



Rooted. But Not Standing Still.

**CITY OF BROKEN BOW  
CITY COUNCIL AGENDA  
November 12, 2024 @ 6:00 PM  
Broken Bow Municipal Building  
314 South 10<sup>th</sup> Ave, Broken Bow NE**

**Meeting Procedure**

*The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less (subject to mayoral discretion). Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.*

**A. Call to Order**

**B. Open Meetings Act:** A current copy of the Open Meetings Act is available and is posted for review by all citizens.

**C. Roll Call**

**D. Pledge of Allegiance**

**E. Consent Agenda:** Council will have consideration of approving the consent agenda items for November 12th, 2024, which will include the following:

- a. Approval of Minutes of October 22<sup>nd</sup>, 2024, Council Meeting
- b. Approval of Bills as Posted
- c. Approval of Amended Minutes of October 8<sup>th</sup>, 2024, Council Meeting
  - i. Mistake in original minutes. The amended minutes now state, "Broken Bow Housing Authority Director Anna Martin presented the Annual Housing Authority Report and requested ~~that the FY 2023 Council to waive the~~ PILOT (Payment in Lieu of Taxes) Funds in the amount of \$27,950.18 ~~be waived back to the Broken Bow Housing Authority~~. She also highlighted their 2023 capital improvements, the future plans for 2024, and the needs they meet throughout the community. ~~She further explained that the PILOT funds will be put into CD's designated for future Housing Authority projects and improvements~~. Moved by Holland, seconded by Smith to approve the ~~request of~~ waiver of PILOT Funds ~~back to from~~ the Broken Bow Housing Authority in the amount of \$27,950.18. Roll Call vote: Voting aye: Smith, Wassom, and Holland, Nays: None. Motion carried."

**F. New Business:**

- a. **Public Hearing Ordinance 1292, Partial Vacation of 9<sup>th</sup> Avenue-** Council will have consideration of opening a public hearing regarding ordinance 1292, an ordinance providing for the partial vacation of 9<sup>th</sup> Avenue, specifically the first 125 feet south of South 9<sup>th</sup> Avenue and South K Street intersection, between parcel 479820 and parcel 1231500 in the City of Broken Bow, Custer County, Nebraska.
- b. **Waive Three Readings of Ordinance 1292, Partial Vacation of 9<sup>th</sup> Avenue -** Council will have consideration of waiving the three readings of ordinance 1292.



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- c. **Ordinance 1292, Partial Vacation of 9<sup>th</sup> Avenue** - Council will have consideration of approving Ordinance 1292, an ordinance providing for the partial vacation of 9<sup>th</sup> Avenue, specifically the first 125 feet south of South 9<sup>th</sup> Avenue and South K Street intersection, between parcel 479820 and parcel 1231500 in the City of Broken Bow, Custer County, Nebraska.
- d. **Public Hearing, Nuisance Property** – Council will have consideration of opening a public hearing on the Nuisance Property located at 118 S. 15<sup>th</sup> Ave.
- e. **Nuisance Property Located at 118 S. 15<sup>th</sup> Ave** -Council will have consideration of approving a course of action to be taken for property located at 118 S. 15<sup>th</sup> Ave.
- f. **Public Hearing, Nuisance Property** – Council will have consideration of opening a public hearing on the Nuisance Property located at 139 South 14<sup>th</sup> Ave.
- g. **Nuisance Property Located at 139 South 14<sup>th</sup> Ave** -Council will have consideration of approving a course of action to be taken for property located at 139 South 14<sup>th</sup> Ave
- h. **Broken Bow Ambulance Bylaws** – Council will have consideration of approving the Broken Bow Ambulance Bylaws for 2025.
- i. **Accept 2024-2025 Snow Removal Bid** – Council will have consideration of accepting the bid for the 2024-2025 snow removal.
- j. **Street Superintendent Appointment** – Council will have consideration of reappointing Steven Parr from JEO Consulting Group, Inc., License S-859, Class A, as the Street Superintendent from January 1, 2025 – December 31, 2025.
- k. **Resolution 2024-14, Authorizing the Signing of the Year-End Certification of City Street Superintendent** – Council will have consideration of approving Resolution 2024-14.
- l. **City Engineer Appointment** – Council will have consideration of appointing JEO Consulting Group, Inc. as the City Engineer for the year 2025.
- m. **Resolution 2024-15, Authorizing the Sale of S&L Sanitation Service and an agreement to Novate Contract with the New Owner**– Council will have consideration of authorizing the sale of S&L Sanitation Service and signing an agreement to novate contract with the new owner.
- n. **Public Hearing Ordinance 1293, Water Rates**- Council will have consideration of opening a public hearing regarding ordinance 1293, Water Rates.
- o. **Waive Three Readings of Ordinance 1293, Water Rates**- Council will have consideration of waiving the three readings of ordinance 1293.

**\*\*Please click on the letter next to the agenda item to see the information associated with that item.**





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- p. Ordinance 1293, Water Rates-** Council will have consideration of approving Ordinance 1293, Water Rates.
- q. Public Hearing Ordinance 1294, Sewer Rates-** Council will have consideration of opening a public hearing regarding ordinance 1294, Sewer Rates.
- r. Waive Three Readings of Ordinance 1294, Sewer Rates-** Council will have consideration of waiving the three readings of ordinance 1294.
- s. Ordinance 1294, Sewer Rates-** Council will have consideration of approving Ordinance 1294, Sewer Rates.
- t. Resolution 2024-16, Authorize and Approve the City Administrator to Pursue the Purchase of Real Property, Purchase Agreement and Further Actions-** Council will have consideration of authorizing and approving the City Administrator Dave Schmidt to pursue the purchase of real property, purchase agreement, and further actions for property described as the “Broken Bow Armory,” parcel ID 001236600 in Broken Bow, Custer County, Nebraska.
- u. Resolution 2024-17, Resolution Authorizing Payments No. 3 for Eagle Crest Subdivision Project #211489-** Council will have the consideration of approving payment in the amount of \$409,535.68 to Myers Construction Inc. for work completed to date for the Eagle Crest Subdivision project #211489 for pay application No. 3. Money to be sourced from sales tax infrastructure fund account ending in 168.

**G. Public Comments**

**H. Mayor and Council Comments**

**I. Adjournment**

***The Next City Council Meeting Will Be on Tuesday, November 26, 2024  
at 6:00 pm in the Broken Bow Municipal Building***

**Upcoming Events:**

- ❖ ***November 26<sup>th</sup> – Board of Public Works @ 12:30 pm in the Broken Bow Municipal Building***
- ❖ ***November 28<sup>th</sup>-29<sup>th</sup> – City Offices Closed- Thanksgiving Holiday***

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

## Broken Bow City Council

### Meeting Minutes October 22, 2024

The Broken Bow City Council met in regular session on Tuesday, October 22, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice. Advance notice of the meeting, a copy of the agenda, and related council materials was given to the Mayor and all members of the City Council and shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Luke Wassom, and Paul Holland. Absent: Russ Smith and Chris Myers. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Wassom, seconded by Holland to approve the consent agenda for October 22, 2024. Said motion includes approval of the Minutes of the October 8, 2024, Council Meeting, and Bills to Date. Roll call vote: Voting aye: Wassom and Holland. Nays: None. Motion carried.

4 County Heating & Air, LLC \$977.85, Aflac, \$563.75, \$119.50, Beaver Bearing Co Albion \$4.44, Better Homes and Gardens \$16.00, Bound Tree Medical \$2,234.29, Broken Bow Ambulance Service - \$44.79, Broken Bow Chamber of Commerce \$2,410.00, Callaway District Hospital \$47.01, Card Services 0591 \$1,482.47, Carquest of Broken Bow -\$158.63, \$439.36, \$179.99, Cengage Learning - Gale \$350.81, Central Nebraska Bobcat \$8,000.00, Century Link -\$286.88, \$88.82, Chris Henderson - \$77.97, City of Broken Bow -Flex Benefit Plan \$225.00 City of Broken Bow -Family Heritage \$25.50 City of Broken Bow -Health Insurance \$3,661.81, \$26,931.72, City of Broken Bow Pension Fund, \$2,324.80, \$11,141.56, \$1,551.57 Colonial Life, \$548.14,\$ 335.79 Consolidated Management Co. \$114.75, Custer County Chief \$15.10, \$613.56, David Baltz \$3.39, Deaf Services Unlimited \$603.00, Discover \$38.47, EFTPS \$3,124.48, \$8,448.06, \$13,359.76 EZ IT Solutions \$40,445.41, \$10,951.42, Eakes Office Solutions \$86.97, Freedom Munitions \$2,150.00, Grassland Vet Hospital \$490.19, Heartland Clerks Association \$20.00, Hometown Leasing \$116.65, Ingram Library Services \$2,012.81, JEO \$5,345.00, Jacob Holcomb \$10.00, Johnson Landscape \$814.48, Josh Townsend \$242.86, LARM \$344,023.00, \$982.76, League of NE Municipalities \$11,242.00, Library Journal \$169.00, MacQueen Equipment \$16,242.08, Mead Lumber \$1,203.27, Mid Plains Community College \$1,390.00, NE Child Support \$899.09, Nebraska Library Commission \$500.00, OBrien's Hardware \$24.79, Over Drive \$1,500.00, Paulsen Inc. \$1,407.00, Presto X Company \$156.56, \$72.49, RT Ace, LLC \$88.71, RT Ace, LLC \$105.72, Real Simple \$20.00, S&L Sanitary Service \$58.30, Smithsonian \$29.99, State Income Tax \$4,191.40, Statewide Collection, 15.95, TX Child Support SDU \$410.23, Time \$15.00, Trotter Service \$771.56, \$1,804.22, \$865.38, Trotter Whoa & Go West BB \$595.68, \$60.53,\$1,083.59, \$306.68, Verizon Wireless \$249.32, \$129.73, Wenquist, Inc. \$403.91, Total \$544,252.75, Bi-Weekly Payroll (10/9/24) \$75,604.72, Grand Total \$619,857.47

Moved by Holland, seconded by Wassom, to excuse the absence of councilmember Smith. Roll call vote: Voting aye: Wassom and Holland. Nays: None. Motion carried.



Under other business, K9 officer Sam was honored for his 5 ½ years of service to the safety and welfare of the citizens of Broken Bow and for keeping his K9 handler, Captain Anderson safe. Sam, a 10-year-old German Shepherd, was trained in narcotics detection in 2017. Sam and Captain Anderson were presented a commemorative plaque and basket of treats from the city and a chew toy grenade from the police department. Sam will retire to the life of a regular dog at the home of Captain Anderson.

Introduced at the meeting was Maverick, the new 2-year-old K9 officer for the Broken Bow Police department and his handler Officer Townsend. Maverick has completed his handler training and will be on active duty after the completion of his training with the State of Nebraska. At that time he will be certified in both narcotics detection and tracking. Maverick also received a basket of treats.

Under new business, moved by Wassom, seconded by Holland to open a public hearing at 6:11 PM regarding issuing a conditional use permit to SG Concrete Pros Inc., to operate a commercial business in an A-1 zoning district at 1451 North 17th Ave, Broken Bow, Nebraska. Roll Call vote: Voting aye: Wassom, and Holland. Nays: None. Motion carried. Zoning Administrator and Planning Commission member Jacob Holcomb stated that the issue at hand is that it is not permitted to run a commercial business from an agricultural district. He said that the Planning Commission has a process they work through in these situations and that process has been completed and that the planning commission is recommending approval of the conditional use permit with three recommendations. The three recommendations are; (a) all construction and demolition materials, trash and cut down trees must be removed from the vicinity within 90 days after approval by City Council, (b) a fence must be erected and maintained on the north property line separating the business from the residential property, and (c) that there shall be no storage or processing of crushed concrete on the property.

Jacob Holcomb stated that a lot of work went into the recommendation and that they also included input from the surrounding neighbors. Breanna Kaup, 1505 North 17<sup>th</sup> Ave, brought up the concern that the property remains a single-family residence. Jacob Holcomb stated that the planning commission explored the issue and did not feel that there was a need to do anything further because that is already a requirement of an A1 zoning district. Administrator Schmidt said that this process was a great example of the process playing itself out and Mayor Sonnichsen thanked everyone for all their hard work. Moved by Holland, seconded by Wassom to exit public hearing at 6:16 PM. Roll Call vote: Voting aye: Wassom and Holland. Nays: None. Motion carried.

Moved by Wassom, seconded by Holland to approve the conditional use permit for SG Concrete Pros Inc. at 1451 North 17<sup>th</sup> Ave, Broken Bow, Nebraska with the three recommendations from the planning commission. Roll Call Vote: Voting aye: Wassom, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom to approve the agreement with Dr. Homan to be the Broken Bow Emergency Medical Services Medical Director, commencement date being the date of signature of all parties, and valid for one year. Compensation will be \$2,500 paid annually on

December 1<sup>st</sup>. Dave Baltz, EMS Department Head, explained that this contract allows Dr. Hohman to supervise all aspects of the ambulance service and that Dr. Hohman comes in high regard. He also stated that in the past the city did not pay for this service but that we now have a lot more responsibilities with ALS. Roll Call Vote: Voting aye: Wassom and Holland. Nays: None. Motion carried.

There were no public comments.

Under Mayor and council comments, Mayor Sonnichsen thanked everyone for attending the meeting and Broken Bow Police Department for all they do.

Moved by Holland, seconded by Wassom, to adjourn the City Council meeting at 6:20 PM. Roll Call vote: Voting aye: Wassom, and Holland. Nays: None. Motion Carried.

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Rodney W. Sonnichsen, Mayor

ATTEST:

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Jennifer Waterhouse, City Clerk



## Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u>                          | <u>Vendor Name</u> | <u>Pay#</u>       | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u>                            | <u>Date</u> | <u>PO#</u> | <u>Date</u>  | <u>Status</u> |
|---------------------------------------|--------------------|-------------------|------------------|-----------------|---------------|---|-------------|------------|--------------|---------------|
|                                       | <u>Account#</u>    | <u>Work Order</u> |                  |                 |               | <u>Description</u>                        |             |            | <u>Debit</u> | <u>Credit</u> |
| <b>PARKS AKRS Equipment-Parks</b>     |                    |                   |                  |                 |               |   |             |            |              |               |
| 36532                                 | 11/12/2024         | 11/12/2024        |                  |                 | 122.52        |   |             |            |              | Posted        |
|                                       | 09-3310.00         |                   |                  |                 |               | ACCT# 50208 Mower Maint                   |             |            | 122.52       | 0.00          |
| <b>Aflac</b>                          |                    |                   |                  |                 |               |   |             |            |              |               |
| 36465                                 | 10/23/2024         | 10/23/2024        |                  |                 | 563.75        |   |             |            |              | Posted        |
|                                       | 01-1501.00         |                   |                  |                 |               | PRE TAX AFLAC                             |             |            | 563.75       | 0.00          |
| 36466                                 | 10/23/2024         | 10/23/2024        |                  |                 | 119.50        |   |             |            |              | Posted        |
|                                       | 01-1501.00         |                   |                  |                 |               | AFLAC POST TAX                            |             |            | 119.50       | 0.00          |
| 36483                                 | 11/12/2024         | 11/12/2024        |                  |                 | 108.18        |   |             |            |              | Posted        |
|                                       | 01-1501.00         |                   |                  |                 |               | Dave Aflac                                |             |            | 108.18       | 0.00          |
| 36517                                 | 11/6/2024          | 11/6/2024         |                  |                 | 563.75        |   |             |            |              | Posted        |
|                                       | 01-1501.00         |                   |                  |                 |               | PRE TAX AFLAC                             |             |            | 563.75       | 0.00          |
| 36518                                 | 11/6/2024          | 11/6/2024         |                  |                 | 119.50        |   |             |            |              | Posted        |
|                                       | 01-1501.00         |                   |                  |                 |               | AFLAC POST TAX                            |             |            | 119.50       | 0.00          |
| <b>Around The Block Catering</b>      |                    |                   |                  |                 |               |   |             |            |              |               |
| 36484                                 | 11/12/2024         | 11/12/2024        |                  |                 | 1,000.00      |   |             |            |              | Posted        |
|                                       | 01-3212.00         |                   |                  |                 |               | Deposit for catering - employee appreciat |             |            | 1,000.00     | 0.00          |
| <b>Barco Products</b>                 |                    |                   |                  |                 |               |   |             |            |              |               |
| 36533                                 | 11/12/2024         | 11/12/2024        |                  |                 | 1,741.03      | 250527                                    |             |            |              | Posted        |
|                                       | 08-3347.00         |                   |                  |                 |               | Signs                                     |             |            | 1,741.03     | 0.00          |
| <b>Beaver Bearing Co Albion</b>       |                    |                   |                  |                 |               |   |             |            |              |               |
| 36562                                 | 11/12/2024         | 11/12/2024        |                  |                 | 12.65         | 11400/INT                                 |             |            |              | Posted        |
|                                       | 09-3310.00         |                   |                  |                 |               | ACCT# 914 - Mower repairs                 |             |            | 12.65        | 0.00          |
| <b>Bound Tree Medical</b>             |                    |                   |                  |                 |               |   |             |            |              |               |
| 36571                                 | 11/12/2024         | 11/12/2024        |                  |                 | 580.66        |   |             |            |              | Posted        |
|                                       | 05-3338.00         |                   |                  |                 |               | Medical Supplies                          |             |            | 580.66       | 0.00          |
| <b>Broken Bow Airport Authority</b>   |                    |                   |                  |                 |               |   |             |            |              |               |
| 36481                                 | 11/12/2024         | 11/12/2024        |                  |                 | 1,083.33      |   |             |            |              | Posted        |
|                                       | 01-3409.00         |                   |                  |                 |               | Airport Interlocal Agreement              |             |            | 1,083.33     | 0.00          |
| <b>Broken Bow Ambulance Service</b>   |                    |                   |                  |                 |               |   |             |            |              |               |
| 36580                                 | 11/12/2024         | 11/12/2024        |                  |                 | 109.94        |   |             |            |              | Posted        |
|                                       | 05-3223.00         |                   |                  |                 |               | Mugs                                      |             |            | 89.94        | 0.00          |
|                                       | 05-3361.00         |                   |                  |                 |               | Embroidery                                |             |            | 20.00        | 0.00          |
|                                       |                    |                   |                  |                 |               |   |             |            | 109.94       | 0.00          |
| <b>Broken Bow Chamber of Commerce</b> |                    |                   |                  |                 |               |   |             |            |              |               |
| 36583                                 | 11/12/2024         | 11/12/2024        |                  |                 | 5,580.00      |   |             |            |              | Posted        |
|                                       | 05-3334.00         |                   |                  |                 |               | ambulance incentive                       |             |            | 5,580.00     | 0.00          |
| <b>Broken Bow Municipal Utilities</b> |                    |                   |                  |                 |               |   |             |            |              |               |
| 36482                                 | 11/12/2024         | 11/12/2024        |                  |                 | 2,886.53      |   |             |            |              | Posted        |
|                                       | 01-3213.00         |                   |                  |                 |               | General - Radio/Weather Station Tower     |             |            | 26.14        | 0.00          |
|                                       | 02-3220.00         |                   |                  |                 |               | Pub Bldg - Utilities/Trash                |             |            | 417.94       | 0.00          |
|                                       | 04-3220.00         |                   |                  |                 |               | Police - Utilities/Trash Removal          |             |            | 345.13       | 0.00          |
|                                       | 04-3315.00         |                   |                  |                 |               | Police -Dog Pound Utilities               |             |            | 37.05        | 0.00          |
|                                       | 07-3220.00         |                   |                  |                 |               | Library - Utilities/Trash Removal         |             |            | 723.90       | 0.00          |
|                                       | 08-3220.00         |                   |                  |                 |               | Street - Utilities/Trash                  |             |            | 358.59       | 0.00          |
|                                       | 08-3422.01         |                   |                  |                 |               | Street - Blue Shop                        |             |            | 25.10        | 0.00          |
|                                       | 09-3220.00         |                   |                  |                 |               | Parks - Utilities/Trash Removal           |             |            | 645.57       | 0.00          |
|                                       | 09-3220.00         |                   |                  |                 |               | Parks - Shop Utilities/Trash Removal      |             |            | 179.29       | 0.00          |
|                                       | 10-3220.00         |                   |                  |                 |               | Swim Pool - Utilities/Trash Removal       |             |            | 91.45        | 0.00          |
|                                       | 11-3220.00         |                   |                  |                 |               | Tree Dump - Utilities                     |             |            | 36.37        | 0.00          |
|                                       |                    |                   |                  |                 |               |   |             |            | 2,886.53     | 0.00          |
| <b>Broken Bow Rural Fire Board</b>    |                    |                   |                  |                 |               |   |             |            |              |               |
| 36576                                 | 11/12/2024         | 11/12/2024        |                  |                 | 481.34        | 100                                       |             |            |              | Posted        |
|                                       | 06-3220.00         |                   |                  |                 |               | Utilites                                  |             |            | 193.28       | 0.00          |
|                                       | 05-3220.00         |                   |                  |                 |               | Utilites                                  |             |            | 193.29       | 0.00          |
|                                       | 06-3221.00         |                   |                  |                 |               | Phone/Internet                            |             |            | 47.38        | 0.00          |
|                                       | 05-3221.00         |                   |                  |                 |               | Phone/Internet                            |             |            | 47.39        | 0.00          |
|                                       |                    |                   |                  |                 |               |   |             |            | 481.34       | 0.00          |
| <b>CEDC</b>                           |                    |                   |                  |                 |               |   |             |            |              |               |
| 36569                                 | 11/12/2024         | 11/12/2024        |                  |                 | 3,000.00      |   |             |            |              | Posted        |
|                                       | 01-3212.00         |                   |                  |                 |               | Class A membership - 2025                 |             |            | 3,000.00     | 0.00          |

## Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u>                 | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u>   | <u>Amount</u> | <u>Invoice</u>                    | <u>Date</u> | <u>PO#</u> | <u>Date</u>  | <u>Status</u> |
|--------------|------------------------------------|-------------|------------------|-------------------|---------------|-----------------------------------|-------------|------------|--------------|---------------|
|              | <u>Account#</u>                    |             |                  | <u>Work Order</u> |               | <u>Description</u>                |             |            | <u>Debit</u> | <u>Credit</u> |
| Police       | <b>Capital One (continued)</b>     |             |                  |                   |               |                                   |             |            |              |               |
| 36534        | 11/12/2024                         | 11/12/2024  |                  |                   | 1,051.41      |                                   |             |            |              | Posted        |
|              | 04-3315.00                         |             |                  |                   |               | Pound Fees                        |             |            | 183.25       | 0.00          |
|              | 04-3312.00                         |             |                  |                   |               | Boots 407                         |             |            | 154.07       | 0.00          |
|              | 04-3206.00                         |             |                  |                   |               | POAN Handbooks                    |             |            | 112.00       | 0.00          |
|              | 04-3223.00                         |             |                  |                   |               | Halloween candy/bags              |             |            | 78.97        | 0.00          |
|              | 04-3205.00                         |             |                  |                   |               | Meals Conf 401/403/405            |             |            | 78.12        | 0.00          |
|              | 04-3205.00                         |             |                  |                   |               | Training 408                      |             |            | 445.00       | 0.00          |
|              |                                    |             |                  |                   |               |                                   |             |            | 1,051.41     | 0.00          |
|              | <b>Card Services</b>               |             |                  |                   |               |                                   |             |            |              |               |
| 36485        | 11/12/2024                         | 11/12/2024  |                  |                   | 968.70        |                                   |             |            |              | Posted        |
|              | 07-3313.00                         |             |                  |                   |               | Library - Training                |             |            | 968.70       | 0.00          |
| Office-0583  | <b>Card Services 0583</b>          |             |                  |                   |               |                                   |             |            |              |               |
| 36487        | 11/12/2024                         | 11/12/2024  |                  |                   | 158.87        |                                   |             |            |              | Posted        |
|              | 01-3212.00                         |             |                  |                   |               | City promotions - Halloween candy |             |            | 141.75       | 0.00          |
|              | 02-3223.00                         |             |                  |                   |               | Supplies                          |             |            | 17.12        | 0.00          |
|              |                                    |             |                  |                   |               |                                   |             |            | 158.87       | 0.00          |
| 36535        | 11/12/2024                         | 11/12/2024  |                  |                   | 224.51        |                                   |             |            |              | Posted        |
|              | 04-3315.10                         |             |                  |                   |               | Meals/fuel 406 K9 Training        |             |            | 224.51       | 0.00          |
| Streets-4834 | <b>Card Services 4834</b>          |             |                  |                   |               |                                   |             |            |              |               |
| 36536        | 11/12/2024                         | 11/12/2024  |                  |                   | 210.80        |                                   |             |            |              | Posted        |
|              | 08-3310.00                         |             |                  |                   |               | Equipment Maintenance             |             |            | 210.80       | 0.00          |
|              | <b>Card Services</b>               |             |                  |                   |               |                                   |             |            |              |               |
| 36584        | 11/12/2024                         | 11/12/2024  |                  |                   | 2,100.63      |                                   |             |            |              | Posted        |
|              | 05-3223.00                         |             |                  |                   |               | Trash bags/packing tape           |             |            | 11.72        | 0.00          |
|              | 05-3440.00                         |             |                  |                   |               | Transport meals, snack            |             |            | 98.00        | 0.00          |
|              | 05-3225.00                         |             |                  |                   |               | Fuel                              |             |            | 85.45        | 0.00          |
|              | 05-3223.00                         |             |                  |                   |               | Supplies                          |             |            | 406.55       | 0.00          |
|              | 06-3223.00                         |             |                  |                   |               | Supplies                          |             |            | 406.55       | 0.00          |
|              | 05-3410.00                         |             |                  |                   |               | Coffee maker                      |             |            | 62.05        | 0.00          |
|              | 06-3410.00                         |             |                  |                   |               | Coffee maker                      |             |            | 59.91        | 0.00          |
|              | 05-3338.00                         |             |                  |                   |               | Supplies                          |             |            | 633.36       | 0.00          |
|              | 05-3361.00                         |             |                  |                   |               | Boots                             |             |            | 337.04       | 0.00          |
|              |                                    |             |                  |                   |               |                                   |             |            | 2,100.63     | 0.00          |
| Dave-0609    | <b>Card Services 0609</b>          |             |                  |                   |               |                                   |             |            |              |               |
| 36486        | 11/12/2024                         | 11/12/2024  |                  |                   | 1,578.58      |                                   |             |            |              | Posted        |
|              | 01-3439.00                         |             |                  |                   |               | Zoning Expense                    |             |            | 265.36       | 0.00          |
|              | 01-3420.00                         |             |                  |                   |               | Admin Vehicle                     |             |            | 56.52        | 0.00          |
|              | 01-3223.00                         |             |                  |                   |               | Supplies                          |             |            | 63.99        | 0.00          |
|              | 01-3223.20                         |             |                  |                   |               | Filing Fees - Wade's Title        |             |            | 14.35        | 0.00          |
|              | 02-3411.00                         |             |                  |                   |               | Building Improvements - furniture |             |            | 895.68       | 0.00          |
|              | 01-3212.00                         |             |                  |                   |               | City Promotions - Maverick/Sam    |             |            | 77.46        | 0.00          |
|              | 01-3212.00                         |             |                  |                   |               | City Promotions - Coffee for EMS  |             |            | 22.48        | 0.00          |
|              | 01-3212.00                         |             |                  |                   |               | City Promotions - Jacket for Dave |             |            | 182.74       | 0.00          |
|              |                                    |             |                  |                   |               |                                   |             |            | 1,578.58     | 0.00          |
|              | <b>Carquest of Broken Bow</b>      |             |                  |                   |               |                                   |             |            |              |               |
| 36538        | 11/12/2024                         | 11/12/2024  |                  |                   | 21.78         |                                   |             |            |              | Posted        |
|              | 04-3310.00                         |             |                  |                   |               | Wiper blades 2018 Exp             |             |            | 21.78        | 0.00          |
|              | <b>Carroll Construction Supply</b> |             |                  |                   |               |                                   |             |            |              |               |
| 36537        | 11/12/2024                         | 11/12/2024  |                  |                   | 3,103.48      | LI151365                          |             |            |              | Posted        |
|              | 08-3425.00                         |             |                  |                   |               | Cement Tools and Supplies         |             |            | 3,103.48     | 0.00          |
| GI           | <b>Central Nebraska Bobcat</b>     |             |                  |                   |               |                                   |             |            |              |               |
| 36539        | 11/12/2024                         | 11/12/2024  |                  |                   | 560.00        |                                   |             |            |              | Posted        |
|              | 09-3339.00                         |             |                  |                   |               | Over hours charge                 |             |            | 560.00       | 0.00          |
| Street/Parks | <b>Century Link</b>                |             |                  |                   |               |                                   |             |            |              |               |
| 36488        | 11/12/2024                         | 11/12/2024  |                  |                   | 99.09         |                                   |             |            |              | Posted        |
|              | 08-3221.00                         |             |                  |                   |               | Basic & Long Distance             |             |            | 49.55        | 0.00          |
|              | 09-3221.00                         |             |                  |                   |               | Basic & Long Distance             |             |            | 49.54        | 0.00          |
|              |                                    |             |                  |                   |               |                                   |             |            | 99.09        | 0.00          |
| 36489        | 11/12/2024                         | 11/12/2024  |                  |                   | 135.66        |                                   |             |            |              | Posted        |
|              | 10-3221.00                         |             |                  |                   |               | Pool-Basic & credit card          |             |            | 135.66       | 0.00          |



## Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u>     | <u>Vendor Name</u>                           | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u>                        | <u>Date</u> | <u>PO#</u> | <u>Date</u>      | <u>Status</u> |
|------------------|--|-------------|------------------|-----------------|---------------|---------------------------------------|-------------|------------|------------------|---------------|
|                  | <u>Account#</u>                              |             |                  |                 |               | <u>Description</u>                    |             |            | <u>Debit</u>     | <u>Credit</u> |
| ACH only         | <b>Century Link (continued)</b>              |             |                  |                 |               |                                       |             |            |                  |               |
| 36490            | 11/12/2024                                   | 11/12/2024  |                  |                 | 89.36         |                                       |             |            |                  | Posted        |
|                  | 01-3221.00                                   |             |                  |                 |               | General -Basic & Long Distance Office |             |            | 89.36            | 0.00          |
| 36491            | 11/12/2024                                   | 11/12/2024  |                  |                 | 82.49         |                                       |             |            |                  | Posted        |
|                  | 03-3221.00                                   |             |                  |                 |               | Basic & Long Distance                 |             |            | 82.49            | 0.00          |
| 36540            | 11/12/2024                                   | 11/12/2024  |                  |                 | 333.54        |                                       |             |            |                  | Posted        |
|                  | 04-3221.00                                   |             |                  |                 |               | Long Distance                         |             |            | 333.54           | 0.00          |
| 36561            | 11/12/2024                                   | 11/12/2024  |                  |                 | 292.42        |                                       |             |            |                  | Posted        |
|                  | 01-3221.00                                   |             |                  |                 |               | General -Basic & Long Distance Radio  |             |            | 206.39           | 0.00          |
|                  | 01-3221.00                                   |             |                  |                 |               | General -Basic & Long Distance Office |             |            | 86.03            | 0.00          |
|                  |  |             |                  |                 |               |                                       |             |            | <u>292.42</u>    | <u>0.00</u>   |
|                  | <b>City Flex Benefit Plan</b>                |             |                  |                 |               |                                       |             |            |                  |               |
| 36467            | 10/23/2024                                   | 10/23/2024  |                  |                 | 225.00        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | SELECT FLEX-UNREIMBURSED M/D/V        |             |            | 225.00           | 0.00          |
| 36519            | 11/6/2024                                    | 11/6/2024   |                  |                 | 225.00        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | SELECT FLEX-UNREIMBURSED M/D/V        |             |            | 225.00           | 0.00          |
| Insurance Reimb  | <b>City of Broken Bow</b>                    |             |                  |                 |               |                                       |             |            |                  |               |
| 36480            | 10/23/2024                                   | 10/23/2024  |                  |                 | 25.50         |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | FAMILY HERITAGE-CITY                  |             |            | 25.50            | 0.00          |
| 36531            | 11/6/2024                                    | 11/6/2024   |                  |                 | 25.50         |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | FAMILY HERITAGE-CITY                  |             |            | 25.50            | 0.00          |
| Health Ins Reimb | <b>City of Broken Bow - Health Insurance</b> |             |                  |                 |               |                                       |             |            |                  |               |
| 36477            | 10/23/2024                                   | 10/23/2024  |                  |                 | 3,661.81      |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | HEALTH INSURANCE                      |             |            | 3,661.81         | 0.00          |
| 36528            | 11/6/2024                                    | 11/6/2024   |                  |                 | 3,661.81      |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | HEALTH INSURANCE                      |             |            | 3,661.81         | 0.00          |
| 36587            | 11/12/2024                                   | 11/12/2024  |                  |                 | 26,931.72     |                                       |             |            |                  | Posted        |
|                  | 01-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 2,742.10         | 0.00          |
|                  | 08-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 6,226.91         | 0.00          |
|                  | 06-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 738.64           | 0.00          |
|                  | 04-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 8,781.24         | 0.00          |
|                  | 05-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 2,215.92         | 0.00          |
|                  | 09-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 3,313.57         | 0.00          |
|                  | 07-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 2,195.31         | 0.00          |
|                  | 03-3104.00                                   |             |                  |                 |               | Health Insurance                      |             |            | 718.03           | 0.00          |
|                  |  |             |                  |                 |               |                                       |             |            | <u>26,931.72</u> | <u>0.00</u>   |
|                  | <b>City of Broken Bow Pension Fund</b>       |             |                  |                 |               |                                       |             |            |                  |               |
| 36468            | 10/23/2024                                   | 10/23/2024  |                  |                 | 2,324.80      |                                       |             |            |                  | Posted        |
|                  | 01-1513.00                                   |             |                  |                 |               | RETIREMENT LOAN PAYMENT               |             |            | 2,324.80         | 0.00          |
| 36469            | 10/23/2024                                   | 10/23/2024  |                  |                 | 10,883.50     |                                       |             |            |                  | Posted        |
|                  | 01-1502.00                                   |             |                  |                 |               | 414H RETIREMENT                       |             |            | 10,883.50        | 0.00          |
| 36470            | 10/23/2024                                   | 10/23/2024  |                  |                 | 1,540.72      |                                       |             |            |                  | Posted        |
|                  | 01-1502.00                                   |             |                  |                 |               | 457 RETIREMENT                        |             |            | 1,540.72         | 0.00          |
| 36520            | 11/6/2024                                    | 11/6/2024   |                  |                 | 2,324.80      |                                       |             |            |                  | Posted        |
|                  | 01-1513.00                                   |             |                  |                 |               | RETIREMENT LOAN PAYMENT               |             |            | 2,324.80         | 0.00          |
| 36521            | 11/6/2024                                    | 11/6/2024   |                  |                 | 11,077.46     |                                       |             |            |                  | Posted        |
|                  | 01-1502.00                                   |             |                  |                 |               | 414H RETIREMENT                       |             |            | 11,077.46        | 0.00          |
| 36522            | 11/6/2024                                    | 11/6/2024   |                  |                 | 1,618.71      |                                       |             |            |                  | Posted        |
|                  | 01-1502.00                                   |             |                  |                 |               | 457 RETIREMENT                        |             |            | 1,618.71         | 0.00          |
|                  | <b>Colonial Insurance</b>                    |             |                  |                 |               |                                       |             |            |                  |               |
| 36463            | 10/23/2024                                   | 10/23/2024  |                  |                 | 548.14        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | COLONIAL LIFE PRE TAX                 |             |            | 548.14           | 0.00          |
| 36464            | 10/23/2024                                   | 10/23/2024  |                  |                 | 335.79        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | COLONIAL LIFE POST TAX                |             |            | 335.79           | 0.00          |
| 36492            | 11/12/2024                                   | 11/12/2024  |                  |                 | 589.62        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | October - Dave                        |             |            | 514.20           | 0.00          |
|                  | 01-1501.00                                   |             |                  |                 |               | October - City                        |             |            | 75.42            | 0.00          |
|                  |  |             |                  |                 |               |                                       |             |            | <u>589.62</u>    | <u>0.00</u>   |
| 36515            | 11/6/2024                                    | 11/6/2024   |                  |                 | 577.42        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | COLONIAL LIFE PRE TAX                 |             |            | 577.42           | 0.00          |
| 36516            | 11/6/2024                                    | 11/6/2024   |                  |                 | 332.10        |                                       |             |            |                  | Posted        |
|                  | 01-1501.00                                   |             |                  |                 |               | COLONIAL LIFE POST TAX                |             |            | 332.10           | 0.00          |

## City of Broken Bow

| <u>Vend#</u>                           | <u>Vendor Name</u>  | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u>     | <u>Invoice</u>                            | <u>Date</u> | <u>PO#</u> | <u>Date</u>  | <u>Status</u>    |
|--|---------------------|-------------|------------------|-----------------|-------------------|---|-------------|------------|--------------|------------------|
|  | <u>Account#</u>     |             |                  |                 | <u>Work Order</u> | <u>Description</u>                        |             |            | <u>Debit</u> | <u>Credit</u>    |
| Credit Management Services (continued) |                     |             |                  |                 |                   |   |             |            |              |                  |
| 36476                                  | 10/23/2024          | 10/23/2024  |                  |                 | 246.14            |   |             |            |              | Ck# 4100 Printed |
|  | 01-1504.00          |             |                  |                 |                   | WAGE GARNISHMENT - Plaintiff              |             |            | 246.14       | 0.00             |
| 558 City                               | Custer County Chief |             |                  |                 |                   |   |             |            |              |                  |
| 36493                                  | 11/12/2024          | 11/12/2024  |                  |                 | 724.42            |   |             |            |              | Posted           |
|  | 01-3209.00          |             |                  |                 |                   | ACCT# 558 Printing & Publication - Minute |             |            | 724.42       | 0.00             |
| 36494                                  | 11/12/2024          | 11/12/2024  |                  |                 | 65.00             |   |             |            |              | Posted           |
|  | 01-3209.00          |             |                  |                 |                   | Annual Subscription                       |             |            | 65.00        | 0.00             |
| 36541                                  | 11/12/2024          | 11/12/2024  |                  |                 | 65.00             |   |             |            |              | Posted           |
|  | 04-3209.00          |             |                  |                 |                   | Annual Subscription - Police              |             |            | 65.00        | 0.00             |
| Custer County Treasurer                |                     |             |                  |                 |                   |   |             |            |              |                  |
| 36495                                  | 11/12/2024          | 11/12/2024  |                  |                 | 19,386.68         |   |             |            |              | Posted           |
|  | 01-3217.00          |             |                  |                 |                   | Interlocal Communications Agreement       |             |            | 19,386.68    | 0.00             |
| Custer Public Power                    |                     |             |                  |                 |                   |   |             |            |              |                  |
| 36542                                  | 11/12/2024          | 11/12/2024  |                  |                 | 56.26             |   |             |            |              | Posted           |
|  | 11-3220.00          |             |                  |                 |                   | CD Cell Power                             |             |            | 56.26        | 0.00             |
| Dr. Jordan Homan                       |                     |             |                  |                 |                   |   |             |            |              |                  |
| 36579                                  | 11/12/2024          | 11/12/2024  |                  |                 | 2,500.00          |   |             |            |              | Posted           |
|  | 05-3202.00          |             |                  |                 |                   | PMD                                       |             |            | 2,500.00     | 0.00             |
| EFTPS Online Payment                   |                     |             |                  |                 |                   |   |             |            |              |                  |
| 36472                                  | 10/23/2024          | 10/23/2024  |                  |                 | 3,072.48          |   |             |            |              | Posted           |
|  | 01-1500.00          |             |                  |                 |                   | MEDICARE                                  |             |            | 3,072.48     | 0.00             |
| 36473                                  | 10/23/2024          | 10/23/2024  |                  |                 | 8,279.60          |   |             |            |              | Posted           |
|  | 01-1500.00          |             |                  |                 |                   | FEDERAL MARRIED                           |             |            | 4,437.87     | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | FEDERAL SINGLE                            |             |            | 2,749.85     | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | Federal Head of Household                 |             |            | 452.17       | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | 2020 Federal Single                       |             |            | 283.16       | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | 2020 Federal Married                      |             |            | 356.55       | 0.00             |
|  |                     |             |                  |                 |                   |   |             |            | 8,279.60     | 0.00             |
| 36474                                  | 10/23/2024          | 10/23/2024  |                  |                 | 13,137.46         |   |             |            |              | Posted           |
|  | 01-1500.00          |             |                  |                 |                   | SOCIAL SECURITY                           |             |            | 13,137.46    | 0.00             |
| 36524                                  | 11/6/2024           | 11/6/2024   |                  |                 | 3,121.42          |   |             |            |              | Posted           |
|  | 01-1500.00          |             |                  |                 |                   | MEDICARE                                  |             |            | 3,121.42     | 0.00             |
| 36525                                  | 11/6/2024           | 11/6/2024   |                  |                 | 8,499.62          |   |             |            |              | Posted           |
|  | 01-1500.00          |             |                  |                 |                   | FEDERAL MARRIED                           |             |            | 4,530.61     | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | FEDERAL SINGLE                            |             |            | 2,779.34     | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | Federal Head of Household                 |             |            | 472.46       | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | 2020 Federal Single                       |             |            | 283.16       | 0.00             |
|  | 01-1500.00          |             |                  |                 |                   | 2020 Federal Married                      |             |            | 434.05       | 0.00             |
|  |                     |             |                  |                 |                   |   |             |            | 8,499.62     | 0.00             |
| 36526                                  | 11/6/2024           | 11/6/2024   |                  |                 | 13,346.96         |   |             |            |              | Posted           |
|  | 01-1500.00          |             |                  |                 |                   | SOCIAL SECURITY                           |             |            | 13,346.96    | 0.00             |
| EZ IT Solutions                        |                     |             |                  |                 |                   |   |             |            |              |                  |
| 36497                                  | 11/12/2024          | 11/12/2024  |                  |                 | 62.58             | 7610                                      |             |            |              | Posted           |
|  | 01-3438.00          |             |                  |                 |                   | IT Services - cables                      |             |            | 57.58        | 0.00             |
|  | 01-3438.00          |             |                  |                 |                   | ID Card                                   |             |            | 5.00         | 0.00             |
|  |                     |             |                  |                 |                   |   |             |            | 62.58        | 0.00             |
| 36498                                  | 11/12/2024          | 11/12/2024  |                  |                 | 2,765.00          | 7660                                      |             |            |              | Posted           |
|  | 01-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 460.83       | 0.00             |
|  | 04-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 460.83       | 0.00             |
|  | 05-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 230.43       | 0.00             |
|  | 06-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 230.42       | 0.00             |
|  | 07-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 460.83       | 0.00             |
|  | 08-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 460.83       | 0.00             |
|  | 09-3438.00          |             |                  |                 |                   | IT Services                               |             |            | 460.83       | 0.00             |
|  |                     |             |                  |                 |                   |   |             |            | 2,765.00     | 0.00             |
| 36585                                  | 11/12/2024          | 11/12/2024  |                  |                 | 4,776.41          | 7688                                      |             |            |              | Posted           |
|  | 07-4201.00          |             |                  |                 |                   | IT Services - Library door project        |             |            | 4,776.41     | 0.00             |
| 36586                                  | 11/12/2024          | 11/12/2024  |                  |                 | 3,907.04          | 7689/7690                                 |             |            |              | Posted           |
|  | 01-3438.00          |             |                  |                 |                   | IT Services-Cameras                       |             |            | 3,086.12     | 0.00             |
|  | 01-3438.00          |             |                  |                 |                   | IT Services - Camera materials            |             |            | 820.92       | 0.00             |
|  |                     |             |                  |                 |                   |   |             |            | 3,907.04     | 0.00             |



## Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u>                                  | <u>Vendor Name</u>               | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u>                         | <u>Date</u> | <u>PO#</u> | <u>Date</u>  | <u>Status</u> |
|---|----------------------------------|-------------|------------------|-----------------|---------------|--|-------------|------------|--------------|---------------|
|   | <u>Account#</u>                  |             |                  |                 |               | <u>Description</u>                     |             |            | <u>Debit</u> | <u>Credit</u> |
| <b>Eakes Office Products (continued)</b>      |                                  |             |                  |                 |               |  |             |            |              |               |
| 36496   | 11/12/2024                       | 11/12/2024  |                  |                 | 560.03        |  |             |            |              | Posted        |
|   | 01-3223.00                       |             |                  |                 |               | Supplies                               |             |            | 560.03       | 0.00          |
| 36543   | 11/12/2024                       | 11/12/2024  |                  |                 | 124.80        | 593719                                 |             |            |              | Posted        |
|   | 04-3223.00                       |             |                  |                 |               | Copier meter reading - Police          |             |            | 124.80       | 0.00          |
| 36573   | 11/12/2024                       | 11/12/2024  |                  |                 | 285.06        | 593338                                 |             |            |              | Posted        |
|   | 05-3216.00                       |             |                  |                 |               | Copier meter reading                   |             |            | 142.53       | 0.00          |
|   | 06-3216.00                       |             |                  |                 |               | Copier meter reading                   |             |            | 142.53       | 0.00          |
|   |                                  |             |                  |                 |               |  |             |            | 285.06       | 0.00          |
| <b>Fairfield Inn &amp; Suites-Kearney</b>     |                                  |             |                  |                 |               |  |             |            |              |               |
| 36544   | 11/12/2024                       | 11/12/2024  |                  |                 | 374.85        | 434C400013118                          |             |            |              | Posted        |
|   | 04-3205.00                       |             |                  |                 |               | Room for conference 401                |             |            | 374.85       | 0.00          |
| <b>First Response Billing Associates, LLC</b> |                                  |             |                  |                 |               |  |             |            |              |               |
| 36582   | 11/12/2024                       | 11/12/2024  |                  |                 | 2,529.13      | 1008                                   |             |            |              | Posted        |
|   | 05-3336.00                       |             |                  |                 |               | First response billing                 |             |            | 2,529.13     | 0.00          |
| <b>Freedom Munitions</b>                      |                                  |             |                  |                 |               |  |             |            |              |               |
| 36545   | 11/12/2024                       | 11/12/2024  |                  |                 | 90.05         | 1181732                                |             |            |              | Posted        |
|   | 04-3414.00                       |             |                  |                 |               | Shipping on 10/22 order                |             |            | 90.05        | 0.00          |
| <b>Frontier Family Pharmacy</b>               |                                  |             |                  |                 |               |  |             |            |              |               |
| 36574   | 11/12/2024                       | 11/12/2024  |                  |                 | 95.99         |  |             |            |              | Posted        |
|   | 05-3410.00                       |             |                  |                 |               | Patient code 205 - BP Monitor          |             |            | 95.99        | 0.00          |
| <b>Grassland Vet Hospital</b>                 |                                  |             |                  |                 |               |  |             |            |              |               |
| 36546   | 11/12/2024                       | 11/12/2024  |                  |                 | 20.35         | 376546                                 |             |            |              | Posted        |
|   | 04-3315.10                       |             |                  |                 |               | Maverick - Medication                  |             |            | 20.35        | 0.00          |
| <b>Great Plains Communications</b>            |                                  |             |                  |                 |               |  |             |            |              |               |
| 36499   | 11/12/2024                       | 11/12/2024  |                  |                 | 84.95         |  |             |            |              | Posted        |
|   | 02-3438.00                       |             |                  |                 |               | Internet                               |             |            | 84.95        | 0.00          |
| 36500   | 11/12/2024                       | 11/12/2024  |                  |                 | 154.76        |  |             |            |              | Posted        |
|   | 07-3221.00                       |             |                  |                 |               | Internet                               |             |            | 154.76       | 0.00          |
| 36501   | 11/12/2024                       | 11/12/2024  |                  |                 | 150.00        |  |             |            |              | Posted        |
|   | 08-3221.00                       |             |                  |                 |               | Internet                               |             |            | 75.00        | 0.00          |
|   | 09-3221.00                       |             |                  |                 |               | Internet                               |             |            | 75.00        | 0.00          |
|   |                                  |             |                  |                 |               |  |             |            | 150.00       | 0.00          |
| 36547   | 11/12/2024                       | 11/12/2024  |                  |                 | 185.00        |  |             |            |              | Posted        |
|   | 04-3221.00                       |             |                  |                 |               | Internet                               |             |            | 185.00       | 0.00          |
| <b>Grocery Kart</b>                           |                                  |             |                  |                 |               |  |             |            |              |               |
| 36502   | 11/12/2024                       | 11/12/2024  |                  |                 | 17.46         |  |             |            |              | Posted        |
|   | 02-3223.00                       |             |                  |                 |               | Supplies                               |             |            | 17.46        | 0.00          |
| <b>Hometown Leasing</b>                       |                                  |             |                  |                 |               |  |             |            |              |               |
| 36503   | 11/12/2024                       | 11/12/2024  |                  |                 | 291.12        |  |             |            |              | Posted        |
|   | 01-3216.00                       |             |                  |                 |               | Copier Lease - Dave                    |             |            | 291.12       | 0.00          |
| 36504   | 11/12/2024                       | 11/12/2024  |                  |                 | 73.57         |  |             |            |              | Posted        |
|   | 07-3216.00                       |             |                  |                 |               | Copier lease - Library                 |             |            | 73.57        | 0.00          |
| 36563   | 11/12/2024                       | 11/12/2024  |                  |                 | 8,000.00      | 101356201                              |             |            |              | Posted        |
|   | 09-3410.00                       |             |                  |                 |               | 2024 UW56 Bobcat lease payment - Parks |             |            | 8,000.00     | 0.00          |
| welding                                       | <b>Island Supply Welding Co.</b> |             |                  |                 |               |  |             |            |              |               |
| 36575   | 11/12/2024                       | 11/12/2024  |                  |                 | 51.20         | 326794                                 |             |            |              | Posted        |
|   | 05-3338.00                       |             |                  |                 |               | Oxygen                                 |             |            | 51.20        | 0.00          |
| <b>Jill Smith</b>                             |                                  |             |                  |                 |               |  |             |            |              |               |
| 36505   | 11/12/2024                       | 11/12/2024  |                  |                 | 35.00         |  |             |            |              | Posted        |
|   | 07-2417.00                       |             |                  |                 |               | Refund for canceled event              |             |            | 35.00        | 0.00          |
| <b>Kirkpatrick Cleaning Solutions</b>         |                                  |             |                  |                 |               |  |             |            |              |               |
| 36506   | 11/12/2024                       | 11/12/2024  |                  |                 | 1,321.08      | 13585                                  |             |            |              | Posted        |
|   | 02-3419.01                       |             |                  |                 |               | Janitorial - Nov                       |             |            | 1,043.00     | 0.00          |
|   | 02-3419.01                       |             |                  |                 |               | Post event cleaning                    |             |            | 185.00       | 0.00          |
|   | 01-3223.00                       |             |                  |                 |               | Paper towel, etc                       |             |            | 93.08        | 0.00          |
|   |                                  |             |                  |                 |               |  |             |            | 1,321.08     | 0.00          |
| 36507   | 11/12/2024                       | 11/12/2024  |                  |                 | 185.00        | 13354                                  |             |            |              | Posted        |
|   | 02-3419.01                       |             |                  |                 |               | Post event cleaning                    |             |            | 185.00       | 0.00          |
| 36577   | 11/12/2024                       | 11/12/2024  |                  |                 | 139.68        | 13556                                  |             |            |              | Posted        |
|   | 05-3223.01                       |             |                  |                 |               | Paper products and trash liners        |             |            | 139.68       | 0.00          |

## Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u>                                   | <u>Vendor Name</u> | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u>   | <u>Amount</u>                  | <u>Invoice</u>                            | <u>Date</u> | <u>PO#</u> | <u>Date</u>  | <u>Status</u> |
|--|--------------------|-------------|------------------|-------------------|--------------------------------|---|-------------|------------|--------------|---------------|
|  | <u>Account#</u>    |             |                  | <u>Work Order</u> |                                | <u>Description</u>                        |             |            | <u>Debit</u> | <u>Credit</u> |
| <b>Kully Pipe &amp; Steel (continued)</b>      |                    |             |                  |                   |                                |   |             |            |              |               |
| 36548  | 11/12/2024         | 11/12/2024  |                  | 249.63            | 819189                         |   |             |            |              | Posted        |
|  | 08-3310.00         |             |                  |                   | Steel                          |   |             |            | 249.63       | 0.00          |
| <b>LMJ3, LLC</b>                               |                    |             |                  |                   |                                |   |             |            |              |               |
| 36550  | 11/12/2024         | 11/12/2024  |                  | 30,000.00         |                                | Public restroom project - Final payment   |             |            | 30,000.00    | Posted        |
|  | 12-4200.00         |             |                  |                   |                                |   |             |            |              | 0.00          |
| <b>La Quinta by Wynham Kearney</b>             |                    |             |                  |                   |                                |   |             |            |              |               |
| 36549  | 11/12/2024         | 11/12/2024  |                  | 344.85            | 4600                           | 11/6/2024                                 |             |            |              | Posted        |
|  | 04-3205.00         |             |                  |                   | Room for conference - 403/405  |   |             |            | 344.85       | 0.00          |
| <b>Mead Lumber</b>                             |                    |             |                  |                   |                                |   |             |            |              |               |
| 36568  | 11/12/2024         | 11/12/2024  |                  | 2,270.77          |                                |   |             |            |              | Posted        |
|  | 08-3425.00         |             |                  |                   | 5th Ave walls - drainage       |   |             |            | 1,047.31     | 0.00          |
|  | 09-3339.00         |             |                  |                   | Lions picnic shelter - roof    |   |             |            | 1,223.46     | 0.00          |
|  |                    |             |                  |                   |                                |   |             |            | 2,270.77     | 0.00          |
| <b>Myers Construction Co</b>                   |                    |             |                  |                   |                                |   |             |            |              |               |
| 36570  | 11/12/2024         | 11/12/2024  |                  | 409,535.68        |                                | Eagle Crest Water & Sanitary Extensions v |             |            | 409,535.68   | Posted        |
|  | 12-4200.00         |             |                  |                   |                                |   |             |            |              | 0.00          |
| <b>1 Nebraska Child Support Payment Center</b> |                    |             |                  |                   |                                |   |             |            |              |               |
| 36471  | 10/23/2024         | 10/23/2024  |                  | 899.09            |                                |   |             |            |              | Posted        |
|  | 01-1503.00         |             |                  |                   | CHILD SUPPORT-NE               |   |             |            | 899.09       | 0.00          |
| 36523  | 11/6/2024          | 11/6/2024   |                  | 899.09            |                                |   |             |            |              | Posted        |
|  | 01-1503.00         |             |                  |                   | CHILD SUPPORT-NE               |   |             |            | 899.09       | 0.00          |
| <b>Paper Tiger Shredding</b>                   |                    |             |                  |                   |                                |   |             |            |              |               |
| 36508  | 11/12/2024         | 11/12/2024  |                  | 45.00             | 207531                         |   |             |            |              | Posted        |
|  | 01-3222.00         |             |                  |                   | paper shredding                |   |             |            | 45.00        | 0.00          |
| <b>Platte Valley Communications</b>            |                    |             |                  |                   |                                |   |             |            |              |               |
| 36572  | 11/12/2024         | 11/12/2024  |                  | 47.50             | 102400052                      |   |             |            |              | Posted        |
|  | 05-3310.00         |             |                  |                   | Repairs to radio               |   |             |            | 47.50        | 0.00          |
| <b>Powermanager</b>                            |                    |             |                  |                   |                                |   |             |            |              |               |
| 36509  | 11/12/2024         | 11/12/2024  |                  | 4,640.96          | PMGMN0000221                   | 11/5/2024                                 |             |            |              | Posted        |
|  | 01-3216.10         |             |                  |                   | Software Fees                  |   |             |            | 4,640.96     | 0.00          |
| <b>Parks Dept RT ACE, LLC</b>                  |                    |             |                  |                   |                                |   |             |            |              |               |
| 36565  | 11/12/2024         | 11/12/2024  |                  | 1,138.66          |                                |   |             |            |              | Posted        |
|  | 09-3339.00         |             |                  |                   | ACCT# 1295 Maintenance grounds |   |             |            | 1,138.66     | 0.00          |
| <b>RT Ace, LLC</b>                             |                    |             |                  |                   |                                |   |             |            |              |               |
| 36553  | 11/12/2024         | 11/12/2024  |                  | 15.18             |                                |   |             |            |              | Posted        |
|  | 04-3223.00         |             |                  |                   | ACCT# 751                      |   |             |            | 15.18        | 0.00          |
| 36564  | 11/12/2024         | 11/12/2024  |                  | 254.47            |                                |   |             |            |              | Posted        |
|  | 08-3310.00         |             |                  |                   | Shop repair                    |   |             |            | 236.49       | 0.00          |
|  | 11-3416.00         |             |                  |                   | Dust control                   |   |             |            | 17.98        | 0.00          |
|  |                    |             |                  |                   |                                |   |             |            | 254.47       | 0.00          |
| <b>Ranchland Ford</b>                          |                    |             |                  |                   |                                |   |             |            |              |               |
| 36554  | 11/12/2024         | 11/12/2024  |                  | 72.22             | 101433                         |   |             |            |              | Posted        |
|  | 04-3225.00         |             |                  |                   | Oil change 22 Exp              |   |             |            | 72.22        | 0.00          |
| 36555  | 11/12/2024         | 11/12/2024  |                  | 21.35             | 200241                         |   |             |            |              | Posted        |
|  | 03-3310.00         |             |                  |                   | Antifreeze                     |   |             |            | 21.35        | 0.00          |
| 36581  | 11/12/2024         | 11/12/2024  |                  | 1,100.72          | 101199/101295                  |   |             |            |              | Posted        |
|  | 05-3310.00         |             |                  |                   | Repairs to 99-1 2006 E-450     |   |             |            | 1,100.72     | 0.00          |
| <b>S&amp;L Sanitary Service</b>                |                    |             |                  |                   |                                |   |             |            |              |               |
| 36510  | 11/12/2024         | 11/12/2024  |                  | 58.30             |                                |   |             |            |              | Posted        |
|  | 09-3219.00         |             |                  |                   | trash around the square        |   |             |            | 58.30        | 0.00          |
| <b>Sandhills Custom Creations</b>              |                    |             |                  |                   |                                |   |             |            |              |               |
| 36511  | 11/12/2024         | 11/12/2024  |                  | 24.99             | 3294                           |   |             |            |              | Posted        |
|  | 01-3212.00         |             |                  |                   | Plaque for Sam                 |   |             |            | 24.99        | 0.00          |
| 36556  | 11/12/2024         | 11/12/2024  |                  | 1,259.28          | 3241                           |   |             |            |              | Posted        |
|  | 08-3410.01         |             |                  |                   | Shirts/hats                    |   |             |            | 629.64       | 0.00          |
|  | 09-3410.01         |             |                  |                   | Shirts/hats                    |   |             |            | 629.64       | 0.00          |
|  |                    |             |                  |                   |                                |   |             |            | 1,259.28     | 0.00          |
| 36578  | 11/12/2024         | 11/12/2024  |                  | 229.94            | 3308                           |   |             |            |              | Posted        |
|  | 05-3410.00         |             |                  |                   | Mugs, engraved scissors        |   |             |            | 229.94       | 0.00          |

## Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u>                                 | <u>Vendor Name</u> | <u>Pay#</u>       | <u>Post Date</u> | <u>Due Date</u>                         | <u>Amount</u> | <u>Invoice</u>     | <u>Date</u> | <u>PO#</u> | <u>Date</u>  | <u>Status</u> |
|--|--------------------|-------------------|------------------|---|---------------|--------------------|-------------|------------|--------------|---------------|
|  | <u>Account#</u>    | <u>Work Order</u> |                  |   |               | <u>Description</u> |             |            | <u>Debit</u> | <u>Credit</u> |
| <b>Sara J. Hulinsky (continued)</b>          |                    |                   |                  |   |               |                    |             |            |              |               |
| 36512  | 11/12/2024         | 11/12/2024        |                  | 837.00                                  |               |                    |             |            |              | Posted        |
|  | 07-3419.01         |                   |                  | cleaning service                        |               |                    |             |            | 837.00       | 0.00          |
| <b>Schaper and White Law Firm</b>            |                    |                   |                  |   |               |                    |             |            |              |               |
| 36514  | 11/12/2024         | 11/12/2024        |                  | 3,016.88                                | 2230          |                    |             |            |              | Posted        |
|  | 01-3214.00         |                   |                  | legal fees                              |               |                    |             |            | 3,000.00     | 0.00          |
|  | 01-3212.00         |                   |                  | city promotions - employee appreciation |               |                    |             |            | 16.88        | 0.00          |
|  |                    |                   |                  |   |               |                    |             |            | 3,016.88     | 0.00          |
| <b>State Income Tax WH NE Online Payment</b> |                    |                   |                  |   |               |                    |             |            |              |               |
| 36475  | 10/23/2024         | 10/23/2024        |                  | 4,093.16                                |               |                    |             |            |              | Posted        |
|  | 01-1500.00         |                   |                  | STATE MARRIED                           |               |                    |             |            | 2,594.23     | 0.00          |
|  | 01-1500.00         |                   |                  | STATE SINGLE                            |               |                    |             |            | 1,498.93     | 0.00          |
|  |                    |                   |                  |   |               |                    |             |            | 4,093.16     | 0.00          |
| 36527  | 11/6/2024          | 11/6/2024         |                  | 4,184.71                                |               |                    |             |            |              | Posted        |
|  | 01-1500.00         |                   |                  | STATE MARRIED                           |               |                    |             |            | 2,673.96     | 0.00          |
|  | 01-1500.00         |                   |                  | STATE SINGLE                            |               |                    |             |            | 1,510.75     | 0.00          |
|  |                    |                   |                  |   |               |                    |             |            | 4,184.71     | 0.00          |
| <b>Statewide Collection LLC</b>              |                    |                   |                  |   |               |                    |             |            |              |               |
| 36479  | 10/23/2024         | 10/23/2024        |                  | 15.95                                   |               |                    |             |            |              | Posted        |
|  | 01-1504.00         |                   |                  | Wage Garnishment-Plaintiff              |               |                    |             |            | 15.95        | 0.00          |
| 36530  | 11/6/2024          | 11/6/2024         |                  | 15.95                                   |               |                    |             |            |              | Posted        |
|  | 01-1504.00         |                   |                  | Wage Garnishment-Plaintiff              |               |                    |             |            | 15.95        | 0.00          |
| <b>Steve Scott</b>                           |                    |                   |                  |   |               |                    |             |            |              |               |
| 36557  | 11/12/2024         | 11/12/2024        |                  | 99.19                                   |               |                    |             |            |              | Posted        |
|  | 04-3223.00         |                   |                  | Postage and halloween candy             |               |                    |             |            | 99.19        | 0.00          |
| <b>TSYS Merchant Solutions</b>               |                    |                   |                  |   |               |                    |             |            |              |               |
| 36513  | 11/12/2024         | 11/12/2024        |                  | 229.00                                  |               |                    |             |            |              | Posted        |
|  | 10-3206.10         |                   |                  | CC Processing Fees                      |               |                    |             |            | 229.00       | 0.00          |
| <b>TX Child Support SDU</b>                  |                    |                   |                  |   |               |                    |             |            |              |               |
| 36478  | 10/23/2024         | 10/23/2024        |                  | 410.23                                  |               |                    |             |            |              | Posted        |
|  | 01-1503.00         |                   |                  | CHILD SUPPORT-TX                        |               |                    |             |            | 410.23       | 0.00          |
| 36529  | 11/6/2024          | 11/6/2024         |                  | 410.23                                  |               |                    |             |            |              | Posted        |
|  | 01-1503.00         |                   |                  | CHILD SUPPORT-TX                        |               |                    |             |            | 410.23       | 0.00          |
| <b>Tracker Systems</b>                       |                    |                   |                  |   |               |                    |             |            |              |               |
| 36558  | 11/12/2024         | 11/12/2024        |                  | 16.99                                   | 278799        |                    |             |            |              | Posted        |
|  | 03-3438.00         |                   |                  | Tracking system-handibus                |               |                    |             |            | 16.99        | 0.00          |
| <b>Trotter Fertilizer</b>                    |                    |                   |                  |   |               |                    |             |            |              |               |
| 36559  | 11/12/2024         | 11/12/2024        |                  | 985.67                                  |               |                    |             |            |              | Posted        |
|  | 09-3339.00         |                   |                  | ACCT# BBPAR Fertilizer                  |               |                    |             |            | 985.67       | 0.00          |
| <b>Verizon Wireless</b>                      |                    |                   |                  |   |               |                    |             |            |              |               |
| 36560  | 11/12/2024         | 11/12/2024        |                  | 320.08                                  |               |                    |             |            |              | Posted        |
|  | 04-3221.00         |                   |                  | Police Internet for Ipads               |               |                    |             |            | 320.08       | 0.00          |
| 36566  | 11/12/2024         | 11/12/2024        |                  | 129.67                                  |               |                    |             |            |              | Posted        |
|  | 05-3221.00         |                   |                  | ALS phone                               |               |                    |             |            | 53.82        | 0.00          |
|  | 06-3221.00         |                   |                  | Fire Jetpack                            |               |                    |             |            | 40.01        | 0.00          |
|  | 03-3221.00         |                   |                  | Handi Bus Phone                         |               |                    |             |            | 35.84        | 0.00          |
|  |                    |                   |                  |   |               |                    |             |            | 129.67       | 0.00          |
| 36567  | 11/12/2024         | 11/12/2024        |                  | 249.12                                  |               |                    |             |            |              | Posted        |
|  | 05-3221.00         |                   |                  | Rescue hot spots                        |               |                    |             |            | 80.02        | 0.00          |
|  | 06-3221.00         |                   |                  | Andy cell phone                         |               |                    |             |            | 43.03        | 0.00          |
|  | 08-3221.00         |                   |                  | street cell phone                       |               |                    |             |            | 43.03        | 0.00          |
|  | 09-3221.00         |                   |                  | parks cell phone                        |               |                    |             |            | 43.03        | 0.00          |
|  | 01-3221.00         |                   |                  | Zoning tablet                           |               |                    |             |            | 40.01        | 0.00          |
|  |                    |                   |                  |   |               |                    |             |            | 249.12       | 0.00          |
| <b>Parks-1192 Wenquist Inc.</b>              |                    |                   |                  |   |               |                    |             |            |              |               |
| 36551  | 11/12/2024         | 11/12/2024        |                  | 69.98                                   |               |                    |             |            |              | Posted        |
|  | 09-3310.00         |                   |                  | ACCT# 1192 Vehicle Maint                |               |                    |             |            | 69.98        | 0.00          |
| <b>Streets-1243 Wenquist, Inc.</b>           |                    |                   |                  |   |               |                    |             |            |              |               |
| 36552  | 11/12/2024         | 11/12/2024        |                  | 510.48                                  |               |                    |             |            |              | Posted        |
|  | 08-3310.00         |                   |                  | ACCT# 1243 Vehicle Maint.               |               |                    |             |            | 510.48       | 0.00          |



Accounts Payable Detail Listing  
City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u> |                   |               |                |                    |            |             |               |              |               |
|--------------|--------------------|-------------------|---------------|----------------|--------------------|------------|-------------|---------------|--------------|---------------|
| <u>Pay#</u>  | <u>Post Date</u>   | <u>Due Date</u>   | <u>Amount</u> | <u>Invoice</u> | <u>Date</u>        | <u>PO#</u> | <u>Date</u> | <u>Status</u> | <u>Debit</u> | <u>Credit</u> |
|              | <u>Account#</u>    | <u>Work Order</u> |               |                | <u>Description</u> |            |             |               |              |               |

663,476.52 125 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 10/23/2024

Ending: 11/12/2024

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Biweekly Payroll \$74,110.20 10/23/2024

Biweekly Payroll \$75,433.48 11/6/2024

# Check Approval List - GL Account

11/8/2024 9:46:43 AM

City of Broken Bow

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| <u>Vendor Name</u>                    | <u>Invoice</u> | <u>Invoice Description</u>                    | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------------|----------------|---|----------------------------|---------------|
| <b>General</b>                        |                |   |                            |               |
| Aflac                                 |                | PRE TAX AFLAC                                 | Health/Life/Acc Insuranc   | 563.75        |
| Aflac                                 |                | AFLAC POST TAX                                | Health/Life/Acc Insuranc   | 119.50        |
| Aflac                                 |                | Dave Aflac-Oct                                | Health/Life/Acc Insuranc   | 108.18        |
| Aflac                                 |                | PRE TAX AFLAC                                 | Health/Life/Acc Insuranc   | 563.75        |
| Aflac                                 |                | AFLAC POST TAX                                | Health/Life/Acc Insuranc   | 119.50        |
| Around The Block Catering             |                | Deposit for catering - employee appreciation  | City Promotions            | 1,000.00      |
| Broken Bow Airport Authority          |                | Airport Interlocal Agreement                  | Airport Payment            | 1,083.33      |
| Broken Bow Municipal Utilities        |                | Utilities                                     | Weather Station Expens     | 26.14         |
| CEDC                                  |                | 2025 membership                               | City Promotions            | 3,000.00      |
| Card Services 0583                    |                | City promotions and supplies                  | City Promotions            | 141.75        |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | City Promotions            | 77.46         |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | City Promotions            | 22.48         |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | City Promotions            | 182.74        |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | Supplies & Postage         | 63.99         |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | Filing Fees                | 14.35         |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | Admin Vehicle              | 56.52         |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | Zoning Expense             | 265.36        |
| Century Link                          |                | ACCT# 334113167                               | Telephone/Internet         | 89.36         |
| Century Link                          |                | ACCT#'s 3323/9240                             | Telephone/Internet         | 206.39        |
| Century Link                          |                | ACCT#'s 3323/9240                             | Telephone/Internet         | 86.03         |
| City Flex Benefit Plan                |                | SELECT FLEX-UNREIMBURSED M/D/V                | Health/Life/Acc Insuranc   | 225.00        |
| City Flex Benefit Plan                |                | SELECT FLEX-UNREIMBURSED M/D/V                | Health/Life/Acc Insuranc   | 225.00        |
| City of Broken Bow                    |                | FAMILY HERITAGE-CITY                          | Health/Life/Acc Insuranc   | 25.50         |
| City of Broken Bow                    |                | FAMILY HERITAGE-CITY                          | Health/Life/Acc Insuranc   | 25.50         |
| City of Broken Bow - Health Insurance |                | HEALTH INS                                    | Health/Life/Acc Insuranc   | 3,661.81      |
| City of Broken Bow - Health Insurance |                | HEALTH INS                                    | Health/Life/Acc Insuranc   | 3,661.81      |
| City of Broken Bow - Health Insurance |                | health insurance                              | Health Insurance           | 2,742.10      |
| City of Broken Bow Pension Fund       |                | 414H RETIREMENT                               | Pension                    | 10,883.50     |
| City of Broken Bow Pension Fund       |                | 457 RETIREMENT                                | Pension                    | 1,540.72      |
| City of Broken Bow Pension Fund       |                | 414H RETIREMENT                               | Pension                    | 11,077.46     |
| City of Broken Bow Pension Fund       |                | 457 RETIREMENT                                | Pension                    | 1,618.71      |
| City of Broken Bow Pension Fund       |                | RETIREMENT LOAN PAYMENT                       | Loan Payment               | 2,324.80      |
| City of Broken Bow Pension Fund       |                | RETIREMENT LOAN PAYMENT                       | Loan Payment               | 2,324.80      |
| Colonial Insurance                    |                | COLONIAL LIFE PRE TAX                         | Health/Life/Acc Insuranc   | 548.14        |
| Colonial Insurance                    |                | COLONIAL LIFE POST TAX                        | Health/Life/Acc Insuranc   | 335.79        |
| Colonial Insurance                    |                | October - Dave/City                           | Health/Life/Acc Insuranc   | 514.20        |
| Colonial Insurance                    |                | October - Dave/City                           | Health/Life/Acc Insuranc   | 75.42         |
| Colonial Insurance                    |                | COLONIAL LIFE PRE TAX                         | Health/Life/Acc Insuranc   | 577.42        |
| Colonial Insurance                    |                | COLONIAL LIFE POST TAX                        | Health/Life/Acc Insuranc   | 332.10        |
| Credit Management Services            |                | WAGE GARNISHMENT - Plaintiff                  | Wage Garnishment           | 246.14        |
| Custer County Chief                   |                | ACCT# 558 Printing & Publication - Minutes    | Printing & Publication     | 724.42        |
| Custer County Chief                   |                | Annual subscription                           | Printing & Publication     | 65.00         |
| Custer County Treasurer               |                | Interlocal Communications Agreement           | Radio Communications       | 19,386.68     |
| EFTPS Online Payment                  |                | MEDICARE                                      | Payroll Taxes              | 3,072.48      |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 4,437.87      |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 2,749.85      |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 452.17        |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 283.16        |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 356.55        |
| EFTPS Online Payment                  |                | FICA  | Payroll Taxes              | 13,137.46     |
| EFTPS Online Payment                  |                | MEDICARE                                      | Payroll Taxes              | 3,121.42      |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 4,530.61      |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 2,779.34      |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 472.46        |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 283.16        |
| EFTPS Online Payment                  |                | FEDERAL                                       | Payroll Taxes              | 434.05        |
| EFTPS Online Payment                  |                | FICA  | Payroll Taxes              | 13,346.96     |
| EZ IT Solutions                       | 7610           | IT Services - Cables & ID Card                | IT Expense                 | 57.58         |
| EZ IT Solutions                       | 7610           | IT Services - Cables & ID Card                | IT Expense                 | 5.00          |
| EZ IT Solutions                       | 7660           | IT Services                                   | IT Expense                 | 460.83        |
| EZ IT Solutions                       | 7689/7690      | IT Services - Cameras                         | IT Expense                 | 3,086.12      |
| EZ IT Solutions                       | 7689/7690      | IT Services - Cameras                         | IT Expense                 | 820.92        |
| Eakes Office Products                 |                | ACCT# 309621 Supplies and Copier meter        | Supplies & Postage         | 560.03        |
| Hometown Leasing                      |                | Copier Lease - Dave                           | Copier Maint/Expense       | 291.12        |
| Kirkpatrick Cleaning Solutions        | 13585          | Janitorial-nov, post event cleaning, paper to | Supplies & Postage         | 93.08         |
| Nebraska Child Support Payment Center |                | CHILD SUPPORT-NE                              | Child Support              | 899.09        |

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| <u>Vendor Name</u>                    | <u>Invoice</u> | <u>Invoice Description</u>                    | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------------|----------------|---|----------------------------|---------------|
| <b>General</b>                        |                |   |                            |               |
| Nebraska Child Support Payment Center |                | CHILD SUPPORT-NE                              | Child Support              | 899.09        |
| Paper Tiger Shredding                 | 207531         | paper shredding                               | Miscellaneous Expense      | 45.00         |
| Powermanager                          | PMGMNO         | Software Fees                                 | Software Fees              | 4,640.96      |
| Sandhills Custom Creations            | 3294           | Plaque for Sam                                | City Promotions            | 24.99         |
| Schaper and White Law Firm            | 2230           | Legal fees and city promotions                | City Promotions            | 16.88         |
| Schaper and White Law Firm            | 2230           | Legal fees and city promotions                | Legal Fees                 | 3,000.00      |
| State Income Tax WH NE Online Paymer  |                | STATE   | Payroll Taxes              | 2,594.23      |
| State Income Tax WH NE Online Paymer  |                | STATE   | Payroll Taxes              | 1,498.93      |
| State Income Tax WH NE Online Paymer  |                | STATE   | Payroll Taxes              | 2,673.96      |
| State Income Tax WH NE Online Paymer  |                | STATE   | Payroll Taxes              | 1,510.75      |
| Statewide Collection LLC              |                | Wage Garnishment-Plaintiff                    | Wage Garnishment           | 15.95         |
| Statewide Collection LLC              |                | Wage Garnishment-Plaintiff                    | Wage Garnishment           | 15.95         |
| TX Child Support SDU                  |                | CHILD SUPPORT-TX                              | Child Support              | 410.23        |
| TX Child Support SDU                  |                | CHILD SUPPORT-TX                              | Child Support              | 410.23        |
| Verizon Wireless                      |                | telephone                                     | Telephone/Internet         | 40.01         |
| Total General                         |                |   |                            | \$144,461.07  |
| <b>Municipal Building</b>             |                |   |                            |               |
| Broken Bow Municipal Utilities        |                | Utilities                                     | Utilities                  | 417.94        |
| Card Services 0583                    |                | City promotions and supplies                  | Supplies & Postage         | 17.12         |
| Card Services 0609                    |                | Zoning Expense, Admin veh, City promotion     | Building Improvements      | 895.68        |
| Great Plains Communications           |                | ACCT# 195124-Downtown Bathroom Intern         | IT Expense                 | 84.95         |
| Grocery Kart                          |                | ACCT# 5831 Supplies                           | Supplies & Postage         | 17.46         |
| Kirkpatrick Cleaning Solutions        | 13354          | Post event cleaning                           | Contracted Services        | 185.00        |
| Kirkpatrick Cleaning Solutions        | 13585          | Janitorial-nov, post event cleaning, paper to | Contracted Services        | 1,043.00      |
| Kirkpatrick Cleaning Solutions        | 13585          | Janitorial-nov, post event cleaning, paper to | Contracted Services        | 185.00        |
| Total Municipal Building              |                |   |                            | \$2,846.15    |
| <b>Handi Bus</b>                      |                |   |                            |               |
| Century Link                          |                | ACCT# 334166890- Handi Bus Basic & Lon        | Telephone/Internet         | 82.49         |
| City of Broken Bow - Health Insurance |                | health insurance                              | Health Insurance           | 718.03        |
| Ranchland Ford                        | 200241         | Antifreeze                                    | Maint/Repair Equipment     | 21.35         |
| Tracker Systems                       | 278799         | Tracking system-handibus                      | IT Expense                 | 16.99         |
| Verizon Wireless                      |                | telephone                                     | Telephone/Internet         | 35.84         |
| Total Handi Bus                       |                |   |                            | \$874.70      |
| <b>Police</b>                         |                |   |                            |               |
| Broken Bow Municipal Utilities        |                | Utilities                                     | Utilities                  | 345.13        |
| Broken Bow Municipal Utilities        |                | Utilities                                     | Dog Care                   | 37.05         |
| Capital One                           |                |   | Training & Meeting Expe    | 78.12         |
| Capital One                           |                |   | Training & Meeting Expe    | 445.00        |
| Capital One                           |                |   | Association Dues           | 112.00        |
| Capital One                           |                |   | Supplies & Postage         | 78.97         |
| Capital One                           |                |   | Uniforms                   | 154.07        |
| Capital One                           |                |   | Dog Care                   | 183.25        |
| Card Services 0583                    |                | Meals/fuel 406 K9 Training                    | K9 Officer                 | 224.51        |
| Carquest of Broken Bow                |                | ACCT# 11625                                   | Maint/Repair Equipment     | 21.78         |
| Century Link                          |                | Long Distance                                 | Telephone/Internet         | 333.54        |
| City of Broken Bow - Health Insurance |                | health insurance                              | Health Insurance           | 8,781.24      |
| Custer County Chief                   |                | Annual Subscription - Police                  | Printing & Publication     | 65.00         |
| EZ IT Solutions                       | 7660           | IT Services                                   | IT Expense                 | 460.83        |
| Eakes Office Products                 | 593719         | Copier meter reading - Police                 | Supplies & Postage         | 124.80        |
| Fairfield Inn & Suites-Kearney        | 434C400C       | Room for conference 401                       | Training & Meeting Expe    | 374.85        |
| Freedom Munitions                     | 1181732        | Shipping on 10/22 order                       | Guns                       | 90.05         |
| Grassland Vet Hospital                | 376546         | Maverick - Medication                         | K9 Officer                 | 20.35         |
| Great Plains Communications           |                | ACCT# 190330                                  | Telephone/Internet         | 185.00        |
| La Quinta by Wynham Kearney           | 4600           | Room for conference - 403/405                 | Training & Meeting Expe    | 344.85        |
| RT Ace, LLC                           |                | ACCT# 751                                     | Supplies & Postage         | 15.18         |
| Ranchland Ford                        | 101433         | Oil change 22 Exp                             | Gas and Oil                | 72.22         |
| Steve Scott                           |                | Postage and halloween candy                   | Supplies & Postage         | 99.19         |
| Verizon Wireless                      |                | telephone                                     | Telephone/Internet         | 320.08        |
| Total Police                          |                |   |                            | \$12,967.06   |
| <b>Rescue Unit</b>                    |                |   |                            |               |



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| <u>Vendor Name</u>                     | <u>Invoice</u> | <u>Invoice Description</u>              | <u>Account Description</u> | <u>Amount</u>      |
|--|----------------|---|----------------------------|--------------------|
| <b>Rescue Unit</b>                     |                |   |                            |                    |
| Bound Tree Medical                     |                | ACCT# 112634 - Medical supplies         | Ambulance Supplies         | 580.66             |
| Broken Bow Ambulance Service           |                | Mugs and vest reimbursements            | Supplies & Postage         | 89.94              |
| Broken Bow Ambulance Service           |                | Mugs and vest reimbursements            | Uniforms                   | 20.00              |
| Broken Bow Chamber of Commerce         |                | ambulance incentive                     | Ambulance Driver Incent    | 5,580.00           |
| Broken Bow Rural Fire Board            | 100            | Utilites, Phone, and Internet           | Utilities                  | 193.29             |
| Broken Bow Rural Fire Board            | 100            | Utilites, Phone, and Internet           | Telephone/Internet         | 47.39              |
| Card Services                          |                | Supplies, snack, and fuel               | Supplies & Postage         | 11.72              |
| Card Services                          |                | Supplies, snack, and fuel               | Supplies & Postage         | 406.55             |
| Card Services                          |                | Supplies, snack, and fuel               | Gas and Oil                | 85.45              |
| Card Services                          |                | Supplies, snack, and fuel               | Ambulance Supplies         | 633.36             |
| Card Services                          |                | Supplies, snack, and fuel               | Uniforms                   | 337.04             |
| Card Services                          |                | Supplies, snack, and fuel               | Equipment Purchases        | 62.05              |
| Card Services                          |                | Supplies, snack, and fuel               | Transport Expense          | 98.00              |
| City of Broken Bow - Health Insurance  |                | health insurance                        | Health Insurance           | 2,215.92           |
| Dr. Jordan Homan                       |                | PMD                                     | Education and Training     | 2,500.00           |
| EZ IT Solutions                        | 7660           | IT Services                             | IT Expense                 | 230.43             |
| Eakes Office Products                  | 593338         | Copier meter reading                    | Copier Maint/Expense       | 142.53             |
| First Response Billing Associates, LLC | 1008           | First response billing                  | Insurance Aid Fees         | 2,529.13           |
| Frontier Family Pharmacy               |                | Patient code 205 - BP Monitor           | Equipment Purchases        | 95.99              |
| Island Supply Welding Co.              | 326794         | Oxygen                                  | Ambulance Supplies         | 51.20              |
| Kirkpatrick Cleaning Solutions         | 13556          | Paper products and trash liners         | Building Cleaning Suppli   | 139.68             |
| Platte Valley Communications           | 10240005       | Repairs to radio                        | Maint/Repair Equipment     | 47.50              |
| Ranchland Ford                         | 101199/1       | Repairs to 99-1 2006 E-450              | Maint/Repair Equipment     | 1,100.72           |
| Sandhills Custom Creations             | 3308           | Mugs, engraved scissors                 | Equipment Purchases        | 229.94             |
| Verizon Wireless                       |                | telephone                               | Telephone/Internet         | 53.82              |
| Verizon Wireless                       |                | telephone                               | Telephone/Internet         | 80.02              |
|  |                |   | <b>Total Rescue Unit</b>   | <b>\$17,562.33</b> |
| <b>Fire</b>                            |                |   |                            |                    |
| Broken Bow Rural Fire Board            | 100            | Utilites, Phone, and Internet           | Utilities                  | 193.28             |
| Broken Bow Rural Fire Board            | 100            | Utilites, Phone, and Internet           | Telephone/Internet         | 47.38              |
| Card Services                          |                | Supplies, snack, and fuel               | Supplies & Postage         | 406.55             |
| Card Services                          |                | Supplies, snack, and fuel               | Equipment Purchases        | 59.91              |
| City of Broken Bow - Health Insurance  |                | health insurance                        | Health Insurance           | 738.64             |
| EZ IT Solutions                        | 7660           | IT Services                             | IT Expense                 | 230.42             |
| Eakes Office Products                  | 593338         | Copier meter reading                    | Copier Maint/Expense       | 142.53             |
| Verizon Wireless                       |                | telephone                               | Telephone/Internet         | 40.01              |
| Verizon Wireless                       |                | telephone                               | Telephone/Internet         | 43.03              |
|  |                |   | <b>Total Fire</b>          | <b>\$1,901.75</b>  |
| <b>Library</b>                         |                |   |                            |                    |
| Broken Bow Municipal Utilities         |                | Utilities                               | Utilities                  | 723.90             |
| Card Services                          |                | Library - Training                      | Training                   | 968.70             |
| City of Broken Bow - Health Insurance  |                | health insurance                        | Health Insurance           | 2,195.31           |
| EZ IT Solutions                        | 7660           | IT Services                             | IT Expense                 | 460.83             |
| EZ IT Solutions                        | 7688           | Library Door Project                    | Door Project               | 4,776.41           |
| Great Plains Communications            |                | ACCT3 119895 - Library Internet         | Telephone/Internet         | 154.76             |
| Hometown Leasing                       |                | Copier lease - Library                  | Copier Maint/Expense       | 73.57              |
| Jill Smith                             |                | Refund for canceled event               | Library Fees               | 35.00              |
| Sara J. Hulinsky                       |                | cleaning service                        | Contracted Services        | 837.00             |
|  |                |   | <b>Total Library</b>       | <b>\$10,225.48</b> |
| <b>Street</b>                          |                |   |                            |                    |
| Barco Products                         | 250527         | Signs                                   | Street Signs               | 1,741.03           |
| Broken Bow Municipal Utilities         |                | Utilities                               | Utilities                  | 358.59             |
| Broken Bow Municipal Utilities         |                | Utilities                               | Street Lighting            | 25.10              |
| Card Services 4834                     |                | Equipment Maintenance                   | Maint/Repair Equipment     | 210.80             |
| Carroll Construction Supply            | LI151365       | Cement Tools and Supplies               | Street Construction        | 3,103.48           |
| Century Link                           |                | ACCT# 333594161                         | Telephone/Internet         | 49.55              |
| City of Broken Bow - Health Insurance  |                | health insurance                        | Health Insurance           | 6,226.91           |
| EZ IT Solutions                        | 7660           | IT Services                             | IT Expense                 | 460.83             |
| Great Plains Communications            |                | ACCT# 102490 - Streets & Parks Internet | Telephone/Internet         | 75.00              |
| Kully Pipe & Steel                     | 819189         | Steel                                   | Maint/Repair Equipment     | 249.63             |
| Mead Lumber                            |                | Maintenance and repairs                 | Street Construction        | 1,047.31           |
| RT Ace, LLC                            |                | ACCT# 1297 - Shop repair/dust control   | Maint/Repair Equipment     | 236.49             |
| Sandhills Custom Creations             | 3241           | Shirts/hats                             | Safety Equipment           | 629.64             |
| Verizon Wireless                       |                | telephone                               | Telephone/Internet         | 43.03              |
| Wenquist, Inc.                         |                | ACCT# 1243 Veh. Maint.                  | Maint/Repair Equipment     | 510.48             |

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| <u>Vendor Name</u>                    | <u>Invoice</u> | <u>Invoice Description</u>                | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------------|----------------|---|----------------------------|---------------|
| <b>Street</b>                         |                |   | Total Street               | \$14,967.87   |
| <b>Park</b>                           |                |   |                            |               |
| AKRS Equipment-Parks                  |                | ACCT# 50208 Mower Maint                   | Maint/Repair Equipment     | 122.52        |
| Beaver Bearing Co Albion              | 11400/IN1      | ACCT# 914 - Mower repairs                 | Maint/Repair Equipment     | 12.65         |
| Broken Bow Municipal Utilities        |                | Utilities                                 | Utilities                  | 645.57        |
| Broken Bow Municipal Utilities        |                | Utilities                                 | Utilities                  | 179.29        |
| Central Nebraska Bobcat               |                | Over hours charge                         | Maintenance/Repair Gro     | 560.00        |
| Century Link                          |                | ACCT# 333594161                           | Telephone/Internet         | 49.54         |
| City of Broken Bow - Health Insurance |                | health insurance                          | Health Insurance           | 3,313.57      |
| EZ IT Solutions                       | 7660           | IT Services                               | IT Expense                 | 460.83        |
| Great Plains Communications           |                | ACCT# 102490 - Streets & Parks Internet   | Telephone/Internet         | 75.00         |
| Hometown Leasing                      | 10135620       | 2024 UW56 Bobcat lease payment - Parks    | Equipment Purchases        | 8,000.00      |
| Mead Lumber                           |                | Maintenance and repairs                   | Maintenance/Repair Gro     | 1,223.46      |
| RT ACE, LLC                           |                | ACCT# 1295 - Maintenance grounds          | Maintenance/Repair Gro     | 1,138.66      |
| S&L Sanitary Service                  |                | ACCT# 2                                   | Trash Removal              | 58.30         |
| Sandhills Custom Creations            | 3241           | Shirts/hats                               | Safety Equipment           | 629.64        |
| Trotter Fertilizer                    |                | ACCT# BBPAR Fertilizer                    | Maintenance/Repair Gro     | 985.67        |
| Verizon Wireless                      |                | telephone                                 | Telephone/Internet         | 43.03         |
| Wenquist Inc.                         |                | ACCT# 1192 Vehicle Maint                  | Maint/Repair Equipment     | 69.98         |
|                                       |                |   | Total Park                 | \$17,567.71   |
| <b>Swimming Pool</b>                  |                |   |                            |               |
| Broken Bow Municipal Utilities        |                | Utilities                                 | Utilities                  | 91.45         |
| Century Link                          |                | ACCT# 333945255 Basic & Credit Card       | Telephone/Internet         | 135.66        |
| TSYS Merchant Solutions               |                | CC Processing Fees                        | Credit Card/POS Service    | 229.00        |
|                                       |                |   | Total Swimming Pool        | \$456.11      |
| <b>Sanitation</b>                     |                |   |                            |               |
| Broken Bow Municipal Utilities        |                | Utilities                                 | Utilities                  | 36.37         |
| Custer Public Power                   |                | CD Cell Power                             | Utilities                  | 56.26         |
| RT Ace, LLC                           |                | ACCT# 1297 - Shop repair/dust control     | Land & Buildings           | 17.98         |
|                                       |                |   | Total Sanitation           | \$110.61      |
| <b>ST Infra/Capital</b>               |                |   |                            |               |
| LMJ3, LLC                             |                | Public restroom project - Final payment   | Sales Tax Infra Projects   | 30,000.00     |
| Myers Construction Co                 |                | Eagle Crest Water & Sanitary Extensions w | Sales Tax Infra Projects   | 409,535.68    |
|                                       |                |   | Total ST Infra/Capital     | \$439,535.68  |
|                                       |                |   |                            | \$663,476.52  |

Report Selection: Check Approval List - GL Account

Date Range Selection: GL Posting Date

Starting Date: 10/23/2024

Ending Date: 11/12/2024

Banks: All

Bank Acct#:

Include Printed Checks: ☒

Biweekly Payroll \$74,110.20 10/23/2024

Biweekly Payroll \$75,433.48 11/6/2024

Return to Agenda



Broken Bow City Council  
Meeting Minutes October 8<sup>th</sup>, 2024

The Broken Bow City Council met in regular session on Tuesday, October 8<sup>th</sup>, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice. Advance notice of the meeting, a copy of the agenda, and related council materials was given to the Mayor and all members of the City Council and shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Luke Wassom, and Paul Holland. Absent: Chris Myers. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Smith, seconded by Wassom to approve the consent agenda for October 8, 2024. Said motion includes approval of the Minutes of the September 24, 2024, Budget Hearing, Minutes of the September 24, 2024, Council Meeting, and Bills to Date. Roll call vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Aflac \$442.79, \$119.50, \$67.02, Bohlmann Inc \$152.40, Broken Bow Airport Authority \$1,083.33, Broken Bow Chamber of Commerce \$5,985.00, Broken Bow Golf Club \$400.00, Broken Bow Municipal Utilities \$6,257.02, CapitalOne \$206.34, Card Services \$146.00, \$351.76, \$366.43, \$5,581.85, Century Link \$88.69, \$135.38, \$ 334.13, \$98.75, City Flex Benefit Plan \$225.00, City of Broken Bow \$25.50, City of Broken Bow – Health Insurance \$3,507.51, City of Broken Bow Pension Fund \$2,324.80, \$9,780.26, \$996.82, Colonial Insurance \$423.92, \$329.52, \$546.08, Consolidated Management Co. \$116.85, Credit Management Services \$5.48, Custer County Construction Inc. \$24,987.00, Custer County Treasurer \$19,386.68, Custer Public Power \$50.39, EFTPS Online Payment \$3,070.14, \$7,642.57, \$13,127.12, EZ IT Solutions \$2,765.00, \$2,330.08, \$10,239.87, Eakes Office Products \$255.60, First Response Billing Associates, LLC \$1,556.56, Great Plains Communications \$150.00, \$84.95, \$154.58, Grocery Kart \$45.33, \$3.23, Hometown Leasing \$291.12, \$73.57, JEO \$1,293.50, Kirkpatrick Cleaning Solutions \$1,043.00, Nebraska Child Support Payment Center \$899.09, Nebraska Law Enforcement Training Center \$500.00, \$50.00, Nebraska Mun Clerks Association \$150.00, RT Ace, LLC \$19.18, \$10.26, S&L Sanitary Service \$90.00, Sara J. Hulinsky \$837.00, Schaper and White Law Firm \$3,028.00, State Income Tax WH NE Online Payment \$3,763.71, Statewide Collection LLC \$15.95, Steve Scott \$58.29, Super Vacuum Manufacturing \$399.21, TX Child Support SDU \$410.23, The Olson Group \$2,534.00, Tracker Systems \$16.99, Ty Taylor \$268.11, Verizon Wireless \$320.08, Total \$142,018.52, Bi-Weekly Payroll (9/25/24) \$76,341.77, Grand Total \$218,360.29.

Under new business, moved by Wassom, seconded by Holland to approve partnering with the Broken Bow Library Foundation for the Broken Bow Story Walk at Melham Park. During



discussion, Library Director, Megan Svoboda explained that the project is a family-friendly activity that allows citizens to read a story as they walk the Melham walking trail. The project will consist of approximately 25 stands with story book pages. The stories will be switched out periodically and the exhibits will be maintained by the Library Foundation. She also explained that if the project is approved, the foundation will be working on obtaining grant funding as well as fundraising throughout the community. She concluded by explaining that the city parks department will assist by deciding where the exhibits should be placed and cementing the stands in place. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Mayor Sonnichsen stated that new business items B through E are being pushed back and will take place after council comments later in the meeting.

Broken Bow Housing Authority Director Anna Martin presented the Annual Housing Authority Report and requested that the FY 2023 PILOT (Payment in Lieu of Taxes) Funds in the amount of \$27,950.18 be waived back to the Broken Bow Housing Authority. She also highlighted their 2023 capital improvements, future plans for 2024, and the needs they meet throughout the community. Moved by Holland, seconded by Smith to approve the waiver of PILOT Funds back to the Broken Bow Housing Authority in the amount of \$27,950.18. Roll Call vote: Voting aye: Smith, Wassom, and Holland, Nays: None. Motion carried.

Greg Barker joined the meeting at 6:28 pm.

Resolution 2024-13, League of Risk Management (LARM), was introduced by Mayor Sonnichsen. During discussion, Administrator Schmidt stated that LARM is the insurance group coverage arm of the League of Municipalities and that they were invited to quote the city on liability and workers compensation insurance rates for 2024-2025. Clint Simmons of Simmons Insurance Services stated he was an independent insurance agent for LARM and he personally insures approximately 125 municipalities around the state. He discussed various member service programs provided by LARM at no extra cost. He highlighted the Lean on LARM Safety \$500 Grant and the LARM Armor Program that will reimburse the city \$700 for the purchase of bulletproof vests when departments have a mandatory wear policy. He further explained that LARM will have a property evaluation specialist come on site to review all city property to make sure it is all listed and valued properly, and also look for cost savings for the city. He said that he noticed today that there was some personal property content coverage that he was unaware of and that there is a possibility that the proposal could change a little. He said that is a common situation because it is a working document that is constantly changing as equipment, autos, and property is added and subtracted throughout the year. He said the proposal in front of council should be close to what it ends up being.

He also went over various parts of the coverages and explained that our current insurance carrier, EMC, is taking extremely high wind and hail deductibles across the state of Nebraska and Iowa. He stated that if we had catastrophic loss, our current deductible would be \$25,000 per event. With LARM our deductible will be \$5,000 per event. He did want everyone to know that the power plant engines are not covered due to reinsurance companies not covering those engines and that this is common issue for cities. He further explained the Resolution and Interlocal Agreement and stated that LARM is not

an insurance company but is instead an insurance pool. He said if the city moves forward, we would be entering into a Interlocal Agreement with LARM and passing a Resolution that chooses the length of time regarding providing a written notice of termination date. He went on to highlight each of the options available.

Mayor Sonnichsen spent time discussing the “90 day notice only” commitment and stated that this is all new territory for the city and even at that commitment level, the rate will already save the city approximately \$100,000. Administrator Schmidt asked Mr. Simmons if the city chose the “90 day notice only” option if we would be putting ourselves at a disadvantage with LARM when it came time to renewal next year. Mr. Simmons stated that that would probably not be the case because even if we liked everything that LARM had done, if we had any hesitation, we could give notice to go out to bid but we are not tied to that. Councilmember Wassom also clarified that the policy automatically renews each year if we do not give LARM notice, and that it is up to the city to track the dates for notice depending on what option they would decide upon. Administrator Schmidt asked if it is common for communities to go out for bids to test the water and see where prices are at. Mr. Simmons stated that it is less about testing pricing and more about the comfort level of councils that are new to LARM.

Mayor Sonnichsen stated that Administrator Schmidt had spent the most time reviewing these issues and working with LARM and asked if he had a recommendation for the board regarding the options available to choose from. Administrator Schmidt said that his recommendation would be the “90 Day Only Notice” commitment due to being new to LARM. He further stated that we have been very happy with EMC Insurance and Nate Bell, but that the market conditions have made it very difficult for them to be competitive. He also said that there is a significant savings for the city even at the “90 Day Notice Only” commitment, and that didn’t even count the changes in the deductibles. He ended by thanking EMC and Nate Bell for all they have done and said that in the future there may be opportunities to work together again if things change.

Administrator Schmidt also explained that we still have insurance under EMC until the decision is made to go with LARM. He explained that EMC currently does not cover the engines in the power plant either and we only have the power plant due to our agreement with MEAN which allows us to generate power during emergency situations. He explained that the plant is aging and only generates enough power to cover a small percentage of downtown. He said that the city will probably be looking into making some significant changes regarding it in the next year or two because there is hardly anyone available that can work on the engines and parts are extremely hard to find. Mr. Simmons further explained that power generation is extremely difficult in the market right now and unbelievably expensive because there is too much risk for any carrier. Dave Schmidt also asked if the LARM coverage would be able to start on October 13, 2024, because it will work better with the cancellation of the EMC insurance policy. Mr. Simmons said he could make that happen.

Moved by Wassom, seconded by Holland to approve Resolution 2024-13, League of Risk Management (LARM), and selecting the option of providing written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025 (90 day Notice only). Roll call vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.



Moved by Smith, seconded by Holland to approve the Interlocal Agreement between League of Risk Management (LARM) and the City of Broken Bow. Roll call vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Holland to approve the appointment of David Baltz as the Emergency Services Department Head. Roll call vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

During public comments, Administrator Schmidt invited Captain Anderson to the podium to talk about the grant that the police department had recently been awarded. Captain Anderson explained that in 2019 the police department purchased Mobile Data Terminals for the patrol vehicles and because they were all bought at the same time, they have started wearing out and having issues at the same time. The police department started the process of working towards getting them replaced and he explained that they just received word that they have received a grant from the Department of Highway Safety office for a little over \$25,000 to go towards the replacement of those computers. Administrator Schmidt explained that Captain Anderson led this charge and that he is responsible for Broken Bow being the recipient of that grant. He thanked him for all his work bringing that to fruition.

Under Mayor and council comments, Councilmember Smith thanked Megan Svoboda and the Library board for all they do to improve the community and the exciting new ideas they come up with for citizens. Councilmember Holland also thanked David Baltz for all he did during the last six months in getting the ALS program set up for the City of Broken Bow. He said he knew it was a challenge that David handled well and welcomed him to his new position.

Mayor Sonnichsen stated that he would now go back to the items listed under B through E under new business. City Attorney Jason White acknowledged that Mr. Greg Barker was in attendance and that prior to the meeting, Mr. Barker had requested to meet in Closed Session for the protection of his character and personal reputation. Mr. Barker confirmed that he had made that request and Attorney White stated that it was possible because it was a legitimate reason to enter into closed session. Mayor Sonnichsen also stated that once they exit closed session, Council will reconvene back in open session and make any formal action it deems appropriate and complete any addenda items.

Moved by Smith, seconded by Wassom, to adjourn into Closed Session at 6:55 pm regarding new business items B, C, D and E, for the purpose of protecting the personal reputation of Mr. Barker, to include the Mayor, City Council members, City Attorney Jason White, Administrator David Schmidt, Captain Anderson and Greg Barker. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom, to reconvene in regular session at 7:41 pm. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Holland, to omit the public hearing for the nuisance property at 118 S. 15<sup>th</sup> Ave and postpone action for 30 days. The hearing and action item will take place at the



November 12, 2024, council meeting. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom, to omit the public hearing for the nuisance property at 139 S. 14<sup>th</sup> Ave and postpone action for 30 days. The hearing and action item will take place at the November 12, 2024, council meeting. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom, to adjourn the City Council meeting at 7:45 PM. Roll Call vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion Carried.

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Rodney W. Sonnichsen, Mayor

ATTEST:

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Jennifer Waterhouse, City Clerk

**CITY OF BROKEN BOW, NEBRASKA**  
**ORDINANCE NO. 1292**

An ordinance providing for the partial vacation of 9<sup>th</sup> Avenue. Specifically the first 125 feet south of the South 9<sup>th</sup> Avenue and South K Street intersection, between parcel 479820 and parcel 1231500 in the City of Broken Bow, Custer County, Nebraska; providing for the manner of ascertainment of damages sustained by the citizens of the City of Broken Bow, Nebraska, or by the owners of property therein by the vacation of said street, providing for the giving of notice to said citizens or property owners of the time and place for hearing on any claims for damages by reason of said vacation, and prescribing the time when this ordinance shall be in full force and take effect.

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF  
BROKEN BOW, NEBRASKA:**

Section 1. That the first 150 feet of 9<sup>th</sup> Ave , between parcel 479820 and parcel 1231500 (A tract of land in the Southwest quarter of the Southeast quarter of Section 32, Township 17 North, Range 20 West of the 6<sup>th</sup> P.M., Custer County, Nebraska, described as follows: Commencing at a point 80 feet South and 220 feet West of the Southeast corner of Block 1, Reyner's Addition, Broken Bow, Custer County, Nebraska; running thence South 125 feet; thence West 60 feet; thence North 125 feet; thence East 60 feet to the place of beginning, shall be, and the same hereby, is vacated.

Section 2. That any citizen of the City of Broken Bow, Nebraska, or any owner of property therein who claims that he sustained damages as a result of the vacation of said streets shall file his claim for damages with the City Clerk of the City of Broken Bow, Nebraska, on or before the 12<sup>th</sup> day of December, 2024, and the damages, if any, sustained by the claimant shall be ascertained by the Mayor and Council of the City of Broken Bow, Nebraska, at the regular meeting of said Mayor and Council on January 14<sup>th</sup>, 2025, at 6:00 P.M. in the Auditorium in the Municipal Building of the City of Broken Bow, Nebraska.

Section 3. That the Clerk of the City of Broken Bow, Nebraska, shall give notice to the citizens of the City of Broken Bow, Nebraska, and to the owners of property therein, of the time limit for filing claims for damages for the vacation of said streets and the time and place for hearing on said claims by publication of a legal notice in the Custer County Chief on November 21<sup>st</sup>, 2024.

Section 4. That the City of Broken Bow shall retain perpetual easement rights on the vacated portion of South 9<sup>th</sup> Ave Street between South K Street and South N Street and the owner shall not obstruct, or permit to be obstructed, the easement premises at any time whatsoever without the express prior written consent of the City.

Section 4. That this ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.  
**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Rod Sonnichsen, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer A. Waterhouse, City Clerk



## PETITION FOR VACATION OR ABANDONMENT OF PUBLIC ROAD

Jeffrey P Boston along with the undersigned residents of Broken Bow, Nebraska own property adjacent to a segment of public road right-of-way described as:

South 9<sup>th</sup> Avenue between South K Street and South N street in Broken Bow Nebraska

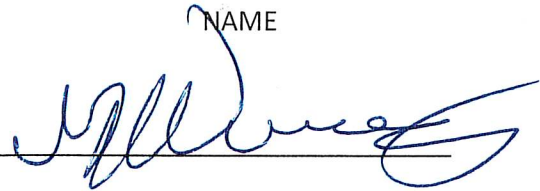


a map of which is attached hereto, and hereby petition the City of Broken Bow to vacate or abandon said segment of public road for the reason that:

The area has not been developed to be used as a city road.

Jeffrey Boston would like to use the area adjacent to his property for a storage shed and car port. The remaining area would be divided equally between adjacent landowners

And further request that a time and date be set for a public hearing before the Broken Bow City Council on this matter. The Primary Petitioner(s) of the undersigned are property owners of adjacent undeveloped area of South 9<sup>th</sup> Avenue (are):

### PETITIONERS

|    | NAME  | ADDRESS                                     |
|----|---|---|
| 1. |  | <u>858 Anawhed Drive</u>                    |
| 2. | <u>Nick Jacobson</u>  | <u>79006 North Mason City</u>               |
| 3. |  | <u>1229 S 8<sup>th</sup> Ave Broken Bow</u> |
| 4. |  | <u>850 S K St Broken Bow NE.</u>            |
| 5. | _____   | _____                                       |



## PETITION FOR VACATING OR ABANDONMENT OF PUBLIC ROAD

### Petitioner

Jeffrey Boston

850 S K St

Broken Bow NE 68822

### Adjacent Property Owners

Gregory A & Julie L Wright

858 Arrowhead Dr

Broken Bow NE 68822

Nicholas R & Amy S Jacobson

79006 N Mason RD

Mason City NE 68855

Robert F & Judith A Miller

1229 S 8<sup>th</sup> Ave

Broken Bow, NE 68822



Parcels

| PID       | OwnerName                      | PropertyAddress | OwnerAddress                            | LegalDesc   | treasurer_duedate |
|-----------|--------------------------------|-----------------|---|---|-------------------|
| 000479820 | WRIGHT, GREGORY A &<br>JULIE L |                 | 858 ARROWHEAD DR<br>BROKEN BOW NE 68822 | 0-0-0 M.E. GANDY ADD;<br>BLOCK 8 & 2 STREET<br>VACATIONS 1.93 ACRES<br>BROKEN BOW TWP | August 31st, 2024 |

Sections

| T  | R   | SEC |
|----|-----|-----|
| 17 | 20W | 32  |

## Parcels

| PID       | OwnerName                         | PropertyAddress | OwnerAddress                            | LegalDesc   | treasurer_duedate |
|-----------|-----------------------------------|-----------------|---|---|-------------------|
| 000479900 | JACOBSON, NICHOLAS R & AMY S (JT) |                 | 79006 N MASON RD<br>MASON CITY NE 68855 | 0-0-0 M E GANDY ADD S<br>360.4' BLOCK 9 & ADJ 1/2<br>VAC 10TH AVE EXC PAR 2.3<br>ACRES BROKEN BOW TWP | August 31st, 2024 |

## Sections

| T  | R   | SEC |
|----|-----|-----|
| 17 | 20W | 32  |

Parcels

| PID       | OwnerName                      | PropertyAddress              | OwnerAddress                          | LegalDesc  | treasurer_duedate |
|-----------|--------------------------------|------------------------------|---------------------------------------|--|-------------------|
| 001231700 | MILLER, ROBERT F &<br>JUDITH A | 1229 S 8TH AVE BROKEN<br>BOW | 1229 S 8TH AVE BROKEN<br>BOW NE 68822 | 32-17-20 PARCELS SEC 32-<br>17-20 PAR IN SESE BROKEN<br>BOW CITY | August 31st, 2024 |

Sections

| T  | R   | SEC |
|----|-----|-----|
| 17 | 20W | 32  |

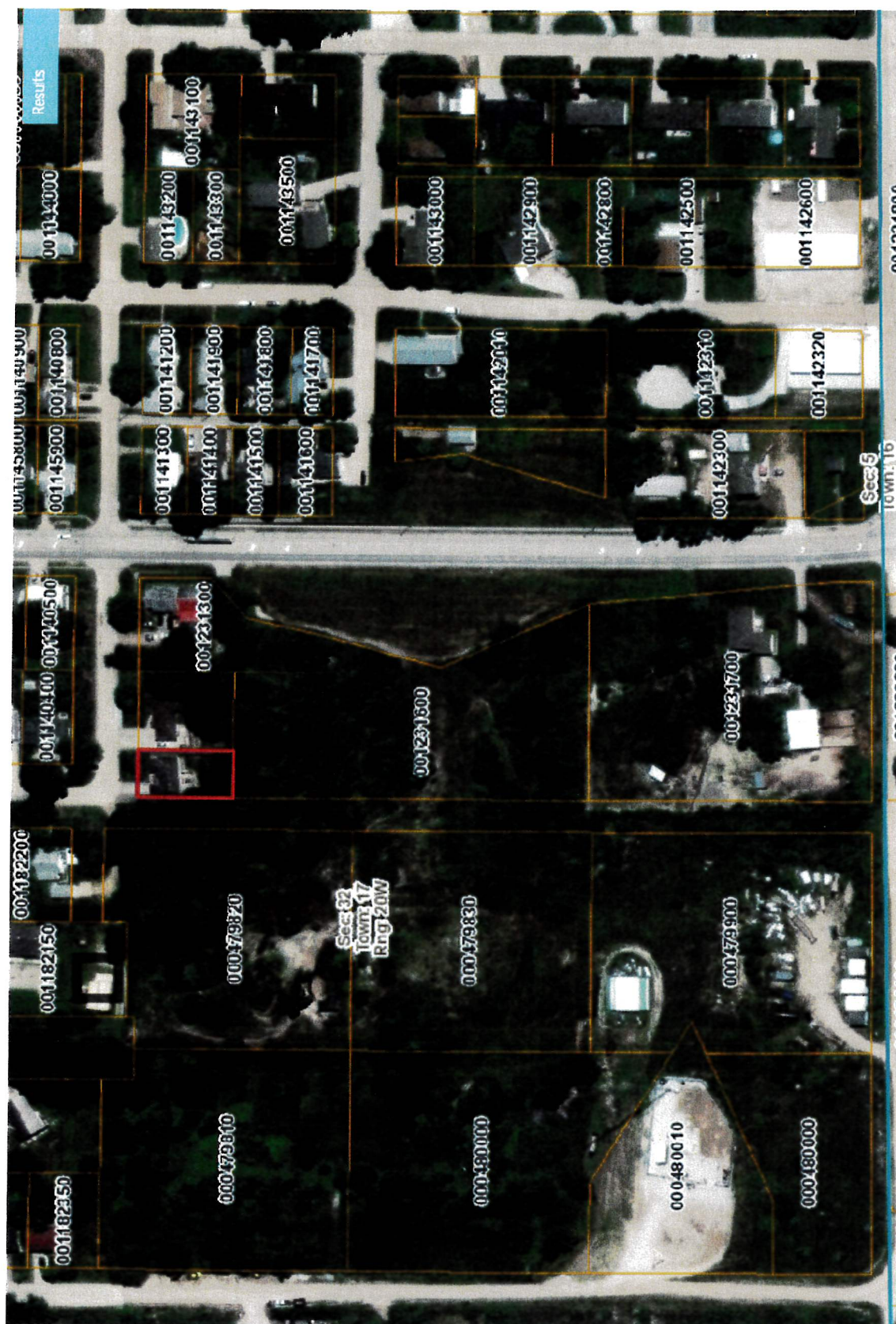


Parcels

| PID       | OwnerName         | PropertyAddress       | OwnerAddress                      | LegalDesc   | treasurer_duedate |
|-----------|-------------------|-----------------------|-----------------------------------|---|-------------------|
| 001231500 | BOSTON, JEFFREY P | 850 S K ST BROKEN BOW | 850 S K ST BROKEN BOW<br>NE 68822 | 32-17-20 PARCELS SEC 32-<br>17-20 SESE BROKEN BOW<br>CITY | August 31st, 2024 |

Sections

| T  | R   | SEC |
|----|-----|-----|
| 17 | 20W | 32  |







Street View





POLICE  
DEPARTMENT

116 SOUTH 11<sup>th</sup> AVENUE - BROKEN BOW, NE 68822 - 308-872-6424

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May 22, 2024

Yvonne Barker c/o Greg Barker  
P.O. Box 21  
Broken Bow, NE 68822

Dear Mr. Barker:

I am writing this letter to advise you of the property you own, at 118 South 15<sup>th</sup> Avenue Broken Bow, (Legal Description) DANIEL LEWIS ADD NW1/4 BLOCK 5 BROKEN BOW CITY, is in violation of our city zoning code and has been declared an unsafe building.

You are hereby notified that the House and Carport located on the premises above mentioned have been determined to be unsafe buildings and a nuisance after inspection by the Broken Bow Police Department. Included under the City Zoning Code Chapter 150.35, it describes an unsafe building as a danger to public health because of its condition. Age, lack of repair or any other causes are especially susceptible to fire and constitute or create a fire hazard. Other hazards are the railroad ties & a pile of deteriorated particle board next to the house. The house has been uninhabitable for several years and has been sitting and getting dilapidated along with the Carport. This type of condition may cause or aid in the spread of disease or injury and lack of proper repair is also one of the descriptions under the Code of unsafe building. It also causes valuations of the homes in the area to be lower.

I have enclosed a copy of the City Zoning Code, Chapter 150.35 to Chapter 150.37, for you to review.

You must remedy this condition or demolish the building within 60 days of the date of receipt of this notice or the city will proceed to do so. Appeal of this determination may be made to the City Council, acting as the Board of Appeals, by filing with the City Clerk or City Administrator within 10 days of the date of receipt of this notice to request a hearing.

Respectfully,

  
Steve Scott, Chief of Police

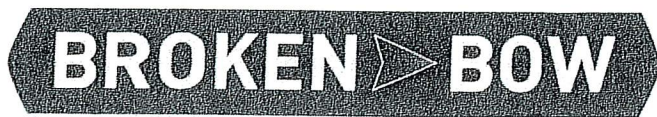
Cc: Rod Sonnichsen, Mayor  
Dave Schmidt, City Administrator  
Jennifer Waterhouse, City Clerk ✓  
Jason White, City Attorney



We are appealing the demolition of  
the house & carport at 118 S. 15<sup>th</sup> in  
Broken Bow, Ne..

I agree the rest of the lot needs  
cleaned up and will do so in the  
time frame allowed.

*Greg Barker*  
manager  
6/4/24



N E B R A S K A

POLICE  
DEPARTMENT

116 SOUTH 11<sup>th</sup> AVENUE – BROKEN BOW, NE 68822 - 308-872-6424

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May 22, 2024

Barker Family Trust (James R. & Lucille I. Barker)  
P.O. Box 219  
Broken Bow, NE 68822

Dear Mr. Barker:

I am writing this letter to advise you of the property you own at 139 South 14<sup>th</sup> Avenue, Broken Bow, NE, LEGAL DESCRIPTION: DANIEL LEWIS ADD BLOCK 5 AND PAR BROKEN BOW CITY, is in violation of our City Zoning Code and has been declared as an unsafe building.

You are hereby notified that the House located on the premises above mentioned has been determined to be an unsafe building and a nuisance after inspection by the Broken Bow Police Department. Included under the City Zoning Code Chapter 150.35, it describes an unsafe building as a danger to public health because of its condition. The foundation is crumbling, age, and almost two years ago the house was partly torn down and was not completely finished and has had lack of proper repair. The House and Garage are considered unsafe because of age, lack of proper repair, and the buildings are deteriorating and becoming dilapidated. This type of condition may cause or aid in the spread of disease or injury and lack of proper repair is also one of the descriptions under the Code of unsafe buildings. It also causes valuations of the homes in the area to be lower.

I have enclosed a copy of the City Zoning Code, Chapter 150.35 to Chapter 150.37, for you to review.

You must remedy this condition or demolish the building within 60 days of the date of receipt of this notice or the city will proceed to do so. Appeal of this determination may be made to the City Council, acting as the Board of Appeals, by filing with the City Clerk or City Administrator within 10 days of the date of receipt of this notice to request a hearing.

Respectfully,

  
Steve Scott, Chief of Police

Cc: Rod Sonnichsen, Mayor  
Dave Schmidt, City Administrator  
Jennifer Waterhouse, City Clerk ✓  
Jason White, City Attorney

We are appealing the demolition of  
the house & garage at 139 S. 14<sup>th</sup>  
in Broken Bow, ne.

Ray Barker  
manager

6/3/24

Note: I wanted to turn this in on Monday  
6/3 but I had to take my mom to  
the emergency room in Kearney.





## BROKEN BOW AMBULANCE BYLAWS

Passed & Approved on \_\_\_\_\_ by the City of Broken Bow.

City of Broken Bow Mayor \_\_\_\_\_

BBAS EMS Chief \_\_\_\_\_

All other versions including versions with titles including "Constitution" are null and void.

### **Purpose**

The purpose of these bylaws is to provide a standard form of organization and a structure for the emergency medical service providing care for the people of our EMS community.

### **Vision**

The vision of the Broken Bow Ambulance Service is to utilize the most current standards of emergency health care to improve the quality of life and to administer emergency healthcare.

### **Mission**

The mission of the Broken Bow Ambulance Service is to provide training and to work with local and regional health care agencies to provide emergency healthcare and to improve the wellbeing of the people of our community.

## I. Name of the Organization

- 1) This organization shall be known as Broken Bow Ambulance Service, hereafter BBAS.

## II. Objectives

- 1) The objective of BBAS is to provide prompt, adequate and efficient rescue and emergency medical service to the community, the fire district, and the mutual aid district. To meet these objectives, it is necessary to provide the same confidential and humane relationship between its emergency medical personnel and the people it serves as that provided by a doctor to patients.

## III. Medical Director

- 1) The Physician Medical Director (PMD) retains the ultimate authority and responsibility for monitoring the service, establishing protocols, standing orders, operational guidelines, and the overall supervision of the medical aspects of BBAS.

## IV. Application for Membership

- 1) Applications for membership shall be completed by anyone wanting to become a member of BBAS. The application being used shall be approved by a vote of BBAS members during a regular business meeting by a vote of current voting policy. Once an application is complete, it is given to the EMS Chief who shall organize an Officers Meeting.
- 2) The Officers shall meet to review applications for membership. The application shall be reviewed to ensure the applicant meets requirements to become a member. The Officers may request an interview with the applicant, proof of driver's license status, current healthcare license status, current CPR certification, and/or a background check.
- 3) The Officers shall take a vote using current voting policy by roll call vote and recorded by the Secretary. The applicant must receive a majority vote of fifty-one percent (51%) from the total count of Officers to proceed in the membership process.
- 4) If the applicant does not receive a majority vote, the applicant is notified in writing by the Secretary within ten (10) business days of the denied application.
- 5) If the applicant does receive a majority vote, the Chief or their designee shall bring the application and recommendation to the BBAS PMD for review.
- 6) If the PMD does not approve the applicant and rejects the Officers recommendation, the applicant is notified in writing by the Secretary within ten (10) business days of the denied application.
- 7) If the PMD approves the applicant and accepts the Officers recommendation, the Chief or their designee shall bring the application and recommendations from the Officers and PMD to the Broken Bow City Council for approval.

- 8) Broken Bow City Council will be the final decision on approving a new member. If voted on, the membership is effective at the close of the Broken Bow City Council meeting and the new member starts their probationary status.
- 9) If not voted on, the applicant is notified in writing by the Secretary within ten (10) business days of the denied application.

## V. Definition of Membership

- 1) The membership of this organization shall be composed of active healthcare, active non-healthcare, inactive, probationary, and honorary emergency medical personnel.
- 2) Active Healthcare Members:
  - a) Active emergency medical personnel are those members who are fulfilling the listed requirements stated in the bylaws. The active emergency medical personnel must have current state licensure for an accepted healthcare license, submit a completed application, and successfully approved as a member as Article IV defines.
- 3) Active Non-Healthcare:
  - a) Non-healthcare personnel are those members who are fulfilling the listed requirements stated in the bylaws. Active non-healthcare personnel has current BLS CPR certification, submit a completed application, and is successfully approved as a member as Article IV defines. This membership level is for drivers for BBAS that do not hold a healthcare license and will not be providing patient care.
- 4) Inactive Members:
  - a) Inactive personnel are members that have been on the active roster with at least six months or more of consecutive active service with BBAS. Upon the request of the member, they may be placed on the inactive membership role. Inactive personnel must continue to meet state requirements for continuing education for healthcare members. Inactive members give up the right for voting and the right to participate in the insurance program(s). A member cannot be inactive for a period of over two years.
- 5) Probationary Members:
  - a) A probationary member is a member which is in training to become an active member or one who has committed an infraction of the bylaws, has action taken against their state healthcare license, or has been suspended.
  - i) A newly added member will be on probation for a period of six (6) months starting from the Broken Bow City Council meeting voting the member on.
    - a. Encouraged to attend all business and training meetings.
    - b. Will provide a copy of their state EMS license for healthcare members and CPR card for all members to the Training Officer and City of Broken Bow.
    - c. Permitted to drive only when an officer gives authorization.



- b) If questions concerning skills or character during the probationary period arise, the issue will be taken before the Officers to be documented and resolved. The Officers will complete an evaluation and may extend probation, terminate membership, or refer the matter to the PMD.
- 6) Honorary Members:
  - a) Any person of good character who has given outstanding service to BBAS may be elected to honorary member at any regular meeting per current voting policy. Said person must have served as a member for at least 10 years. Years of service may be waived by vote of current voting policy. Honorary members shall have the privilege to attend meetings and public relation events. The honorary member will not have voting privileges. The honorary member will not be able to hold an office position.
  - b) All pagers and radios, equipment, and emergency gear will be returned to BBAS once voted as an honorary member. When moved to honorary member, the member can be voted back to active membership by current voting policy if there is a personal status change.

## VI. Drivers

- 1) Qualified drivers must have a valid Nebraska driver's license. The provider and governing body may verify all licenses.
- 2) Drivers must be signed off on driver related skills by an Officer of BBAS before they can operate the ambulance on their own. Before a Driver is signed off, an Active member able to operate the ambulance should ride with them while operating the Ambulance.
- 3) The bylaws and protocols of the service will govern the driver of BBAS.

## VII. Duties of Members

- 1) It shall be the duty of every member to attend formal education on emergency care of patients. Attending conferences, current classes, mock disasters, or meeting trainings may be used for this training requirement. Active healthcare members shall maintain a current State of Nebraska healthcare license and all active members shall maintain current BLS CPR certification.
- 2) Continuing education requirements for licensure renewal must meet current State of Nebraska rules and regulations.
- 3) All active members shall cover scheduled shifts being on call. To remain active and in good standing, members need to cover a minimum of 48 hours per calendar month.
- 4) Members covering a scheduled shift must be within 10 miles of the BBAS station while covering pager.

## VIII. On Duty

- 1) Members shall be considered on duty in the following situations:
  - a) When responding to an official call for service.

- b) Attending authorized meetings, conferences, drills, or activities of BBAS.
- c) Returning directly to the member's place of residence or place of work without an unauthorized stop after responding to a call for service.
- d) When authorized to provide mutual aid to another service.
- e) When covering pager (on call) on a scheduled shift where the member is expected to respond if/when there is a call for service.
- f) The timeframe for being on duty is from the time notified of service needed or within the district prior to official notification when there is a duty to act within the scope of practice from such time notified until returned to the origin of where the member started without detour at such time the emergency happened.

## IX. Absences

- 1) Excused absences:
  - a) Any member unable to attend the required meetings, trainings and public relation events due to sickness, job attendance, self or immediate family emergency, or church attendance will be excused and counted as present.
  - b) The member must contact an officer prior to the meeting, training, or any scheduled event to be counted as excused.
  - c) Missing three consecutive meetings and/or trainings is grounds for dismissal from the service.
  - d) Missing fifty-one percent (51%) of meetings and/or trainings is grounds for dismissal from the service.
- 2) Leave of absence:
  - a) A member may request a leave of absence for mental duress or physical limitations. The request must be submitted in writing to the EMS Chief who will act upon the request. A vote with current voting policy will be required to grant a leave of absence. A leave of absence may be extended by a vote of membership with current voting policy. If approval is granted, radios and pagers will be returned to BBAS.

## X. Expulsion of Members

- 1) Any member may be expelled from the department. Members shall be entitled to a hearing with BBAS Officers but may be placed on probation and limited or excluded from having the ability to respond to calls for service. If a limitation or exclusion is placed, the hearing will be scheduled within ten (10) days of notification of such limitations or exclusions. Reasons for expulsion are as follows but are not limited to:
  - a) Breaking HIPAA confidentiality law.
  - b) Unprofessionalism and/or misconduct.
  - c) Unsuccessful completion of probationary period.

- d) Failure to pass a drug or alcohol test, or any reported and proven illegal incident with alcohol or drugs, or failure to take a drug or alcohol test when suspicion arises during an on-duty time or event.
  - e) The use of drugs, alcohol, or being under the influence of drugs or alcohol while “on-duty” including on call.
  - f) Theft or unauthorized use of rescue supplies and/or equipment.
  - g) Three consecutive unexcused absences from meetings and/or trainings.
  - h) Non-attendance of fifty-one (51%) of meetings and/or trainings within a calendar year.
  - i) Suspended or revoked Nebraska driver’s license.
  - j) Conviction of misdemeanor or felony offense excluding minor traffic violations.
  - k) Action taken by the State of Nebraska on a member’s healthcare license.
  - l) Nebraska is an at-will employment state and BBAS retains the right to expel/terminate membership with or without cause.
- 2) Act of Expulsion:
- a) The act of expulsion may be enforced by:
    - i) A written ballot vote of BBAS Officers with a majority of total officers, not just present officers voting to expel, during an Officers meeting with minutes taken.
    - ii) A written ballot vote of BBAS members during a BBAS official meeting using current voting policy.
    - iii) A decision by BBAS’ PMD to expel the member.
    - iv) A vote by the Broken Bow City Council to expel the member.
  - b) Any entity in section IX 2) a) may expel a member without approval from any other entity option. If a member is expelled, the decision is final and the only method for reinstatement as a member is to apply for membership again.
  - c) If any one entity in section IX 2) a) expels a member and any other option listed feels it was an unjust expulsion, the other three (3) entities, may each vote to overturn the decision but it must be passed by all three (3) other entities to overturn.

## XI. Probation and Suspension of Member

- 1) A violation of state or municipal laws less than a class IV misdemeanor or a minor infractions of unprofessionalism or misconduct may be ground for probation of up to six (6) months or suspension of up to three (3) months, from the service.
- 2) Probation or suspension may be administered to an active member or an active member on probation. The Officers of the department enumerated in Article XI will administer the probation or suspension.
  - a) A hearing before the Officers will take place and the Secretary will provide written notification of the decision to the member within ten (10) working days of the hearing.
- 3) If during the member’s probation period, the member commits another infraction, they may be suspended from the service for a period of up to twelve (12) months pending severity of infraction.



- 4) An active member placed on probation may still respond to calls and provide appropriate care but may be restricted in responding to calls for service or providing patient care without an active member that is not on probation. This will be determined by the Officers and/or PMD.

## **XII. Title of Officers**

- 1) The Officers of BBAS shall be known as:
  - a) EMS Chief (when applicable)
  - b) Assistant EMS Chief
  - c) Treasurer
  - d) Secretary
  - e) Training Officer
  - f) Supply Officer
  - g) Safety Officer

## **XIII. Duties of Officers**

### **1) EMS Chief**

- a) It shall be the duty of the EMS Chief to take full control of BBAS for calls for service, parades, trainings, and other times of active duty. The EMS Chief shall:
  - i) Supervise all BBAS equipment and property.
  - ii) Perform all other duties that may be required by the PMD and/or Broken Bow City Council.
  - iii) Prepare an agenda and preside over regular meetings, preside over officer meetings, preserve order, and have control of BBAS.
  - iv) Be responsible for assisting with drafting budgets.
  - v) Attend political governing board meetings on behalf of BBAS.
  - vi) Report maintenance problems.
  - vii) Have authority to call special meetings and is responsible for administrative matters of the organization, as well as all other matters that relate to the development and general welfare of BBAS.
  - viii) Handle grievances per current City of Broken Bow Grievance Policy, with any person or department and call for disciplinary hearing of a member as specified in the bylaws.
  - ix) Be the spokesperson for BBAS or assign a spokesperson for events, including disasters.
  - x) Assign members to committees created without pre-defined members.
  - xi) Oversee new member onboarding.
  - xii) This position must be held by an advanced level licensed provider.

### **2) Assistant EMS Chief**

- a) It shall be the duty of the Assistant Chief to perform all the duties of the Chief in their absence.

- b) The Assistant EMS Chief may be delegated duties from the EMS Chief that are responsibilities of the Chief to ensure timeliness and effectiveness for those duties.
- 3) Treasurer
  - a) It shall be the duty of the Treasurer to ensure all bills are turned over to the political governing body to be paid.
  - b) Provide a monthly account for all receipts and expenditures.
- 4) Secretary
  - a) It shall be the duty of the secretary to take roll during all meetings and hearings, to keep a record of all proceedings, and to keep the roll in good order.
  - b) The Secretary will report all absences to the Chief and notify any member that has a hearing set or action being taken against them once decided on by the Officers.
  - c) Furnish the names of members being added or removed from membership to the Chief, PMD, and Broken Bow City Council.
  - d) Responsible for all correspondence for the department.
  - e) May perform the duties of the Chief in the event the Chief and Assistant Chief are both absent.
- 5) Training Officer**
  - a) It shall be the duty of the training officer to plan and conduct regular monthly trainings, take roll at all BBAS trainings, and record and file records for BBAS trainings.
  - b) Keep a training record for all healthcare licensed providers that includes a copy of their current State of Nebraska driver's license, current healthcare license, current CPR certification, and any BBAS training attended. It shall be the responsibility of each member to add non-BBAS training records to their record file.
  - c) Conduct an annual review at the February monthly meeting to ensure member files are up-to-date and give members the opportunity to review their file to ensure completeness.
  - d) Responsible for scheduling and notifying membership of training opportunities available to members.
  - e) Responsible for scheduling and notifying membership of State of Nebraska required trainings laid out in rules and regulations that BBAS must provide and ensure BBAS is meeting current Nebraska rules and regulations training requirements.
  - f) Scheduling, at a minimum, an annual skills night including the PMD to ensure skills competencies for each healthcare member's license level.
- 6) Supply Officer**
  - a) It shall be the duty of the supply officer to check inventory monthly. The supply officer may assign monthly inventory checks to members to assist in this task.
  - b) The supply officer will work with the training officer in providing personal protective equipment (PPE) to members and ensuring new supplies and equipment added to BBAS has proper training for members.
  - c) This position must be held by an advanced level licensed provider.

## 7) Safety Officer

- a) It shall be the duty of the safety officer to ensure member safety on scenes, during trainings, during meetings, and assist the Training and Supply Officer's with determining what PPE is needed for BBAS.
- b) Provide a written report to the Chief for all safety incidents that occur and provide suggested directions to cure any safety issues. The Safety Officer will provide a brief report of safety issues and concerns during business meetings but use caution not to include names or accusations.
- c) Ensure the ambulances and all equipment used are in safe working conditions. The Safety Officer may assign ambulance and equipment checks to members to assist with this task.

Note: Officer positions are not to be confused with the incident command system (ICS). If an officer fitting a particular ICS position is not on a scene, that position can be assigned and filled by any competent BBAS member following the ICS framework.

## XIV. Election of Officers

### 1) Officer Qualification

- a) An officer of BBAS must be an active member for at least one year and be in good standing with BBAS. All officer positions except Safety Officer must hold a Nebraska healthcare license. The Chief and Supply Officer must be held by a member with an advanced level of care license.

### 2) Nomination and Election

- a) Officers shall be elected in the following order:
  - i) EMS Chief (when applicable)
  - ii) Assistant EMS Chief
  - iii) Treasurer
  - iv) Secretary
  - v) Training Officer
  - vi) Supply Officer
  - vii) Safety Officer
- b) The Officers of BBAS shall be nominated by vote. The active members shall vote by written ballot during the regular April meeting. Elections will be held following nominations. New Officers will take their offices and assume responsibility for the office they were elected to at the May monthly meeting.
- c) Ballots must be counted by three (3) members, including at least one (1) officer and a member nominated for a position may not count ballots for that position.

### 3) Length of Term

- a) All Officers shall hold their respective offices for a period of one year or until a successor shall be elected.

### 4) Term Limitations



- a) No term limitations are in effect for any officer position.
- 5) Office of EMS Chief
  - a) The Office of EMS Chief shall be held by the person holding the Emergency Services Department Head position with the City of Broken Bow. If the position is vacant or discontinued, BBAS shall select an interim Chief for Mayoral approval.
  - b) In the event of vacancy of the Emergency Services Department head, BBAS Officers shall be part of the interview process with the City of Broken Bow when filling the open position.

## XV. Vacancies

- 1) In the case of a vacancy in any office enumerated in Article XI by death, resignation or otherwise, the vacancy shall be filled by written and signed appointment by the Chief followed by being affirmed by BBAS at the next regularly scheduled meeting.
- 2) Vacant positions may be held by any Active member deemed appropriate for the position by the Chief regardless of the Election requirements set in Article XIV.

## XVI. Impeachment of Officers

- 1) Any officer of BBAS not performing in compliance with their duties of elected or appointed office may be impeached and removed from office by a written ballot vote of current voting policy.
- 2) The charge against the officer must be made in writing and filed with the Secretary and Chief at least one month before any vote takes place. The Secretary shall provide a written copy of the charge to the accused officer ten (10) days before such a vote shall be taken. A decision must be rendered within sixty (60) days of the initial complaint.
  - a) In the event the Chief is the one charged and impeached, the Assistant Chief shall assume the duties of the Chief and work with the City of Broken Bow to determine next steps.

## XVII. Meetings

- 1) To be considered present for a business meeting, a member must attend the monthly business meeting in person or virtually. To be considered present for a training, a member must attend the training.
- 2) Members will be counted as unexcused if not present for a meeting or training and have not notified an officer as defined in the bylaws.
- 3) Meetings are to be held at BBAS unless members receive prior notification.
- 4) Order of Business
  - a) Call to Order
  - b) Roll Call

- c) Reading of Secretary Minutes
  - d) Treasurers Report
  - e) Committee Reports
  - f) Communications
  - g) Old Business
  - h) New Business
  - i) Safety Officer Report
  - j) Training Officer Report
  - k) Supply Officer Report
  - l) Good of the Organization
  - m) Adjournment
  - n) Training (if scheduled)
- 5) Meeting Times:
- a) BBAS monthly business meeting shall be the 4<sup>th</sup> Monday of each month at 1900 unless voted on by members at a business meeting or Officers at an Officers meeting and notice sent to members regarding the change.
  - b) Trainings will normally be conducted following the business meeting. If there is a training scheduled for another time/date, notification to members shall be sent by the Training Officer prior to the date of the training.
  - c) Joint training with Broken Bow Fire Department for licensure requirements are mandatory. Licensed members will have ample notification prior for location and time. If the member is unable to attend the mandatory training, it is the responsibility of the member to contact the Training Officer to request an alternative option to meet the requirement.

## XVIII. Quorum & Voting

- 1) A quorum is defined as the minimum number of members that must be present at a meeting to make the proceedings of that meeting valid.
- 2) For the purposes of changing the bylaws, a quorum of two-thirds (2/3) super majority of active members shall be in attendance at the business meeting.
- 3) For the purposes of conducting a business meeting, fifty-one percent (51%) of Officers AND thirty-three percent (33%) of active members including Officers, must be present, **including** those with excused absences defined in the bylaws.
- 4) For the purposes of conducting a training, no quorum is required.
- 5) Voting requires a majority fifty-one percent (51%) of the quorum of voting eligible members unless otherwise required in the Bylaws.
  - a) Voice vote – Most votes may be completed using a simple voice vote in the affirmative and negative.

- b) Hand vote – When a voice vote is unclear or when otherwise needed or requested, a hand vote where members raise their hand in the affirmative and in the negative.
- c) Roll Call vote – When required by the Bylaws or when requested, a roll call vote shall be utilized. This requires the Secretary or designee to call on each eligible voting member of the quorum to verbally cast their vote and the Secretary to record each vote in the meeting minutes.
- d) Written Ballot vote – When required by the Bylaws or when requested, a written ballot vote shall be utilized. This requires members wishing to vote to write their vote response on paper to be tallied.
  - i) Each voting eligible member may cast one (1) vote and members are not required to include identifiable information on such ballot that indicates how they voted.
  - ii) Ballots shall never leave the room of the meeting and shall be counted aloud with a minimum of two (2) members viewing to verify the responses.
  - iii) Additional requirements may be added in the Bylaws for Ballot voting.
  - iv) Ballots shall be discarded after the vote is declared

## XIX. Equipment

- 1) The City of Broken Bow is the owner of ambulances and emergency vehicles.
- 2) The operations of BBAS equipment and vehicles are under the direction of the PMD, their approved State Protocols, and the State of Nebraska statutes and rules and regulations.
- 3) BBAS members shall promptly stock and clean the ambulance and/or emergency vehicles after each use to ensure it is ready for the next call for service. All problems, issues, and concerns with vehicles and equipment shall be reported to an Officer.

## XX. Memorial Gifts and Donations

- 1) Memorials, donations, and gifts made to BBAS shall be used for education of members, purchasing equipment and necessities of the service, for the use and benefit of the service and its members related to ambulance activities, and for the sole benefit of the service and its members at the sole discretion of the Officers, memorial committee defined in Article XXIV, and membership.

## XXI. Family Members

- 1) Active members and members of their direct household shall be provided free of charge location ambulance service. This does not apply if the member is on official leave of absence, is inactive, is suspended, or is an honorary member.



## XXII. Review

- 1) A committee appointed by the EMS Chief will review the bylaws submitting recommendations every three (3) years or as directed by the Chief to review and submit recommendations.

## XXIII. Amending the Bylaws

- 1) The bylaws of BBAS may be amended, replaced, or changed by a vote of the current voting policy.
- 2) Broken Bow City Council must approve changes to the bylaws.

## XXIV. Committees

- 1) Standing Committees shall exist and be maintained. The standing committees are:
  - a) Bylaw Committee tasked as defined in Article XXII of the Bylaws.
  - b) Fundraising Committee
    - i) Consists of a minimum of five (5) active members including at least one (1) Officer. Committee members are assigned by the EMS Chief.
    - ii) Tasked with creating and conducting fundraising opportunities for BBAS.
    - iii) Given the power to purchase fundraising related materials in the amount of up to one-hundred dollars (\$100) per fundraising event without BBAS approval. Exceeding \$100 must be approved by a vote of BBAS members at a monthly meeting.
  - c) Memorial Committee
    - i) Consists of a minimum of five (5) active members including at least one (1) Officer. Committee members are assigned by the EMS Chief.
    - ii) Tasked with staying informed on and keeping account of memorials related to BBAS and BBAS members.
    - iii) Given the power to purchase and send memorial related items and correspondence for memorial events like funerals in the amount of up to one-hundred dollars (\$100) per memorial without BBAS approval. Exceeding \$100 must be approved by a vote of BBAS members at a monthly meeting.
- 2) Committees may be created at any monthly BBAS meeting by a vote of BBAS members.
  - a) Committees shall give a monthly report while they exist. A committee can be terminated by a vote of the committee members to dissolve, by a vote of the BBAS Officers during an Officers meeting, or by a vote of BBAS members during a monthly meeting.
  - b) Committees shall always include at least one (1) BBAS active member AND at least one (1) BBAS Officer.
  - c) Committee members may be assigned by the EMS Chief or by vote of BBAS members when the motion of the committee is made.
  - d) The EMS Chief shall fill vacant committee spots when there are vacancies.

## XXV. Non-Discrimination

- 1) No appointment to or termination from membership shall be affected or influenced in any manner by consideration of race, creed, sex, age, nationality, or disability. NO question in any examination, membership form, or any other personnel proceeding shall be so framed as to elicit information concerning political or religious opinions of any applicant or member.

## XXVI. Social Media

- 1) BBAS shall adhere to and utilize current City of Broken Bow social media policy while maintaining a social media presence.
- 2) No patient related information or HIPAA protected information shall ever be posted on BBAS social media unless given written expressed consent by the patient or legally authorized representative.

## XXVII. Emergency Orders, Procedures or Clauses – EMS Chief

- 1) If the Federal Government, State of Nebraska, or City of Broken Bow declares a Federal, State, or city-wide emergency or declaration that affects the City of Broken Bow or BBAS service area, the EMS Chief can take immediate measures, procedures, clauses, actions, or orders to reflect the emergency without a vote of the members until the next meeting of BBAS is convened. In these instances, the EMS Chief shall use their best judgement to make the best decision(s) for BBAS.
- 2) The EMS Chief shall organize an Officers meeting in whatever resources are available as soon as it is safe and practicable to gain the Officers guidance and discussion into the emergency clause. Officer meetings may be delayed due to such emergencies.
- 3) Emergency Orders will stand until the next meeting of BBAS. The emergency order must be approved at such meeting by members by a vote of the current voting policy. If not voted for, the order becomes nullified effective the date and time of the BBAS meeting being adjourned.
- 4) Emergency Orders voted out at a regular BBAS meeting can be vetoed by the Mayor of Broken Bow reversing the nullification. If the Mayor vetoes the nullification vote, the Order remains in effect until it is withdrawn by the EMS Chief, the emergency declaration expires, or Broken Bow City Council votes to nullify the Order.

## Myers Construction, Inc.

79849 Hwy 2  
Broken Bow, NE 68822

Phone: 308-872-5469 Email: myerco@kdsi.net

# Proposal

**Proposal Date:** 10/18/2024

**Proposal #:** 5584

**Project:** Misc 2024

**Bill To:**

City of Broken Bow Street Dept  
1620 So B  
PO Box 567  
Broken Bow NE 68822

| Description  | Est. Hours/Qty. | Rate   | Total           |
|--|-----------------|--------|-----------------|
| Hauling for snow removal for the 2024 / 2025 season .<br>Will provide 1-3 dump trucks, including operators, at the discretion of the City of Broken Bow. Will include weekends, holidays and evenings. (Can provide up to 8 trucks with advanced notice) |                 |        |                 |
| Dump Truck Hourly 7AM-7PM Weekdays   |                 | 115.00 | 115.00          |
| Dump Truck Hourly 7PM-7AM Evenings, All Day<br>Holidays, All Day Weekends  |                 | 140.00 | 140.00          |
| *Please provide notice if we are chosen to be your primary hauler, so we can put you into our schedule.  |                 |        |                 |
| Point of Contact:<br>LeRoy Rice<br>308-870-4475  |                 |        |                 |
| <b>Total</b>   |                 |        | <b>\$255.00</b> |





November 1, 2024

City of Broken Bow  
Mayor and City Council  
314 So. 10th Avenue  
Broken Bow, NE 68822

**RE: City of Broken Bow 2025 Street Superintendent Appointment Request**

Dear Mayor and City Council:

I am requesting to be appointed as the Street Superintendent for 2025. Attached is the scope of services for the street superintendent appointment. If you decide to appoint me, please ensure the motion is worded in your minutes: "We appoint Steve Parr from JEO Consulting Group, Inc. as our Street Superintendent." I appreciate the opportunity to work on your behalf.

I would appreciate you notifying me of your action on this request, so my records are up-to-date. Please take a few minutes to complete the form below. Then, please return the form in the enclosed envelope, or email it to Lori Kitt at lkitt@jeo.com.

Please include a copy of your meeting minutes that states the approved appointment and the completed contact update form for our records.

If you have any questions about this letter or the attached information, or if you want further information, don't hesitate to contact me. I appreciate your consideration.

Sincerely,

Steve Parr  
License Number: S-859 | Class A  
**JEO Consulting Group, Inc.**

**Office:** 402.443.7485 | **Mobile:** 402.443.8003 | **Email:** sparr@jeo.com

✂ \_\_\_\_\_

### **2025 STREET SUPERINTENDENT APPOINTMENT REQUEST**

The City of Broken Bow has appointed Steve Parr as the Street Superintendent:

\_\_\_\_ Yes    \_\_\_\_ No

Notes:

\_\_\_\_\_  
\_\_\_\_\_

Form Completed By (please print name) \_\_\_\_\_

Date \_\_\_\_\_

***\*Please include a copy of your meeting minutes.***



# Scope of Services

## Appointed Street Superintendent

Listed below are the services that would be performed annually as the appointed Street Superintendent.

### One and Six Year Plan

- Receive input on the One and Six Year plan.
- Prepare a cost opinion for One Year projects.
- Prepare One and Six Year plan documents (location map and project summary).
- Furnish One and Six Year plan documents.
- Assist with questions.

### Lane Mile Report

- Update Lane Mile Report.
- Municipality to furnish annexation documents (description and plat) of new annexation areas.

### Fee

- The compensation to JEO for providing these services would be the incentive payment the municipality receives for appointing a Class A Street Superintendent.

JEO will invoice annually in December for the year the JEO employee is appointed the street superintendent. Payment is due upon receipt. Invoices unpaid after 30 days will accrue interest at 12% per annum. Payments will be credited first to interest, then principal.



**JEO CONSULTING GROUP**

[Return to Agenda](#)



Do not recreate or revise this document. Revisions and recreations will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2024. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2024. **RECORD KEEPING:** NDOT recommends that the municipality keep a copy of everything you send to NDOT (*the forms and meeting minutes*) in a separate file for future reference.

## RESOLUTION

### SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2024

Resolution No. 2024-14

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

**Be it resolved** that the Mayor ☒ Village Board Chairperson ☐ of City of Broken Bow  
(Check one box) (Print Name of Municipality)  
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 12<sup>th</sup> day of November, 2024 at Broken Bow, Nebraska.  
(Date) (Month)

City Council/Village Board Members

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

City Council/Village Board Member \_\_\_\_\_  
Moved the adoption of said resolution  
Member \_\_\_\_\_ Seconded the Motion  
Roll Call \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Absent  
Resolution adopted, signed, and billed as adopted.

Attest:

\_\_\_\_\_  
(Signature of Clerk)



**Do not recreate or revise this document.** Revisions and recreations will not be accepted. Copying this form is acceptable; see (3) below. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2024.** Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT **by December 31, 2024**. **RECORD KEEPING:** NDOT recommends that the municipality keep a copy of everything you send to NDOT (*the forms and meeting minutes*) in a separate file for future reference.

**Year-End Certification of City Street Superintendent  
For Determining Incentive Payment in Calendar Year 2024**

*Separate forms may be needed to account for the entire year, see (3) below*

This Form Covers the Following Period: January <sup>(Month)</sup> 1<sup>ST</sup> <sup>(Day)</sup>, 2024 to December <sup>(Month)</sup> 31<sup>ST</sup> <sup>(Day)</sup>, 2024

\*(1)(a) The municipality of the City of Broken Bow <sup>(Print name of City or Village)</sup> certifies that: Steven A. Parr <sup>(Print name of Superintendent as it appears on license card if applicable)</sup> was the appointed City Street Superintendent during the above period. **IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.**

(b) the superintending services of the above listed individual were provided by: *(Check one box)*

- ☐ Employment with this Municipality
- ☒ Contract (consultant) with this Municipality
- ☐ Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as *(Check all boxes that apply)* city engineer ☐ village engineer ☐  
public works director ☐ city manager ☐ city administrator ☐ street commissioner ☐

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 859  
and Class of License A <sup>(A or B)</sup>, and/or

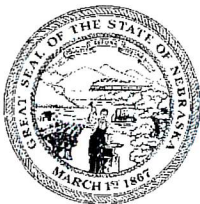
(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- \_\_\_\_\_

(2) \_\_\_\_\_  
Signature of Mayor ☒ Village Board Chairperson ☐  
*(Check one box)*

\*(3) If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

**(5) Failure to return by December 31, 2024, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.**



**Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2024 to:**

Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759



November 1, 2024

City of Broken Bow  
Mayor and City Council  
314 So. 10th Avenue  
Broken Bow, NE 68822

**RE: 2025 City Engineer Appointment Request**

Dear Mayor and City Council:

I ask that you appoint JEO Consulting Group, Inc. as the city engineer for 2025. We appreciate your confidence in JEO in the past, and we sincerely hope to continue our relationship.

JEO has provided services to the city in the past, and our staff has accumulated extensive "institutional knowledge" about your city and its infrastructure. This is extremely important as it provides the background information needed to evaluate what actions to take. Additionally, this knowledge often allows JEO staff to respond to questions about the city and its infrastructure without extensive investigation and research, reducing the time and cost involved in addressing routine matters.

Below is what you can expect from JEO as your city engineer. When a fee is involved for services, as noted in items two through four below, JEO will notify you before beginning work.

- **IDENTIFYING AND PRIORITIZING INFRASTRUCTURE PROJECTS:**  
If requested, JEO will attend a council or committee meeting to identify and prioritize infrastructure projects in the city. This planning may include prioritizing capital and infrastructure improvements, summary reviews of new permits and their potential impact, information on new regulations, recommendations on future planning, and input on potential funding sources. This does not entail detailed studies or evaluations but can be a valuable first step in assessing potential infrastructure projects' needs, priorities, and feasibility. There is no charge for JEO to attend this meeting or prepare and follow up on the meeting.
- **APPLYING AND SECURING FUNDING:** JEO will assist in applying for and securing funding, such as CDBG, USDA-RD, DWSRF, and CWSRF for potential infrastructure projects, as well as more non-traditional funding from both public and private sources. Additionally, JEO will provide the information necessary to complete the reporting requirements of any funding the city may secure. JEO has staff devoted to assisting municipalities in locating the funding that makes projects a reality. In some cases, having an appointed city engineer can expedite moving a project forward when grant and loan funding is involved. There may be a fee for some of these services, and we would be happy to discuss this with you.
- **ROUTINE INFRASTRUCTURE OPERATION AND MAINTENANCE:** JEO will respond to questions about the routine operation and maintenance of the city infrastructure based on our prior knowledge of these facilities/systems. There is typically no charge for this service. However, in some instances a fee may be involved, such as site visits or research.



- **COST OPINIONS:** Throughout the year, JEO will provide additional assistance with identifying, prioritizing, and providing rough cost opinions for potential infrastructure projects. Depending on some factors, such as the effort required to complete the requested task, there may be a fee involved for this service. However, as noted above, JEO's extensive institutional knowledge about the city and its infrastructure will provide this service efficiently and effectively.


When requested, JEO will provide a scope of services and fees for specific projects that the city would desire to pursue.

JEO does not require a contract or retainer to serve as the city engineer. Instead, we strive to assist you in efficiently and effectively dealing with routine matters, so we will be the first firm considered by the city when you need consulting services for a project. In other words, all we request is the opportunity to earn your business.

We would appreciate you notifying us of your action on this request to keep our records up to date. Please take a few minutes to complete the form below. Then, please return the form in the enclosed envelope, or email it to Lori Kitt at lkitt@jeo.com. Please include a copy of your meeting minutes stating the engineering appointment.

If you have questions about this letter or want further information, don't hesitate to contact me. Thank you for your consideration.

Sincerely,



Steven A. Parr  
Principal  
JEO Consulting Group, Inc.

Mobile: 402.443.8003 | Email: sparr@jeo.com

3<

## 2025 ENGINEER APPOINTMENT REQUEST

The City of Broken Bow has appointed JEO Consulting Group, Inc. as the city engineer:

\_\_\_\_ Yes    \_\_\_\_ No

Notes: \_\_\_\_\_

\_\_\_\_\_

Form Completed By (please print name) \_\_\_\_\_

Date \_\_\_\_\_

**\*Please include a copy of your meeting minutes.**

Return to Agenda



## **RESOLUTION 2024-15**

### **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF BROKEN BOW, NEBRASKA AUTHORIZING THE SALE OF S & L SANITATION SERVICE AND AN AGREEMENT TO NOVATE CONTRACT WITH THE NEW OWNER.**

WHEREAS, the City of Broken Bow and with S & L Sanitation Service, owner Sherman Porter, entered into a contract for the waste collection service of the City of Broken Bow dated February 13, 2018; and

WHEREAS, pursuant to the aforementioned contract the City of Broken Bow has a First Right of Refusal to buy said S & L Sanitation Service, if sold to new owner and is required to provide written approval of any assignments of the franchise in Section IX of the current contract dated February 13<sup>th</sup> 2018; and

WHEREAS, S & L Sanitation Service is proposing to sell its business operations to Joseph Roach; and

WHEREAS, the City of Broken Bow has reviewed the proposed sale and believes that Joseph Roach is capable of fulfilling the existing contract obligations in a satisfactory manner; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Broken Bow find and determine that:

- 1.) The City of Broken Bow, Nebraska hereby approves the sale of S & L Sanitation Service to Joseph Roach; and
- 2.) The City of Broken Bow, Nebraska shall not exercise it's the First Right of Refusal per Section IX of the current contract at this time; and
- 3.) That notwithstanding the City not exercising it's First Right of Refusal as it relates to the sale to Joeseph Roach the City of Broken Bow specifically retains its right of First refusal for and all future sale transactions.
- 4.) The City of Broken Bow, Nebraska shall execute a novation agreement with S & L Sanitation Service and Joseph Roach, formally transferring all rights and obligations under existing contract to the new owner, effectively replacing S & L Sanitation Service, owner Joseph Roach as the contracted party; and

- 5.) The City of Broken Bow, Nebraska shall conduct necessary due diligence to confirm Joseph Roach's ability to fulfill the contract requirements before finalizing the novation agreement; and
- 6.) This resolution shall become effective upon the execution of the novation agreement and the closing of the sale of S & L Sanitation Service to Joseph Roach.

PASSED AND APPROVED this 12<sup>th</sup> day of November, 2024.

---

Rodney W. Sonnichsen, Mayor

Attest:

---

Jennifer A. Waterhouse, City Clerk

## NOVATION AGREEMENT

This Agreement is entered into on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the City of Broken Bow, Nebraska, the contracting party; S & L Sanitation Service, owner Sherman Porter, the original contractor; and S & L Sanitation Service, owner Joseph Roach, the new contractor assuming obligations.

S & L Sanitation Service, owner Joseph Roach fully assumes all rights and responsibilities under the existing contract with the City of Broken Bow, Nebraska dated February 13, 2018, including service delivery, payment terms, performance standards, and notice of the City of Broken Bow, Nebraska's wishes to renegotiate this agreement, dated April 23<sup>rd</sup>, 2024, upon the conclusion of this current agreement on February 28, 2028.

The City of Broken Bow, Nebraska hereby agrees to recognize S & L Sanitation Service, owner Joseph Roach as the successor to S & L Sanitation Service, owner Sherman Porter under the Waste Collection Service Agreement and releases Sherman Porter from all further obligations under the contract, effective upon the execution of this novation agreement.

In witness whereof, the parties have hereunto executed this agreement.

S & L Sanitation, Owner Sherman Porter

S & L Sanitation, Successor Owner Joseph Roach

By \_\_\_\_\_

By \_\_\_\_\_

City of Broken Bow, Nebraska

Attest:

By \_\_\_\_\_  
Rodney W. Sonnichsen, Mayor

By \_\_\_\_\_  
Jennifer A. Waterhouse, City Clerk



## WASTE COLLECTION SERVICE AGREEMENT

This agreement made and entered into this 13<sup>th</sup> day February of 2018 by and between the City of Broken Bow, a municipal corporation, hereinafter City and S & L Sanitation Service, owner Sherman Porter, hereinafter S & L Sanitation Service.

**I. FRANCHISE.** That the City does hereby grant unto S & L Sanitation Service the franchise for collecting garbage, rubbish, trash, and waste, as defined by Sec. 4-201 to 4-203 of the Municipal Code of Broken Bow, Nebraska, within the corporate limits of the City of Broken Bow, Nebraska.

**II. TERM OF AGREEMENT.** The term of this agreement shall be for the period beginning the 1<sup>st</sup> day of March, 2018 and ending on the 28<sup>th</sup> day of February, 2023. This agreement may be reviewed by either party each year on its annual date by a written request submitted to the other party by August 1<sup>st</sup> of any year for the term of the agreement. The parties mutually agree that the agreement shall be automatically renewed for an additional Five (5) year period unless the City or S & L Sanitation Service notifies the other in writing at least one hundred twenty (120) days prior to the expiration date.

**III. COLLECTION OF WASTE.** The parties herein agree that this contract is for the collection of acceptable waste placed at the curb or alley with S & L Sanitation Service and the City for the collection to be transferred to the Custer County Transfer Station, Inc. The collection of said waste shall comply with all state and federal regulations pertaining to the collection of solid and liquid waste, and shall further comply with all state and local departments of health concerning said collection of waste. S&L Sanitation Service shall be liable for clean-up of the collection of unacceptable waste and damages arising therefrom.

**IV. EQUIPMENT.** S & L Sanitation Service will provide equipment sufficient to collect and transfer acceptable waste from within the City from each household and commercial businesses and operations that receive utility services. Further, S & L Sanitation Service agrees to furnish at all times during this franchise, and to maintain the same in a good working order, at least two garbage collection trucks which shall be specially designed and constructed for sanitary collection and hauling of garbage, rubbish, trash, and waste. The trucks used for the collection of garbage must comply with the requirements of all state and federal boards of health and requirements delineated therein.

**(a) Collection Times Per Week.** S & L Sanitation Service agrees to collect during this franchise period all garbage, rubbish, trash, and waste as required by customers within the business, industrial, and railroad districts within said municipality, and to collect at least one time per week all garbage, rubbish, trash, and waste within the residential districts and within said municipality.

**V. Fees.** The monthly fees for collection service will be as outline in **Exhibit A** attached hereto.

Small to medium commercial businesses and operations shall be those who receive once a week pickup service of no more than three containers of approximately 30 gallons each. Large commercial businesses and/or operations will be those who receive more than once a week pickup service with more than three containers of 30 gallons each or have a dumpster. Super large commercial businesses and operations shall be those who have large dumpsters, multiple containers, or receive pickup services twice or more per week. Apartment complexes with one utility meter shall be treated as a commercial business or operation. S & L Sanitation Service will bill separately for special circumstances for services not described in the fee schedule.

**VI. INSURANCE.** S & L Sanitation Service agrees to purchase and carry at its own expense workmen's compensation insurance and general insurance coverage of \$1,000,000.00.

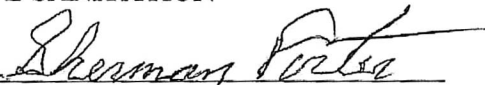
**VII. BOND.** S & L Sanitation Service promises and agrees to furnish and file with the Clerk of said City annually a good and sufficient surety bond in the principal amount of \$5,000.00 to guarantee the faithful performance on his part of the covenants herein by him made. The bond shall be filed on or before October 1st of each year.

**VIII. BREACH OF AGREEMENT.** S & L Sanitation Service herein agrees and understands that should S & L Sanitation Service fail to uphold the promises herein described under this agreement that the City may terminate the franchise herein granted, and that S & L Sanitation Service may be liable to the City for damages sustained for breach of agreement.


**IX. ASSIGNMENT OF AGREEMENT.** This franchise shall not be assigned by the second party without prior written approval of the first party. During the term of the franchise herein granted, the City agrees and promises that no license will be granted to any other person or firm for the collection of garbage, rubbish, trash, and waste within the City of Broken Bow. The City will have first right of purchase in the event of a bona fide offer made by a third party. In the event the City doesn't purchase S & L Sanitation Service, the City will not be bound by this agreement with a third party.

In witness whereof, the parties have hereunto executed this agreement on the 13<sup>th</sup> day of February, 2018.

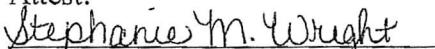
S & L SANITATION

By   
Sherman Porter

CITY OF BROKEN BOW, CUSTER COUNTY  
NEBRASKA

By   
Cecil Burt, Mayor

Attest:

  
Stephanie M. Wright, City Clerk

**EXHIBIT A**  
**MONTHLY COLLECTION FEES BY S&L SANITATION SERVICE**

The City's five year contract with the Custer Transfer Station runs until February 2023. It allows the tipping fees charged to S&L Sanitation Service to be \$0.285 per pound.

**RATE**

| <b>RESIDENTIAL</b> | <b>RATE</b> |
|--------------------|-------------|
| S&L Sanitation     | \$13.50     |
| Transfer Station   | \$5.00      |
| City of Broken Bow | \$0.75      |
| Total              | \$19.25     |

**SMALL BUSINESS**

|                    |         |
|--------------------|---------|
| S&L Sanitation     | \$14.50 |
| Transfer Station   | \$11.00 |
| City of Broken Bow | \$0.75  |
| Total              | \$26.25 |

**MEDIUM BUSINESS**

|                    |         |
|--------------------|---------|
| S&L Sanitation     | \$24.50 |
| Transfer Station   | \$11.00 |
| City of Broken Bow | \$0.75  |
| Total              | \$36.25 |

**LARGE BUSINESS**

|                    |         |
|--------------------|---------|
| S&L Sanitation     | \$45.50 |
| Transfer Station   | \$14.00 |
| City of Broken Bow | \$0.75  |
| Total              | \$60.25 |

**SUPER LARGE BUSINESS**

|  |
|--|
| Charged by weight and number of trips as determined by the hauler and the City |
|--|



# BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

April 23, 2024

S & L Sanitary Service, LLC  
Agent: Sherman D Porter  
43935 Rd. 797  
P.O. Box 174  
Broken Bow, NE 68822

Dear Mr. Porter,

Pursuant to the conditions set forth in Section II, "*Terms Of Agreement*", of the Waste Collection Service Agreement, between the City of Broken Bow and Custer Transfer Station, Inc., signed February 13<sup>th</sup>, 2018, I am sending this letter to serve as formal notice that the City of Broken Bow wishes to renegotiate this agreement and counteract any ensuing automatic renewals, when this current agreement term concludes on February 28, 2028.

Sincerely,



David Schmidt  
City Administrator  
Broken Bow, NE

Enclosure [1]

CC: Rodney Sonnichsen, Mayor  
Jason S White, City Attorney  
Russell Smith, City Council President  
Jennifer Waterhouse, City Clerk

[Return to Agenda](#)

**CITY OF BROKEN BOW, NEBRASKA  
ORDINANCE NO. 1293**

**AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE WATER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:**

Section 1. There will be a minimum monthly customer charge based on service size. The customer charges for services within the City limits are \$19.26 for services smaller than 1", \$31.59 for 1" services, \$108.82 for 1½" services, \$145.03 for 2" services, \$316.24 for 3" services, and \$902.06 for 4" services. The customer charges for Rural services are \$23.00 for smaller than 1" services, \$37.81 for 1" services, \$130.49 for 1½" services, \$174.24 for 2" services, \$379.64 for 3" services and \$1,082.09 for 4" services. A flat fee based on 8,000 gallons of usage per month in addition to the minimum customer charge will be charged to customers at locations not metered. The customer charges in all cases are fixed fees in addition to and separate from usage charges. Monthly-billed accounts are due by the 10<sup>th</sup> of each month. Delinquent accounts will be subject to a 5% late charge.

Section 2. There will be a usage charge of \$2.08/1,000 gallons (City) and \$3.41/1,000 gallons (Rural).

Section 3. These rates and charges will become effective with the November 2024 meter readings.

Section 4. Backflow surveys are mandated by the Nebraska Department of Health. Customers refusing to complete and return said surveys may have their water service disconnected for non-compliance. A \$60.00 service charge will be assessed to those customers that are disconnected. Service will not be restored until the backflow survey is completed and the service charge is paid.

Section 5. All sections of all ordinances in conflict with this ordinance are hereby repealed.

Section 6. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

Passed and approved this 12<sup>th</sup> day of November, 2024.

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Rodney W. Sonnichsen, Mayor

ATTEST:

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Jennifer A. Waterhouse, City Clerk

**CITY OF BROKEN BOW, NEBRASKA  
ORDINANCE NO. 1294**

**AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE SEWER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:**

Section 1. There will be \$29.00 per month charge plus \$3.50/1,000 gallons (City), \$5.00/1,000 gallons (Rural) and \$7.00/1,000 gallons (Industrial) based on winter (December, January, February) average water usage. A flat usage fee based on 4,000 gallons of usage per month will be charged to residential customers at locations that are not water metered or for new residential customers with no usage history. New commercial customer user charges will be calculated by historic usage at that location or by comparability with like or similar businesses until a historical usage is created. Commercial customers that have summer peak sewer usage shall have a monthly customer charge calculated on a twelve (12) month average. Large Industrial customers may be calculated on a monthly basis. The customer charge is in all cases a fixed fee in addition to and separate from usage charges. Monthly-billed accounts are due by the 10<sup>th</sup> of each month. Delinquent accounts will be subject to a 5% late charge.

Section 2. Sewer use fees will be charged to any property that has either electric service or water service that is active, unless the property owner has a septic tank in use.

Section 3. These rates and charges will become effective with the November 2024 meter readings.

Section 4. All sections of all ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

Passed and approved this 12<sup>th</sup> day of November, 2024.

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Rodney W. Sonnichsen, Mayor

ATTEST:

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Jennifer A. Waterhouse, City Clerk



## **RESOLUTION 2024-16**

### **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF BROKEN BOW, NEBRASKA TO AUTHORIZE AND APPROVE THE CITY ADMINISTRATOR TO PURSUE THE PURCHASE OF REAL PROPERTY, PURCHASE AGREEMENT AND FURTHER ACTIONS.**

WHEREAS, the City of Broken Bow desires and intends to purchase property described as the "Broken Bow Armory" (Parcel I.D.: 001236600) for public improvements and purposes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Broken Bow find and determine that:

- 1.) Pursuant to Nebraska Statutes, the City Council, before purchasing an interest in real property, must authorize said acquisition by action at a public meeting after notice and public hearing; and
- 2.) The City published notice of the City Council meeting on the proposed purchase of the Property, to be held during the regular City Council meeting on November 12, 2024; and
- 3.) Prior to completion of the sale, all applicable statutory requirements related to the proposed purchase will have been satisfied; and
- 4.) A purchase agreement for the Property will be drafted for Council approval and will be presented at a later Council Meeting.

BE IT FURTHER RESOLVED, that, in consideration of the foregoing, the Mayor and City Council hereby adopt and approve the following actions:

- 1.) For the purposes of this Resolution the foregoing recitals are incorporated herein by reference; and
- 2.) The intent to purchase the Property is contingent upon a price that is mutually agreed upon by both the City of Broken Bow and the State of Nebraska; and
- 3.) The Purchase Agreement will be presented for content at a later meeting to be approved and ratified by the Mayor and City Council.

BE IT FURTHER RESOLVED, that the Mayor or City Administrator is hereby authorized to take all actions he determines necessary or appropriate to carry out this Resolution or the actions approved herein.

PASSED AND APPROVED this 12<sup>th</sup> day of November, 2024.

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Rodney W. Sonnichsen, Mayor

Attest:

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Jennifer A. Waterhouse, City Clerk



## Preliminary Architectural Report Broken Bow Armory Building

**DATE** | 4/10/2024

**PROJECT** | Broken Bow - Armory Walk-thru

**JEO PROJECT NO.** | General Engineering

**LOCATION** | Broken Bow NE

**OWNER** | State of Nebraska

The following observations were made during an owner conducted walk-thru of the armory facility in Broken Bow, for the purpose of evaluating its potential use by the city of Broken Bow and to identify any significant deficiencies. The following comments are based on shared information by owner representatives at the time of the walk-thru.

### INTERIOR SPACE OBSERVATIONS MAIN LEVEL

1. The interior brick and concrete masonry wall construction was in good condition with no significant signs of mortar or masonry deterioration. Some masonry repair had occurred in the southeast corner of the main drill floor.
2. The interior roof structure being laminated wood beams with wood decking was in good condition with no significant signs of deterioration. Some water staining was visible, predating the latest reroofing.
3. Concrete floors are in good condition. Cracking is visible in all areas, but there is no significant shifting causing tripping hazards or spalling of the concrete causing voids in the surface.
4. Restrooms have been updated and appear to meet ADA requirements. Some wall repair was incomplete where it appears that lockers had been removed.
5. The building is wired for data with a main data cabinet located in the southwest corner (PLT. LDR. Office) of the building.
6. Piping for the heating systems runs exposed in the perimeter rooms at walls and ceiling. All piping is uninsulated following asbestos abatement.
7. Vinyl composition tile in the northwest corner (weight room) is releasing and curling.
8. Garage bays at the north end were in good condition. The primary electrical service entrance was at the west wall of the space. The building service is a 400-amp, single phase, three wire, 240/120v.
9. The east side classroom space is served by a mini-split system. Masonry walls and wood roof/ceiling is consistent with the rest of the building construction, the flooring is carpet.
10. Equipment from the east side kitchen has been removed except for a three-compartment sink and serving counter. A capped vent for a kitchen hood is visible.



### **INTERIOR SPACE OBSERVATIONS LOWER LEVEL**

1. A single stair serves the lower level consisting of the boiler room, storage space, shooting range, and pipe tunnels. Handrails are missing at the lower run of steps.
2. The boiler room is in good condition housing the primary boiler for the building. Abatement of asbestos containing insulation has occurred in this space. Some upgrades on boiler equipment has occurred, but the primary boiler appears to be original.
3. The shooting range has been abated of lead contamination. There is shoring in place supporting concrete masonry blocks at the ceiling. Some of the block has started to break up and fall out requiring the supports. The failure of the block ceiling system could not be determined at the time of the walk-thru.
4. Pipe tunnels were visible and accessible. The tunnels were posted with Asbestos Dust Hazard signage.

### **EXTERIOR OBSERVATIONS**

1. The insulated window in general are in good condition. Replacement of all building windows occurred around 2012.
2. The brick exterior in general was in good condition with minimal signs of mortar and/or masonry deterioration.
3. Some areas were observed to have negative slope grading at the building perimeter. This is causing roof water shed and rain shed to slope back to the building foundations. This could be resolved by re-grading the soil around the building to make sure positive drainage is maintained.
4. Brick damage was observed at the southeast corner of the building possibly due to minor settlement at the corner.
5. In general, the metal roof edge and downspouts were in good condition. Building roofing was not observed, however replacement of roof membrane and insulation occurred in 2012.
6. The structural stoop at the west building egress door has settled. This would mean it does not meet ADA minimum requirements if it is counted as an accessible egress door. Modifications and possible ramping would be required to meet egress and accessibility requirements. A more thorough code review to analyze each egress situation would be required once occupancy is determined.
7. The structural stoop at the south building egress door is a combination of steps and ramps. This would require an evaluation to see if it meets ADA minimum requirements as a primary accessible entrance / egress door. Modifications and reconfiguration of ramping may be required to meet and accessibility requirements.
8. The structural stoop at the east building egress door has a stepped condition. This would mean it does not meet ADA minimum requirements if it is counted as an accessible door. Modifications and ramping would be required to meet accessibility requirements. A more thorough code review to analyze each egress situation would be required once occupancy is determined. A similar condition also occurs at the northeast corner door of the garage bays.



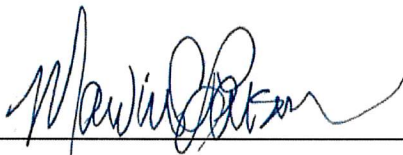
9. The concrete paving at the building perimeter is in generally good condition. Modifications may be required to facilitate ADA access to the building.
10. Primary site parking to the north and east is a gravel lot in good condition. The lot is enclosed by a perimeter fence in good condition.
11. The cold storage building to the northeast of the armory building is in good condition, with no visible deterioration of the masonry walls and wood truss and shingled roof structure.
12. A site irrigation system requires minor repair before being operational.

#### **BUILDING USE CONSIDERATIONS**

1. The building lacks a fire sprinkler system. The use of the building as an assembly occupancy, if it exceeds 300 occupants, would require a fire sprinkler system. The cost of this system could be in the range of \$8 - \$10 / square foot.
2. Toilet fixture counts would need to be confirmed for an assembly use.
3. The building is not air conditioned except for some of the perimeter office and classroom space, which have individual mini-split systems. The main "drill" space is served by two gas fired furnaces. The current building wide heating system is a hot water boiler and wall mounted radiators along with some hot water unit heaters at ceiling locations. An upgrade of the HVAC system would require space allocation for equipment and ductwork. A mechanical systems upgrade could be in the range of \$40-\$60 / square foot.
4. Hazardous materials have been abated in the building except for the building perimeter piping tunnel. Asbestos insulation remains on piping in the tunnel space, this is typically not an issue unless the insulation deteriorates or becomes damaged. This would need to be addressed with any mechanical upgrades to the building heating system.

#### **SUMMARY**

Based on my limited observation, and information shared by owner representatives, the building is in good condition and has extended useful life. The proposed use of the building would determine what modifications or upgrades would be required to meet functional and code requirements.



Marvin Larson

04/22/2024

**ARCHITECT**

**Date**



## **RESOLUTION 2024-17**

### **RESOLUTION AUTHORIZING PAYMENT #3 – TO MYERS CONSTRUCTION INC. FOR WORK PERFORMED AND COMPLETED AT THE EAGLE CREST SUBDIVISION PROJECT #211489**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group Inc. has submitted Pay Request No. 3, payment for work performed and completed at Eagle Crest Subdivision Project #211489 through November 5, 2024; and

WHEREAS, Myers Construction, Inc. is entitled to a payment of \$409,535.68 for the Eagle Crest Subdivision Water and Sanitary Sewer Extensions with Street Paving.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay Myers Construction, Inc. \$409,535.68, money to be sourced from sales tax infrastructure funds account ending in 168.

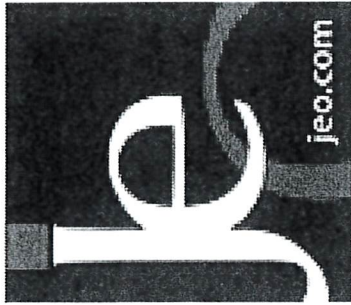
PASSED AND APPROVED this 12<sup>th</sup> day of November 2024.

\_\_\_\_\_  
Rodney W. Sonnichsen, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer A. Waterhouse, City Clerk





**JEO Consulting Group Inc.**  
**Detailed Payment**  
211489.00- Broken Bow 2021 Eagle Crest Subdivision

Description Water and Sanitary Sewer Extensions with Street Paving.

Payment Number 3

Pay Period 07/03/2024 to 11/05/2024

Prime Contractor Myers Construction  
43671 Ryno Rd,  
Broken Bow, NE 68822

Payment Status Pending

Awarded Project Amount \$1,541,456.43

Authorized Amount \$1,541,456.43

| Line Number          | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|----------------------|---------|------|------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| Section: 1 - Group A |         |      |            |                     |                       |                        |                             |                               |                        |                           |
| 0010                 | 1       | LS   | \$0.000    | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$0.00                 | \$0.00                    |
| Mobilization         |         |      |            |                     |                       |                        |                             |                               |                        |                           |

| Line Number               | Item ID | Unit | Unit Price  | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---------------------------|---------|------|-------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| 0020                      | 2       | LS   | \$4,389.000 | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$4,389.00             | \$4,389.00                |
| Bonding and Insurance     |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0030                      | 3       | LF   | \$45.000    | 1,682.000           | 1,682.000             | 0.000                  | 1,682.000                   | 1,682.000                     | \$75,690.00            | \$75,690.00               |
| 6" PVC Water Main, DR 18  |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0040                      | 4       | LF   | \$60.000    | 1,114.000           | 200.000               | 0.000                  | 200.000                     | 200.000                       | \$12,000.00            | \$12,000.00               |
| 8" PVC Water Main, DR 18  |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0050                      | 5       | EA   | \$960.000   | 4.000               | 3.000                 | 0.000                  | 3.000                       | 3.000                         | \$2,880.00             | \$2,880.00                |
| 6"x6"x6" Tee, MJ          |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0060                      | 6       | EA   | \$1,791.000 | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$1,791.00             | \$1,791.00                |
| 8"x8"x6" Tee, MJ          |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0070                      | 7       | EA   | \$1,182.000 | 2.000               | 2.000                 | 0.000                  | 2.000                       | 2.000                         | \$2,364.00             | \$2,364.00                |
| 8"x6"x8" Tee, MJ          |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0080                      | 8       | EA   | \$2,211.600 | 3.000               | 3.000                 | 0.000                  | 3.000                       | 3.000                         | \$6,634.80             | \$6,634.80                |
| 6" Gate Valve and Box, MJ |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0090                      | 9       | EA   | \$3,250.900 | 3.000               | 2.000                 | 0.000                  | 2.000                       | 2.000                         | \$6,501.80             | \$6,501.80                |
| 8" Gate Valve and Box, MJ |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0100                      | 10      | EA   | \$909.000   | 1.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 8" 90° Bend, MJ           |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0110                      | 11      | EA   | \$594.000   | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$594.00               | \$594.00                  |
| 6" 45° Bend, MJ           |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0120                      | 12      | EA   | \$570.000   | 2.000               | 2.000                 | 0.000                  | 2.000                       | 2.000                         | \$1,140.00             | \$1,140.00                |
| 6" 22.5° Bend, MJ         |         |      |             |                     |                       |                        |                             |                               |                        |                           |

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|--------------------------------|---------|------|-------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| 0130                           | 13      | EA   | \$582.000   | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$582.00               | \$582.00                  |
| 6" 11.25° Bend, MJ             |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0140                           | 14      | EA   | \$328.000   | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$328.00               | \$328.00                  |
| 8" Plug, MJ                    |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0150                           | 15      | LF   | \$20.000    | 825.000             | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 1" PE Water Service (SDR 7)    |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0160                           | 16      | EA   | \$520.000   | 26.000              | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 6" x 1" Saddle                 |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0170                           | 17      | EA   | \$600.000   | 5.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 8" x 1" Saddle                 |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0180                           | 18      | EA   | \$561.650   | 31.000              | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 1" Corporation Stop            |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0190                           | 19      | EA   | \$799.980   | 31.000              | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 1" Curb Stop and Box           |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0200                           | 20      | EA   | \$8,004.550 | 3.000               | 3.000                 | 0.000                  | 3.000                       | 3.000                         | \$24,013.65            | \$24,013.65               |
| 6" Fire Hydrant Assembly       |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0210                           | 21      | EA   | \$1,248.000 | 2.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$1,248.00             | \$1,248.00                |
| Connect to Existing Water Main |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0220                           | 22      | EA   | \$5,555.650 | 1.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Sampling Station               |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| Section: 2 - Group B           |         |      |             |                     |                       |                        |                             |                               | Section Totals:        | \$140,156.25 \$140,156.25 |

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|---------------------------------------|---------|------|-------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| 0230                                  | 1       | LS   | \$0.000     | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$0.00                 | \$0.00                    |
| Mobilization                          |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0240                                  | 2       | LS   | \$4,466.000 | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$4,466.00             | \$4,466.00                |
| Bonding and Insurance                 |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0250                                  | 3       | LF   | \$65.000    | 2,277.000           | 2,277.000             | 0.000                  | 2,277.000                   | 2,277.000                     | \$148,005.00           | \$148,005.00              |
| 8" PVC Sanitary Sewer Main, SDR 35    |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0260                                  | 4       | VF   | \$652.000   | 113.000             | 113.000               | 0.000                  | 113.000                     | 113.000                       | \$73,676.00            | \$73,676.00               |
| 48" Dia. Concrete Manhole             |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0270                                  | 5       | LF   | \$43.000    | 1,072.000           | 1,072.000             | 0.000                  | 1,072.000                   | 1,072.000                     | \$46,096.00            | \$46,096.00               |
| 4" PVC Sanitary Sewer Service, SDR 26 |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0280                                  | 6       | EA   | \$400.000   | 31.000              | 31.000                | 0.000                  | 31.000                      | 31.000                        | \$12,400.00            | \$12,400.00               |
| 8" x 4" Wye, PVC                      |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0290                                  | 5       | EA   | \$178.740   | 31.000              | 31.000                | 0.000                  | 31.000                      | 31.000                        | \$5,540.94             | \$5,540.94                |
| 4" 45° Bend, Sewer                    |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0300                                  | 8       | EA   | \$750.000   | 1.000               | 1.000                 | 0.000                  | 1.000                       | 1.000                         | \$750.00               | \$750.00                  |
| Connect to Existing Sanitary Sewer    |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0310                                  | 9       | EA   | \$350.000   | 3.000               | 0.000                 | 3.000                  | 3.000                       | 3.000                         | \$0.00                 | \$1,050.00                |
| Remove Tree                           |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| Section: 3 - Group C                  |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| Section Totals:                       |         |      |             |                     |                       |                        |                             |                               |                        |                           |
| 0320                                  | 1       | LS   | \$0.000     | 1.000               | 0.000                 | 1.000                  | 1.000                       | 1.000                         | \$0.00                 | \$0.00                    |
| Mobilization                          |         |      |             |                     |                       |                        |                             |                               |                        |                           |

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|----------------------------------|---------|------|--------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| 0330                             | 2       | LS   | \$20,486.160 | 1.000               | 0.000                 | 1.000                  | 1.000                       | 1.000                         | \$0.00                 | \$20,486.16               |
| Bonding and Insurance            |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0340                             | 3       | EA   | \$350.000    | 23.000              | 0.000                 | 23.000                 | 23.000                      | 23.000                        | \$0.00                 | \$8,050.00                |
| Remove Tree                      |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0350                             | 4       | LF   | \$15.000     | 30.000              | 0.000                 | 30.000                 | 30.000                      | 30.000                        | \$0.00                 | \$450.00                  |
| Remove CMP Storm Sewer Pipe      |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0360                             | 5       | SY   | \$12.000     | 18.000              | 0.000                 | 18.000                 | 18.000                      | 18.000                        | \$0.00                 | \$216.00                  |
| Remove Asphalt                   |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0370                             | 6       | EA   | \$550.000    | 1.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Remove and Reset Sign            |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0380                             | 7       | EA   | \$1,500.000  | 1.000               | 0.000                 | 1.000                  | 1.000                       | 1.000                         | \$0.00                 | \$1,500.00                |
| Remove Concrete Header           |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0390                             | 8       | CY   | \$7.000      | 30,540.000          | 0.000                 | 30,540.000             | 30,540.000                  | 30,540.000                    | \$0.00                 | \$213,780.00              |
| Excavation, Established Quantity |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0400                             | 9       | SY   | \$5.500      | 6,960.000           | 0.000                 | 3,480.000              | 3,480.000                   | 3,480.000                     | \$0.00                 | \$19,140.00               |
| Subgrade Preparation             |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0410                             | 10      | SY   | \$69.000     | 6,960.000           | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 7" Concrete Pavement             |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0420                             | 11      | LF   | \$50.000     | 827.000             | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 18" RCP, Class III               |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0430                             | 12      | EA   | \$1,300.000  | 3.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 18" RCP Flared End Section       |         |      |              |                     |                       |                        |                             |                               |                        |                           |

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|----------------------------------|---------|------|--------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| 0440                             | 13      | EA   | \$6,450.000  | 3.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Curb Inlet                       |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0450                             | 14      | EA   | \$14,350.000 | 3.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Curb Inlet/ with Manhole         |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0460                             | 15      | EA   | \$9,200.000  | 1.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Area Inlet                       |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0470                             | 16      | EA   | \$13,020.000 | 3.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Storm Sewer Junction Box (4'x4') |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0480                             | 17      | LF   | \$3.000      | 1,790.000           | 0.000                 | 1,790.000              | 1,790.000                   | 1,790.000                     | \$0.00                 | \$5,370.00                |
| Silt Fence, Low Porosity         |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0490                             | 18      | ACRE | \$3,000.000  | 11.000              | 0.000                 | 5.500                  | 5.500                       | 5.500                         | \$0.00                 | \$16,500.00               |
| Seeding, Fertilizer and Mulch    |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0500                             | 19      | TON  | \$55.000     | 48.000              | 0.000                 | 48.000                 | 48.000                      | 48.000                        | \$0.00                 | \$2,640.00                |
| Stabilized Construction Entrance |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0510                             | 20      | SY   | \$6.000      | 500.000             | 0.000                 | 500.000                | 500.000                     | 500.000                       | \$0.00                 | \$3,000.00                |
| Erosion Control Mat              |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0520                             | 21      | EA   | \$550.000    | 6.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Curb Inlet Sediment Filter       |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0530                             | 22      | EA   | \$550.000    | 1.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Area Inlet Sediment Filter       |         |      |              |                     |                       |                        |                             |                               |                        |                           |
| 0540                             | 6.4.022 | EA   | \$0.000      | 0.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 24" RCP Flared End Section       |         |      |              |                     |                       |                        |                             |                               |                        |                           |

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|--------------------|----------|------|------------|---------------------|-----------------------|------------------------|-----------------------------|-------------------------------|------------------------|---------------------------|
| 0550               | 6.4.004  | LF   | \$0.000    | 0.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| 24" RCP, Class III |          |      |            |                     |                       |                        |                             |                               |                        |                           |
| 0560               | 12.1.017 | SY   | \$0.000    | 0.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Remove Pavement    |          |      |            |                     |                       |                        |                             |                               |                        |                           |
| 0570               | 18       | EA   | \$0.000    | 0.000               | 0.000                 | 0.000                  | 0.000                       | 0.000                         | \$0.00                 | \$0.00                    |
| Area Inlet (HDPE)  |          |      |            |                     |                       |                        |                             |                               |                        |                           |
| Section Totals:    |          |      |            |                     |                       |                        |                             |                               |                        | \$291,132.16              |
| Total Payments:    |          |      |            |                     |                       |                        |                             |                               |                        | \$431,090.19              |

### Time Charges

| Time Limit             | Original Deadline | Authorized Deadline | Charges This Period | Damages This Period | Days Completed To Date | Days Remaining To Date | Damages To Date |
|------------------------|-------------------|---------------------|---------------------|---------------------|------------------------|------------------------|-----------------|
| Final Completion       | 05/15/2025        | 05/15/2025          | N/A                 | \$0.00              | N/A                    | 191.0 Days             | \$0.00          |
| Substantial Completion | 12/31/2024        | 12/31/2024          | N/A                 | \$0.00              | N/A                    | 56.0 Days              | \$0.00          |
| Total Damages:         |                   |                     |                     |                     |                        |                        | \$0.00          |

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## Summary

|                                |              |                                |              |
|--------------------------------|--------------|--------------------------------|--------------|
| Current Approved Work:         | \$431,090.19 | Approved Work To Date:         | \$723,272.35 |
| Current Stockpile Advancement: | \$0.00       | Stockpile Advancement To Date: | \$0.00       |
| Current Stockpile Recovery:    | \$0.00       | Stockpile Recovery To Date:    | \$0.00       |
| Current Retainage:             | \$21,554.51  | Retainage To Date:             | \$36,163.62  |
| Current Retainage Released:    | \$0.00       | Retainage Released To Date:    | \$0.00       |
| Current Liquidated Damages:    | \$0.00       | Liquidated Damages To Date:    | \$0.00       |
| Current Adjustment:            | \$0.00       | Adjustments To Date:           | \$0.00       |
| Current Payment:               | \$409,535.68 | Payments To Date:              | \$687,108.73 |
| Previous Payment:              | \$78,219.52  | Previous Payments To Date:     | \$277,573.05 |

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### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the work covered by prior Applications for Payment;
- (2) Title to all work, materials and equipment incorporated in said work, or otherwise listed in or covered by this application for payment, will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
- (3) All work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor  Date 11-5-2024

Engineer  Date 11/7/2024

Owner \_\_\_\_\_ Date \_\_\_\_\_