

Broken Bow City Council
Meeting Minutes September 24th, 2024

The Broken Bow City Council met in regular session on Tuesday, September 24th, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof by publication in the Custer County Chief, the designated method for giving notice. Advance notice of the meeting, a copy of the agenda, and related council materials was given to the Mayor and all members of the City Council and shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Luke Wassom, Chris Myers, and Paul Holland. Absent: None. Mayor Sonnichsen announced the availability of the Open Meetings Act, followed by reciting the Pledge of Allegiance.

Moved by Smith, seconded by Wassom to approve the consent agenda for September 24, 2024. Said motion includes approval of the Minutes of the September 10, 2024, Council Meeting, Bills to Date, and approval of Broken Bow Ambulance Service Official Roster. Roll call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Adren Uhlig \$600.00, Aflac \$442.79, \$119.50, Al's Lock & Safe Inc \$4,659.31, Black Hills Energy \$169.37, Bobcat of North Platte \$12,642.00, \$6,816.37, Bound Tree Medical \$1,623.94, Broken Bow Ambulance Service \$244.62, Broken Bow Public Schools \$2,460.00, CCTV Security Pros, LLC \$3,926.20, Capital One \$1,293.00, Card Services \$345.00, \$1,699.99, Card Services 0591 \$874.83, Carquest of Broken Bow \$69.14, \$427.51, Carroll Construction Supply \$418.05, Central Nebraska Bobcat NP \$2,888.18, Century Link \$298.49, Century Link \$16.64, Chris Henderson \$774.21, City Flex Benefit Plan \$225.00, City of Broken Bow \$25.50, City of Broken Bow - Health Insurance \$3,507.51, City of Broken Bow Pension Fund \$2,324.80, \$9,886.38, \$1,130.11, Cole Electric Company \$200.00, Colonial Insurance \$423.92, \$329.52, Custer County Chief \$550.66, Dana F. Cole & Company, LLP \$27,900.00, Demco \$169.93, EFTPS Online Payment \$3,023.86, \$8,618.59, \$12,929.68, EZ IT Solutions \$4,445.69, \$580.93, Eakes Office Solutions \$331.35, Eggleston Oil \$307.02, Gateway Motors Inc \$94.17, Good Housekeeping \$29.97, Great Plains Communications \$185.00, Hometown Leasing \$116.65, Ingram Library Services \$1,730.18, Instant Rain Lawn Irrigation \$919.77, JEO \$3,772.50, Kirkpatrick Cleaning Solutions \$837.90, \$185.00, Kully Pipe & Steel \$305.52, Lee Newspaper Subscriptions-GI Independ \$214.95, Legend Holdings, LLC \$28,403.00, Lift Solutions, Inc. \$2,235.95, Mead Lumber \$6,904.13, Myers Construction Co \$24,218.02, NDEE - Fiscal Services \$750.00, NMC Inc \$2,159.20, Nebraska Child Support Payment Center \$899.09,

Nebraska Dept of Revenue \$25.00, OBrien's Hardware \$4.99, Over Drive \$2,000.00, Presto X Company \$72.49, Prevention \$48.00, Quill Corporation \$178.32, RT ACE, LLC \$2,148.00, Ranchland Ford \$72.22, Readers Digest \$24.62, Register of Deeds \$10.00, Rose Equipment \$2,043.90, Sandhills

Custom Creations \$1,163.34, Site One Landscape Supply \$1,056.14, South Loup Community Pharmacy \$74.24, State Income Tax WH NE Online Payment \$4,044.91, Statewide Collection LLC \$15.95, Steve Scott \$65.39, TROTTER SERVICE \$627.99, TX Child Support SDU \$4,410.23, The Garden Center \$440.00, Trotter Service \$882.35, Trotter Service \$82.72, Trotter Service \$3,078.99, Trotter Service \$33.93, Trotter Whoa & Go West BB \$539.20, Trotter's Whoa & Go West BB \$252.47, Trotter's Whoa & Go West BB \$372.00, Van Diest Supply Co \$5,663.00, Weathercraft \$370.00, Wenquist Inc. \$952.55, \$357.99, Total - \$220,791.52, Bi-Weekly Payroll (9/11/24) \$73,433.16, Total \$294,224.68.

Under new business, moved by Smith, seconded by Wassom to approve Resolution 2024-09, establishing a policy for the payment of payroll, payroll associated expenses, and other recurring monthly expenses prior to the approval of claims by the city council of Broken Bow. Administrator Schmidt stated that this resolution allows the city to pay certain payroll and other recurring monthly expenses when their due date falls prior to a city council meeting to avoid paying late charges. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Holland to open a public hearing at 6:07 pm regarding Ordinance 1290, 2024-2025 Annual Appropriation Bill. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. Discussion was held. Mona Weatherly asked if there was anything that the public needed to be aware of if they missed the Budget Hearing. Administrator Schmidt explained that the only items that have changed were the sales tax infrastructure spending which now reflects the Eagle Crest funds, the Health Insurance lines for fiscal year 2023-2024, and added funds for the electrical department for equipment repairs. He further stated that if council approves the budget documents, we will re-run the notice in the newspaper with the new figures. He ended by saying that overall the percentages have not changed from the original notice that was released because there were not enough changes to affect them. Moved by Myers, seconded by Wassom to close public hearing at 6:09 pm. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

After discussing the matter, Councilmember Wassom introduced Ordinance No. 1290 entitled "AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Smith seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll, and the following was the vote: Ayes: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for the consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Smith moved for final passage and approval of the Ordinance, which motion was seconded by Councilmember Wassom. Upon roll call vote, the vote was as follows: Ayes: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Smith, seconded by Holland to approve Resolution 2024-10, Approving the 1% Increase to Restricted Funds. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Myers, seconded by Wassom to open a public hearing at 6:10 pm regarding Resolution 2024-11, Setting the Final Property Tax Request for 2024-2025. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. There were no questions or comments. Moved by Wassom, seconded by Myers to close public hearing at 6:10 pm. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Myers to approve Resolution 2024-11, Setting the Final Property Tax Request for 2024-2025. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Wassom, seconded by Holland to open a public hearing at 6:11 pm regarding Ordinance 1291, 2024-2025 Wage Ordinance. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. Discussion was held. Administrator Schmidt said the changes for 2024-2025 consisted of the minimum wage increase for hourly employees to \$13.50 that takes effect on January 1, 2025, the new anticipated position of Emergency Services Department Head, and adjustments to the maximum pay numbers to reflect the COLA increases. There were no other questions or comments. Moved by Myers, seconded by Wassom to close public hearing at 6:13 pm. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

After discussing the matter, Councilmember Holland introduced Ordinance No. 1291 entitled "AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, AMENDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Smith seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll, and the following was the vote: Ayes: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for the consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Wassom moved for final passage and approval of the Ordinance, which motion was seconded by Councilmember Smith. Upon roll call vote, the vote was as follows: Ayes: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Smith, seconded by Holland to open a public hearing at 6:14 pm regarding Resolution 2024-12, Approving the One and Six Year Plan. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. Steve Parr, Street Superintendent, went over the plan and stated that there were no changes from the previous year. He noted that Project 115, the

Eagle Crest Subdivision project, is anticipated to be completed this fiscal year. Project 116, is the low water crossing potential project on 15th Ave and Mud Creek, and project 117 is a potential project to address some ADA curb ramps in the southeast part of town. He also highlighted the remainder of the potential projects on the One and Six year plan and reminded council that if the resolution is approved and adopted at the meeting, changes can still be made if they need to be. Moved by Myers, seconded by Wassom to close public hearing at 6:19 pm. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Myers, seconded by Holland to approve Resolution 2024-12, Approving the One and Six Year Plan. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

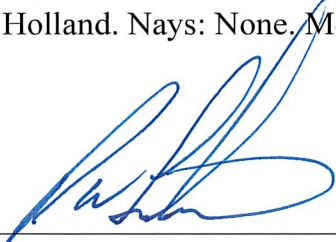
There were no public comments.

Under Mayor and council comments, Councilmember Holland made the suggestion of having council members, the mayor, and the city administrator make a yearly visit to all city departments to assess their current needs. Administrator Schmidt also thanked the city staff, city council, and Dana F. Cole for all the work that went into the budget process and said he was very thankful for the team that he has.

Moved by Smith, seconded by Myers, to enter into Closed Session at 6:22 pm for the purpose of the evaluation of the job performance of the City Administrator, to include the Mayor, City Council members, City Attorney Jason White and Administrator Schmidt. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom, to exit Closed Session at 7:20 pm. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Wassom, seconded by Myers, to adjourn the City Council meeting at 7:24 PM. Roll Call vote: Voting aye: Smith, Wassom, and Holland. Nays: None. Motion Carried.



Rodney W. Sonnichsen, Mayor

ATTEST:



Jennifer Waterhouse, City Clerk

