RESOLUTION NO. 2024-09

A RESOLUTION ESTABLISHING A POLICY FOR THE PAYMENT OF PAYROLL, PAYROLL ASSOCIATED EXPENSES, AND OTHER RECURRING MONTHLY EXPENSES PRIOR TO THE APPROVAL OF CLAIMES BY THE CITY COUNCIL OF BROKEN BOW.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, the Fair Labor Standards Act states that employees must be paid in a timely manner and Neb. Rev. Stat. 48-1230 states that regular paydays must be maintained: and,

WHEREAS, certain payroll payments, and other recurring monthly expenses are required to be paid within certain time frames, it is advisable and necessary to make such payments prior to approval of the City Council of the City of Broken Bow; and,

WHEREAS, if such payments are made prior to the next regular meeting, the City Council of the City of Broken Bow shall approve and affirm such payments at the next regular City Council meeting.

NOW, THEREFORE, BE IT RESOLVED, BY THE Mayor and City Council of Broken Bow, Nebraska: to maintain adequate fiscal policy safeguards and allow for payment of payroll and other recurring monthly claims that would become delinquent prior to approval by the City Council, the City Council of Broken Bow desires to adopt the following policy with respect to such claims:

- 1. The City Treasurer, shall be and hereby is authorized and directed to make payment of the following claims when the claim would become delinquent prior to the next regular City of Broken Bow City Council meeting as follows:
 - a. All payroll claims, including deductions thereon, which become due and payable prior to the next regular meeting of the City Council of the City of Broken Bow.
 - b. All electric, phone and utility bills which become due and payable prior to the next regular meeting of the City Council of the City of Broken Bow.
 - c. All insurance and bond payments which become due and payable prior to the next regular meeting of the City Council of the City of Broken Bow.

2. That at the next regular meeting, after the payment of such claims, the City Council of the City of Broken Bow shall affirm such payments made by the City Treasurer.

PASSED AND APPROVED this 24th day of September, 2024.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer A. Waterhouse, City Clerk