

**Board of Public Works
Meeting Minutes
September 10, 2024**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, September 10, 2024, at the Broken Bow Municipal Building. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief, the designated method for giving notice. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Jeff Withrow called the meeting to order at 12:31 pm., with the following Board members present: Jeff Withrow, Jarrod Conner, Jay Gormley and Scott Adams. Absent: Chad Schall. Jeff Withrow informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Withrow, seconded by Adams to approve the Consent Agenda for September 10, 2024. Said motion includes approval of the Minutes of the August 27, 2024, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Gormley, Conner, Adams, and Withrow. Nays: None. Motion carried.

AKRS Equipment - \$30.03, Aqua-Aerobic Systems, Inc. - \$10,174.23, Broken Bow Municipal Utilities - \$739.08, Bureau Veritas Commodities & Trade Inc. - \$142.60, Card Services – Orscheln's Farm & Home - \$144.79, \$1,134.34, Carquest Of Broken Bow - \$13.47, CenturyLink - \$133.42, City Of Broken Bow - \$54,567.61, City Of Broken Bow Payroll Reimbursement - \$51,447.33, Culligan - \$49.00, \$65.54, Custer County Treasurer - \$5,013.16, Custer Public Power District - \$1,276.40, Custer Public Power District - \$5,713.08, City Of Broken Bow - Health Insurance - \$22,054.10, Ditch Witch Undercon - \$659.40, Eakes Office Solutions - \$89.99, EZ It Solutions - \$2,765.00, Gateway Motors, Inc. - \$71,562.00, Great Plains Communications, Inc - \$283.07, Highstreet Insurance Services Central - \$12,429.21, Invoice Cloud - \$312.00, Mead Lumber Co - \$54.98, Mike's Small Engine Repair - \$214.63, Municipal Supply, Of Nebr. - \$15,952.08, \$132.25, Nebraska State Bank - \$47,685.00, Ross Electric Inc - \$466.80, Rt Ace - \$44.16, \$2,185.02, S & L Sanitary Services - \$55.50, Sage Payment Solutions - \$2,571.85, Sapp Bros., Inc. - \$422.00, Sunbelt Solomon - \$4,740.00, Thomas Flynn - \$399.32, Tom Eberle - \$160.45, Verizon Wireless - \$230.32, Wenquist, Inc. - \$1,131.11, Wesco Receivables Corp. - \$7,894.79, Western Area Power Admin. - \$29,482.70, Walter Wolford - \$1,791.08, Total - \$356,412.89

Electric Department	\$181,991.56
Water Department	\$77,884.48
Sewer Department	\$75,269.97
Power Plant	\$3,812.49
Billing	\$17,454.39
Fuel Station	<u>0.00</u>
Total	\$356,412.89

The following was discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- Took care of a fire on a pole near Arrow Seed on 9/9/24, wires were pinched and caused fire.
- Removing CenturyLink lines off the poles that aren't being used.
- Set poles on South 1st to South 5th Avenues.
- Putting in new underground on Memorial Drive.
- Working on the conversion from 7200 to 2400 on North 10th and North 11th.
- Cutting trees
- Received the oil for the Power Plant, waiting on filters to change the oil
- The fuel station is up and running working on switching back to using it full time.

Ryan Jones, Water/Sewer Superintendent:

- Finishing the valve exercise program, found some valves that will need replaced.
- The changes to the lead & copper list have been completed and resubmitted.
- Putting in a meter pit at 1232 north 13th avenue.
- The guys are putting a second seal on the shop roof to avoid leaks.
- Fixing valves and finishing exercising fire hydrants.

Moved by Withrow, seconded by Conner to adjourn the meeting at 12:43 pm. Roll Call vote: Voting aye: Gormley, Withrow, Adams, and Conner. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

A handwritten signature in black ink, appearing to read 'Jeff Withrow', written over a horizontal line.

/s/ Jeff Withrow, Board member