



**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
September 24, 2024, Commencing Immediately
Upon Adjournment of the Budget Hearing
Broken Bow Municipal Building
314 South 10th Ave, Broken Bow NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less (subject to mayoral discretion). Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.

A. Call to Order

B. Open Meetings Act: A current copy of the Open Meetings Act is available and is posted for review by all citizens.

C. Roll Call

D. Pledge of Allegiance

E. Consent Agenda: Council will have consideration of approving the consent agenda items for September 24th, 2024, which will include the following:

- a. Approval of Minutes of September 10th, 2024, Council Meeting
- b. Approval of Bills as Posted
- c. Approval of Broken Bow Ambulance Service Official Roster

F. New Business:

- a. **Resolution 2024-09, Establishing a Policy for the Payment of Payroll, Payroll Associated Expenses, and other Recurring Monthly Expenses Prior to the Approval of Claims by the City Council of Broken Bow** – Council will have consideration of approving the establishment of a policy for the payment of payroll, payroll associated expenses, and other recurring monthly expenses prior to the approval of claims by the City Council of Broken Bow.
- b. **Public Hearing, Ordinance 1290, 2024-2025 Annual Appropriation Bill** – Council will have consideration of opening a public hearing regarding Ordinance 1290, 2024-2025 Annual Appropriation Bill.
- c. **Waive Three Reading of Ordinance 1290** – Council will have consideration of waiving the three readings of Ordinance 1290.



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- d. Ordinance 1290, 2024-2025 Annual Appropriation Bill** – Council will have consideration of approving Ordinance 1290, 2024-2025 Annual Appropriation Bill.
- e. Resolution 2024-10, Additional 1% Increase to the Restricted Funds** – Council will have consideration of approving the 1% increase to the Restricted Funds.
- f. Public Hearing, To Set Final Property Tax Request for 2024-2025** – Council will have consideration of opening a public hearing to set the Final Tax Request for 2024-2025 for the City of Broken Bow.
- g. Resolution 2024-11, Setting Final Property Tax Request for 2024-2025** – Council will have consideration of approving Resolution 2024-11, Setting the Final Property Tax Request for 2024-2025.
- h. Public Hearing, Ordinance 1291, 2024-2025 Wage Ordinance** – Council will have consideration of opening a public hearing regarding Ordinance 1291, 2024-2025 Wage Ordinance.
- i. Waive Three Reading of Ordinance 1291** – Council will have consideration of waiving the three readings of Ordinance 1291.
- j. Ordinance 1291, 2024-2025 Wage Ordinance** – Council will have consideration of approving Ordinance 1291, 2024-2025 Wage Ordinance.
- k. Public Hearing, Resolution 2024-12, One and Six Year Street Plan** – Council will have consideration of opening a public hearing regarding the One and Six Year Street Plan.
- l. Resolution, 2024-12, One and Six Year Street Plan** – Council will have consideration of approving Resolution, 2024-12, One and Six Year Street Plan.

G. Public Comments

H. Mayor and Council Comments

- I. Closed Session-** May or may not vote to enter into closed session for the purpose of the evaluation of the job performance of the City Administrator.



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J. Adjournment

***The Next City Council Meeting Will Be on Tuesday, October 8, 2024
at 6:00 pm in the Broken Bow Municipal Building***

Upcoming Events:

- ❖ **October 7th** – *Park Board Meeting @ 5:30 pm in the Broken Bow Municipal Building*
- ❖ **October 8th** – *Board of Public Works @ 12:30 pm in the Broken Bow Municipal Building*

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

Broken Bow City Council

Meeting Minutes September 10th, 2024

The Broken Bow City Council met in regular session on Tuesday, September 10th, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice.

Advance notice of the meeting, a copy of the agenda, and related council materials was given to the Mayor and all members of the City Council, as well as shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, and Paul Holland. Absent: Luke Wassom and Chris Myers. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Smith, seconded by Holland to approve the consent agenda for September 10, 2024. Said motion includes approval of the Minutes of the August 27, 2024, Budget Workshop, Minutes of the August 27, 2024, Council Meeting and Bills to Date. Roll call vote: Voting aye: Smith, and Holland. Nays: None. Motion carried.

AKRS Equipment-Parks \$65.18, Aflac \$458.39, \$157.00, \$67.02, Anderson Auto Tech \$538.73, Applied Connective Technologies \$187.50, Barco Products \$1,306.33, Bound Tree Medical \$1,335.54, Broken Bow Airport Authority \$1,083.33, Broken Bow Chamber of Commerce \$4,385.00, Broken Bow Municipal Utilities \$7,759.08, Broken Bow Rural Fire Board \$8,855.08, \$97,557.77, Capital One \$678.28, Card Services 4834 \$2,017.43, Card Services 0591 \$1,677.10, Card Services \$689.57, Card Services 0609 \$155.84, Carquest of Broken Bow \$185.31, Century Link \$88.76, Century Link \$130.01, Century Link \$307.77, Century Link \$98.75, City Flex Benefit Plan \$225.00, City of Broken Bow \$25.50, City of Broken Bow - Health Insurance \$3,661.81, City of Broken Bow Pension Fund \$2,324.80, \$9,806.24, \$1,112.93, Colonial Insurance \$423.92, \$329.52, \$546.08, Consolidated Management Co. \$282.95, Custer County Treasurer \$17,822.97, Custer Public Power \$51.47, EFTPS Online Payment \$3,125.48, \$8,035.08, \$13,364.16, EZ IT Solutions \$3,625.61, \$2,765.00, \$10.00, Eakes Office Products \$653.95, First Response Billing Associates, LLC \$2,137.96, Great Plains Communications \$183.52, \$131.05, \$99.11, HIGHSTREET INSURANCE & FINANCIALN SERV \$11,322.39, Hilti Inc \$1,408.39, Hometown Leasing \$73.57, Island Supply Welding Co. \$102.40, JEO \$3,303.75, John Deere Financial \$14,730.88, Kirkpatrick Cleaning Solutions \$1,466.24, LeeAnn Taylor \$140.39, MacQueen Equipment \$4,776.00, \$10,375.51, Matt Friend Truck Equipment, Inc. \$10,903.50, Nebraska Child Support Payment Center \$899.09, Nebraska Law Enforcement Training Center \$500.00, Paper Tiger Shredding \$45.00, Pentair Aquatic Eco Systems \$1,195.82, Power Solutions \$701.98, RT ACE, LLC \$3,552.97, \$366.90, \$405.53, RT Ace, \$970.96, S&L Sanitary Service \$58.30, Sandry Fire Supply LLC \$162.50, Sara J. Hulinsky

\$837.00, Schaper and White Law Firm \$3,000.00, Site One Landscape Supply \$12.37, State Income Tax WH NE Online Payment \$3,949.80, Statewide Collection LLC \$15.95, Steve Scott \$114.75, TSYS Merchant Solutions \$249.21, TX Child Support SDU \$410.23, Tracker Systems \$50.97, Tri-Cities Roofing & Sheet Metal LLC \$13,3540.00, Trotter Service \$10,024.68, Verizon Wireless \$248.97, \$129.59, \$320.08, Wenquist, Inc. \$16.98, Bi-Weekly Payroll (8/28/24) \$77,367.62 Total \$498,279.15

Moved by Smith, seconded by Holland, to excuse the absence of councilmembers Wassom and Myers. Roll call vote: Voting aye: Smith and Holland. Nays: None. Motion carried.

During public comments, Jeremy Shipe of KCNI/KBBN stated that he has fielded questions from the public regarding quorum and asked if someone could explain what constitutes quorum at the city council meetings. Mayor Sonnichsen explained that an Ordinance was passed previously by council that addressed the issue of quorum at city council meetings that allows our practices to align with state law regarding quorum. He further stated that it allows smaller communities with 4 member councils to meet the quorum standards when 2 members of council and the mayor are present.

City Attorney, Jason White, also explained that this legislative change allowed cities of the second class to be able to follow the state statute if they chose to and allows them to pay bills more efficiently because the mayor becomes part of the quorum if two councilmembers are absent. Jacob Holcomb added that this is all explained in Ordinance 1242, and it was passed in February of 2021.

During Mayor and Council Comments, Councilmember Holland reminded the public that two city council member positions coming open in November.

Moved by Smith, seconded by Holland, to adjourn the City Council meeting at 6:06 PM. Roll Call vote: Voting aye: Smith and Holland. Nays: None. Motion Carried.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer Waterhouse, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>				<u>Work Order</u>	<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Adren Uhlig										
36306	9/24/2024	9/24/2024		600.00	3					Posted
	06-3311.00					Spraying weeds			600.00	0.00
Aflac										
36228	9/11/2024	9/11/2024		442.79						Posted
	01-1501.00					PRE TAX AFLAC			442.79	0.00
36229	9/11/2024	9/11/2024		119.50						Posted
	01-1501.00					AFLAC POST TAX			119.50	0.00
Al's Lock & Safe Inc										
36243	9/24/2024	9/24/2024		4,659.31	25425					Posted
	12-4200.00					Downtown bathroom door project			4,659.31	0.00
Black Hills Energy										
36244	9/24/2024	9/24/2024		169.37						Posted
	04-3220.00					Utilities-Gas			66.21	0.00
	02-3220.00					Utilities-Gas			103.16	0.00
									<u>169.37</u>	<u>0.00</u>
Bobcat of North Platte										
36283	9/24/2024	9/24/2024		12,642.00						Posted
	08-3410.00					14" Planer			12,642.00	0.00
36312	9/24/2024	9/24/2024		6,816.37						Posted
	08-3425.00					Laser			6,816.37	0.00
Bound Tree Medical										
36307	9/24/2024	9/24/2024		1,623.94	85474344-5 1046					Posted
	05-3410.00					EMS Supplies			1,623.94	0.00
Broken Bow Ambulance Service										
36305	9/24/2024	9/24/2024		244.62						Posted
	05-3205.00					Transport meals/drinks-omaha			94.62	0.00
	05-3225.00					Fuel-omaha			150.00	0.00
									<u>244.62</u>	<u>0.00</u>
Broken Bow Public Schools										
36245	9/24/2024	9/24/2024		2,460.00						Posted
	01-1505.00					Liquor Tax			2,350.00	0.00
	01-1506.00					Tobacco Tax			110.00	0.00
									<u>2,460.00</u>	<u>0.00</u>
CCTV Security Pros, LLC										
36293	9/24/2024	9/24/2024		3,926.20	BC166235					Posted
	10-3410.00					Pool cameras			3,926.20	0.00
Capital One										
Police 36314	9/24/2024	9/24/2024		1,293.00						Posted
	04-3315.10					406 Room for K9 Training			1,293.00	0.00
Card Services										
36246	9/24/2024	9/24/2024		345.00						Posted
	07-3313.00					Library-Training: Kim, Britt, Megan, confere			345.00	0.00
36287	9/24/2024	9/24/2024		1,699.99						Posted
	09-3410.00					Trailer			1,699.99	0.00
Card Services 0591										
MSFire-0591 36304	9/24/2024	9/24/2024		874.83						Posted
	05-3205.00					Transport meals			27.85	0.00
	05-3338.00					Laptop bag/shears			777.48	0.00
	05-3338.00					Supplies			69.50	0.00
									<u>874.83</u>	<u>0.00</u>
Carquest of Broken Bow										
36302	9/24/2024	9/24/2024		69.14	284335/871					Posted
	06-3310.00					Maint/repairs			69.14	0.00
36303	9/24/2024	9/24/2024		427.51						Posted
	05-3410.00					Light bar			114.46	0.00
	05-3410.00					maint/repairs			313.05	0.00
									<u>427.51</u>	<u>0.00</u>

City of Broken Bow

Vendor Name	Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
		Account#	Work Order		Description			Debit	Credit
o Carroll Construction Supply (continued)									
	36294	9/24/2024	9/24/2024	418.05	LI149344				Posted
		08-3425.00			Rebar			418.05	0.00
Central Nebraska Bobcat NP									
	36309	9/24/2024	9/24/2024	2,888.18	NM3736				Posted
		08-3222.10			Toolcat arms			2,888.18	0.00
ACH only Century Link									
	36247	9/24/2024	9/24/2024	298.49					Posted
		01-3221.00			General -Basic & Long Distance Radio			86.03	0.00
		01-3221.00			General -Basic & Long Distance Office			212.46	0.00
								298.49	0.00
	36248	9/24/2024	9/24/2024	16.64					Posted
		03-3221.00			Basic & Long Distance-Handi Bus			16.64	0.00
Chris Henderson									
	36313	9/24/2024	9/24/2024	774.21					Posted
		05-3410.00			Reimbursement for 2013 chevy pickup gra			774.21	0.00
City Flex Benefit Plan									
	36230	9/11/2024	9/11/2024	225.00					Posted
		01-1501.00			SELECT FLEX-UNREIMBURSED M/D/V			225.00	0.00
Insurance Reimb City of Broken Bow									
	36242	9/11/2024	9/11/2024	25.50					Posted
		01-1501.00			FAMILY HERITAGE-CITY			25.50	0.00
City of Broken Bow - Health Insurance									
	36239	9/11/2024	9/11/2024	3,507.51					Posted
		01-1501.00			HEALTH INSURANCE			3,507.51	0.00
City of Broken Bow Pension Fund									
	36231	9/11/2024	9/11/2024	2,324.80					Posted
		01-1513.00			RETIREMENT LOAN PAYMENT			2,324.80	0.00
	36232	9/11/2024	9/11/2024	9,886.38					Posted
		01-1502.00			414H RETIREMENT			9,886.38	0.00
	36233	9/11/2024	9/11/2024	1,130.11					Posted
		01-1502.00			457 RETIREMENT			1,130.11	0.00
Cole Electric Company									
	36310	9/24/2024	9/24/2024	200.00	2024-132				Posted
		10-3310.00			Camera wire			200.00	0.00
Colonial Insurance									
	36226	9/11/2024	9/11/2024	423.92					Posted
		01-1501.00			COLONIAL LIFE PRE TAX			423.92	0.00
	36227	9/11/2024	9/11/2024	329.52					Posted
		01-1501.00			COLONIAL LIFE POST TAX			329.52	0.00
558 City Custer County Chief									
	36249	9/24/2024	9/24/2024	550.66					Posted
		01-3209.00			Advertising-Publications and minutes			550.66	0.00
Dana F. Cole & Company, LLP									
	36315	9/24/2024	9/24/2024	27,900.00					Posted
		01-3208.00			Audit expense			27,900.00	0.00
Demco									
	36250	9/24/2024	9/24/2024	169.93	7527640				Posted
		07-3223.00			Supplies-Book coverings			169.93	0.00
EFTPS Online Payment									
	36235	9/11/2024	9/11/2024	3,023.86					Posted
		01-1500.00			MEDICARE			3,023.86	0.00
	36236	9/11/2024	9/11/2024	8,618.59					Posted
		01-1500.00			FEDERAL MARRIED			3,940.63	0.00
		01-1500.00			FEDERAL SINGLE			3,586.80	0.00
		01-1500.00			Federal Head of Household			405.03	0.00
		01-1500.00			2020 Federal Single			257.85	0.00
		01-1500.00			2020 Federal Married			428.28	0.00
								8,618.59	0.00

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City of Broken Bow

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	<u>Account#</u>				<u>Work Order</u>	<u>Description</u>			<u>Debit</u>	<u>Credit</u>
EFTPS Online Payment (continued)										
36237	9/11/2024	9/11/2024			12,929.68					Posted
	01-1500.00					SOCIAL SECURITY			12,929.68	0.00
EZ IT Solutions										
36251	9/24/2024	9/24/2024			4,445.69	7563				Posted
	05-3438.00					IT Services			4,445.69	0.00
36296	9/24/2024	9/24/2024			580.93	7565				Posted
	10-3410.00					Laptop			580.93	0.00
Eakes Office Solutions										
Library 36252	9/24/2024	9/24/2024			331.35					Posted
	07-3223.00					INV 8984635/7473 Supplies			331.35	0.00
Eggleston Oil										
36295	9/24/2024	9/24/2024			307.02	132272				Posted
	08-3310.00					Trailer Tire			307.02	0.00
Gateway Motors Inc										
36301	9/24/2024	9/24/2024			94.17	88525				Posted
	05-3310.00					2013 Chevy pickup oil change			94.17	0.00
Good Housekeeping										
36253	9/24/2024	9/24/2024			29.97					Posted
	07-3340.00					Magazine Renewal			29.97	0.00
Great Plains Communications										
36267	9/24/2024	9/24/2024			185.00	ACCT# 190330				Posted
	04-3221.00					Inernet			185.00	0.00
Hometown Leasing										
36268	9/24/2024	9/24/2024			116.65	ACCT# 12799663				Posted
	04-3216.00					Copier lease			116.65	0.00
Ingram Library Services										
36255	9/24/2024	9/24/2024			1,730.18					Posted
	07-3340.00					Materials			1,730.18	0.00
Instant Rain Lawn Irrigation										
36275	9/24/2024	9/24/2024			919.77	1177/8				Posted
	09-3427.00					Sprinkler repairs			919.77	0.00
JEO										
36256	9/24/2024	9/24/2024			3,772.50	154059				Posted
	12-4200.00					Eagle Crest Subdivision			3,772.50	0.00
Kirkpatrick Cleaning Solutions										
36257	9/24/2024	9/24/2024			837.90	13493				Posted
	07-3311.00					Carpet cleaning			837.90	0.00
36308	9/24/2024	9/24/2024			185.00	13521				Posted
	02-3419.01					Post event cleaning			185.00	0.00
Kully Pipe & Steel										
36284	9/24/2024	9/24/2024			305.52	816897				Posted
	08-3425.00					Fork extensions			305.52	0.00
Lee Newspaper Subscriptions-GI Independ										
36254	9/24/2024	9/24/2024			214.95					Posted
	07-3340.00					1 year subscription			214.95	0.00
Legend Holdings, LLC										
36262	9/24/2024	9/24/2024			28,403.00	202848				Posted
	01-1303.13					Pareto Health-Capital Contribution			28,403.00	0.00
Lift Solutions, Inc.										
36258	9/24/2024	9/24/2024			2,235.95	02S7188970				Posted
	02-3310.00					Floor scrubber maint & repairs			2,235.95	0.00
Mead Lumber										
36276	9/24/2024	9/24/2024			6,904.13					Posted
	09-3311.00					Building Supplies			2,494.88	0.00
	08-3311.00					Building Supplies			4,409.25	0.00
									<u>6,904.13</u>	<u>0.00</u>

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>				<u>Work Order</u>	<u>Description</u>			<u>Debit</u>	<u>Credit</u>
State Income Tax WH NE Online Payment (continued)										
36238	9/11/2024	9/11/2024		4,044.91						Posted
	01-1500.00					STATE MARRIED			2,313.87	0.00
	01-1500.00					STATE SINGLE			1,731.04	0.00
									<u>4,044.91</u>	<u>0.00</u>
Statewide Collection LLC										
36241	9/11/2024	9/11/2024		15.95						Posted
	01-1504.00					Wage Garnishment-Plaintiff			15.95	0.00
Steve Scott										
36271	9/24/2024	9/24/2024		65.39						Posted
	04-3223.00					Reimburse for postage and supplies			49.56	0.00
	04-3205.00					Reimburse for meals 401 conference			15.83	0.00
									<u>65.39</u>	<u>0.00</u>
HANDIBUS TROTTER SERVICE										
36282	9/24/2024	9/24/2024		627.99						Posted
	03-3225.00					Fuel			627.99	0.00
TX Child Support SDU										
36240	9/11/2024	9/11/2024		410.23						Posted
	01-1503.00					CHILD SUPPORT-TX			410.23	0.00
The Garden Center										
36290	9/24/2024	9/24/2024		440.00	1322					Posted
	09-3353.00					Trees			440.00	0.00
lice-BBPOLF Trotter Service										
36272	9/24/2024	9/24/2024		882.35						Posted
	04-3225.00					Fuel			882.35	0.00
36280	9/24/2024	9/24/2024		82.72						Posted
	08-3225.00					Fuel			82.72	0.00
36281	9/24/2024	9/24/2024		3,078.99						Posted
	09-3225.00					Fuel, Power tru, tubes			3,078.99	0.00
36298	9/24/2024	9/24/2024		33.93						Posted
	05-3225.00					Diesel			33.93	0.00
BBAMB Trotter Whoa & Go West BB										
36299	9/24/2024	9/24/2024		539.20						Posted
	05-3225.00					Fuel			539.20	0.00
BBFire Trotter's Whoa & Go West BB										
36300	9/24/2024	9/24/2024		252.47						Posted
	06-3225.00					Fuel			252.47	0.00
36273	9/24/2024	9/24/2024		372.00						Posted
	04-3225.00					Fuel			372.00	0.00
Van Diest Supply Co										
36291	9/24/2024	9/24/2024		5,663.00	173533/34					Posted
	08-3344.00					Biomist			5,335.00	0.00
	09-3430.00					Cutrine Plus			328.00	0.00
									<u>5,663.00</u>	<u>0.00</u>
Weathercraft										
36274	9/24/2024	9/24/2024		370.00	17771					Posted
	04-3311.00					Garage door repair			370.00	0.00
Parks-1192 Wenquist Inc.										
36278	9/24/2024	9/24/2024		952.55	411002					Posted
	08-3350.00					ACCT# 1192 Shop Tools			952.55	0.00
Streets-1243 Wenquist, Inc.										
36277	9/24/2024	9/24/2024		357.99	411000					Posted
	09-3352.00					ACCT# 1243 Shop Tools			357.99	0.00

Accounts Payable Detail Listing
City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>									
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>		
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>		
			220,791.52	90	Non-voided payables listed.					

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 9/11/2024

Ending: 9/24/2024

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Biweekly Payroll 9/11/24 \$73,433.16

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	442.79
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	119.50
Broken Bow Public Schools		Liquor and Tobacco Tax	Liquor Tax - School	2,350.00
Broken Bow Public Schools		Liquor and Tobacco Tax	Tobacco Tax - School	110.00
Century Link		Basic & Long Distance-Radio and Office	Telephone/Internet	86.03
Century Link		Basic & Long Distance-Radio and Office	Telephone/Internet	212.46
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	225.00
City of Broken Bow		FAMILY HERITAGE-CITY	Health/Life/Acc Insuranc	25.50
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,507.51
City of Broken Bow Pension Fund		414H RETIREMENT	Pension	9,886.38
City of Broken Bow Pension Fund		457 RETIREMENT	Pension	1,130.11
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	2,324.80
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	423.92
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	329.52
Custer County Chief		Advertising-Publications and minutes	Printing & Publication	550.66
Dana F. Cole & Company, LLP		Audit expense	Audit Expense	27,900.00
EFTPS Online Payment		MEDICARE	Payroll Taxes	3,023.86
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,940.63
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,586.80
EFTPS Online Payment		FEDERAL	Payroll Taxes	405.03
EFTPS Online Payment		FEDERAL	Payroll Taxes	257.85
EFTPS Online Payment		FEDERAL	Payroll Taxes	428.28
EFTPS Online Payment		FICA	Payroll Taxes	12,929.68
Legend Holdings, LLC	202848	Pareto Health-Capital Contribution	Pareto-Capital Contributi	28,403.00
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	899.09
Nebraska Dept of Revenue		Waste Reduction Filing Fee	Filing Fees	25.00
Register of Deeds		Filing Fees	Filing Fees	10.00
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	2,313.87
State Income Tax WH NE Online Paymer		STATE	Payroll Taxes	1,731.04
Statewide Collection LLC		Wage Garnishment-Plantiff	Wage Garnishment	15.95
TX Child Support SDU		CHILD SUPPORT-TX	Child Support	410.23
			Total General	\$108,004.49
Municipal Building				
Black Hills Energy		Utilities-Gas	Utilities	103.16
Kirkpatrick Cleaning Solutions	13521	Post event cleaning	Contracted Services	185.00
Lift Solutions, Inc.	02S71885	Floor scrubber maint & repairs	Maint/Repair Equipment	2,235.95
			Total Municipal Building	\$2,524.11
Handi Bus				
Century Link		Basic & Long Distance-Handi Bus	Telephone/Internet	16.64
TROTTER SERVICE		Fuel	Gas and Oil	627.99
			Total Handi Bus	\$644.63
Police				
Black Hills Energy		Utilities-Gas	Utilities	66.21
Capital One		406 Room for K9 Training	K9 Officer	1,293.00
Great Plains Communications	ACCT# 15	BBPD Internet	Telephone/Internet	185.00
Hometown Leasing	ACCT# 12	copier lease	Copier Maint/Expense	116.65
Quill Corporation	11219379	Supplies	Supplies & Postage	178.32
Ranchland Ford	100785	Oil change 2023 Explorer	Gas and Oil	72.22
Steve Scott		Reimburse for postage, supplies, and meals	Training & Meeting Expe	15.83
Steve Scott		Reimburse for postage, supplies, and meals	Supplies & Postage	49.56
Trotter Service		Fuel	Gas and Oil	882.35
Trotter's Whoa & Go West BB		Fuel	Gas and Oil	372.00
Weathercraft	17771	Garage door repair	Maintenance & Repair B	370.00
			Total Police	\$3,601.14
Rescue Unit				

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Rescue Unit				
Bound Tree Medical	85474344	EMS Supplies	Equipment Purchases	1,623.94
Broken Bow Ambulance Service		Transport meals/drinks/fuel to omaha	Training & Meeting Expe	94.62
Broken Bow Ambulance Service		Transport meals/drinks/fuel to omaha	Gas and Oil	150.00
Card Services 0591		Supplies/Transport meals	Training & Meeting Expe	27.85
Card Services 0591		Supplies/Transport meals	Ambulance Supplies	777.48
Card Services 0591		Supplies/Transport meals	Ambulance Supplies	69.50
Carquest of Broken Bow		Maint/repairs	Equipment Purchases	114.46
Carquest of Broken Bow		Maint/repairs	Equipment Purchases	313.05
Chris Henderson		Reimbursement for 2013 chevy pickup grap	Equipment Purchases	774.21
EZ IT Solutions	7563	Laptop & Materials	IT Expense	4,445.69
Gateway Motors Inc	88525	2013 Chevy pickup oil change	Maint/Repair Equipment	94.17
South Loup Community Pharmacy		ACCT# 68822 medications	Ambulance Supplies	74.24
Trotter Service		Diesel	Gas and Oil	33.93
Trotter Whoa & Go West BB		Fuel	Gas and Oil	539.20
			Total Rescue Unit	\$9,132.34
Fire				
Adren Uhlig	3	Spraying weeds	Maintenance & Repair B	600.00
Carquest of Broken Bow	284335/87	Maint/repairs	Maint/Repair Equipment	69.14
Trotter's Whoa & Go West BB		Fuel	Gas and Oil	252.47
			Total Fire	\$921.61
Library				
Card Services		Library-Training Conference	Training	345.00
Demco	7527640	Supplies-Book coverings	Supplies & Postage	169.93
Eakes Office Solutions		INV 8984635/7473 Supplies	Supplies & Postage	331.35
Good Housekeeping		ACCT# 2040291946-Magazine Renewal	Book Purchases	29.97
Ingram Library Services		Materials	Book Purchases	1,730.18
Kirkpatrick Cleaning Solutions	13493	Carpet cleaning	Maintenance & Repair B	837.90
Lee Newspaper Subscriptions-GL Indepei		1 year subscription	Book Purchases	214.95
Over Drive	CD014192	Materials-ebook, digital audiobooks	Book Purchases	2,000.00
Presto X Company	65914847	monthly service-library	Maintenance & Repair B	72.49
Prevention		1 year subscription	Book Purchases	48.00
Readers Digest		1 year subscription	Book Purchases	24.62
			Total Library	\$5,804.39
Street				
Bobcat of North Platte		14" Planer	Equipment Purchases	12,642.00
Bobcat of North Platte		Laser	Street Construction	6,816.37
Carroll Construction Supply	LI149344	Rebar	Street Construction	418.05
Central Nebraska Bobcat NP	NM3736	Toolcat	Snow Removal	2,888.18
Eggleston Oil	132272	Trailer Tire	Maint/Repair Equipment	307.02
Kully Pipe & Steel	816897	Fork extensions	Street Construction	305.52
Mead Lumber		Building Supplies	Maintenance & Repair B	4,409.25
Myers Construction Co	8561	Gravel and crushed concrete	Township Roads	24,218.02
NMC Inc	666259	938K Repair	Maint/Repair Equipment	2,159.20
Rose Equipment	17859	Road patch material	Street Construction	2,043.90
Sandhills Custom Creations	3186	Shirts/hats	Safety Equipment	581.67
Trotter Service		Fuel	Gas and Oil	82.72
Van Diest Supply Co	173533/34	Weed spray	Chemicals	5,335.00
Wenquist Inc.	411002	ACCT# 1192 Shop Tools	Shop Tools	952.55
			Total Street	\$63,159.45
Park				
Card Services		Trailer	Equipment Purchases	1,699.99
Instant Rain Lawn Irrigation	1177/8	Sprinkler repairs	Underground Sprinklers	919.77
Mead Lumber		Building Supplies	Maintenance & Repair B	2,494.88
OBrien's Hardware	200757	Adapter	Underground Sprinklers	4.99
RT ACE, LLC	51358 513	Tool box/impacts	Equipment Purchases	1,400.00
Sandhills Custom Creations	3186	Shirts/hats	Safety Equipment	581.67
Site One Landscape Supply	14608832	Sprinkler repair	Underground Sprinklers	1,056.14
The Garden Center	1322	Trees	Trees & Shrubs	440.00
Trotter Service		Fuel, Power tru, tubes	Gas and Oil	3,078.99
Van Diest Supply Co	173533/34	Weed spray	Melham Lake	328.00
Wenquist, Inc.	411000	ACCT# 1243 Shop Tools	Tools/Shop Equipment	357.99
			Total Park	\$12,362.42
Swimming Pool				

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City of Broken Bow

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Vendor Name

Invoice Invoice Description

Account Description

Amount

Swimming Pool

CCTV Security Pros, LLC
Cole Electric Company
EZ IT Solutions
RT ACE, LLC

BC166235 Pool cameras
2024-132 Camera wire
7565 Laptop-Pool
51358 513 Tool box/impacts

Equipment Purchases 3,926.20
Maint/Repair Equipment 200.00
Equipment Purchases 580.93
Maint/Repair Equipment 748.00

Total Swimming Pool \$5,455.13

Sanitation

NDEE - Fiscal Services

47220 Annual Operating Fee-CD Cell

Miscellaneous Expense 750.00

Total Sanitation \$750.00

ST Infra/Capital

Al's Lock & Safe Inc
JEO

25425 Downtown bathroom door project
154059 Eagle Crest Subdivision

Sales Tax Infra Projects 4,659.31
Sales Tax Infra Projects 3,772.50

Total ST Infra/Capital \$8,431.81

\$220,791.52

Report Selection: Check Approval List - GL Account

Date Range Selection: GL Posting Date

Starting Date: 9/11/2024

Ending Date: 9/24/2024

Banks: All

Bank Acct#:

Include Printed Checks:



Biweekly Payroll 9/11/24 \$73,433.16



Broken Bow Ambulance Service

1848 South G Street, Broken Bow, NE 68822

Phone: 308-872-1253 □ Fax: 308-767-2651

Andy Holland, Emergency Service Director

David Baltz EMS Chief

Official Roster

Effective on September 19, 2024

1. Doyle Woods	EMT	21. Mason Holmes	Paramedic
2. Londa Woods	EMT	22. BreAnna Holmes	Paramedic
3. Andrew C Holland	EMT	23. Brenda Dankert	Paramedic
4. Bobbie Summerford	EMT	24. Chad Hempstead	EMT
5. Lawrence Stump	Paramedic	25. Elizabeth Baumgartner	EMT
6. Kacey Finney	EMT	26. Becka Neumiller	Paramedic
7. Jacob Karmazin	EMT	27. Reed Schaefer	EMT
8. Rebeka Anderson	EMT	28. Mike Jilg	EMT
9. Dennis Schiller	EMT		
10. David Baltz	Paramedic		
11. Ahren Finney	EMT		
12. Cody Neville	Non-Healthcare		
13. Mishele Wooters	EMT		
14. Wade Williams	EMT- A		
15. Kelvin Kreitman	EMT- A		
16. Lance Oatman	EMT		
17. Jess Hightower	EMT		
18. Christina Watson	EMT		
19. Troy Mack	EMT		
20. Tyler Edwards	EMT		

EMS Chief

Date:

9-19-2024

Emergency Services Director

Date:

9-19-2024

Medical Director

Date:

RESOLUTION NO. 2024-09

A RESOLUTION ESTABLISHING A POLICY FOR THE PAYMENT OF PAYROLL, PAYROLL ASSOCIATED EXPENSES, AND OTHER RECURRING MONTHLY EXPENSES PRIOR TO THE APPROVAL OF CLAIMES BY THE CITY COUNCIL OF BROKEN BOW.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, the Fair Labor Standards Act states that employees must be paid in a timely manner and Neb. Rev. Stat. 48-1230 states that regular paydays must be maintained: and,

WHEREAS, certain payroll payments, and other recurring monthly expenses are required to be paid within certain time frames, it is advisable and necessary to make such payments prior to approval of the City Council of the City of Broken Bow; and,

WHEREAS, if such payments are made prior to the next regular meeting, the City Council of the City of Broken Bow shall approve and affirm such payments at the next regular City Council meeting.

NOW, THEREFORE, BE IT RESOLVED, BY THE Mayor and City Council of Broken Bow, Nebraska: to maintain adequate fiscal policy safeguards and allow for payment of payroll and other recurring monthly claims that would become delinquent prior to approval by the City Council, the City Council of Broken Bow desires to adopt the following policy with respect to such claims:

1. The City Treasurer, shall be and hereby is authorized and directed to make payment of the following claims when the claim would become delinquent prior to the next regular City of Broken Bow City Council meeting as follows:
 - a. All payroll claims, including deductions thereon, which become due and payable prior to the next regular meeting of the City Council of the City of Broken Bow.
 - b. All electric, phone and utility bills which become due and payable prior to the next regular meeting of the City Council of the City of Broken Bow.
 - c. All insurance and bond payments which become due and payable prior to the next regular meeting of the City Council of the City of Broken Bow.

2. That at the next regular meeting, after the payment of such claims, the City Council of the City of Broken Bow shall affirm such payments made by the City Treasurer.

PASSED AND APPROVED this 24th day of September, 2024.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer A. Waterhouse, City Clerk

**CITY OF BROKEN BOW
ORDINANCE NO. 1290**

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2024, through September 30, 2025. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Broken Bow. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Custer County, Nebraska, for use by the levying authority.

Section 2. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Passed and approved this 24th day of September 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jennifer Waterhouse, City Clerk

RESOLUTION NO. 2024-10
RESOLUTION APPROVING 1% INCREASE TO RESTRICTED FUNDS

A RESOLUTION OF THE CITY OF BROKEN BOW TO APPROVE AN ADDITIONAL ONE PERCENT (1%) INCREASE IN RESTRICTED FUNDS.

WHEREAS, Nebraska Revised Statute 13-519.02 provides that a governmental unit may exceed its restricted funds limit for a fiscal year by up to an additional one percent upon the affirmative vote of at least seventy-five percent of the governing body.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, that:

1. An additional one percent (1%) increase in restricted funds for the 2024-2025 budget is approved.

Passed and approved this day of 24th day of September 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jennifer Waterhouse, City Clerk

RESOLUTION 2024-11

RESOLUTION SETTING THE PROPERTY TAX REQUEST

WHEREAS Nebraska Revised Statute 77-1632 and 77-133 provides that the Governing Body of the City of Broken Bow passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the City of Broken Bow, resolves that:

1. The 2024-2025 property tax request be set at:

a. General Fund	\$ 892,653.15
b. Bond Fund	<u>\$ 248,888.24</u>
Total	\$1,141,541.39
2. The total assessed value of property differs from last year's total assessed value by 5.37%.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.467667 per \$100 of assessed value.
4. The City of Broken Bow proposes to adopt a property tax request that will cause its tax rate to be 0.433432 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of City of Broken Bow will increase last year's budget by 16.75%.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2024.

Motion by _____, seconded by _____ to adopt Resolution 2024-11.

Ayes: _____. Nays: _____.

PASSED AND APPROVED this 24th day of September 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jennifer Waterhouse, City Clerk

ORDINANCE 1291

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA,
AMENDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN
THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA
THAT the following salaries of officers and employees, pay plans for all classifications within the city, and monthly salary or hourly
wage ranges for each individual classification be established:

2024-2025 Pay Scale Table

IBEW Employees	Union Contract
Sanitation Employees	\$13.50 - \$16.50 per hour
Pool Manager	\$13.50 - \$21.50 per hour
Pool Assistant Managers	\$13.50 - \$19.50 per hour
Lifeguards	\$13.50 - \$16.50 per hour
Seasonal Employees	\$13.50 - \$20.00 per hour
Police Secretary	\$16.43 - \$23.45 per hour
Police Officers	\$24.82 - \$31.78 per hour
Police Sergeant	\$28.63 - \$29.61 per hour
Police Captain	\$4,470 - \$7,434 per month
Police Chief	\$5,030 - \$8,899 per month
City Administrator	\$5,667 - \$10,650 per month
City Clerk	\$4,579 - \$8,000 per month
Deputy Clerk	\$3,500 - \$7,385 per month
Treasurer	\$3,346 - \$6,769 per month
Overseer of Streets & Parks	\$4,132 - \$8,818 per month
Electric Superintendent	\$5,210 - \$8,441 per month
Water/Sewer Superintendent	\$5,210 - \$8,441 per month
Library Director	\$3,413 - \$6,284 per month
Utility Clerk	\$3,346 - \$6,769 per month
Emergency Services Department Head	\$5,546 - \$6,760 per month
Emergency Services Director	\$2,500 - \$5,325 per month
City Attorney	\$3,000 - per month
Mayor per Ordinance 1260	\$7,500 - per year
Council per Ordinance 1260	\$3,500 - per year

This ordinance shall repeal all ordinances, resolutions, and parts or portions thereof, which conflict herewith.
This ordinance shall be published as required by law and shall become effective on the 1st day of October 2024.

Passed and adopted this 24th day of September 2024.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jennifer Waterhouse, City Clerk

RESOLUTION 2024-12
RESOLUTION APPROVING OF THE ONE AND SIX YEAR PLAN

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF
THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That the City Council of the City of Broken Bow, Nebraska, hereby accepts and approves the One and Six Year Street Improvement Plan for the City of Broken Bow, Nebraska.

It was moved by Councilmember _____ and seconded by
Councilmember _____ that the above Resolution be adopted and the roll
being called the same was the vote:

Ayes: _____

Nays: _____

Passed and approved this 24th day of September 2024.

Rodney W. Sonnichsen, Mayor

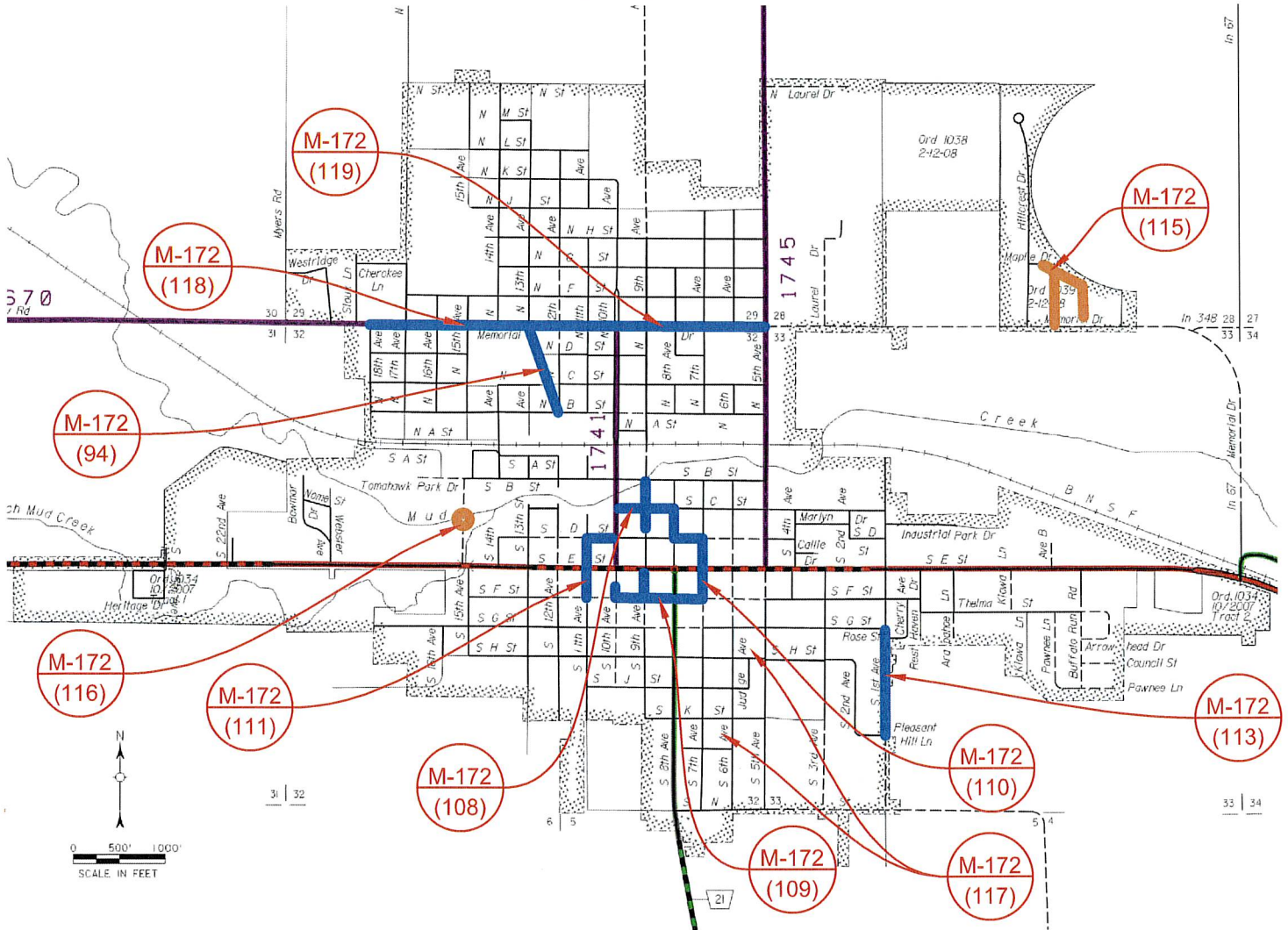
ATTEST:

Jennifer Waterhouse, City Clerk

BROKEN BOW, NEBRASKA

ONE AND SIX YEAR PLAN

FISCAL YEAR 24/25-29/30



800.723.8567

NATIONAL ROAD CLASSIFICATIONS

- OTHER FREEWAYS & EXPRESSWAY
- MAJOR COLLECTOR
- MINOR COLLECTOR

PROJECT LEGEND

- 1 YEAR PLAN
- 6 YEAR PLAN

DRAWING NAME: BROKEN BOW
REVISED BY: MLB
REVISED ON: AUG 15, 2024

Completed Projects (FY 23/24)				City of Broken Bow	
Project #	Street Name	Start	End	Description of Work	Length (mi)
					Final Cost
				Normal Maintenance	

One Year Plan - Fiscal Year 2024/2025 Projects (October 1st to September 30th)						City of Broken Bow	
Project #	Street Name	Start	End	Description of Work	Length (mi)	Est. Cost	
M-172-(115)	Linden Ave	Memorial Drive	Maple Drive	Concrete, Grading, Storm Sewer, Erosion control	0.3	\$ 2,600,000	
	Maple Drive	West of Linden Ave	Memorial Drive				
	Pine Street	Maple Drive	Pine Street Cul de sac				
M-172-(116)	15th Avenue	Mud Creek	Mud Creek	Low Water Crossing	0.1	\$ 75,000	
M-172-(117)	Misc Location	SE Area		ADA Ramps	0.1	TBD	

Six Year Plan - Fiscal Year 2025/2026 to 2029/2030 Projects (October 1st to September 30th)					City of Broken Bow	
Project #	Street Name	Start	End	Description of Work	Length (mi)	Est. Cost
M-172-(118)	Memorial Drive	18th Avenue	12th Avenue	Concrete Paving Remove / Replace, ADA Ramps	0.4	\$ 550,000
M-172-(119)	Memorial Drive	12th Avenue	5th Avenue	Concrete Paving Remove / Replace, ADA Ramps	0.4	\$ 260,000
M-172-(94)	Drainage Channel	North B Street and North 12th Avenue Intersection	West of North 13th Avenue and Memorial Drive Intersection	Grading, Concrete Channel Liner, Erosion Control	0.3	\$ 200,000
			South G Street			
M-172-(113)	South 1st Avenue	Pleasant Hill Lane	South G Street	Concrete Grading, Concrete, ADA Ramps, Erosion Control	0.2	\$ 1,200,000
M-172-(108)	South 9th Avenue	150' North of South D Street	South B Street	Concrete, Sidewalk, Storm Sewer, Lighting, Erosion Control	0.3	\$ 2,500,000
	South C Street	South 10th Avenue	South 8th Avenue			
	South 8th Avenue	South D Street	South C Street			
M-172-(109)	South 10th Avenue	South F Street	1/2 Block North of South F Street	Concrete, Sidewalk, Storm Sewer, Lighting, Erosion Control	0.3	\$ 1,500,000
	South 9th Avenue	South F Street	Highway 2			
	South F Street	South 10th Avenue	South 8th Avenue			
M-172-(110)	South D Street	From South 8th Avenue	South 7th Avenue	Concrete, Sidewalk, Storm Sewer, Lighting, Erosion Control	0.3	\$ 2,500,000
	South 7th Avenue	South F Street	South D Street			
	South F Street	South 8th Avenue	South 7th Avenue			

Six Year Plan - Fiscal Year 2025/2026 to 2029/2030 Projects (October 1st to September 30th)					City of Broken Bow	
Project #	Street Name	Start	End	Description of Work	Length (mi)	Est. Cost
M-172-(111)	South D Street	South 11th Avenue	South 10th Avenue	Concrete, Sidewalk, Storm Sewer, Lighting, Erosion Control	0.2	\$ 1,500,000
	South 11th Avenue	South F Street	South D Street			