

Broken Bow City Council
Meeting Minutes July 9th, 2024

The Broken Bow City Council met in regular session on Tuesday, July 9th, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance as required by Nebraska statutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Luke Wassom, Chris Myers, and Paul Holland. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Smith, seconded by Holland to approve the consent agenda for July 9, 2024. Said motion includes approval of the Minutes of the June 25, 2024, Council Meeting, Bills to Date, Broken Bow Volunteer Fire Department Official Roster, and Broken Bow Ambulance Service Official Roster. Roll call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

AKRS Equipment \$1,029.60, AKRS Equipment-Parks \$260.10, Aflac \$458.39, \$157.00, \$67.02, Bound Tree Medical \$971.61, Broken Bow Airport Authority \$1,083.33, Broken Bow Chamber of Commerce \$3,355.00, Broken Bow Municipal Utilities \$6,519.47, Broken Bow Rural Fire Board \$2,598.97, City Flex Benefit Plan \$225.00, City of Broken Bow - Health Insurance \$3,661.81, City of Broken Bow Pension Fund \$2,278.07, \$9,329.02, \$1,121.41, Colonial Insurance \$410.31, \$327.75, Credit Management Services \$346.41, Custer County Treasurer \$17,822.97, \$17,822.97, Custer Public Power \$51.52, EFTPS Online Payment \$3,122.86, \$7,683.32, \$13,353.08, EZ IT Solutions \$51.43, \$2,765.00, Family Heritage \$25.50, Gateway Motors Inc \$115.64, Great Plains Communications \$155.51, Grocery Kart \$73.81, Hometown Leasing \$73.57, Kirkpatrick Cleaning Solutions \$1,043.00, \$185.00, Nebraska Child Support Payment Center \$899.09, Nebraska Pasture Door \$134.94, OCLC Inc. \$627.68, Paper Tiger Shredding \$90.00, RT Ace, LLC \$14.99, \$85.68, Ranchland Ford \$678.02, Sara J. Hulinsky \$837.00, Schaper and White Law Firm \$3,016.00, State Income Tax WH NE Online Payment \$3,805.97, Statewide Collection LLC \$2.77, TX Child Support SDU \$401.00, Bi-Weekly Payroll (7/3/24) \$77,760.91, Total \$186,899.50

Under new business, moved by Smith, seconded by Myers to approve the appointment of Joshua Townsend as a Broken Bow Police Officer. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

City Attorney Jason White administered the Police Officer Oath to Officer Joshua Townsend.

Discussion was held on potentially approving Resolution 2024-06, Sale of Surplus Real Property valued at over \$5,000 located at Lot Six (6), and the North Half (N½), of Lot Seven (7), in Block Twelve (12), of Jewett & Lilly's Addition to Broken Bow, Custer County, Nebraska. This was an update of previous Resolution 2024-04 passed on May, 28th, 2024 that needed to be resubmitted due to a publishing error. At the end of discussion, moved by Holland, seconded by Wassom to approve Resolution 2024-06 with a minimum bid of

\$6,500 and the condition that the bidder will have a period of 60 days to remediate the nuisance status of the property, upon transfer of the deed. Sealed bids must be submitted to the City Clerk by 5:00 pm August 23, 2024. The bids will be opened at the City Council meeting that will be held on Tuesday, August 27, 2024. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Smith, seconded by Holland to approve the Eagle Crest Subdivision Change Order 1 for \$65,357.00. Ryan Kavan from JEO explained that the potential change order includes extending the pipe 350 feet from where it is currently proposed to end at Linden Drive, filling in the ditch with pipe and soil, putting in some inlets, and extending it across Hillcrest Drive. The change includes 75 feet of 24 inch pipe and 275 feet of 18 inch pipe that will allow the city to tap into this pipe in the future if they have a desire to put a storm sewer along Hillcrest Drive. Mayor Sonnichsen stated that the project came in well under what they had thought it would and the change order addresses drainage issues that will need to be addressed in the future. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Abstain: Myers. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom to open a public hearing at 6:15 PM regarding issuing a conditional use permit to Michaela Bissonette allowing her to operate a residential/cottage bakery at 843 Hillcrest Drive, Broken Bow, Nebraska. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. Zoning Administrator and Planning Commission member Jacob Holcomb stated the conditional use permit came with a recommendation of approval from the planning commission. Moved by Myers, seconded by Smith to exit public hearing at 6:17 PM. Roll Call vote: Voting aye: Smith, Myers, Wassom, and Holland. Nays: None. Motion carried.

Moved by Myers, seconded by Wassom to approve the conditional use permit for Michaela Bissonette at 843 Hillcrest Drive, Broken Bow, Nebraska. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Wassom to open a public hearing at 6:18 PM regarding issuing a conditional use permit to Industrial Tower West allowing them to build a cell phone tower at 44100 Memorial Drive, Broken Bow, Nebraska. Roll Call vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried. Zoning Administrator and Planning Commission member Jacob Holcomb stated the conditional use permit came with a recommendation of approval from the planning commission. Mayor Sonnichsen stated that three council members have been on the site and some potential issues have been identified regarding the easement, setbacks, and the drawings submitted. He advised council to postpone action on this item until more information can be obtained from Industrial Tower West. Moved by Wassom, seconded by Holland to exit public hearing at 6:31 PM. Roll Call vote: Voting aye: Smith, Myers, Wassom, and Holland. Nays: None. Motion carried.

Moved by Wassom, seconded by Smith to postpone action regarding the conditional use permit for Industrial Tower West at 44100 Memorial Drive, Broken Bow, Nebraska until the August 13, 2024, council meeting. Roll Call Vote: Voting aye: Smith, Wassom, Myers, and Holland. Nays: None. Motion carried.

In the Mayor and Council Comments, Mayor Sonnichsen thanked Officer Townsend for his dedication to serving the community of Broken Bow.

Moved by Myers, seconded by Holland, to adjourn the City Council meeting at 6:33 PM.
Roll Call vote: Voting aye: Smith, Wassom, Myers and Holland. Nays: None. Motion
Carried.



A stylized, handwritten signature in blue ink, consisting of several loops and a long horizontal stroke.

Rodney W. Sonnichsen, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Jennifer Waterhouse", with a horizontal line underneath.

Jennifer Waterhouse, City Clerk