

Broken Bow City Council

Special Meeting Minutes

April 10th, 2025

The Broken Bow City Council met in special session on Thursday, April 10th, 2025, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by law by posting in three public places: Broken Bow Municipal Building, Broken Bow Post Office, and the Custer County Courthouse. Advance notice of the meeting, a copy of the agenda, and related council materials were given to the Mayor and all members of the City Council and shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 12:00 pm, with the following Councilmembers present: Russ Smith, Travis Kleeb, and Joe Wamsley. Absent: Paul Holland. Also in attendance was City Attorney Jason White. Mayor Sonnichsen announced the availability of the Open Meetings Act.

In new business, moved by Kleeb, seconded by Wamsley to approve Resolution 2025-04, approving and authorizing the City of Broken Bow Floodplain Administrators to pursue a \$250,000 Hazard Mitigation Grant to conduct a Floodplain Scoping Project with a financial commitment of 25% or \$62,500 from the City towards this future project. Deputy Clerk Jacob Holcomb explained that this was a continuation of the discussion from Tuesday's City Council meeting, and they are asking for council and mayor approval to pursue a \$250,000 State of Nebraska grant that includes a 25% cost commitment from the City, which amounts to \$62,500. He explained that the funds would be used to explore projects in the community and do a cost benefit analysis to determine what would be the most beneficial projects. The goal is to remove properties from the flood plain and allow people to have homes and businesses without having to pay extra in flood insurance on top of what they are already doing. Administrator Schmidt explained that for the grant process to proceed the City has to commit the 25% match and they need official council approval to do that. Roll Call Vote: Voting aye: Smith, Kleeb, and Wamsley. Nays: None. Motion carried.

In new business, moved by Smith, seconded by Kleeb to approve Resolution 2025-05, authorizing the reallocation of budgeted funds from the municipal building improvements line item, GL account number 02-3411.00, to fund repairs to the Broken Bow Public Library Roof. Administrator Schmidt explained that since 2020 the library roof has been a topic of discussion with minor leak issues and repairs each year. He said that in preparing for next year's budget, the library board knew that the roof issues may finally need to be addressed so they had Megan reach out to a couple contractors for quotes and the results were quite concerning and a matter of urgency. He further explained that money had been allocated in the current budget for repairs and updates to the municipal building and said that although some of them would have been nice to have items, and he feels that the library roof is an urgent issue. He is asking permission to divert the funds that were to be used in the municipal building improvements to the library roof repairs.

Administrator Schmidt also showed diagrams of the roof and pictures of the damaged shake shingle section that needs fixed as soon as possible. He explained that the lower ballasted section of the roof is the

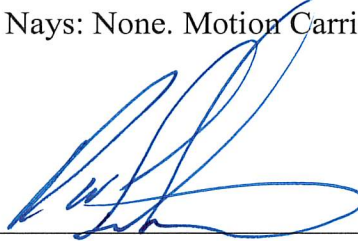
next area of concern but that the city would pursue invitations to bid for that area. He concluded by mentioning that after reallocating the needed funds to the library roof, the City will still be able to complete the current renovations in the Council Chambers and City Offices and that the Library board extends their support and recommendation.

Troy Gavin of Weathercraft Roofing explained that the library roof has seen ongoing repairs for years and recommended a comprehensive approach to the ballasted roof area, which includes removing the current aged rubber roof and closely inspecting every seam, edge and penetration. He also advised that the damaged shake roof area be replaced with singles for a cost of \$5,885.00. Gavin also mentioned that due to the age and condition of the rubber material, unexpected issues may arise once work begins. The final cost will depend on the materials selected by the city and any additional repairs identified during the project.

Roll Call Vote: Voting aye: Smith, Kleeb, and Wamsley. Nays: None. Motion carried.

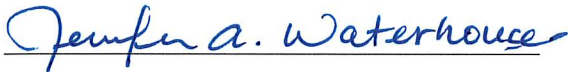
There were no public or council comments.

Moved by Smith, seconded by Kleeb, to adjourn the City Council meeting at 12:26 pm. Roll Call vote: Voting aye: Smith, Kleeb, and Wamsley. Nays: None. Motion Carried.



Rodney W. Smith, Mayor

ATTEST:



Jennifer A. Waterhouse, City Clerk

