

**BROKEN BOW UTILITIES
BOARD OF PUBLIC WORKS AGENDA
October 22, 2024 @ 12:30 P.M.
City Hall
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Open Meeting Law: A current copy of the Open Meeting Act is posted and is available for review by all citizens in attendance.

C. Roll Call

D. Consent Agenda – The Board will review and may or may not approve the consent agenda items for October 22, 2024, which will include the following:

- a. Approval of Minutes from October 8, 2024, Meeting
- b. Approval of Claims as Posted

E. Discussion Items

- a. Generators
- b. Digger-truck purchase

F. Action Item:

- a. Vote on accepting quote for Tantalus/Itron AMI Electric Metering System.

G. Department Head Updates

H. Items for Next Agenda

I. Adjournment

The Broken Bow Board of Public Works reserves the right to enter closed session to discuss any item on the agenda pursuant to law.

**Board of Public Works
Meeting Minutes
October 8, 2024**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, October 8, 2024, at the Broken Bow Municipal Building. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief, the designated method for giving notice. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:30 pm. with the following Board members present: Chad Schall, Jay Gormley and Scott Adams. Absent: Jarrod Conner. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Gormley, seconded by Adams to approve the Consent Agenda for October 8, 2024. Said motion includes approval of the Minutes of the September 24, 2024, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Gormley, and Adams. Nays: None. Motion carried.

Beaver Bearing Company - \$203.25, Broken Bow Municipal Utilities - \$666.24, Black Hills Energy - \$96.52, Border States Industries Inc - \$1,993.82, Card Services – Orscheln's Farm & Home - \$5,264.38, \$71.09, \$2,150.48, Central Nebraska Bobcat - \$875.00, CenturyLink - \$138.51, City Of Broken Bow - \$52,955.82, City Of Broken Bow Payroll Reimbursement - \$52,188.48, Colonial Research Chemical Corp. - \$3,210.00, Ditch Witch Undercon - \$173.50, \$5,020.32, Eakes Office Solutions - \$2,870.58, EZ It Solutions - \$7,763.65, Global Rental Co., Inc. - \$5,350.00, Great Plains Communications, Inc - \$283.07, Grocery Kart - \$81.97, \$331.53, Hire Right Solutions, Inc. - \$105.90, Hometown Leasing - \$8,025.00, Invoice Cloud - \$312.80, JEO Consulting Group Inc. - \$831.25, Kansas Municipal Utilities - \$300.00, Mead Lumber Co - \$58.22, \$75.79, Municipal Supply, Of Nebr. - \$9,260.27, Myers Construction Inc. - \$28,500.00, Melham Medical Center - \$59.00, Nebraska State Bank - \$48,506.00, Obrien's Hardware - \$108.47, Paulsen, Inc. - \$982.30, Rt Ace - \$194.67, \$379.71, S & L Sanitary Services - \$55.50, Sage Payment Solutions - \$2,781.78, Sensaphone - \$6.95, Stuart C Irby Co - \$2,827.75, T & R Electric, Inc. - \$3,512.75, Trotters Whoa & Go West - \$216.12, Unitech - \$750.00, Vermeer High Plains - \$6,746.20, Wenquist, Inc. - \$44.92, \$1,648.83, Wesco Receivables Corp. - \$10,206.52, Western Area Power Admin. - \$31,037.50, Total - \$299,222.41.

Electric Department	\$219,606.40
Water Department	\$43,307.29
Sewer Department	\$14,907.81
Power Plant	\$3,485.21
Billing	\$17,915.70
Fuel Station	<u>\$0</u>
Total	\$299,222.41

Jarrod Conner entered at 12:36 pm.

The following were discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- The digger truck is down, needs a tire repaired.
- Pulling wire for the downtown project.
- Waiting for more transformers to come in.
- Getting ready to change out the transformer at the courthouse.

Ryan Jones, Water/Sewer Superintendent:

- Maguire was here to do the chemical wash and inspection at the reservoir.
- Samples passed and the reservoir is back in full operation.
- Had a 6" main break on South 11th causing lots of damage.
- Working on cleaning up the damage and pouring concrete.
- Looking into buying generators from Nebraska Surplus.

David Schmit, City Administrator, gave an update on the Highway 2 project from the state. They plan on repairing the highway starting April 14, 2025 and to be completed by August 15, 2025.

Moved by Schall, seconded by Adams to adjourn the meeting at 12:46 pm. Roll Call vote: Voting aye: Gormley, Schall, Adams, and Conner. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/ Chad Schall, Chairman

Accounts Payable Detail Listing

Broken Bow Municipal Utilities

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
ARROW SEED COMPANY, INC.										
20271	10/22/2024	10/22/2024		149.80						Posted
	2-241000					OPERATING SUPPLIES/MAINTENANCE			149.80	0.00
BEAVER BEARING COMPANY										
20272	10/22/2024	10/22/2024		70.41						Posted
	1-143205					MAINTENANCE-TRUCKS			70.41	0.00
CENTURYLINK										
20273	10/22/2024	10/22/2024		71.13						Posted
	6-640300					Basic Phone Service- Office			71.13	0.00
PAYROLL CITY OF BROKEN BOW PAYROLL REIMBURSEMENT										
20275	10/22/2024	10/22/2024		55,097.35						Posted
	4-440100					Payroll Reimbursement			930.04	0.00
	4-445220					Payroll Reimbursement			70.80	0.00
	4-445210					Payroll Reimbursement			55.81	0.00
	5-545130					Payroll Reimbursement			7,995.06	0.00
	5-545220					Payroll Reimbursement			620.37	0.00
	5-545210					Payroll Reimbursement			434.87	0.00
	1-143100					Payroll Reimbursement			20,857.35	0.00
	1-145220					Payroll Reimbursement			1,516.23	0.00
	1-145210					Payroll Reimbursement			1,251.43	0.00
	2-240100					Payroll Reimbursement			9,598.72	0.00
	2-245220					Payroll Reimbursement			698.98	0.00
	2-245210					Payroll Reimbursement			385.00	0.00
	3-340100					Payroll Reimbursement			9,598.72	0.00
	3-345230					Payroll Reimbursement			698.97	0.00
	3-345210					Payroll Reimbursement			385.00	0.00
									55,097.35	0.00
CUSTER COUNTY CHIEF										
20276	10/22/2024	10/22/2024		171.60						Posted
	5-545800					Publish Minutes & Mtg. Notices			171.60	0.00
CUSTER TRANSFER STATION										
20293	10/22/2024	10/22/2024		13,317.00						Posted
	5-540200					TRASH FEES COLLECTED			13,317.00	0.00
City of Broken Bow - Health Insurance										
20274	10/22/2024	10/22/2024		22,054.10						Posted
	1-145200					health insurance			8,533.59	0.00
	2-245200					health insurance			4,530.91	0.00
	3-345200					health insurance			4,530.89	0.00
	5-545200					health insurance			4,219.37	0.00
	4-445200					health insurance			239.34	0.00
									22,054.10	0.00
DEREK LONOWSKI										
20289	10/22/2024	10/22/2024		35.18						Posted
	1-111500					REFUND ON ACCOUNT			35.18	0.00
GLOBAL RENTAL CO., INC.										
20277	10/22/2024	10/22/2024		5,350.00						Posted
	1-143205					MAINTENANCE- TRUCKS			5,350.00	0.00
Hydro Optimization & Automation Solution										
20278	10/22/2024	10/22/2024		175.00						Posted
	2-243800					MAINTENANCE/SCADA			175.00	0.00
IDEXX DISTRIBUTION, INC										
20279	10/22/2024	10/22/2024		9,283.95						Posted
	3-340500					MAINTENANCE WASTEWATER			9,283.95	0.00
LAWSON PRODUCTS, INC.										
20280	10/22/2024	10/22/2024		779.25						Posted
	1-143410					SUPPLIES/MAINTENANCE			55.86	0.00
	2-241000					SUPPLIES/MAINTENANCE			723.39	0.00
									779.25	0.00
MIDWEST CONNECT										
20282	10/22/2024	10/22/2024		198.76						Posted
	5-545400					OFFICE SUPPLIES			198.76	0.00

Accounts Payable Detail Listing

Broken Bow Municipal Utilities

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
MUNICIPAL ENERGY AGENCY OF NE (continued)								
20291	10/22/2024	10/22/2024	581,728.81					Posted
	1-140200			Power Purchases MEAN			581,728.81	0.00
Melham Medical Center								
20281	10/22/2024	10/22/2024	59.00					Posted
	1-143380			MISC EXPENSE-LINE DEPT			59.00	0.00
NICHOLS PLUMBING								
20283	10/22/2024	10/22/2024	450.00					Posted
	1-149990			SPECIAL PROJECTS COST			450.00	0.00
OBRIEN'S HARDWARE								
20284	10/22/2024	10/22/2024	50.28					Posted
	1-143410			SUPPLIES AND MAINTENANCE			50.28	0.00
WWTP PLATTE VALLEY LABORATORIES, INC.								
20285	10/22/2024	10/22/2024	527.50					Posted
	3-347500			Wastewater Testing			527.50	0.00
S & L SANITARY SERVICES								
20292	10/22/2024	10/22/2024	36,699.65					Posted
	5-540200			trash collections			36,699.65	0.00
Sensaphone								
20290	10/22/2024	10/22/2024	5.40					Posted
	2-243800			alarm system			2.70	0.00
	3-343800			alarm system			2.70	0.00
							5.40	0.00
TROTTER FERTILIZER								
20286	10/22/2024	10/22/2024	221.10					Posted
	1-143700			MAINT-BUILDING & GROUNDS			221.10	0.00
TROTTER SERVICE								
20287	10/22/2024	10/22/2024	2,318.91					Posted
	1-143500			Gas & Oil Trucks- Elec Dept			1,104.73	0.00
	2-243500			Gas & Oil For Trucks- Water Dept			962.14	0.00
	3-343500			Gas & Oil For Trucks-Sewer Dept			252.04	0.00
							2,318.91	0.00
VERIZON WIRELESS								
20288	10/22/2024	10/22/2024	230.42					Posted
	1-145700			Monthly Cell Phones - P Plant & Line Dept			43.03	0.00
	1-145700			Monthly Cell Phones -TABLET			48.12	0.00
	2-245700			Monthly Cell Phones -WATER			21.51	0.00
	2-245700			Monthly Cell Phones -TABLET			24.06	0.00
	3-345700			Monthly Cell Phones -SEWER			21.52	0.00
	3-345700			Monthly Cell Phones -TABLET			24.06	0.00
	4-445700			Monthly Cell Phones -TABLET			48.12	0.00
							230.42	0.00

729,044.60 23 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 10/9/2024

Ending: 10/22/2024

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Check Approval List - GL Account

10/18/2024 8:15:40 AM

Broken Bow Municipal Utilities

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
ELECTRIC				
BEAVER BEARING COMPANY		HYD HOSE	MAINTENANCE-TRUCK	70.41
CITY OF BROKEN BOW PAYROLL REIM			SALARIES-DISTRIBUTI	20,857.35
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	1,251.43
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	1,516.23
City of Broken Bow - Health Insurance		health insurance-SEPTEMBER 2024	EMPLOYEE HEALTH IN	8,533.59
DEREK LONOWSKI		REFUND ON ACCOUNT	ACCOUNTS RECEIVAB	35.18
GLOBAL RENTAL CO., INC.		TRUCK RENTAL 10/07/24 TO 11/3/24	MAINTENANCE-TRUCK	5,350.00
LAWSON PRODUCTS, INC.		SUPPLIES	SUPPLIES AND MAINTI	55.86
MUNICIPAL ENERGY AGENCY OF NE			POWER PURCHASES-I	581,728.81
Melham Medical Center		DRUG SCREEN	MISC. EXPENSE- LINE	59.00
NICHOLS PLUMBING		GE HITTING SEWER	SPECIAL PROJECTS C	450.00
OBRIEN'S HARDWARE		SUPPLIES	SUPPLIES AND MAINTI	50.28
TROTTER FERTILIZER		GLYSTAR	MAINT-BUILDINGS & G	221.10
TROTTER SERVICE		FUEL	GAS & OIL FOR TRUCK	1,104.73
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	43.03
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	48.12
			Total ELECTRIC	\$621,375.12
WATER				
ARROW SEED COMPANY, INC.		GRASS SEED	OPERATING SUPPLIES	149.80
CITY OF BROKEN BOW PAYROLL REIM			WATER SALARIES	9,598.72
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	385.00
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	698.98
City of Broken Bow - Health Insurance		health insurance-SEPTEMBER 2024	EMPLOYEE HEALTH IN	4,530.91
Hydro Optimization & Automation Solutio		HELP WITH SCADA ON NEW COMPUTER	MAINTENANCE-SCADA	175.00
LAWSON PRODUCTS, INC.		SUPPLIES	OPERATING SUPPLIES	723.39
Sensaphone		alarm system	MAINTENANCE-SCADA	2.70
TROTTER SERVICE		FUEL	GAS & OIL FOR TRUCK	962.14
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	21.51
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	24.06
			Total WATER	\$17,272.21
SEWER				
CITY OF BROKEN BOW PAYROLL REIM			SEWER SALARIES	9,598.72
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	385.00
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	698.97
City of Broken Bow - Health Insurance		health insurance-SEPTEMBER 2024	EMPLOYEE HEALTH IN	4,530.89
IDEXX DISTRIBUTION, INC		WASTEWATER LAB EQUIPMENT	MAINTENANCE - WAS1	9,283.95
PLATTE VALLEY LABORATORIES, INC.			WASTE WATER TESTII	527.50
Sensaphone		alarm system	MAINTENANCE SCADA	2.70
TROTTER SERVICE		FUEL	GAS & OIL FOR TRUCK	252.04
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	21.52
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	24.06
			Total SEWER	\$25,325.35
POWER PLANT				
CITY OF BROKEN BOW PAYROLL REIM			POWER PLANT SALAR	930.04
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	55.81
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	70.80
City of Broken Bow - Health Insurance		health insurance-SEPTEMBER 2024	EMPLOYEE HEALTH IN	239.34
VERIZON WIRELESS		CELL PHONES & TABLETS	TELEPHONE	48.12
			Total POWER PLANT	\$1,344.11
BILLING				
CITY OF BROKEN BOW PAYROLL REIM			OFFICE SALARIES	7,995.06
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE PENSION F	434.87
CITY OF BROKEN BOW PAYROLL REIM			EMPLOYEE SOCIAL SE	620.37
CUSTER COUNTY CHIEF			ADVERTISING	171.60
CUSTER TRANSFER STATION		TRASH FEES COLLECTED	TRASH/TSA FEES	13,317.00
City of Broken Bow - Health Insurance		health insurance-SEPTEMBER 2024	EMPLOYEE HEALTH IN	4,219.37
MIDWEST CONNECT		SET UP & CLEAN POSTAGE MACHINE	OFFICE SUPPLIES	198.76
S & L SANITARY SERVICES		TRASH FEES	TRASH/TSA FEES	36,699.65
			Total BILLING	\$63,656.68
FUEL STATION				
CENTURYLINK			TELEPHONE/INTERNE	71.13
			Total FUEL STATION	\$71.13

Check Approval List - GL Account

10/18/2024 8:15:40 AM

Broken Bow Municipal Utilities

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Vendor Name

Invoice

Invoice Description

Account Description

Amount

\$729,044.60

Report Selection: Check Approval List - GL Account

Date Range Selection: Invoice Due Date

Starting Date: 10/9/2024

Ending Date: 10/22/2024

Banks: All

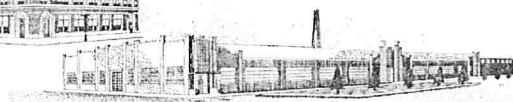
Bank Acct#:

Include Printed Checks: ☒



DUTTON-LAINSON COMPANY

FOUNDED IN 1886



451 West 2nd St.
Tel 402-462-4141
Fax 402-460-4612

HASTINGS, NEBRASKA 68902-0729

Date: 10/3/2024
Customer: Broken Bow Municipal
Name:
Project: Tantalus/Itron AMI meter reading system

Quote#
Location:

Qty	Description	Price	Units	Delivery	Total
1	Tunet Software License	\$20,000.00	Ea	Upon install	\$20,000.00
2508	Electric endpoints	\$5.00	ea	Upon install	\$12,540.00
0	Water endpoints	\$5.00	ea	Upon install	\$0.00
0	Gas endpoints	\$5.00	ea	Upon install	
2208	Truscan NSE-400 electric ERT license	\$2.75	ea	Upon install	\$6,072.00
300	Tunet NSE-201 endpoint license	\$5.25	ea	Upon install	\$1,575.00
0	Truscan NSE-430 Neptune license	\$2.75	ea	Upon install	\$0.00
0	Truscan NSE-420 water ERT license	\$2.75	ea	Upon install	\$0.00
0	Truscan NSE-410 gas ERT license	\$2.75	ea	Upon install	\$0.00
2	VC-931-E collector - cold weather rated with	\$3,150.00	ea	6 weeks	\$6,300.00

2	battery backup VC-910-1 - additional card for future capacity	\$930.00	ea	Stock	\$1,860.00
2	VC-820-VZ router (possible)	\$2,100.00	ea	6 weeks	\$4,200.00
300	Collection meters C2SXD Form 2s, Class 200, 240v single phase Disconnect meter with TC-1220-RD	\$260.00	ea	22 weeks	\$78,000.00
	Reading system total				\$130,547.00
2	Optional cellular data if not using fiber back haul	\$240.00	each	annual	\$480.00
2508	Monthly Maintenance Fee Software support, upgrades cellular charges	\$1.00	each endpoint		\$2,508.00

Freight: Included

Adam Saenzpardo

asaenzpardo@dlco.com

Phone 402-462-4141 ext. 696

Standard terms and conditions apply from manufacture