	0.00
	09-3220.00					Utilities - Parks Shop			560.71	0.00
	08-3220.00					Utilities - Streets Blue Shop			28.49	0.00
	09-3220.00					Utilities - Parks			1,206.69	0.00
	10-3220.00					Utilities - Pool			121.55	0.00
	11-3220.00					Utilities - Tree Dump			33.08	0.00
	02-3220.00					Utilities - Armory			228.14	0.00
									<u>4,877.01</u>	<u>0.00</u>
37461	5/13/2025	5/13/2025			616.49					Posted
	01-3207.00					LARM Refund			616.49	0.00
Broken Bow Rural Fire Board										
37462	5/13/2025	5/13/2025			845.00	105				Posted
	05-3220.00					BBMU/Black Hills			257.55	0.00
	06-3220.00					BBMU/Black Hills			257.55	0.00
	06-3221.00					Great Plains			47.45	0.00
	05-3221.00					Great Plains			47.45	0.00
	06-3311.00					Taylor Heating/Christian Electric			235.00	0.00
									<u>845.00</u>	<u>0.00</u>

<u>Vend#</u>		<u>Vendor Name</u>		<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>		<u>Work Order</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Callaway District Hospital (continued)												
37463	5/13/2025	5/13/2025		82.73	512025-107							Posted
	05-3338.00				EMS Supplies						82.73	0.00
Streets-4834 Card Services 4834												
37464	5/13/2025	5/13/2025		1,257.66								Posted
	08-3425.00				Street construction						706.32	0.00
	09-3310.00				Maint/repairs equipment						10.54	0.00
	09-3339.00				Maint/repairs grounds						500.80	0.00
	10-3205.00				Pool - training						40.00	0.00
											1,257.66	0.00
MSFire-0591 Card Services 0591												
37465	5/13/2025	5/13/2025		2,984.42								Posted
	05-3225.00				Fuel						376.49	0.00
	05-3440.00				Transport meals and snacks						294.86	0.00
	05-3410.00				Ped bags and accelerant						449.85	0.00
	05-3202.00				Training rooms and meals						1,255.01	0.00
	06-3311.00				Hose, hose clamps						104.12	0.00
	05-3361.00				Clothing						297.38	0.00
	05-3221.00				Starlink						50.00	0.00
	06-3410.00				Clamps and glow sticks						118.72	0.00
	05-3223.00				Cleaning supplies						37.99	0.00
											2,984.42	0.00
Office-0583 Card Services 0583												
37467	5/13/2025	5/13/2025		342.36								Posted
	01-3202.00				Education/Training - Jacob						98.00	0.00
	01-3212.00				City promotions - Easter Egg Hunt candy						46.83	0.00
	01-3439.00				Zoning vehicle maintenace						54.12	0.00
	01-3212.00				Shirts - Jacob						133.71	0.00
	02-3223.00				Postage w/tracking						9.70	0.00
											342.36	0.00
Card Services												
37468	5/13/2025	5/13/2025		179.57	LIBRARY							Posted
	07-3223.00				Laminating rolls						179.57	0.00
Dave-0609 Card Services 0609												
37466	5/13/2025	5/13/2025		1,029.05								Posted
	01-3223.00				Postage - county agreement						11.16	0.00
	01-3438.00				Grok subscription - Dave						300.00	0.00
	02-3438.00				Grok subscription - Office						300.00	0.00
	01-3420.00				Admin veh - fuel						38.64	0.00
	02-3311.00				Building maintenance - toilet paper disp						45.89	0.00
	01-3223.00				Supplies - office/coffee						333.36	0.00
											1,029.05	0.00
Carquest of Broken Bow												
37470	5/13/2025	5/13/2025		23.40								Posted
	08-3310.00				Maintenance						23.40	0.00
37471	5/13/2025	5/13/2025		421.79								Posted
	05-3310.00				Maint/repairs - Amb						207.93	0.00
	06-3410.00				Equipment - Fire						213.86	0.00
											421.79	0.00
37472	5/13/2025	5/13/2025		9.99								Posted
	04-3223.00				Car wash supplies						9.99	0.00
o Carroll Construction Supply												
37469	5/13/2025	5/13/2025		3,430.04	LI158617							Posted
	08-3425.00				Street construction - brooms						3,430.04	0.00
ACH only Century Link												
37475	5/13/2025	5/13/2025		86.03	RADIO							Posted
	01-3221.00				General -Basic & Long Distance Radio						86.03	0.00
37476	5/13/2025	5/13/2025		102.48								Posted
	08-3221.00				Basic & Long distance						51.24	0.00
	09-3221.00				Basic & Long distance						51.24	0.00
											102.48	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
POOL-5177	Century Link (continued)									
37477	5/13/2025	5/13/2025			138.89					Posted
	10-3221.00					Pool-Basic & credit card			138.89	0.00
37478	5/13/2025	5/13/2025			369.07					Posted
	04-3221.00					Basic & Long distance - Police			369.07	0.00
	Chris Henderson									
37473	5/13/2025	5/13/2025			35.07					Posted
	04-3225.00					Fuel reimbursement - Training			35.07	0.00
	City Flex Benefit Plan									
37423	4/23/2025	4/23/2025			455.00					Posted
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			455.00	0.00
37439	5/7/2025	5/7/2025			455.00					Posted
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			455.00	0.00
lth Ins Reimb	City of Broken Bow - Health Insurance									
37433	4/23/2025	4/23/2025			4,377.59					Posted
	01-1501.00					HEALTH INSURANCE			4,377.59	0.00
37449	5/7/2025	5/7/2025			4,377.59					Posted
	01-1501.00					HEALTH INSURANCE			4,377.59	0.00
37474	5/13/2025	5/13/2025			33,638.90					Posted
	01-3104.00					Health Insurance			3,504.34	0.00
	04-3104.00					Health Insurance			13,166.48	0.00
	05-3104.00					Health Insurance			2,851.20	0.00
	06-3104.00					Health Insurance			950.40	0.00
	07-3104.00					Health Insurance			1,831.24	0.00
	08-3104.00					Health Insurance			7,075.83	0.00
	09-3104.00					Health Insurance			4,259.41	0.00
									33,638.90	0.00
	City of Broken Bow Pension Fund									
37424	4/23/2025	4/23/2025			2,768.98					Posted
	01-1513.00					RETIREMENT LOAN PAYMENT			2,768.98	0.00
37425	4/23/2025	4/23/2025			11,731.10					Posted
	01-1502.00					414H RETIREMENT			11,731.10	0.00
37426	4/23/2025	4/23/2025			1,556.12					Posted
	01-1502.00					457 RETIREMENT			1,556.12	0.00
37440	5/7/2025	5/7/2025			2,795.76					Posted
	01-1513.00					RETIREMENT LOAN PAYMENT			2,795.76	0.00
37441	5/7/2025	5/7/2025			11,643.26					Posted
	01-1502.00					414H RETIREMENT			11,643.26	0.00
37442	5/7/2025	5/7/2025			1,576.35					Posted
	01-1502.00					457 RETIREMENT			1,576.35	0.00
	Colonial Insurance									
37419	4/23/2025	4/23/2025			520.88					Posted
	01-1501.00					COLONIAL LIFE PRE TAX			520.88	0.00
37420	4/23/2025	4/23/2025			282.99					Posted
	01-1501.00					COLONIAL LIFE POST TAX			282.99	0.00
37435	5/7/2025	5/7/2025			534.49					Posted
	01-1501.00					COLONIAL LIFE PRE TAX			534.49	0.00
37436	5/7/2025	5/7/2025			284.76					Posted
	01-1501.00					COLONIAL LIFE POST TAX			284.76	0.00
37479	5/13/2025	5/13/2025			585.94					Posted
	01-1501.00					April company paid life			71.74	0.00
	01-1501.00					April Dave paid life			514.20	0.00
									585.94	0.00
	Custer County Treasurer									
37480	5/13/2025	5/13/2025			19,386.68					Posted
	01-3217.00					Interlocal Communications Agreement			19,386.68	0.00
	Custer Public Power									
37481	5/13/2025	5/13/2025			53.00					Posted
	11-3220.00					CD Cell Power			53.00	0.00
	Custer Transfer Station									
37482	5/13/2025	5/13/2025			631.20					Posted
	01-3436.00					North 6th house			631.20	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Demco (continued)										
37483	5/13/2025	5/13/2025			213.17	7630402				Posted
	07-3223.00					Supplies - book covering supplies			213.17	0.00
EFTPS Online Payment										
37429	4/23/2025	4/23/2025			3,250.16					Posted
	01-1500.00					MEDICARE			3,250.16	0.00
37430	4/23/2025	4/23/2025			8,977.35					Posted
	01-1500.00					FEDERAL MARRIED			4,868.45	0.00
	01-1500.00					FEDERAL SINGLE			3,004.65	0.00
	01-1500.00					Federal Head of Household			415.33	0.00
	01-1500.00					2020 Federal Single			291.27	0.00
	01-1500.00					2020 Federal Married			397.65	0.00
									8,977.35	0.00
37431	4/23/2025	4/23/2025			13,897.36					Posted
	01-1500.00					SOCIAL SECURITY			13,897.36	0.00
37445	5/7/2025	5/7/2025			3,147.44					Posted
	01-1500.00					MEDICARE			3,147.44	0.00
37446	5/7/2025	5/7/2025			8,557.19					Posted
	01-1500.00					FEDERAL MARRIED			4,801.73	0.00
	01-1500.00					FEDERAL SINGLE			2,643.74	0.00
	01-1500.00					Federal Head of Household			432.53	0.00
	01-1500.00					2020 Federal Single			291.27	0.00
	01-1500.00					2020 Federal Married			387.92	0.00
									8,557.19	0.00
37447	5/7/2025	5/7/2025			13,458.18					Posted
	01-1500.00					SOCIAL SECURITY			13,458.18	0.00
EZ IT Solutions										
37484	5/13/2025	5/13/2025			2,940.00	7913				Posted
	01-3438.00					IT Services			490.00	0.00
	04-3438.00					IT Services			490.00	0.00
	05-3438.00					IT Services			245.00	0.00
	06-3438.00					IT Services			245.00	0.00
	07-3438.00					IT Services			490.00	0.00
	08-3438.00					IT Services			490.00	0.00
	09-3438.00					IT Services			490.00	0.00
									2,940.00	0.00
Eakes Office Products										
37486	5/13/2025	5/13/2025			491.44	Acct 309621				Posted
	01-3221.00					Phones - office			273.02	0.00
	09-3223.00					Labels			27.99	0.00
	02-3223.00					Office supplies			190.43	0.00
									491.44	0.00
37487	5/13/2025	5/13/2025			395.96	9123267/INV64211				Posted
	05-3216.00					Copier meter/paper			197.98	0.00
	06-3216.00					Copier meter/paper			197.98	0.00
									395.96	0.00
Eakes Office Solutions										
37485	5/13/2025	5/13/2025			533.27	9123051/7047 INV				Posted
	07-3216.00					Copier meter reading			416.29	0.00
	07-3223.00					Supplies - paper			116.98	0.00
									533.27	0.00
Family Heritage										
37427	4/23/2025	4/23/2025			25.50					Posted
	01-1501.00					FAMILY HERITAGE			25.50	0.00
37443	5/7/2025	5/7/2025			25.50					Posted
	01-1501.00					FAMILY HERITAGE			25.50	0.00
First Response Billing Associates, LLC										
37488	5/13/2025	5/13/2025			2,884.79	1029				Posted
	05-3336.00					Billing			2,884.79	0.00
Gibbons Electric										
37546	5/9/2025	5/9/2025			2,471.80					Posted
	02-3411.00					Electric for council chambers and main offi			2,471.80	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Great Plains Communications (continued)										
37489	5/13/2025	5/13/2025	84.95			DOWNTOWN RR				Posted
	02-3438.00					Downtown RR - Internet			84.95	0.00
37490	5/13/2025	5/13/2025	130.00			ARMORY				Posted
	02-3220.00					Armory - Internet			130.00	0.00
37491	5/13/2025	5/13/2025	154.88			LIBRARY				Posted
	07-3221.00					Library - Internet			154.88	0.00
POLGP Great Plains Communications - Police										
37492	5/13/2025	5/13/2025	185.00			POLICE				Posted
	04-3221.00					Internet			185.00	0.00
Great Plains Communications										
37493	5/13/2025	5/13/2025	150.00			ST/PARKS				Posted
	08-3221.00					Internet			75.00	0.00
	09-3221.00					Internet			75.00	0.00
									<u>150.00</u>	<u>0.00</u>
Grocery Kart										
37494	5/13/2025	5/13/2025	11.58		5831					Posted
	09-3222.00					Misc supplies - parks			11.58	0.00
Hometown Leasing										
37495	5/13/2025	5/13/2025	73.57		12799687	LIBRAR				Posted
	07-3216.00					Copier lease			73.57	0.00
37496	5/13/2025	5/13/2025	116.65		12799663	POLICE				Posted
	04-3216.00					Copier lease			116.65	0.00
Ingram Library Services										
37497	5/13/2025	5/13/2025	1,673.00		ACCT 2063010					Posted
	07-3340.00					Materials - Library books			1,673.00	0.00
Island Supply Company										
37499	5/13/2025	5/13/2025	201.44		342126, 334621, 3					Posted
	05-3338.00					Oxygen			201.44	0.00
Custer Co Jefferson Capitol Systems										
37451	5/7/2025	5/7/2025	634.08							Posted
	01-1504.00					WAGE GARNISHMENT			634.08	0.00
Kirkpatrick Cleaning Solutions										
37500	5/13/2025	5/13/2025	3,549.64		13804, 13826					Posted
	02-3419.01					Janitorial services - May			3,470.00	0.00
	02-3223.01					Paper supplies - Downtown RR			79.64	0.00
									<u>3,549.64</u>	<u>0.00</u>
LARM										
37501	5/13/2025	5/13/2025	301.50		112932					Posted
	01-3207.00					New lease - Ventilator system, Lucas ches			301.50	0.00
MacQueen Equipment										
37547	5/9/2025	5/9/2025	647.84		P47551					Posted
	06-3410.00					Boots			647.84	0.00
Marten Heating & Air										
37503	5/13/2025	5/13/2025	308.50		1223					Posted
	10-3310.00					Pool vending machine repair			308.50	0.00
Matthew Washington										
37502	5/13/2025	5/13/2025	295.31							Posted
	04-3437.00					Reimbursement - broken door			295.31	0.00
Mead Lumber										
37504	5/13/2025	5/13/2025	47.99		ACCT 06C3720-1					Posted
	08-3311.00					Garage door keypad			47.99	0.00
37505	5/13/2025	5/13/2025	28.68		ACCT 06C3720-2					Posted
	09-3311.00					Lumber			28.68	0.00
Michael Todd Industrial Supply										
37506	5/13/2025	5/13/2025	3,429.26		218776					Posted
	08-3347.00					Street signs			3,429.26	0.00
1 Nebraska Child Support Payment Center										
37428	4/23/2025	4/23/2025	851.09							Posted
	01-1503.00					CHILD SUPPORT-NE			851.09	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>				<u>Work Order</u>	<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1	Nebraska Child Support Payment Center (continued)									
37444	5/7/2025	5/7/2025			851.09					Posted
	01-1503.00					CHILD SUPPORT-NE			851.09	0.00
	Nebraska Law Enforcement Training Center									
37507	5/13/2025	5/13/2025			50.00	15102				Posted
	04-3205.00					Lodging 403 - Training			50.00	0.00
	O'Reilly Auto Parts									
37508	5/13/2025	5/13/2025			19.99	6070-139748				Posted
	04-3223.00					Absorbent			19.99	0.00
	Paulsen Inc.									
37509	5/13/2025	5/13/2025			1,430.00	242644				Posted
	08-3425.00					Street construction			1,430.00	0.00
37510	5/13/2025	5/13/2025			3,528.00	243851				Posted
	09-3339.00					Paul Brown batting cage			3,528.00	0.00
	Power DMS by NEOGOV									
37511	5/13/2025	5/13/2025			4,640.10	Q377060				Posted
	04-3410.00					Subscription for DMS Policy			4,640.10	0.00
	Presto X Company									
37512	5/13/2025	5/13/2025			72.49	75808745				Posted
	07-3311.00					Monthly pest service			72.49	0.00
Ambulance	RT Ace, LLC									
37513	5/13/2025	5/13/2025			70.89	ACCT# 1229				Posted
	05-3223.01					Squeegee			50.57	0.00
	05-3338.00					Candy			20.32	0.00
									70.89	0.00
37514	5/13/2025	5/13/2025			176.18	ACCT# 799				Posted
	06-3311.00					Round up			54.99	0.00
	06-3410.00					Squeegee and paint			102.52	0.00
	06-3223.00					Candy			19.15	0.00
	06-3223.00					Credit on account			0.00	0.48
									176.66	0.48
37515	5/13/2025	5/13/2025			52.54	ACCT# 1293				Posted
	02-3311.00					Supplies for fixing door in auditorium			39.55	0.00
	02-3223.00					Paper products for downtown RR			12.99	0.00
									52.54	0.00
37516	5/13/2025	5/13/2025			44.18	ACCT# 1297				Posted
	08-3310.00					Equipment repairs			44.18	0.00
37517	5/13/2025	5/13/2025			793.33	ACCT# 1295				Posted
	09-3352.00					Tools/shop equipment			249.00	0.00
	09-3339.00					Sprinkler repairs			544.33	0.00
									793.33	0.00
	Ranchland Ford									
37518	5/13/2025	5/13/2025			71.20	103063				Posted
	04-3225.00					Oil change 2023 (267) explorer			71.20	0.00
	Real Simple									
37519	5/13/2025	5/13/2025			10.00					Posted
	07-3340.00					Materials - magazine			10.00	0.00
	S&L Sanitary Service									
37520	5/13/2025	5/13/2025			58.30	ACCT# 2				Posted
	09-3219.00					trash around the square			58.30	0.00
	Sara J. Hulinsky									
37522	5/13/2025	5/13/2025			837.00					Posted
	07-3419.01					Cleaning service - April			837.00	0.00
	Schaper and White Law Firm									
37521	5/13/2025	5/13/2025			3,050.00	2313				Posted
	01-3214.00					Legal fees			3,000.00	0.00
	01-3223.20					Filing fees			50.00	0.00
									3,050.00	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Site One Landscape Supply (continued)										
37523	5/13/2025	5/13/2025			1,206.84	152206041-001				Posted
	09-3427.00					Sprinklers			1,206.84	0.00
37524	5/13/2025	5/13/2025			148.65	152218244-001				Posted
	12-4200.00					Levy repair			148.65	0.00
State Income Tax WH NE Online Payment										
37432	4/23/2025	4/23/2025			4,052.29					Posted
	01-1500.00					STATE MARRIED			2,639.80	0.00
	01-1500.00					STATE SINGLE			1,412.49	0.00
									4,052.29	0.00
37448	5/7/2025	5/7/2025			3,893.57					Posted
	01-1500.00					STATE MARRIED			2,606.24	0.00
	01-1500.00					STATE SINGLE			1,287.33	0.00
									3,893.57	0.00
Steve Scott										
37525	5/13/2025	5/13/2025			30.73					Posted
	04-3223.00					Postage and supplies reimbursement			30.73	0.00
Stryker										
37526	5/13/2025	5/13/2025			1,050.00	11115133				Posted
	04-3410.00					AED Batteries			1,050.00	0.00
37527	5/13/2025	5/13/2025			1,540.54	20131316				Posted
	05-3310.00					Yearly services			632.00	0.00
	05-3410.00					Lifepack simulator			908.54	0.00
									1,540.54	0.00
37528	5/13/2025	5/13/2025			70,129.98	9209045888				Posted
	05-3443.00					Power load and cot for new ambulance			70,129.98	0.00
Sunbelt Rentals, Inc.										
37529	5/13/2025	5/13/2025			1,796.11	167599919-0001				Posted
	12-4200.00					West levy repair			1,796.11	0.00
TX Child Support SDU										
37434	4/23/2025	4/23/2025			401.00					Posted
	01-1503.00					CHILD SUPPORT-TX			401.00	0.00
37450	5/7/2025	5/7/2025			401.00					Posted
	01-1503.00					CHILD SUPPORT-TX			401.00	0.00
Taste of Home										
37530	5/13/2025	5/13/2025			19.36					Posted
	07-3340.00					Materials - cookbook			19.36	0.00
The Christian Century										
37531	5/13/2025	5/13/2025			74.95					Posted
	07-3340.00					Materials - magazine subscription			74.95	0.00
The Emblem Authority										
37532	5/13/2025	5/13/2025			299.00	48740				Posted
	04-3312.00					Pink shoulder patches			299.00	0.00
Time Management Systems Inc.										
37498	5/13/2025	5/13/2025			208.86	334349				Posted
	02-3419.01					Time monthly software - subscription			208.86	0.00
Tracker Systems										
37533	5/13/2025	5/13/2025			16.99	281619				Posted
	03-3438.00					Tracker			16.99	0.00
Fire Trotter Service										
37534	5/13/2025	5/13/2025			102.56	ACCT# BBRFF63				Posted
	06-3225.00					Fuel			102.56	0.00
37535	5/13/2025	5/13/2025			1,042.92	ACCT# BBAMB				Posted
	05-3310.00					Tires for 99-1			1,042.92	0.00
BBAMB Trotter Whoa & Go West BB										
37538	5/13/2025	5/13/2025			493.63	ACCT# BBAMB, BI				Posted
	05-3225.00					Fuel			493.63	0.00
BBFire Trotter's Whoa & Go West BB										
37537	5/13/2025	5/13/2025			128.20	ACCT# BBFIR				Posted
	06-3225.00					Fuel			128.20	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
BBPOLF	Trotter's Whoa & Go West BB (continued)									
37536	5/13/2025	5/13/2025			135.18	ACCT# BBPOLF				Posted
	04-3225.00					Fuel			135.18	0.00
37539	5/13/2025	5/13/2025			486.75	ACCT# BBHAN				Posted
	03-3225.00					Fuel			486.75	0.00
	Van Diest Supply Co									
37540	5/13/2025	5/13/2025			18,285.46	ACCT# 15700000				Posted
	08-3344.00					Chemicals			11,520.25	0.00
	09-3339.00					Chemicals			6,765.21	0.00
									18,285.46	0.00
	Verizon Wireless									
37541	5/13/2025	5/13/2025			320.08	6112064359				Posted
	04-3221.00					Police Internet for Ipads			320.08	0.00
37542	5/13/2025	5/13/2025			289.13	6112434820				Posted
	01-3221.00					Zoning tablet			40.01	0.00
	05-3221.00					EMS Jet Packs			80.02	0.00
	06-3221.00					Andy cell phone			43.03	0.00
	01-3221.00					Dave hotspot			40.01	0.00
	08-3221.00					street cell phone			43.03	0.00
	09-3221.00					parks cell phone			43.03	0.00
									289.13	0.00
37543	5/13/2025	5/13/2025			129.67	6112468593				Posted
	06-3221.00					Fire - jetpack			40.01	0.00
	05-3221.00					ALS phone			53.82	0.00
	03-3221.00					Hand bus phone			35.84	0.00
									129.67	0.00
Parks-1192	Wenquist Inc.									
37545	5/13/2025	5/13/2025			7.99	ACCT# 1192				Posted
	09-3310.00					Turn signal			7.99	0.00
Streets-1243	Wenquist, Inc.									
37544	5/13/2025	5/13/2025			57.20	ACCT# 1243				Posted
	08-3310.00					Vehicle maintenance			57.20	0.00
					326,269.50	129 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 4/23/2025

Ending: 5/13/2025

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Biweekly Payroll 4/23/25 \$78,627.29

Biweekly Payroll 5/7/25 \$75,296.24

Check Approval List - GL Account

5/9/2025 10:20:12 AM

City of Broken Bow

Page 1 of 5

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	436.46
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	119.50
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	436.46
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	119.50
Aflac		Dave Aflac-April	Health/Life/Acc Insuranc	108.18
Broken Bow Airport Authority	May 2025	Airport Interlocal Agreement	Airport Payment	1,083.33
Broken Bow Mun Utilities		LARM Refund Prop/Vehicle	Bonds & WorkmansCorr	616.49
Broken Bow Mun Utilities		Utilities	Weather Station Expens	25.67
Card Services 0583		Training, city promtoions, postage, zoning v	Education and Training	98.00
Card Services 0583		Training, city promtoions, postage, zoning v	City Promotions	46.83
Card Services 0583		Training, city promtoions, postage, zoning v	City Promotions	133.71
Card Services 0583		Training, city promtoions, postage, zoning v	Zoning Expense	54.12
Card Services 0609		Office supplies, subscriptions, fuel, supplies	Supplies & Postage	11.16
Card Services 0609		Office supplies, subscriptions, fuel, supplies	Supplies & Postage	333.36
Card Services 0609		Office supplies, subscriptions, fuel, supplies	Admin Vehicle	38.64
Card Services 0609		Office supplies, subscriptions, fuel, supplies	IT Expense	300.00
Century Link	RADIO	Basic & Long distance	Telephone/Internet	86.03
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	455.00
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	455.00
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	4,377.59
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	4,377.59
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	3,504.34
City of Broken Bow Pension Fund		414H RETIREMENT	Pension	11,731.10
City of Broken Bow Pension Fund		457 RETIREMENT	Pension	1,556.12
City of Broken Bow Pension Fund		414H RETIREMENT	Pension	11,643.26
City of Broken Bow Pension Fund		457 RETIREMENT	Pension	1,576.35
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	2,768.98
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	2,795.76
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	520.88
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	282.99
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	534.49
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	284.76
Colonial Insurance		April Insurance- Dave Schmidt & City paid li	Health/Life/Acc Insuranc	71.74
Colonial Insurance		April Insurance- Dave Schmidt & City paid li	Health/Life/Acc Insuranc	514.20
Custer County Treasurer		Interlocal Communications Agreement	Radio Communications	19,386.68
EFTPS Online Payment		MEDICARE	Payroll Taxes	3,250.16
EFTPS Online Payment		FEDERAL	Payroll Taxes	4,868.45
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,004.65
EFTPS Online Payment		FEDERAL	Payroll Taxes	415.33
EFTPS Online Payment		FEDERAL	Payroll Taxes	291.27
EFTPS Online Payment		FEDERAL	Payroll Taxes	397.65
EFTPS Online Payment		FICA	Payroll Taxes	13,897.36
EFTPS Online Payment		MEDICARE	Payroll Taxes	3,147.44
EFTPS Online Payment		FEDERAL	Payroll Taxes	4,801.73
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,643.74
EFTPS Online Payment		FEDERAL	Payroll Taxes	432.53
EFTPS Online Payment		FEDERAL	Payroll Taxes	291.27
EFTPS Online Payment		FEDERAL	Payroll Taxes	387.92
EFTPS Online Payment		FICA	Payroll Taxes	13,458.18
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	490.00
Eakes Office Products	Acct 3096	Office supplies, paper, phones - office	Telephone/Internet	273.02
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	25.50
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	25.50
Jefferson Capitol Systems		WAGE GARNISHMENT	Wage Garnishment	634.08
LARM	112932	New lease - Ventilator system, Lucas chest	Bonds & WorkmansCorr	301.50
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	851.09
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	851.09
Schaper and White Law Firm	2313	Legal and filing fees	Legal Fees	3,000.00
Schaper and White Law Firm	2313	Legal and filing fees	Filing Fees	50.00
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	2,639.80
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	1,412.49
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	2,606.24
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	1,287.33
TX Child Support SDU		CHILD SUPPORT-TX	Child Support	401.00
TX Child Support SDU		CHILD SUPPORT-TX	Child Support	401.00
Verizon Wireless	61124348	Telephone	Telephone/Internet	40.01

Check Approval List - GL Account

5/9/2025 10:20:12 AM

City of Broken Bow

Page 2 of 5

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Verizon Wireless	61124348	Telephone	Telephone/Internet	40.01
			Total General	\$137,501.61
Municipal Building				
Black Hills Energy		Utilities-Gas	Utilities	507.06
Black Hills Energy		Utilities-Gas	Utilities	356.26
Broken Bow Mun Utilities		Utilities	Utilities	350.20
Broken Bow Mun Utilities		Utilities	Utilities	228.14
Card Services 0583		Training, city promtoions, postage, zoning v	Supplies & Postage	9.70
Card Services 0609		Office supplies, subscriptions, fuel, supplies	Maintenance & Repair B	45.89
Card Services 0609		Office supplies, subscriptions, fuel, supplies	IT Expense	300.00
Eakes Office Products	Acct 3096	Office supplies, paper, phones - office	Supplies & Postage	190.43
Gibbons Electric		Electric for council chambers and main offic	Building Improvements	2,471.80
Great Plains Communications	ARMORY	Internet	Utilities	130.00
Great Plains Communications	DOWNTC	Internet	IT Expense	84.95
Kirkpatrick Cleaning Solutions	13804, 13	Janitorial services- May, trash liners and pa	Building Cleaning Suppli	79.64
Kirkpatrick Cleaning Solutions	13804, 13	Janitorial services- May, trash liners and pa	Contracted Services	3,470.00
RT Ace, LLC	ACCT# 12	Building maintenance and paper products fc	Supplies & Postage	12.99
RT Ace, LLC	ACCT# 12	Building maintenance and paper products fc	Maintenance & Repair B	39.55
Time Management Systems Inc.	334349	Time monthly software - subscription	Contracted Services	208.86
			Total Municipal Building	\$8,485.47
Handi Bus				
Tracker Systems	281619	Tracker	IT Expense	16.99
Trotter's Whoa & Go West BB	ACCT# BI	Fuel	Gas and Oil	486.75
Verizon Wireless	61124685	Telephone	Telephone/Internet	35.84
			Total Handi Bus	\$539.58
Police				
BENCHMARK GOVERNMENTAL SOLU	121821	Meals 403 NLETC Training	Training & Meeting Expe	27.90
Black Hills Energy		Utilities-Gas	Utilities	262.51
Broken Bow Mun Utilities		Utilities	Utilities	277.30
Broken Bow Mun Utilities		Utilities	Dog Care	82.31
Carquest of Broken Bow		Vehicle maintenance supplies - Police	Supplies & Postage	9.99
Century Link		Basic & Long distance - Police	Telephone/Internet	369.07
Chris Henderson		Fuel reimbursement - Training	Gas and Oil	35.07
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	13,166.48
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	490.00
Great Plains Communications - Police	POLICE	Internet	Telephone/Internet	185.00
Hometown Leasing	12799663	copier lease	Copier Maint/Expense	116.65
Matthew Washington		Reimbursement - broken door	Arrest Related Expense	295.31
Nebraska Law Enforcement Training Cen	15102	Lodging 403 - Training	Training & Meeting Expe	50.00
O'Reilly Auto Parts	6070-139	Absorbent	Supplies & Postage	19.99
Power DMS by NEOGOV	Q377060	ACCT# A-269302 Subscription for DMS Pol	Equipment Purchases	4,640.10
Ranchland Ford	103063	ACCT# BBPOLI oil change 2023 explorer	Gas and Oil	71.20
Steve Scott		Postage and supplies reimbursement	Supplies & Postage	30.73
Stryker	11115133	AED Batteries	Equipment Purchases	1,050.00
The Emblem Authority	48740	Pink shoulder patches	Uniforms	299.00
Trotter's Whoa & Go West BB	ACCT# BI	Fuel	Gas and Oil	135.18
Verizon Wireless	61120643	Telephone	Telephone/Internet	320.08
			Total Police	\$21,933.87
Rescue Unit				

Check Approval List - GL Account

5/9/2025 10:20:12 AM

City of Broken Bow

Page 3 of 5

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Rescue Unit				
Bound Tree Medical	Acct 1126	Medical Supplies	Ambulance Supplies	1,206.56
Broken Bow Ambulance Service		Transport snack reimbursement	Transport Expense	14.47
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	6,680.00
Broken Bow Chamber of Commerce		ambulance incentive	Transport Stipen	3,660.00
Broken Bow Rural Fire Board	105	Utilities, gas, internet, and building repairs	Utilities	257.55
Broken Bow Rural Fire Board	105	Utilities, gas, internet, and building repairs	Telephone/Internet	47.45
Callaway District Hospital	512025-11	EMS Supplies	Ambulance Supplies	82.73
Card Services 0591		Transport expenses, Ped bags and acceler	Education and Training	1,255.01
Card Services 0591		Transport expenses, Ped bags and acceler	Telephone/Internet	50.00
Card Services 0591		Transport expenses, Ped bags and acceler	Supplies & Postage	37.99
Card Services 0591		Transport expenses, Ped bags and acceler	Gas and Oil	376.49
Card Services 0591		Transport expenses, Ped bags and acceler	Uniforms	297.38
Card Services 0591		Transport expenses, Ped bags and acceler	Equipment Purchases	449.85
Card Services 0591		Transport expenses, Ped bags and acceler	Transport Expense	294.86
Carquest of Broken Bow		Maint/repairs - Fire/Amb	Maint/Repair Equipment	207.93
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	2,851.20
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	245.00
Eakes Office Products	9123267/I	Copier meter/paper	Copier Maint/Expense	197.98
First Response Billing Associates, LLC	1029	Billing	Insurance Aid Fees	2,884.79
Island Supply Company	342126, 3	Oxygen	Ambulance Supplies	201.44
RT Ace, LLC	ACCT# 12	Squeegee and candy	Building Cleaning Suppli	50.57
RT Ace, LLC	ACCT# 12	Squeegee and candy	Ambulance Supplies	20.32
Stryker	20131316	Lifepack simulator/yearly services	Maint/Repair Equipment	632.00
Stryker	20131316	Lifepack simulator/yearly services	Equipment Purchases	908.54
Stryker	92090458	Power load and cot for new ambulance	New Ambulance/Equipm	70,129.98
Trotter Service	ACCT# BI	Tires for 99-1	Maint/Repair Equipment	1,042.92
Trotter Whoa & Go West BB	ACCT# BI	Fuel	Gas and Oil	493.63
Verizon Wireless	61124348	Telephone	Telephone/Internet	80.02
Verizon Wireless	61124685	Telephone	Telephone/Internet	53.82
Total Rescue Unit				\$94,710.48
Fire				
Broken Bow Rural Fire Board	105	Utilities, gas, internet, and building repairs	Utilities	257.55
Broken Bow Rural Fire Board	105	Utilities, gas, internet, and building repairs	Telephone/Internet	47.45
Broken Bow Rural Fire Board	105	Utilities, gas, internet, and building repairs	Maintenance & Repair B	235.00
Card Services 0591		Transport expenses, Ped bags and acceler	Maintenance & Repair B	104.12
Card Services 0591		Transport expenses, Ped bags and acceler	Equipment Purchases	118.72
Carquest of Broken Bow		Maint/repairs - Fire/Amb	Equipment Purchases	213.86
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	950.40
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	245.00
Eakes Office Products	9123267/I	Copier meter/paper	Copier Maint/Expense	197.98
MacQueen Equipment	P47551	Boots	Equipment Purchases	647.84
RT Ace, LLC	ACCT# 79	Grounds maintenance supplies/candy	Supplies & Postage	19.15
RT Ace, LLC	ACCT# 79	Grounds maintenance supplies/candy	Supplies & Postage	(0.48)
RT Ace, LLC	ACCT# 79	Grounds maintenance supplies/candy	Maintenance & Repair B	54.99
RT Ace, LLC	ACCT# 79	Grounds maintenance supplies/candy	Equipment Purchases	102.52
Trotter Service	ACCT# BI	Fuel	Gas and Oil	102.56
Trotter's Whoa & Go West BB	ACCT# BI	Fuel	Gas and Oil	128.20
Verizon Wireless	61124348	Telephone	Telephone/Internet	43.03
Verizon Wireless	61124685	Telephone	Telephone/Internet	40.01
Total Fire				\$3,507.90
Library				
Broken Bow Mun Utilities		Utilities	Utilities	841.43
Card Services	LIBRARY	Supplies	Supplies & Postage	179.57
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	1,831.24
Demco	7630402	Supplies - book covering supplies	Supplies & Postage	213.17
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	490.00
Eakes Office Solutions	9123051/I	Copier meter reading/Supplies	Copier Maint/Expense	416.29
Eakes Office Solutions	9123051/I	Copier meter reading/Supplies	Supplies & Postage	116.98
Great Plains Communications	LIBRARY	Internet	Telephone/Internet	154.88
Hometown Leasing	12799687	copier lease	Copier Maint/Expense	73.57
Ingram Library Services	ACCT 206	materials	Book Purchases	1,673.00
Presto X Company	75808745	monthly service	Maintenance & Repair B	72.49
Real Simple		Materials - magazine	Book Purchases	10.00
Sara J. Hulinsky		Cleaning service - April	Contracted Services	837.00
Taste of Home		Materials - cookbook	Book Purchases	19.36
The Christian Century		Materials - magazine subscription	Book Purchases	74.95

Check Approval List - GL Account

5/9/2025 10:20:12 AM

City of Broken Bow

Page 4 of 5

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Library				
			Total Library	\$7,003.93
Street				
Beaver Bearing Co Albion	19322/19	Maint/Repair Equipment	Maint/Repair Equipment	116.67
Broken Bow Mun Utilities		Utilities	Utilities	1,121.44
Broken Bow Mun Utilities		Utilities	Utilities	28.49
Card Services 4834		Grounds maintenance	Street Construction	706.32
Carquest of Broken Bow		Maintenance	Maint/Repair Equipment	23.40
Carroll Construction Supply	LI158617	Brooms	Street Construction	3,430.04
Century Link		Basic & Long distance	Telephone/Internet	51.24
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	7,075.83
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	490.00
Great Plains Communications	ST/PARK	Internet	Telephone/Internet	75.00
Mead Lumber	ACCT 06	Garage door keypad	Maintenance & Repair B	47.99
Michael Todd Industrial Supply	218776	Street signs	Street Signs	3,429.26
Paulsen Inc.	242644	Street construction	Street Construction	1,430.00
RT Ace, LLC	ACCT# 12	Equipment repairs	Maint/Repair Equipment	44.18
Van Diest Supply Co	ACCT# 15	Chemicals	Chemicals	11,520.25
Verizon Wireless	61124348	Telephone	Telephone/Internet	43.03
Wenquist, Inc.	ACCT# 12	Vehicle maintenance	Maint/Repair Equipment	57.20
			Total Street	\$29,690.34
Park				
Broken Bow Mun Utilities		Utilities	Utilities	560.71
Broken Bow Mun Utilities		Utilities	Utilities	1,206.69
Card Services 4834		Grounds maintenance	Maint/Repair Equipment	10.54
Card Services 4834		Grounds maintenance	Maintenance/Repair Gro	500.80
Century Link		Basic & Long distance	Telephone/Internet	51.24
City of Broken Bow - Health Insurance		April health insurance reimbursement	Health Insurance	4,259.41
EZ IT Solutions	7913	IT Services- monthly services	IT Expense	490.00
Eakes Office Products	Acct 3096	Office supplies, paper, phones - office	Supplies & Postage	27.99
Great Plains Communications	ST/PARK	Internet	Telephone/Internet	75.00
Grocery Kart	5831	Misc supplies - parks	Miscellaneous Expense	11.58
Mead Lumber	ACCT 06	Lumber	Maintenance & Repair B	28.68
Paulsen Inc.	243851	Paul Brown batting cage	Maintenance/Repair Gro	3,528.00
RT Ace, LLC	ACCT# 12	Sprinkler repairs, water and electric repairs	Maintenance/Repair Gro	544.33
RT Ace, LLC	ACCT# 12	Sprinkler repairs, water and electric repairs	Tools/Shop Equipment	249.00
S&L Sanitary Service	ACCT# 2	Trash pickup around square	Trash Removal	58.30
Site One Landscape Supply	15220604	Sprinklers	Underground Sprinklers	1,206.84
Van Diest Supply Co	ACCT# 15	Chemicals	Maintenance/Repair Gro	6,765.21
Verizon Wireless	61124348	Telephone	Telephone/Internet	43.03
Wenquist Inc.	ACCT# 11	Turn signal	Maint/Repair Equipment	7.99
			Total Park	\$19,625.34
Swimming Pool				
Broken Bow Mun Utilities		Utilities	Utilities	121.55
Card Services 4834		Grounds maintenance	Training & Meeting Expe	40.00
Century Link		Basic & credit card	Telephone/Internet	138.89
Marten Heating & Air	1223	Pool vending machine repair	Maint/Repair Equipment	308.50
			Total Swimming Pool	\$608.94
Sanitation				
Broken Bow Mun Utilities		Utilities	Utilities	33.08
Custer Public Power		CD Cell Power	Utilities	53.00
			Total Sanitation	\$86.08
ST Infra/Capital				
Custer Transfer Station		North 6th house	Sales Tax Infra Projects	631.20
Site One Landscape Supply	15221824	Levy repair	Sales Tax Infra Projects	148.65
Sunbelt Rentals, Inc.	16759991	West levy repair	Sales Tax Infra Projects	1,796.11
			Total ST Infra/Capital	\$2,575.96

Check Approval List - GL Account

5/9/2025 10:20:12 AM

City of Broken Bow

Page 5 of 5

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
				<u>\$326,269.50</u>

Report Selection: Check Approval List - GL Account

Date Range Selection: GL Posting Date

Starting Date: 4/23/2025

Ending Date: 5/13/2025

Banks: All

Bank Acct#:

Include Printed Checks: ☒

Biweekly Payroll 4/23/25 \$78,627.29

Biweekly Payroll 5/7/25 \$75,296.24

BROKEN BOW POLICE DEPARTMENT POLICY MANUAL

SECTION NO: 5.78

SUBJECT: NEBRASKA CRIMINAL JUSTICE INFORMATION SYSTEM (NCJIS)
COMPLIANCE AND MOBILE DATA COMPUTER (MDC) USE

NO. PAGES: 7

EFFECTIVE DATE: [Insert Date Upon Adoption]

I. POLICY

It is the policy of the Broken Bow Police Department to ensure full compliance with the Nebraska Criminal Justice Information System (NCJIS) Memorandum of Understanding (MOU), Nebraska Administrative Code Title 78, Chapter 10, and applicable federal and state regulations. The Department shall maximize the secure and lawful use of Mobile Data Computers (MDCs) to access NCJIS, National Crime Information Center (NCIC), and related systems for authorized law enforcement purposes, while maintaining strict data security, oversight, and accountability.

II. PURPOSE

This policy establishes clear, enforceable, and practical procedures to meet all NCJIS MOU requirements, ensuring proper use, security, and administration of NCJIS data. MDCs enhance officer efficiency, safety, and effectiveness by providing access to state and local systems, including NCJIS, NCIC, Mobile Architecture for Communications Handling (MACH), Traffic and Criminal Software (TraCS), and Records Management System (RMS). The policy ensures compliance with MOU obligations, mitigates audit risks, and protects public safety.

III. DEFINITIONS

- A. **MDC:** Mobile Data Computer, including access to NCJIS, NCIC, MACH, TraCS, and RMS.
- B. **NCIC:** National Crime Information Center, a national database for criminal justice information.
- C. **NCIS:** Nebraska Crime Information System, a state-level data system.
- D. **NCJIS:** Nebraska Criminal Justice Information System, a secure platform for accessing criminal justice data from multiple agencies.
- E. **Electronic Messaging:** Email or user-to-user messages sent via MDC systems.
- F. **System Manager:** The Department employee assigned to maintain MDC hardware and software.
- G. **Agency Administrator:** The NCJIS-designated point of contact responsible for compliance, user access, and training coordination.

- H. **Mobility Client:** Software used to access external networks from the MDC.
- I. **NCC:** Nebraska Crime Commission, overseeing NCJIS operations.
- J. **MACH/BOT:** Mobile Architecture for Communications Handling software, providing dispatching, mapping, and NCIC/NCJIS inquiry capabilities, sublicensed through the Nebraska State Patrol (NSP).
- K. **TraCS:** Traffic and Criminal Software for issuing citations, warnings, and reports, managed by NSP and NCC.
- L. **RMS:** Records Management System used by the Department to organize criminal data.
- M. **Authorized Users:** Certified Department employees approved by the Agency Administrator for NCJIS access.
- N. **CJIS:** Criminal Justice Information Services, a division of the FBI setting security policies for NCJIS/NCIC data.

IV. NCJIS COMPLIANCE REQUIREMENTS

A. Authorized Use of NCJIS Data

1. NCJIS data shall be used solely for purposes permitted by the NCJIS MOU, Nebraska statutes, and federal regulations, limited to:
 - a. **Criminal Justice:** Queries related to official law enforcement duties (e.g., investigations, arrests).
 - b. **Firearms Purchase Permits:** Background checks for firearm purchase permit applications.
 - c. **Name Check:** Identity verification for law enforcement purposes.
2. NCJIS shall not be used for:
 - a. Public employment background checks.
 - b. Personal gain, commercial gain of others, or personal entertainment.
 - c. Any purpose not explicitly authorized by the MOU.
3. Officers initiating self-dispatched calls via MDC (e.g., business checks, ordinance violations) must ensure queries align with approved purposes. Unauthorized or vague call types (e.g., "special assignment") require supervisor approval.

B. Agency Administrator Responsibilities

1. The NCJIS Agency Administrator is the primary point of contact for NCJIS compliance, appointed by the Chief of Police.
2. Duties include:
 - a. Completing mandatory NCJIS training and ensuring successors attend training within 30 days of appointment or as available from

NCJIS .

- b. Approving or denying applications for individual NCJIS access, verifying user certification and training.
 - c. Ensuring all users comply with MOU rules, NCIC policies, and this policy.
 - d. Reporting violations to the Chief of Police and the CJIS Project Manager within 24 hours, including:
 - i. Name of the non-compliant person.
 - ii. Type of infraction (e.g., unauthorized query, data breach).
 - iii. Date and time of the incident.
 - e. Acknowledging and reviewing online NCJIS updates within 5 business days, ensuring Department compliance with revised procedures.
3. To ensure continuity, redundancy, and compliance, the department's secondary trained administrator (i.e., backup) shall be assigned to the position of Sargent (Sgt.).
4. The Agency Administrator shall maintain a secure log of all approved users and provide it to the CJIS Project Manager upon request.

C. Data Security and Safeguarding

1. **Access Restrictions:**
- a. NCJIS data access is restricted to authorized users directly involved in approved law enforcement activities.
 - b. Officers shall use a unique identification number (e.g. badge numbers) to log into MDCs, prohibiting shared credentials.
2. **Record-Keeping:**
- a. NCJIS will track and log all electronic queries made by a user. Per NCJIS MOU, this will be sufficient to satisfy the logging requirement for the initial data inquiry.
 - b. Any and all secondary dissemination of NCJIS data by Broken Bow Police Department shall be logged. The log shall include, but is not limited to the following:
 - (a) What was distributed (e.g. PCH RAP sheet for John Doe)
 - (b) To whom it was distributed (including name, agency (if applicable))
 - (c) When distributed (date & time)
 - (d) What purpose/use
 - (e) Unique identification number user that made the initial data inquiry.
 - (f) Unique identification number of user making the secondary dissemination of NCJIS data (if different).

c. Logs shall be retained for at least 3 years and provided to the CJIS Project Manager upon request.

1. Storage and Disposal:

- a. Physical NCJIS records (e.g., printed reports) shall be stored in locked cabinets accessible only to authorized personnel.
- b. Digital NCJIS data shall be stored on password-protected systems with encryption enabled.
- c. When no longer needed, physical records shall be shredded, and digital files securely deleted using Department-approved methods.

2. Internal Audits:

- a. The Agency Administrator and supervisors shall conduct periodic audits (no less than once per year) of NCJIS query logs to verify compliance.
 - b. Audit findings shall be reported to the Chief of Police and, if violations are found, to the CJIS Project Manager.
3. Officers shall guard against unauthorized dissemination of NCJIS data, understanding that violations may lead to discipline, civil liability, or criminal penalties.

D. User Training and Supervision

1. Training Requirements:

- a. All NCJIS users must complete initial NCJIS training before receiving access, covering MOU rules, data security, and proper queries.
- b. Annual refresher training is mandatory, coordinated by the Agency Administrator.
- c. Training records shall be maintained and provided to the CJIS Project Manager upon request.

2. Supervisor Responsibilities:

- a. Ensure officers are trained, logged in, and using MDCs/NCJIS per this policy.
 - b. Review audit logs to detect misuse or errors.
 - c. Report suspected violations to the Agency Administrator for investigation and external reporting.
3. The Chief of Police shall oversee compliance, ensuring adequate supervision and resources for training.

E. Data Limitations and Verification

1. Limitations:

- a. NCJIS data may not reflect real-time source updates and is not probable cause for arrest alone.
- b. A search with no response does not confirm a person's absence from the system.

2. Verification:

- a. Fingerprint-based searches shall be used for identity verification in arrests, bookings, or critical cases.
- b. Officers shall contact the originating agency (e.g., State Patrol, Corrections) to confirm NCJIS data before acting, especially for arrests or detentions.
- c. NCIC/NCJIS "hit" responses must be confirmed via the communications center before any action.

3. Officers shall document verification attempts in case reports to ensure transparency.

F. Compliance with Updates and Restrictions

1. The Department shall comply with all CJIS Advisory Committee restrictions and subsequent MOU conditions.
2. The Agency Administrator shall acknowledge online updates, updating the Department on revised policies.
3. Non-compliance may result in NCJIS access suspension, as determined by the CJIS Advisory Committee.

V. MDC OPERATIONAL PROCEDURES

A. General Use

1. MDCs shall be used to access NCJIS, NCIC, MACH, TraCS, and RMS for authorized law enforcement purposes, such as issuing citations, filing reports, and running checks.
2. Officers shall use MDCs only when the vehicle is stopped or when safe, prioritizing road and officer safety.
3. All motor vehicle stops, field interviews, or similar actions should be radioed to communications, even if NCJIS data is accessed via MDC.

B. Logging On and Off

1. Officers may log onto MDCs using their unique identification number at shift start and remain logged in.
2. Malfunctions shall be reported immediately to supervisors via email (or equivalent user-to-user method), with a copy to the System Manager.
3. Using another officer's credentials is prohibited and grounds for discipline.
4. If logged in during an officers' shift, the officer shall log off no later than the end of that same shift.
5. System access when off duty may be allowed in situations where a legitimate law enforcement purpose can be identified and with written supervisor approval.
 1. Note: With the understanding that "written" approval, in the traditional sense, may not always be realistic and could be counter to the interests of public safety; text message, email, or similar user-to-user methods of "written" approval may be accepted on a case-by-case basis.

C. Self-Initiated Dispatch

1. Officers may self-initiate the following call types via MDC, ensuring alignment with NCJIS purpose codes:
 - a. Business check
 - b. Bike patrol
 - c. Check location
 - d. Check sex offender
 - e. Community oriented policing
 - f. Foot patrol
 - g. Ordinance violation
 - h. Selective enforcement
 - i. Special attention
 - j. Vacation watch
2. Other call types require supervisor approval to ensure compliance with MOU purposes.

D. NCIC/NCJIS Inquiries

1. Officers shall follow NCIC and NCJIS rules, querying only for valid law enforcement purposes (e.g., driver's license, registration checks).
2. Queries must include purpose codes and be logged automatically.
3. Unnecessary or unauthorized queries are prohibited and subject to audit.
4. Violations shall be reported to supervisors and the Agency Administrator, with external notification to the CJIS Project Manager as needed.
5. If a violation is deemed egregious in nature, departmental disciplinary procedures will then be implemented as appropriate.

E. Motor Vehicle Stops and "Hit" Responses

1. Officers shall establish probable cause per *Delaware v. Prouse* before stops based on MDC queries.

2. For suspended license stops, officers must verify the driver matches the registered owner's description (e.g., sex, age) or have prior contact.
3. Registration violations permit stops without further corroboration, but expired insurance data alone is insufficient.
4. NCIC/NCJIS "hits" must be confirmed via communications before action, with verification logged.

F. Electronic Messaging

1. Messages shall relate to legitimate law enforcement purposes, prohibiting personal gain or entertainment.
2. Obscene, profane, or discriminatory language is prohibited.
3. Messages may be subject to open records laws and releasable to the public.

G. GPS and Automated Vehicle Locator (AVL)

1. GPS/AVL data shall support dispatching, supervision, and officer safety.
2. Data may be used for investigations, with access logged.
3. Tampering with GPS equipment is prohibited and grounds for discipline.

H. MDC Maintenance

1. Extreme temperatures may require vehicle warm-up or cool-down before MDC use.
2. Unauthorized modifications or software additions are prohibited, except for approved files (e.g., reports, maps).
3. Malfunctions shall be reported to the System Manager and supervisors promptly.

I. Internet Usage

1. Internet access via MDCs is subject to Department Policy 5.45 (Internet Policy).
2. Visited websites and communications may be releasable under open records laws.

VI. ENFORCEMENT AND ACCOUNTABILITY

1. Violations of this policy or the NCJIS MOU may result in:
 - a. Internal discipline, up to termination.
 - b. Civil or criminal liability under state or federal law.
 - c. NCJIS access suspension by the CJIS Advisory Committee.
 2. The Agency Administrator and supervisors shall investigate violations promptly, reporting findings to the Chief of Police and CJIS Project Manager as required.
 3. Periodic audits and log reviews shall ensure ongoing compliance, with results documented for audit readiness.
-

APPROVED BY:

[Chief Steve Scott, Broken Bow Police Department]

DATE: [Insert Upon Approval]

RESOLUTION 2025-09

RESOLUTION AUTHORIZING PAYMENT #4 – TO MYERS CONSTRUCTION INC. FOR WORK PERFORMED AND COMPLETED AT THE EAGLE CREST SUBDIVISION PROJECT #211489

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group Inc. has submitted Pay Request No. 4, payment for work performed and completed November 6, 2024 to February 1, 2025 at Eagle Crest Subdivision Project #211489; and

WHEREAS, Myers Construction, Inc. is entitled to a payment of \$331,506.38 for the Eagle Crest Subdivision Water and Sanitary Sewer Extensions with Street Paving.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay Myers Construction, Inc. \$331,506.38, money to be sourced from sales tax infrastructure funds account ending in 168.

PASSED AND APPROVED this 13th day of May 2025.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer A. Waterhouse, City Clerk



JEO Consulting Group Inc.
Detailed Payment
211489.00- Broken Bow 2021 Eagle Crest Subdivision

Description Water and Sanitary Sewer Extensions with Street Paving.

Payment Number 4

Pay Period 11/06/2024 to 02/01/2025

Prime Contractor Myers Construction
43671 Ryno Rd,
Broken Bow, NE 68822

Payment Status Pending

Awarded Project Amount \$1,541,456.43

Authorized Amount \$1,606,813.43

Remarks Pay App. No. 4

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 - Group A										
0010	1	LS	\$0.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$0.00
Mobilization										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0020	2	LS	\$4,389.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,389.00
Bonding and Insurance										
0030	3	LF	\$45.000	1,682.000	0.000	1,682.000	1,682.000	1,682.000	\$0.00	\$75,690.00
6" PVC Water Main, DR 18										
0040	4	LF	\$60.000	1,114.000	914.000	200.000	1,114.000	1,114.000	\$54,840.00	\$66,840.00
8" PVC Water Main, DR18										
0050	5	EA	\$960.000	4.000	1.000	3.000	4.000	4.000	\$960.00	\$3,840.00
6"x6"x6" Tee, MJ										
0060	6	EA	\$1,791.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,791.00
8"x8"x6" Tee, MJ										
0070	7	EA	\$1,182.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,364.00
8"x6"x8" Tee, MJ										
0080	8	EA	\$2,211.600	3.000	0.000	3.000	3.000	3.000	\$0.00	\$6,634.80
6" Gate Valve and Box, MJ										
0090	9	EA	\$3,250.900	3.000	1.000	2.000	3.000	3.000	\$3,250.90	\$9,752.70
8" Gate Valve and Box, MJ										
0100	10	EA	\$909.000	1.000	1.000	0.000	1.000	1.000	\$909.00	\$909.00
8" 90° Bend, MJ										
0110	11	EA	\$594.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$594.00
6" 45° Bend, MJ										
0120	12	EA	\$570.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$1,140.00
6" 22.5° Bend, MJ										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

04/28/2025

Page 2 of 9

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0130	13	EA	\$582.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$582.00
6" 11.25° Bend, MJ										
0140	14	EA	\$328.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$328.00
8" Plug, MJ										
0150	15	LF	\$20.000	825.000	825.000	0.000	825.000	825.000	\$16,500.00	\$16,500.00
1" PE Water Service (SDR 7)										
0160	16	EA	\$520.000	26.000	26.000	0.000	26.000	26.000	\$13,520.00	\$13,520.00
6" x 1" Saddle										
0170	17	EA	\$600.000	5.000	5.000	0.000	5.000	5.000	\$3,000.00	\$3,000.00
8" x 1" Saddle										
0180	18	EA	\$561.650	31.000	31.000	0.000	31.000	31.000	\$17,411.15	\$17,411.15
1" Corporation Stop										
0190	19	EA	\$799.980	31.000	31.000	0.000	31.000	31.000	\$24,799.38	\$24,799.38
1" Curb Stop and Box										
0200	20	EA	\$8,004.550	3.000	0.000	3.000	3.000	3.000	\$0.00	\$24,013.65
6" Fire Hydrant Assembly										
0210	21	EA	\$1,248.000	2.000	1.000	1.000	2.000	2.000	\$1,248.00	\$2,496.00
Connect to Existing Water Main										
0220	22	EA	\$5,555.650	1.000	1.000	0.000	1.000	1.000	\$5,555.65	\$5,555.65
Sampling Station										
Section Totals:									\$141,994.08	\$282,150.33

Section: 2 - Group B

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

04/28/2025

Page 3 of 9

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0230	1	LS	\$0.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$0.00
Mobilization										
0240	2	LS	\$4,466.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,466.00
Bonding and Insurance										
0250	3	LF	\$65.000	2,277.000	0.000	2,277.000	2,277.000	2,277.000	\$0.00	\$148,005.00
8" PVC Sanitary Sewer Main, SDR 35										
0260	4	VF	\$652.000	113.000	0.000	113.000	113.000	113.000	\$0.00	\$73,676.00
48" Dia. Concrete Manhole										
0270	5	LF	\$43.000	1,072.000	0.000	1,072.000	1,072.000	1,072.000	\$0.00	\$46,096.00
4" PVC Sanitary Sewer Service, SDR 26										
0280	6	EA	\$400.000	31.000	0.000	31.000	31.000	31.000	\$0.00	\$12,400.00
8" x 4" Wye, PVC										
0290	5	EA	\$178.740	31.000	0.000	31.000	31.000	31.000	\$0.00	\$5,540.94
4" 45° Bend, Sewer										
0300	8	EA	\$750.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$750.00
Connect to Existing Sanitary Sewer										
0310	9	EA	\$350.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$1,050.00
Remove Tree										
Section Totals:										\$291,983.94
Section: 3 - Group C										
0320	1	LS	\$0.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$0.00
Mobilization										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

04/28/2025

Page 4 of 9

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0330	2	LS	\$20,486.160	1.000	0.000	1.000	1.000	1.000	\$0.00	\$20,486.16
Bonding and Insurance										
0340	3	EA	\$350.000	23.000	0.000	23.000	23.000	23.000	\$0.00	\$8,050.00
Remove Tree										
0350	4	LF	\$15.000	99.000	69.000	30.000	99.000	99.000	\$1,035.00	\$1,485.00
Remove CMP Storm Sewer Pipe										
0360	5	SY	\$12.000	18.000	0.000	18.000	18.000	18.000	\$0.00	\$216.00
Remove Asphalt										
0370	6	EA	\$550.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Remove and Reset Sign										
0380	7	EA	\$1,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,500.00
Remove Concrete Header										
0390	8	CY	\$7.000	31,440.000	900.000	30,540.000	31,440.000	31,440.000	\$6,300.00	\$220,080.00
Excavation, Established Quantity										
0400	9	SY	\$5.500	6,960.000	0.000	3,480.000	3,480.000	3,480.000	\$0.00	\$19,140.00
Subgrade Preparation										
0410	10	SY	\$69.000	7,133.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
7" Concrete Pavement										
0420	11	LF	\$50.000	1,104.000	1,104.000	0.000	1,104.000	1,104.000	\$55,200.00	\$55,200.00
18" RCP, Class III										
0430	12	EA	\$1,300.000	2.000	2.000	0.000	2.000	2.000	\$2,600.00	\$2,600.00
18" RCP Flared End Section										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

04/28/2025

Page 5 of 9

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0440	13	EA	\$6,450.000	3.000	3.000	0.000	3.000	3.000	\$19,350.00	\$19,350.00
Curb Inlet										
0450	14	EA	\$14,350.000	3.000	3.000	0.000	3.000	3.000	\$43,050.00	\$43,050.00
Curb Inlet/ with Manhole										
0460	15	EA	\$9,200.000	1.000	1.000	0.000	1.000	1.000	\$9,200.00	\$9,200.00
Area Inlet										
0470	16	EA	\$13,020.000	3.000	3.000	0.000	3.000	3.000	\$39,060.00	\$39,060.00
Storm Sewer Junction Box (4'x4')										
0480	17	LF	\$3.000	2,300.000	510.000	1,790.000	2,300.000	2,300.000	\$1,530.00	\$6,900.00
Silt Fence, Low Porosity										
0490	18	ACRE	\$3,000.000	11.000	0.000	5.500	5.500	5.500	\$0.00	\$16,500.00
Seeding, Fertilizer and Mulch										
0500	19	TON	\$55.000	132.000	84.000	48.000	132.000	132.000	\$4,620.00	\$7,260.00
Stabilized Construction Entrance										
0510	20	SY	\$6.000	500.000	0.000	500.000	500.000	500.000	\$0.00	\$3,000.00
Erosion Control Mat										
0520	21	EA	\$550.000	6.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Curb Inlet Sediment Filter										
0530	22	EA	\$550.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Area Inlet Sediment Filter										
0540	6.4.022	EA	\$1,990.000	1.000	1.000	0.000	1.000	1.000	\$1,990.00	\$1,990.00
24" RCP Flared End Section										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

04/28/2025

Page 6 of 9

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0550	6.4.004	LF	\$76.000	75.000	75.000	0.000	75.000	75.000	\$5,700.00	\$5,700.00
24" RCP, Class III										
0560	12.1.017	SY	\$15.000	173.000	15.000	0.000	15.000	15.000	\$225.00	\$225.00
Remove Pavement										
0570	18	EA	\$8,550.000	2.000	2.000	0.000	2.000	2.000	\$17,100.00	\$17,100.00
Area Inlet (HDPE)										
0580	00.01	EACH	\$0.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Removed RCP Flared End Section										
Section Totals:										\$498,092.16
Section Totals:										\$0.00
Total Payments:										\$348,954.08
										\$1,072,226.43

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Final Completion	05/15/2025	05/15/2025	N/A	\$0.00	N/A	103.0 Days	\$0.00
Substantial Completion	12/31/2024	05/01/2025	N/A	\$0.00	N/A	89.0 Days	\$0.00
Total Damages:							\$0.00

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

04/28/2025

Page 7 of 9

Summary

Current Approved Work:	\$348,954.08	Approved Work To Date:	\$1,072,226.43
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$17,447.70	Retainage To Date:	\$53,611.32
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$331,506.38	Payments To Date:	\$1,018,615.11
Previous Payment:	\$409,535.68	Previous Payments To Date:	\$687,108.73

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the work covered by prior Applications for Payment;
- (2) Title to all work, materials and equipment incorporated in said work, or otherwise listed in or covered by this application for payment, will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
- (3) All work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Christopher Myers Date 4-29-2025

Engineer [Signature] Date 04/29/2025

Owner _____ Date _____

RESOLUTION 2025-10

RESOLUTION AUTHORIZING PAYMENT #5 – TO MYERS CONSTRUCTION INC. FOR WORK PERFORMED AND COMPLETED AT THE EAGLE CREST SUBDIVISION PROJECT #211489

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group Inc. has submitted Pay Request No. 5, payment for work performed and completed February 2, 2025 to May 1, 2025 at Eagle Crest Subdivision Project #211489; and

WHEREAS, Myers Construction, Inc. is entitled to a payment of \$255,591.80 for the Eagle Crest Subdivision Water and Sanitary Sewer Extensions with Street Paving.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay Myers Construction, Inc. \$255,591.80, money to be sourced from sales tax infrastructure funds account ending in 168.

PASSED AND APPROVED this 13th day of May 2025.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer A. Waterhouse, City Clerk



JEO Consulting Group Inc.
Detailed Payment
211489.00- Broken Bow 2021 Eagle Crest Subdivision

Description Water and Sanitary Sewer Extensions with Street Paving.

Payment Number 5
Pay Period 02/02/2025 to 05/01/2025

Prime Contractor Myers Construction
43671 Ryno Rd,
Broken Bow, NE 68822

Payment Status Pending

Awarded Project Amount \$1,541,456.43

Authorized Amount \$1,606,813.43

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 - Group A										
0010	1	LS	\$0.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$0.00
Mobilization										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Planned To Date	Current Payment Amount	Total Amount Paid To Date
0020	2	LS	\$4,389.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,389.00
Bonding and Insurance										
0030	3	LF	\$45.000	1,682.000	0.000	1,682.000	1,682.000	1,682.000	\$0.00	\$75,690.00
6" PVC Water Main, DR 18										
0040	4	LF	\$60.000	1,114.000	0.000	1,114.000	1,114.000	1,114.000	\$0.00	\$66,840.00
8" PVC Water Main, DR18										
0050	5	EA	\$960.000	4.000	0.000	4.000	4.000	4.000	\$0.00	\$3,840.00
6"x6"x6" Tee, MJ										
0060	6	EA	\$1,791.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,791.00
8"x8"x6" Tee, MJ										
0070	7	EA	\$1,182.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,364.00
8"x6"x8" Tee, MJ										
0080	8	EA	\$2,211.600	3.000	0.000	3.000	3.000	3.000	\$0.00	\$6,634.80
6" Gate Valve and Box, MJ										
0090	9	EA	\$3,250.900	3.000	0.000	3.000	3.000	3.000	\$0.00	\$9,752.70
8" Gate Valve and Box, MJ										
0100	10	EA	\$909.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$909.00
8" 90° Bend, MJ										
0110	11	EA	\$594.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$594.00
6" 45° Bend, MJ										
0120	12	EA	\$570.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$1,140.00
6" 22.5° Bend, MJ										

Detailed Payment:

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Blaced To Date	Current Payment Amount	Total Amount Paid To Date
0130	13	EA	\$582.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$582.00
6" 11.25° Bend, MJ										
0140	14	EA	\$328.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$328.00
8" Plug, MJ										
0150	15	LF	\$20.000	825.000	0.000	825.000	825.000	825.000	\$0.00	\$16,500.00
1" PE Water Service (SDR 7)										
0160	16	EA	\$520.000	26.000	0.000	26.000	26.000	26.000	\$0.00	\$13,520.00
6" x 1" Saddle										
0170	17	EA	\$600.000	5.000	0.000	5.000	5.000	5.000	\$0.00	\$3,000.00
8" x 1" Saddle										
0180	18	EA	\$561.650	31.000	0.000	31.000	31.000	31.000	\$0.00	\$17,411.15
1" Corporation Stop										
0190	19	EA	\$799.980	31.000	0.000	31.000	31.000	31.000	\$0.00	\$24,799.38
1" Curb Stop and Box										
0200	20	EA	\$8,004.550	3.000	0.000	3.000	3.000	3.000	\$0.00	\$24,013.65
6" Fire Hydrant Assembly										
0210	21	EA	\$1,248.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,496.00
Connect to Existing Water Main										
0220	22	EA	\$5,555.650	1.000	0.000	1.000	1.000	1.000	\$0.00	\$5,555.65
Sampling Station										
Section Totals:									\$0.00	\$282,150.33
Section: 2 - Group B										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

05/01/2021

Page 3 of 3

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Planned To Date	Current Payment Amount	Total Amount Paid To Date
0230	1	LS	\$0.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$0.00
Mobilization										
0240	2	LS	\$4,466.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$4,466.00
Bonding and Insurance										
0250	3	LF	\$65.000	2,277.000	0.000	2,277.000	2,277.000	2,277.000	\$0.00	\$148,005.00
8" PVC Sanitary Sewer Main, SDR 35										
0260	4	VF	\$652.000	113.000	0.000	113.000	113.000	113.000	\$0.00	\$73,676.00
48" Dia. Concrete Manhole										
0270	5	LF	\$43.000	1,072.000	0.000	1,072.000	1,072.000	1,072.000	\$0.00	\$46,096.00
4" PVC Sanitary Sewer Service, SDR 26										
0280	6	EA	\$400.000	31.000	0.000	31.000	31.000	31.000	\$0.00	\$12,400.00
8" x 4" Wye, PVC										
0290	5	EA	\$178.740	31.000	0.000	31.000	31.000	31.000	\$0.00	\$5,540.94
4" 45° Bend, Sewer										
0300	8	EA	\$750.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$750.00
Connect to Existing Sanitary Sewer										
0310	9	EA	\$350.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$1,050.00
Remove Tree										
Section Totals:										\$291,983.94
Section: 3 - Group C										
0320	1	LS	\$0.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$0.00
Mobilization										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

05/01/2025

Page 4 of 5

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Quantity Paid	Physician Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0330	2	LS	\$20,486.160	1.000	0.000	1.000	1.000	1.000	\$0.00	\$20,486.16
Bonding and Insurance										
0340	3	EA	\$350.000	23.000	0.000	23.000	23.000	23.000	\$0.00	\$8,050.00
Remove Tree										
0350	4	LF	\$15.000	99.000	0.000	99.000	99.000	99.000	\$0.00	\$1,485.00
Remove CMP Storm Sewer Pipe										
0360	5	SY	\$12.000	18.000	0.000	18.000	18.000	18.000	\$0.00	\$216.00
Remove Asphalt										
0370	6	EA	\$550.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Remove and Reset Sign										
0380	7	EA	\$1,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,500.00
Remove Concrete Header										
0390	8	CY	\$7.000	31,440.000	0.000	31,440.000	31,440.000	31,440.000	\$0.00	\$220,080.00
Excavation, Established Quantity										
0400	9	SY	\$5.500	6,960.000	3,480.000	3,480.000	6,960.000	6,960.000	\$19,140.00	\$38,280.00
Subgrade Preparation										
0410	10	SY	\$69.000	7,133.000	3,566.000	0.000	3,566.000	3,566.000	\$246,054.00	\$246,054.00
7" Concrete Pavement										
0420	11	LF	\$50.000	1,104.000	0.000	1,104.000	1,104.000	1,104.000	\$0.00	\$55,200.00
18" RCP, Class III										
0430	12	EA	\$1,300.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$2,600.00
18" RCP Flared End Section										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

05/01/2025

Page 5 of 5

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Planned To Date	Current Payment Amount	Total Amount Paid To Date
0440	13	EA	\$6,450.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$19,350.00
Curb Inlet										
0450	14	EA	\$14,350.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$43,050.00
Curb Inlet/ with Manhole										
0460	15	EA	\$9,200.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$9,200.00
Area Inlet										
0470	16	EA	\$13,020.000	3.000	0.000	3.000	3.000	3.000	\$0.00	\$39,060.00
Storm Sewer Junction Box (4'x4')										
0480	17	LF	\$3.000	2,300.000	0.000	2,300.000	2,300.000	2,300.000	\$0.00	\$6,900.00
Silt Fence, Low Porosity										
0490	18	ACRE	\$3,000.000	11.000	0.000	5.500	5.500	5.500	\$0.00	\$16,500.00
Seeding, Fertilizer and Mulch										
0500	19	TON	\$55.000	132.000	0.000	132.000	132.000	132.000	\$0.00	\$7,260.00
Stabilized Construction Entrance										
0510	20	SY	\$6.000	500.000	0.000	500.000	500.000	500.000	\$0.00	\$3,000.00
Erosion Control Mat										
0520	21	EA	\$550.000	6.000	6.000	0.000	6.000	6.000	\$3,300.00	\$3,300.00
Curb Inlet Sediment Filter										
0530	22	EA	\$550.000	1.000	1.000	0.000	1.000	1.000	\$550.00	\$550.00
Area Inlet Sediment Filter										
0540	6.4.022	EA	\$1,990.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,990.00
24" RCP Flared End Section										

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

05/01/2025

Page 6 of 8

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Planned To Date	Current Payment Amount	Total Amount Paid To Date
0550	6.4.004	LF	\$76.000	75.000	0.000	75.000	75.000	75.000	\$0.00	\$5,700.00
24" RCP, Class III										
0560	12.1.017	SY	\$15.000	173.000	0.000	15.000	15.000	15.000	\$0.00	\$225.00
Remove Pavement										
0570	18	EA	\$8,550.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$17,100.00
Area Inlet (HDPE)										
0580	00.01	EACH	\$0.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
Removed RCP Flared End Section										
				Section Totals:			\$269,044.00	\$767,136.16		

Section: 4 - Description

Section Totals:	\$0.00	\$0.00
Total Payments:	\$269,044.00	\$1,341,270.43

Time Charges

Item Name	Original Deadline	Authorized Deadline	Changes This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Final Completion	05/15/2025	05/15/2025	N/A	\$0.00	N/A	14.0 Days	\$0.00
Substantial Completion	12/31/2024	05/01/2025	N/A	\$0.00	N/A	0.0 Days	\$0.00
Total Damages:							\$0.00

Detailed Payment:

211489.00- Broken Bow 2021 Eagle Crest Subdivision

05/01/2025

Page 7 of 8

Summary

Current Approved Work:	\$269,044.00	Approved Work To Date:	\$1,341,270.43
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$13,452.20	Retainage To Date:	\$67,063.52
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$255,591.80	Payments To Date:	\$1,274,206.91
Previous Payment:	\$331,506.38	Previous Payments To Date:	\$1,018,615.11

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- 1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the work covered by prior Applications for Payment;
- 2) Title to all work, materials and equipment incorporated in said work, or otherwise listed in or covered by this application for payment, will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
- 3) All work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Christopher Myers Date 5/8/25

Engineer [Signature] Date 05/06/2025

Owner _____ Date _____

Return to Agenda