

**Board of Public Works
Meeting Minutes
March 25, 2025**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, March 25, 2025, at the Broken Bow Municipal Building. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief, the designated method for giving notice. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Scott Adams called the meeting to order at 12:30 pm. with the following Board members present: Scott Adams, Jay Gormley and Jarrod Conner. Absent: Chad Schall. Scott Adams informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Gormley, seconded by Conner to approve the Consent Agenda for March 25, 2025. Said motion includes approval of the Minutes of March 11, 2025, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Conner, Gormley, and Adams. Nays: None. Motion carried.

City Of Broken Bow Payroll Reimbursement - \$54,478.34, Custer County Chief - \$338.52, Custer Transfer Station - \$13,264.00, EZ It Solutions - \$1,745.27, \$1,112.89, Grocery Kart \$43.09, \$102.30, JEO Consulting Group Inc. - \$1,125.00, Larm - \$12,327.41, Municipal Supply, Of Nebr.- \$8,420.23, Nebraska Public Health Environmental Lab - \$774.00, Obrien's Hardware \$139.62, Quadient Finance Usa, Inc. - \$500.00, Quadient Leasing USA, Inc. - \$662.91, S & L Sanitary Services - \$36,757.15, Sandhills Custom Creations - \$418.50, Total - \$132,209.23

Electric Department	\$28,523.63
Water Department	\$23,855.81
Sewer Department	\$22,541.44
Power Plant	\$1,152.89
Billing	\$60,467.10
Fuel Station	<u>0.00</u>
Total	\$136,540.87

Blake Waldow, Electrical Superintendent, updated the board on the 2400 conversion, there will be an outage on April 6, 2025, to change out the mobile substation. They will continue to repair and convert until April 6, 2025.

Moved by Gormley, Seconded by Conner to approve the Decommissioning of the Power Plant. Roll Call Vote: Voting aye: Conner, Gormley, and Adams. Nays: None. Motion carried.

The following were discussed under Department Head Updates:

Katie Hogg, Utility Clerk, informed the board of the meter reading problems. The reader was in the fire and the files would not upload from the flash drive to the computer, we found a system like ours to borrow from Mullen to get the readings into the computer.

Blake Waldow, Electric Superintendent:

- Working on the 2400 conversion.
- Sent 3 linemen to SE Nebraska to help after the snowstorm.
- Changing out meter for the new tantalus meters.
- Doing CT testing.
- Preparing for the North side conversion.
- Did CPR training on March 27, 2025.

Dave Schmidt, City Administrator for Ryan Jones, Water/Sewer Superintendent:

- Working on cross connection surveys.
- Working on getting fiber to the treatment plant.
- Getting security upgrades to the water tower.

Moved by Adams, seconded by Conner to adjourn the meeting at 12:51 pm. Roll Call vote: Voting aye: Gormley, Conner, and Adams. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA



/s/ Scott Adams, Board member