



**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
February 27, 2024 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.

A. Call to Order

B. Open Meetings Act: A current copy of the Open Meetings Act is available and is posted for review by all citizens.

C. Roll Call

D. Pledge of Allegiance

E. Consent Agenda: Council will have consideration of approving the consent agenda items for February 27th, 2024, which will include the following:

- a. Approval of Minutes of February 13th, 2024, Council Meeting
- b. Approval of Bills as Posted

F. Other Communications:

- a. City Administrator Update

G. New Business:

- a. **2023 Electrical Distribution Improvements Project-** Council will have consideration of approving a bid for the 2023 Electrical Distribution Improvements Project.
- b. **Public Hearing, Conditional Use Permit-** Council will have consideration of opening a public hearing regarding issuing a conditional use permit for Angela and Randy Bumgarner to operate a dog grooming business at 515 North 5th Ave, Broken Bow, Nebraska.
- c. **Conditional Use Permit-** Council will have consideration of approving a conditional use permit at 515 N 5th Ave, Broken Bow, Nebraska.



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- d. **Public Hearing Ordinance 1277, No Parking, Portion of Callie Drive-**
Council will have consideration of opening a public hearing regarding Ordinance 1277.
- e. **Waive Three Readings of Ordinance 1277, No Parking, Portion of Callie Drive-** Consideration of waiving the three readings of Ordinance 1277.
- f. **Ordinance 1277, No Parking, Portion of Callie Drive-** Consideration of approving Ordinance 1277.
- g. **Public Hearing Ordinance 1276, Mobile Food Vendors: Providing Rules and Regulations Governing Mobile Food Vendors-**
Consideration of opening a public hearing regarding Ordinance 1276, Providing Rules and Regulations Governing Mobile Food Vendors.
- h. **Final Reading of Ordinance 1276, Mobile Food Vendors: Providing Rules and Regulations Governing Mobile Food Vendors**
- i. **Ordinance 1276, Mobile Food Vendors; Providing Rules and Regulations Governing Mobile Food Vendors-** Consideration of approving Ordinance 1276, Providing Rules and Regulations Governing Mobile Food Vendors

Mayor and Council Comments

H. Adjournment



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***The Next City Council Meeting Will Be on Tuesday, March 12th, 2024
@ 6:00 pm in the Broken Bow Municipal Auditorium***

Upcoming Events:

- ***March 12th - Board of Public Works Meeting at 12:30 pm in the Broken Bow Municipal Auditorium***
- ***March 26th - City Council Meeting at 6:00 pm in the Broken Bow Municipal Auditorium***
- ***March 26th - Board of Public Works Meeting at 12:30 pm in the Broken Bow Municipal Auditorium***

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

Broken Bow City Council
Meeting Minutes February 13th, 2024

The Broken Bow City Council met in regular session on Tuesday, February 13th, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance as required by Nebraska statutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Russ Smith, Luke Wassom, Chris Myers, and Paul Holland. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Myers, seconded by Holland to approve the consent agenda for February 13th, 2024. Said motion includes approval of the Minutes of the January 23rd, 2024, Council Meeting, and bills to date. Roll call vote: Voting aye: Myers, Holland, Wassom, and Smith. Nays: None. Motion carried.

AKRS EQUIPMENT \$853.09, Aflac \$477.41, \$113.82, \$100.53, BNSF Railway Company \$401.17, Barco Products \$2,580.32, Baxter Welding \$653.87, Bound Tree Medical \$940.34, Bow Locksmith \$10.00, Broken Bow Chamber of Commerce \$1,945.00, Broken Bow Municipal Utilities \$9,382.26, Broken Bow Rural Fire Board \$1,624.63, Capital One \$148.72 Carquest of Broken Bow \$230.70, \$33.21, Central Nebraska Bobcat \$169.82, Century Link \$319.32, Cheris Cadwell \$1,800.00, \$239.86, City Flex Benefit Plan \$225.00, City of Broken Bow - Health Insurance \$4,124.71, City of Broken Bow Pension Fund \$2,278.07, \$9,497.18, \$845.82, Colonial Insurance \$389.90, \$323.28, \$808.08, Consolidated Management Co. \$273.10, Custer County Chief \$324.07, Custer County Economic Development \$3,000.00, Custer County Treasurer \$305.52, \$996.67, Custer Public Power \$54.30, DAS State Acctg-Central \$675.00, EFTPS \$2,690.10, \$6,867.53, \$11,502.46, EZ IT Solutions \$2,765.00, \$3,687.47, \$674.00, Eakes Office Products \$185.35, \$321.50, Family Heritage \$25.50, Farritor Auto Parts \$110.00, Gateway Motors Inc \$179.37, Great Plains Communications \$70.95, Grocery Kart \$45.39, Hire Right Solutions \$52.95, Hometown Leasing \$122.48, Insurance Aid Services \$1,619.96, Island Supply Welding Co. \$65.10, JEO \$3,621.25, Jacob Holcomb \$170.18, Kirkpatrick Cleaning Solutions \$500.00, \$853.00, \$461.17, Lyne's \$440.00, Matheson Tri-Gas Inc \$92.10, Matt Friend \$1,996.34, Mead Lumber \$31.04, Melham Medical Center \$59.00, Myers Construction Co \$2,477.50, NMC Exchange LLC \$3,442.13, NSG Logistics, LLC \$5,723.95, Nebraska Child Support Payment Center \$899.09, OBrien's Hardware \$1.78, \$8.78, Power Solutions \$248.50, Powermanager \$582.50, Presto X Company \$142.33, Quill Corporation \$41.58, RT Ace \$14.95, \$419.96, \$335.76, Ranchland Ford \$58.07, S&L Sanitary Service \$108.60, Sandhills Custom Creations \$60.00, Sara J. Hulinsky \$837.00, Schaper and White Law Firm \$3,000.00, Scott Ripp Construction \$301.70, State Income Tax \$3,476.49, Steve Scott \$91.52, TX Child Support SDU \$161.54, Tracker Systems \$16.99, Trotter Service \$809.59, Trotter's Whoa & Go \$369.11, \$609.37, \$160.40, Universal Insurance \$8,989.00, Vacanti Municipal Consulting Services \$12,500.00, Verizon Wireless \$640.16, \$75.79, Bi-Weekly Payroll \$65,951.33 Total - \$197,909.43

In other communications, Janelle Custer stated she is one of seven residents who live in Callie Court that would like to request no parking along Callie Drive. Janelle said there is limited access to Callie Court and raised concerns about the ability of emergency services to enter Callie Court. Janelle also said Callie Drive was not able to be cleared during the snow removal this winter because of cars parked on the side of the road. City Administrator Dave Schmidt stated he received a letter that was signed by all residents requesting the council look at adding no parking. Councilman Paul Holland stated it would be very hard for emergency services to enter Callie Court and recommends adding no parking to the north and south side of Callie Drive.

Chief of Police Steve Scott promoted Chris Henderson to Police Sergeant. Chief Scott congratulated Chris and stated his commitment and leadership skills make him a great fit for the position.

Under new business, moved by Myers, seconded by Smith to approve partnering with the Olson Group as a Health Insurance Broker for the City of Broken Bow. The Olson Group will help negotiate and manage employee benefits. Roll Call vote: Voting aye: Myers, Smith, Wassom, and Holland. Nays: None. Motion carried.

Discussion was held on potentially approving Resolution 2024-01. This resolution is an agreement that outlines the obligations for the City of Broken Bow and the Nebraska Department of Transportation during the Highway 2 project going through Broken Bow city limits. At the end of discussion, moved by Wassom, seconded by Smith to approve Resolution 2024-01. Roll Call vote: Voting aye: Wassom, Smith, Myers and Holland. Nays: None. Motion carried.

Moved by Wassom, seconded by Myers to open a public hearing at 6:31 PM regarding ordinance 1275, Mandatory Trash Removal Fees. Roll Call vote: Voting aye: Wassom, Myers, Holland, and Smith. Nays: None. Motion carried. There was no discussion. Moved by Holland, seconded by Wassom to exit public hearing at 6:33 PM. Roll Call vote: Voting aye: Holland, Wassom, Smith, and Myers. Nays: None. Motion carried.

Moved by Smith, seconded by Wassom to waive the three readings of ordinance 1275 Mandatory Trash Removal Fees. Roll Call Vote: Voting aye: Smith, Wassom, Holland, and Myers. Nays: None. Motion carried.

Moved by Smith, seconded by Wassom to approve Ordinance 1275 Mandatory Trash Removal Fees. The motion included an official notice to S&L Sanitation and Custer Transfer Station to renegotiate the contracts at the end of this current five-year term. Roll Call Vote: Voting aye: Smith, Wassom, and Holland. Abstain: Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Holland to open a public hearing at 6:34 PM regarding ordinance 1276, Mobile Food Vendors: Providing Regulations Governing Mobile Food Vendors. Voting aye: Myers, Holland, Smith, and Wassom. Nays: None. Motion carried. Discussion was held. Public comments were heard from Jeremy Walton, Jeff Withrow, Taylor Conner, Kenna Goodwin, Christie Trumbull, Jarrod Conner, Dave Birnie, Susie Walker, Michaela Staab, Mayor Rod Sonnichsen, City Attorney Jason White, Anne Thomas, Councilmember Smith, and Councilmember Myers. Comments and concerns from the public included: Two public speakers mentioned the potential for a mobile food vendor park. They acknowledged there is a need for vendors in Broken Bow as it brings more food options to town, but the idea they need to be on the square to be successful was not valid. Others mentioned how they liked the convenience of the mobile food vendors being on the square. They enjoyed having the ability to let their kids play at the park without having to cross the street. Another comment noted the only reason a couple from California stopped in Broken Bow was because of the mobile food vendors being available. Additionally, other comments were heard from the public that included all vendors. One speaker noted the city should allow all vendors on the square or none to avoid unfortunate situations like we saw previously. Others mentioned they wanted regulations to be consistent and fair for all vendors. The last public speaker was proud of the Mayor, Council, and law enforcement. She stated she was proud of her community and listed all the great things Broken Bow has done when the community pulls together. After comments from the public, Mayor Sonnichsen stated he received nine complaints about a vendor being on the square and stated he was accused of not doing his job. Mayor Sonnichsen acknowledged there are two sides and only one decision to be made. Next, City Attorney Jason White spoke about the series of events that happened on Friday February 9th. Attorney White explained the application of section 113 of the Broken Bow code

and ordinance 1203 in relation to vendors and parking as well as the application process. Councilman Russ Smith stated there was a misconception of the city wanting to remove vendors from Broken Bow. Councilman Smith encouraged all vendors to come to Broken Bow. Councilman Chris Myers said they are working hard to make the ordinance right. He also stated the Council has always been a huge proponent of small businesses in the community and they would like to find common ground. At the end of discussion, moved by Holland, seconded by Wassom to exit public hearing at 7:21 PM. Roll Call vote: Voting aye: Holland, Wassom, Smith, and Myers. Nays: None. Motion carried.

Moved by Smith, seconded by Myers to not waive the two readings of Ordinance 1276, Mobile Food Vendors: Providing Rules and Regulations Governing Mobile Food Vendors. Roll Call vote: Voting aye: Smith, Myers, Wassom, and Holland. Nays: None. Motion carried.

The second reading of Ordinance 1276 was performed by Deputy Clerk Jacob Holcomb.

Moved by Smith, seconded by Holland, to enter closed session at 7:23 PM for the purpose of discussing potential litigation. The City representatives that shall remain present during the closed session include the Mayor, Council, City Attorney Jason White, Deputy Clerk Jacob Holcomb, and Treasurer Jennifer Waterhouse. Roll call vote: Voting aye: Smith, Holland, Myers, and Wassom. Nays: None. Motion carried.

Moved by Wassom, seconded by Holland to exit out of closed session at 7:37 PM for the purpose of discussing potential litigation. Roll call vote: Voting aye: Wassom, Holland, Smith, and Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Holland, to adjourn the City Council meeting at 7:39 PM. Roll call vote: Voting aye: Myers, Holland, Smith, and Wassom. Nays: None. Motion Carried.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jacob Holcomb, Deputy City Clerk

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Aflac										
35164	2/14/2024	2/14/2024			477.41					Posted
	01-1501.00					PRE TAX AFLAC			477.41	0.00
35165	2/14/2024	2/14/2024			157.00					Posted
	01-1501.00					AFLAC POST TAX			157.00	0.00
Black Hills Energy										
35221	2/27/2024	2/27/2024			1,521.73	2024 January				Posted
	02-3220.00					Utilities-Gas			23.96	0.00
	04-3220.00					Utilities-Gas			534.59	0.00
	02-3220.00					Utilities-Gas			939.22	0.00
	02-3220.00					Utilities-Gas			23.96	0.00
									1,521.73	0.00
Bloomberg Businessweek										
35184	2/27/2024	2/27/2024			116.64					Posted
	07-3340.00					1 year magazine subscription			116.64	0.00
Broken Bow Airport Authority										
35229	2/27/2024	2/27/2024			1,083.33	2024 Feb				Posted
	01-3409.00					Airport Interlocal Agreement-Feb			1,083.33	0.00
Broken Bow Ambulance Service										
35195	2/27/2024	2/27/2024			1,350.00	Feb 2024				Posted
	05-3202.10					EMS Conference			1,350.00	0.00
Capital One										
35201	2/27/2024	2/27/2024			94.68					Posted
	04-3223.00					name plate			8.01	0.00
	04-3312.00					shirts			86.67	0.00
									94.68	0.00
Streets-4834	Card Services 4834									
35225	2/27/2024	2/27/2024			3,240.89	2024 Feb				Posted
	03-3223.00					planner			39.71	0.00
	08-3410.01					safety equipment			149.79	0.00
	08-3350.00					shop tools			498.45	0.00
	08-3310.00					maintain/repair equipment			697.47	0.00
	09-3225.00					gas and oil			225.76	0.00
	09-3310.00					maintain/repair equipment			1,629.71	0.00
									3,240.89	0.00
MSFire-0591	Card Services 0591									
35226	2/27/2024	2/27/2024			212.98	2024 Feb				Posted
	05-3361.00					EMT Pants			96.41	0.00
	05-3410.00					Safety Glasses			30.12	0.00
	06-3410.00					Safety Glasses			30.13	0.00
	05-3338.00					cleaning supplies			10.70	0.00
	06-3223.00					ice melt			45.62	0.00
									212.98	0.00
Office-0583	Card Services 0583									
35228	2/27/2024	2/27/2024			599.00	2024 Feb				Posted
	01-3222.00					SAM Registration/licensing			599.00	0.00
GI	Central Nebraska Bobcat									
35216	2/27/2024	2/27/2024			64.92	NM1040				Posted
	08-3310.00					Maintain/Repair Equipment			64.92	0.00
Century Link										
35223	2/27/2024	2/27/2024			534.21					Posted
	08-3221.00					Street - Basic & Long Distance			49.30	0.00
	09-3221.00					Park - Basic & Long Distance			49.30	0.00
	03-3221.00					Handi Bus - Basic & Long Distance			68.12	0.00
	01-3221.00					General -Basic & Long Distance Radio			85.49	0.00
	01-3221.00					General -Basic & Long Distance Office			194.27	0.00
	01-3221.00					General -Basic & Long Distance Admin			87.73	0.00
									534.21	0.00
35227	2/27/2024	2/27/2024			133.20					Posted
	10-3221.00					pool basic and long distance phone service			133.20	0.00

City of Broken Bow

Vend#		Vendor Name		Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
		Account#	Work Order					Description			Debit	Credit
City Flex Benefit Plan (continued)												
35166	2/14/2024	2/14/2024					225.00					Posted
		01-1501.00						SELECT FLEX-UNREIMBURSED M/D/V			225.00	0.00
CD Closure	City of Broken Bow											
35220	2/27/2024	2/27/2024					7,811.00	2024 Feburary				Posted
		01-1303.10						CD Cell Closure Funds			7,811.00	0.00
City of Broken Bow - Health Insurance												
35177	2/14/2024	2/14/2024					4,124.71					Posted
		01-1501.00						HEALTH INSURANCE			4,124.71	0.00
City of Broken Bow Pension Fund												
35167	2/14/2024	2/14/2024					2,278.07					Posted
		01-1513.00						RETIREMENT LOAN PAYMENT			2,278.07	0.00
35168	2/14/2024	2/14/2024					9,423.16					Posted
		01-1502.00						414H RETIREMENT			9,423.16	0.00
35169	2/14/2024	2/14/2024					1,051.78					Posted
		01-1502.00						457 RETIREMENT			1,051.78	0.00
Colonial Insurance												
35162	2/14/2024	2/14/2024					389.90					Posted
		01-1501.00						COLONIAL LIFE PRE TAX			389.90	0.00
35163	2/14/2024	2/14/2024					323.28					Posted
		01-1501.00						COLONIAL LIFE POST TAX			323.28	0.00
Consolidated Management Co.												
35205	2/27/2024	2/27/2024					220.15	2400501				Posted
		04-3313.00						Meals 408(CL) NLETC			220.15	0.00
Credit Management Services												
35176	2/14/2024	2/14/2024					300.29					Posted
		01-1504.00						WAGE GARNISHMENT - Plaintiff			300.29	0.00
Custer County Treasurer												
35230	2/27/2024	2/27/2024					17,822.97	2024 Feb				Posted
		01-3217.00						Communications Interlocal Payment			17,822.97	0.00
Dana F. Cole & Company, LLP												
35182	2/27/2024	2/27/2024					3,950.00	3412565				Posted
		01-3208.00						2023-2024 Budget Prep & Sales Tax Con:			3,950.00	0.00
Dave Dunkel												
35214	2/27/2024	2/27/2024					113.41	2024 Feb				Posted
		08-3410.00						safety boots reimbursement			113.41	0.00
EFTPS Online Payment												
35172	2/14/2024	2/14/2024					2,642.58					Posted
		01-1500.00						MEDICARE			2,642.58	0.00
35173	2/14/2024	2/14/2024					6,622.66					Posted
		01-1500.00						FEDERAL MARRIED			3,728.04	0.00
		01-1500.00						FEDERAL SINGLE			1,956.97	0.00
		01-1500.00						Federal Head of Household			350.28	0.00
		01-1500.00						2020 Federal Single			257.85	0.00
		01-1500.00						2020 Federal Married			329.52	0.00
											6,622.66	0.00
35174	2/14/2024	2/14/2024					11,299.26					Posted
		01-1500.00						SOCIAL SECURITY			11,299.26	0.00
Eakes Office Products												
35218	2/27/2024	2/27/2024					55.00	3096210224				Posted
		01-3216.00						Admin fees- start of contract			55.00	0.00
Library	Eakes Office Solutions											
35192	2/27/2024	2/27/2024					10.58	8861440-0				Posted
		07-3223.00						copy paper			10.58	0.00
Family Heritage												
35170	2/14/2024	2/14/2024					25.50					Posted
		01-1501.00						FAMILY HERITAGE			25.50	0.00
Hometown Leasing												

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Hometown Leasing (continued)										
35181	2/27/2024	2/27/2024			220.71	44265				Posted
	07-3216.00					copier lease- Library Jan			73.57	0.00
	07-3216.00					copier lease- Library Feb			73.57	0.00
	07-3216.00					copier lease- Library Mar			73.57	0.00
									220.71	0.00
35199	2/27/2024	2/27/2024			116.65	2024 March				Posted
	04-3216.00					copier lease-Police			116.65	0.00
Ingram Library Services										
35191	2/27/2024	2/27/2024			1,240.39	2024 Feb				Posted
	07-3340.00					Books, DVD's, Books on CD			1,240.39	0.00
JEO										
35219	2/27/2024	2/27/2024			3,980.00	148295				Posted
	12-4200.00					Eagle Crest water and sanitary sewer exte			3,980.00	0.00
Kirkpatrick Cleaning Solutions										
35183	2/27/2024	2/27/2024			27.65	13216				Posted
	07-3223.00					paper towels			27.65	0.00
Kully Pipe & Steel										
35209	2/27/2024	2/27/2024			661.27	805545				Posted
	09-3339.00					Repair/Maintain Grounds			661.27	0.00
35210	2/27/2024	2/27/2024			1,171.27	805546				Posted
	09-3339.00					Repair/Maintain Grounds			1,171.27	0.00
League of NE Municipalities										
35217	2/27/2024	2/27/2024			65.00	9089				Posted
	09-3205.00					water operators work shop			65.00	0.00
Matheson Tri-Gas Inc										
35215	2/27/2024	2/27/2024			40.16	29099216				Posted
	08-3350.00					shop tools-grinding and cutting wheels			40.16	0.00
Midwest Living										
35185	2/27/2024	2/27/2024			15.00					Posted
	07-3340.00					1 year magazine subscription			15.00	0.00
NMC Inc										
35207	2/27/2024	2/27/2024			1,140.39	1311679				Posted
	08-3310.00					maintain equipment-P5K01044			50.40	0.00
	08-3310.00					maintain equipment-CAT EQN002106			1,089.99	0.00
									1,140.39	0.00
1 Nebraska Child Support Payment Center										
35171	2/14/2024	2/14/2024			899.09					Posted
	01-1503.00					CHILD SUPPORT-NE			899.09	0.00
Nebraska Law Enforcement Training Center										
35202	2/27/2024	2/27/2024			175.00	13243				Posted
	04-3313.00					Fleet Use Fee			175.00	0.00
Nebraska Library Association										
35190	2/27/2024	2/27/2024			195.00	2024 Feb				Posted
	07-3206.00					NLA Membership- Megan, Kim & Brittiany			195.00	0.00
Nebraska Pasture Door										
35180	2/27/2024	2/16/2024			110.96	11546				Posted
	01-3212.00					office clothing, JW			110.96	0.00
35200	2/27/2024	2/27/2024			32.00	11536				Posted
	04-3312.00					embroidery charges			32.00	0.00
Nebraska State Patrol										
35206	2/27/2024	2/27/2024			598.50	1411584				Posted
	04-3411.00					Annual fee for Mach and Tracs			598.50	0.00
Presto X Company										
35187	2/27/2024	2/27/2024			65.90	56193745				Posted
	07-3311.00					monthly service			65.90	0.00
RT Ace										
35186	2/27/2024	2/27/2024			8.12	647438				Posted
	07-3339.00					flag snap bolt			8.12	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name											
Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#		Date	Status		
	Account#	Work Order			Description			Debit		Credit	
Ambulance RT Ace (continued)											
35197	2/27/2024	2/27/2024	15.98	648516					Posted		
	05-3338.00				supplies-tape & caulking			15.98		0.00	
35198	2/27/2024	2/27/2024	17.57	2024 Jan					Posted		
	06-3311.00				cable tie, spray paint			17.57		0.00	
Ranchland Ford											
35204	2/27/2024	2/27/2024	64.66	56787					Posted		
	04-3225.00				oil change 2023 Explorer			64.66		0.00	
Safety-Kleen Systems Inc											
35211	2/27/2024	2/27/2024	203.08	93656776					Posted		
	08-3310.00				Repair/Maintain Equipment-Parts Washer			203.08		0.00	
State Income Tax WH NE Online Payment											
35175	2/14/2024	2/14/2024	3,365.84						Posted		
	01-1500.00				STATE MARRIED			2,261.58		0.00	
	01-1500.00				STATE SINGLE			1,104.26		0.00	
								3,365.84		0.00	
Statewide Collection LLC											
35179	2/14/2024	2/14/2024	2.77						Posted		
	01-1504.00				Wage Garnishment-Plaintiff			2.77		0.00	
Stryker											
35194	2/27/2024	2/27/2024	1,876.00	2024 Feb					Posted		
	05-3310.00				Yearly service-Lucas and Life packs			1,876.00		0.00	
TX Child Support SDU											
35178	2/14/2024	2/14/2024	161.54						Posted		
	01-1503.00				CHILD SUPPORT-TX			161.54		0.00	
lice-BBPOLF Trotter Service											
35203	2/27/2024	2/27/2024	1,294.34	2024 January					Posted		
	04-3225.00				fuel for patrol units			1,294.34		0.00	
35212	2/27/2024	2/27/2024	5,382.22	2024 January					Posted		
	08-3225.00				Fuel and Oil			5,382.22		0.00	
35213	2/27/2024	2/27/2024	148.24	2024 January					Posted		
	09-3225.00				Gas and oil			148.24		0.00	
Tyler Edwards											
35196	2/27/2024	2/27/2024	850.33	Feb 2024					Posted		
	05-3202.00				Paramedic books			850.33		0.00	
Universal Insurance											
35222	2/27/2024	2/27/2024	1,071.84						Posted		
	05-3330.00				life insuranace			1,071.84		0.00	
Vacanti Municipal Consulting Services											
35208	2/27/2024	2/27/2024	5,500.00	2024 Feb					Posted		
	01-3202.00				professional services			5,500.00		0.00	
Verizon Wireless											
35224	2/27/2024	2/27/2024	248.91	9955616111					Posted		
	05-3221.00				Rescue hot spots			80.02		0.00	
	06-3221.00				Andy cell phone			42.96		0.00	
	08-3221.00				street cell phone			42.96		0.00	
	09-3221.00				parks cell phone			42.96		0.00	
	01-3221.00				zoning cell phone			40.01		0.00	
								248.91		0.00	

109,241.67 66 Non-voided payables listed.

Report Setup
AP - Accounts Payable Listing : Vendor Name
Filter Options
Starting: 2/14/2024
Ending: 2/27/2024
Banks: All
Payable Status: Posted, Printed, ACH, Recorded, Voided
All Vendors Selected

B: - Weekly Payroll
\$64,278.26

Check Approval List - GL Account

2/23/2024 1:57:35 PM

City of Broken Bow

Page 1 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	477.41
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	157.00
Broken Bow Airport Authority	2024 Feb	Airport Interlocal Agreement	Airport Payment	1,083.33
Card Services 0583	2024 Feb	SAM Registration/licensing	Miscellaneous Expense	599.00
Century Link		Basic & Long Distance	Telephone/Internet	85.49
Century Link		Basic & Long Distance	Telephone/Internet	194.27
Century Link		Basic & Long Distance	Telephone/Internet	87.73
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	225.00
City of Broken Bow	2024 Feb	CD Cell Closure Funds	CD Cell Financial Assist	7,811.00
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	4,124.71
City of Broken Bow Pension Fund		414H RETIREMENT	Pension	9,423.16
City of Broken Bow Pension Fund		457 RETIREMENT	Pension	1,051.78
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	2,278.07
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	389.90
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	323.28
Credit Management Services		WAGE GARNISHMENT - Plaintiff	Wage Garnishment	300.29
Custer County Treasurer	2024 Feb	Communications Interlocal Payment	Radio Communications	17,822.97
Dana F. Cole & Company, LLP	3412565	2023-2024 Budget Prep & Sales Tax Cons	Audit Expense	3,950.00
EFTPS Online Payment		MEDICARE	Payroll Taxes	2,642.58
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,728.04
EFTPS Online Payment		FEDERAL	Payroll Taxes	1,956.97
EFTPS Online Payment		FEDERAL	Payroll Taxes	350.28
EFTPS Online Payment		FEDERAL	Payroll Taxes	257.85
EFTPS Online Payment		FEDERAL	Payroll Taxes	329.52
EFTPS Online Payment		FICA	Payroll Taxes	11,299.26
Eakes Office Products	30962102	Admin fees- start of contract	Copier Maint/Expense	55.00
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	25.50
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	899.09
Nebraska Pasture Door	11546	office clothing	City Promotions	110.96
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	2,261.58
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,104.26
Statewide Collection LLC		Wage Garnishment-Plaintiff	Wage Garnishment	2.77
TX Child Support SDU		CHILD SUPPORT-TX	Child Support	161.54
Vacanti Municipal Consulting Services	2024 Feb	professional services	Education and Training	5,500.00
Verizon Wireless	99556161	telephone	Telephone/Internet	40.01
			Total General	\$81,109.60
Municipal Building				
Black Hills Energy	2024 Jan	Utilities-Gas	Utilities	23.96
Black Hills Energy	2024 Jan	Utilities-Gas	Utilities	939.22
Black Hills Energy	2024 Jan	Utilities-Gas	Utilities	23.96
			Total Municipal Building	\$987.14
Handi Bus				
Card Services 4834	2024 Feb	Safety equip, shop tools, fuel, equip repair	Supplies & Postage	39.71
Century Link		Basic & Long Distance	Telephone/Internet	68.12
			Total Handi Bus	\$107.83
Police				
Black Hills Energy	2024 Jan	Utilities-Gas	Utilities	534.59
Capital One		name plate, shirts	Supplies & Postage	8.01
Capital One		name plate, shirts	Uniforms	86.67
Consolidated Management Co.	2400501	Meals 408(CL) NLETC	Training	220.15
Hometown Leasing	2024 Mar	copier lease	Copier Maint/Expense	116.65
Nebraska Law Enforcement Training Cer	13243		Training	175.00
Nebraska Pasture Door	11536		Uniforms	32.00
Nebraska State Patrol	1411584	Annual fee for Mach and Tracs	Computers	598.50
Ranchland Ford	56787	oil change 2023 Explorer	Gas and Oil	64.66
Trotter Service	2024 Jan	fuel for patrol units	Gas and Oil	1,294.34
			Total Police	\$3,130.57
Rescue Unit				

Check Approval List - GL Account

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City of Broken Bow

Page 2 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Rescue Unit				
Broken Bow Ambulance Service	Feb 2024	EMS Conference	Conference	1,350.00
Card Services 0591	2024 Feb	EMT Pants, safety glasses, cleaning supplie	Ambulance Supplies	10.70
Card Services 0591	2024 Feb	EMT Pants, safety glasses, cleaning supplie	Uniforms	96.41
Card Services 0591	2024 Feb	EMT Pants, safety glasses, cleaning supplie	Equipment Purchases	30.12
RT Ace	648516	supplies	Ambulance Supplies	15.98
Stryker	2024 Feb	Yearly service-Lucas and Life packs	Maint/Repair Equipment	1,876.00
Tyler Edwards	Feb 2024	Paramedic books	Education and Training	850.33
Universal Insurance		life insurance	Life Insurance	1,071.84
Verizon Wireless	99556161	telephone	Telephone/Internet	80.02
			Total Rescue Unit	\$5,381.40
Fire				
Card Services 0591	2024 Feb	EMT Pants, safety glasses, cleaning supplie	Supplies & Postage	45.62
Card Services 0591	2024 Feb	EMT Pants, safety glasses, cleaning supplie	Equipment Purchases	30.13
RT Ace	2024 Jan		Maintenance & Repair B	17.57
Verizon Wireless	99556161	telephone	Telephone/Internet	42.96
			Total Fire	\$136.28
Library				
Bloomberg Businessweek		1 year magazine subscription	Book Purchases	116.64
Eakes Office Solutions	8861440-1	copy paper	Supplies & Postage	10.58
Hometown Leasing	44265	copier lease- Library	Copier Maint/Expense	73.57
Hometown Leasing	44265	copier lease- Library	Copier Maint/Expense	73.57
Hometown Leasing	44265	copier lease- Library	Copier Maint/Expense	73.57
Ingram Library Services	2024 Feb	Books, DVD's, Books on CD	Book Purchases	1,240.39
Kirkpatrick Cleaning Solutions	13216	paper towels	Supplies & Postage	27.65
Midwest Living		1 year magazine subscription	Book Purchases	15.00
Nebraska Library Association	2024 Feb	NLA Membership- Megan, Kim & Brittiany	Association Dues	195.00
Presto X Company	56193745	monthly service	Maintenance & Repair B	65.90
RT Ace	647438	Maint and Repair- flag snap bolt	Maintenance/Repair Grc	8.12
			Total Library	\$1,899.99
Street				
Card Services 4834	2024 Feb	Safety equip, shop tools, fuel, equip repair	Maint/Repair Equipment	697.47
Card Services 4834	2024 Feb	Safety equip, shop tools, fuel, equip repair	Shop Tools	498.45
Card Services 4834	2024 Feb	Safety equip, shop tools, fuel, equip repair	Safety Equipment	149.79
Central Nebraska Bobcat	NM1040	Maintain/Repair Equipment	Maint/Repair Equipment	64.92
Century Link		Basic & Long Distance	Telephone/Internet	49.30
Dave Dunkel	2024 Feb	safety boots reimbursement	Equipment Purchases	113.41
Matheson Tri-Gas Inc	29099216	shop tools	Shop Tools	40.16
NMC Inc	1311679	maintain equipment	Maint/Repair Equipment	50.40
NMC Inc	1311679	maintain equipment	Maint/Repair Equipment	1,089.99
Safety-Kleen Systems Inc	93656776	Repair/Maintain Equipment	Maint/Repair Equipment	203.08
Trotter Service	2024 Jan	Fuel and Oil	Gas and Oil	5,382.22
Verizon Wireless	99556161	telephone	Telephone/Internet	42.96
			Total Street	\$8,382.15
Park				
Card Services 4834	2024 Feb	Safety equip, shop tools, fuel, equip repair	Gas and Oil	225.76
Card Services 4834	2024 Feb	Safety equip, shop tools, fuel, equip repair	Maint/Repair Equipment	1,629.71
Century Link		Basic & Long Distance	Telephone/Internet	49.30
Kully Pipe & Steel	805545	Repair/Maintain Grounds	Maintenance/Repair Grc	661.27
Kully Pipe & Steel	805546	Repair/Maintain Grounds	Maintenance/Repair Grc	1,171.27
League of NE Municipalities	9089	water operators work shop	Training & Meeting Expe	65.00
Trotter Service	2024 Jan	Gas and Oil	Gas and Oil	148.24
Verizon Wireless	99556161	telephone	Telephone/Internet	42.96
			Total Park	\$3,993.51
Swimming Pool				
Century Link		basic and long distance phone service	Telephone/Internet	133.20
			Total Swimming Pool	\$133.20
ST Infra/Capital				
JEO	148295	Eagle Crest water and sanitary sewer exten	Sales Tax Infra Projects	3,980.00
			Total ST Infra/Capital	\$3,980.00

Check Approval List - GL Account

2/23/2024 1:57:35 PM

City of Broken Bow

Page 3 of 3

Vendor Name

Invoice

Invoice Description

Account Description

Amount

\$109,241.67

Report Selection: Check Approval List - GL Account

Date Range Selection: GL Posting Date

Starting Date: 2/14/2024

Ending Date: 2/27/2024

Banks: All

Bank Acct#:

Include Printed Checks:



B: - Weekly Payroll
\$64,278.26



February 9, 2024

Blake Waldow, Electric Superintendent
Broken Bow Board of Public Works
314 South 10th Avenue
Broken Bow, NE 68822

RE: 2023 Electrical Distribution Improvements
Broken Bow, Nebraska
JEO Project No. 220991.00

Dear Blake and Members of the Board:

JEO Consulting Group, Inc. (JEO) is pleased to submit this letter of recommendation for the bid opening conducted on February 7, 2024.

The Broken Bow Board of Public Works (Owner) received four responsive bids on Wednesday, February 7, 2024, for the '2023 Electrical Distribution Improvements' project. The responsive bids received ranged in the amounts of \$326,040.95 to \$409,058.81 for Group A, with the bid tab included. All four responsive bids received were above the Engineer's opinion of probable construction cost for all work.

JEO has completed a thorough review of the bids and recommend that the Owner accept the lowest responsive bid submitted by General Excavating, LLC (GE) in the amount of \$326,040.95.

The project is required to allow the Owner's personnel to replace the aging overhead infrastructure between 7TH & 8TH Avenues from B Street to Highway 2 with new underground and upgrade the voltage to 12.47Y/7.2 kV. It also includes the installation of the underground primary duct between 9TH & 10TH Avenue from B Street to one-half block south of Highway 2. GE has demonstrated the experience to complete the previously mentioned project with the successful completion of several JEO underground conversion projects.

If you have any questions and/or concerns, do not hesitate to contact me via email at mkalin@jeo.com or mobile phone at 402.360.0217.

Respectfully submitted,

Matt E. Kalin, PE
Electrical Senior Project Manager

MEK:arf
Enclosure



Bid Tab

PROJECT | 2023 Electrical Distribution Improvements

JEO PROJECT NO. | 220991.00

LOCATION | Broken Bow, Nebraska

LETTING | 02/07/2027 2:00 PM CST

OPINION OF PROBABLE COST | \$276,500 - \$304,250

Bidder	Total Group A	Start Date
General Excavating Lincoln, NE	\$326,040.95	April 1, 2024
Myers Construction Inc Broken Bow, NE	\$328,633.00	Summer 2024
Watts Electric Company Waverly, NE	\$340,935.16	Spring 2025
Altitude Energy, LLC Keenesburg, CO	\$409,058.81	April 1, 2024

** Numbers in italics indicate an irregularity in the contractor's original bid form*



Tab Sheet

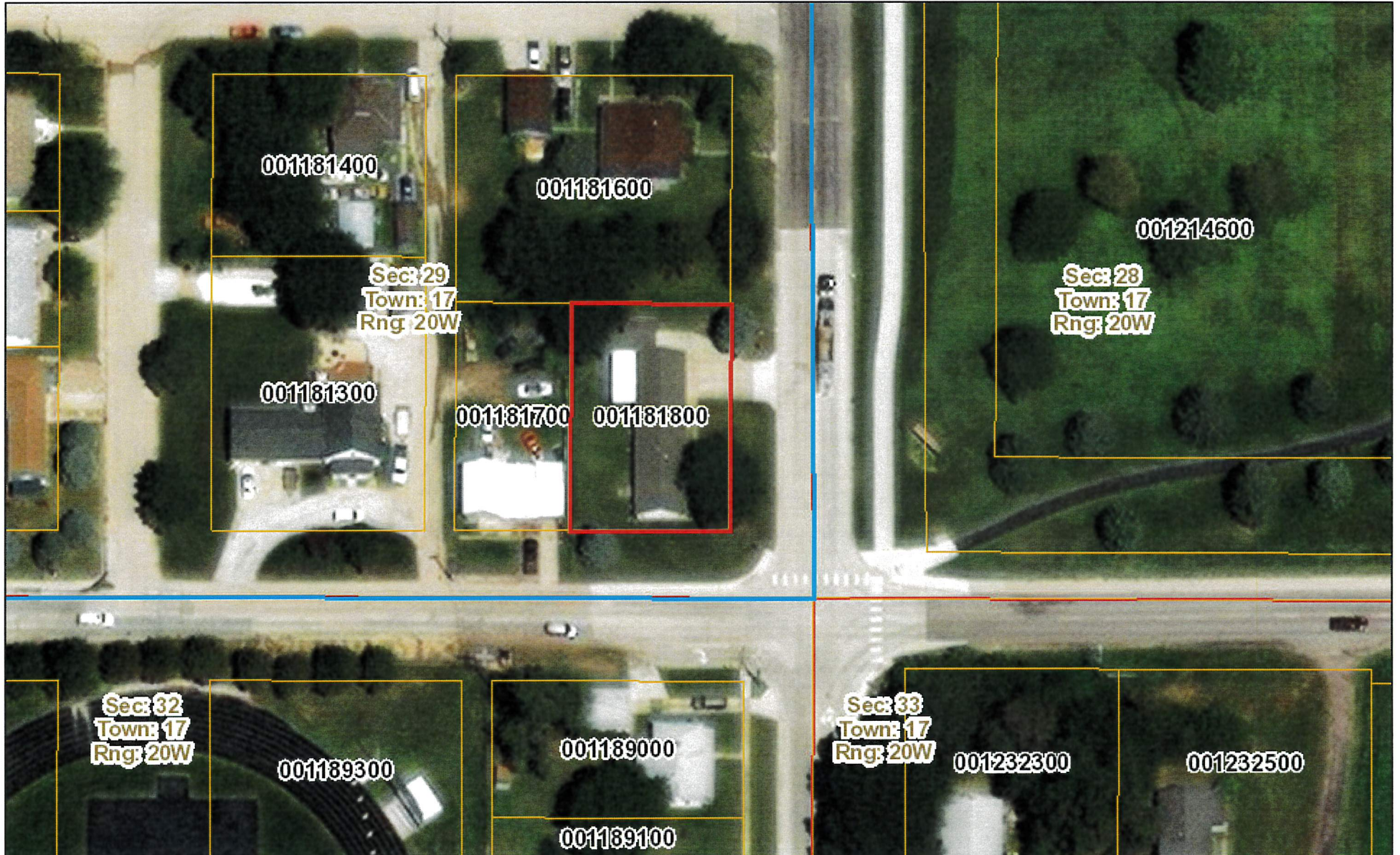
PROJECT | 2023 Electrical Distribution Improvements

JEO PROJECT NO. | 220991.00

LOCATION | Broken Bow, Nebraska



				General Excavating	Myers Construction Inc		Watts Electric Company		Altitude Energy, LLC		
GROUP A											
Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
UNDERGROUND WORK - LABOR ONLY											
1	3Ø ALL-IN-ONE FIBERGLASS TERMINAL CABINET - UM33 200A	3	EA	\$8,100.00	\$24,300.00	\$2,500.00	\$7,500.00	\$3,752.50	\$11,257.50	\$2,875.00	\$8,625.00
2	IN-GRADE PULL BOX	1	EA	\$7,900.00	\$7,900.00	\$1,500.00	\$1,500.00	\$1,190.00	\$1,190.00	\$1,725.00	\$1,725.00
3	UTILITY VAULT, 2' x 3' x 4' (LxWxH)	6	EA	\$12,510.00	\$75,060.00	\$1,800.00	\$10,800.00	\$1,735.00	\$10,410.00	\$2,070.00	\$12,420.00
4	3Ø TRANSFORMER BASEMENT	3	EA	\$8,200.00	\$24,600.00	\$3,500.00	\$10,500.00	\$3,094.25	\$9,282.75	\$4,025.00	\$12,075.00
CONCRETE WORK											
5	CUT & PATCH CONCRETE	781	FT ²	\$63.00	\$49,203.00	\$15.00	\$11,715.00	\$127.07	\$99,241.67	\$20.70	\$16,166.70
CONDUIT											
6	BORING, (1) 1" HDPE	792	FT	\$15.10	\$11,959.20	\$20.00	\$15,840.00	\$35.12	\$27,815.04	\$34.50	\$27,324.00
7	BORING, (1) 2" HDPE	679	FT	\$17.25	\$11,712.75	\$22.00	\$14,938.00	\$40.86	\$27,743.94	\$40.25	\$27,329.75
8	BORING, (2) 2" HDPE	222	FT	\$18.50	\$4,107.00	\$35.00	\$7,770.00	\$52.38	\$11,628.36	\$57.50	\$12,765.00
9	BORING, (3) 2" HDPE	2,944	FT	\$23.50	\$69,184.00	\$65.00	\$191,360.00	\$37.12	\$109,281.28	\$69.00	\$203,136.00
10	2" LONG RADIUS ELBOWS	75	EA	\$195.00	\$14,625.00	\$550.00	\$41,250.00	\$257.88	\$19,341.00	\$632.50	\$47,437.50
11	TRENCH & BACKFILL / VACCING, (1) 2" HDPE	394	FT	\$70.00	\$27,580.00	\$30.00	\$11,820.00	\$22.69	\$8,939.86	\$51.75	\$20,389.50
12	TRENCH & BACKFILL / VACCING, (2) 2" HDPE	51	FT	\$70.00	\$3,570.00	\$40.00	\$2,040.00	\$29.03	\$1,480.53	\$57.50	\$2,932.50
13	TRENCH & BACKFILL / VACCING, (3) 2" HDPE	32	FT	\$70.00	\$2,240.00	\$50.00	\$1,600.00	\$35.37	\$1,131.84	\$74.75	\$2,392.00
SUBTOTAL GROUP A					\$326,040.95		\$328,633.00		\$338,743.77		\$394,717.95
SALES TAX FOR MATERIALS & EQUIPMENT ON GROUP A @ 7% (SHOWN SEPARATELY BY OPTION 1 CONTRACTORS ONLY)					N/A		N/A		\$2,191.39		
TOTAL GROUP A					\$326,040.95		\$328,633.00		\$340,935.16		\$409,058.81

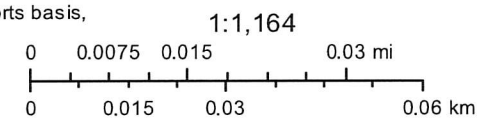
* Numbers in italics indicate an irregularity in the contractor's original bid form



February 23, 2024
14:18 PM

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

-  Parcels
-  Sections



APPLICATION FOR A CONDITIONAL USE PERMIT

Instructions:

1. Fill out application form completely. Please print or type. Use additional sheets if needed.
2. Please provide a layout of the proposed request.
3. Please provide a layout of property layout.
4. Please provide a copy of the deed for the current property.
5. Submit a list of property owners within 300 feet, prepared by a certified abstractor.
6. Filing fee \$150.00. Make check payable to the City of Broken Bow.

1. Applicant's name: Angela Bumgarner
2. Applicant's address: 55N 57th Ave. Broken Bow, NE
3. Telephone (business): _____ (Home): 417-430-4872
4. Present use of the property: Finished Non-Attached Storage Shed
5. Desired use of the property: dog grooming salon
6. Present Zoning: R1
7. Legal description of property: See attached deed
8. Under what provisions of the zoning regulations are you seeking this permit?
any similar uses that are determined by counsel after referral by ⁵²² ^{planning} ^{comm}
9. For how many years are you seeking this permit (5 years, 10 years, etc)? 10 yrs
10. Explain in detail what you propose to do:
Open up a dog grooming salon that includes bathing, grooming, nail trim, and pictures. I will be catering to all size dogs. I hope to help people from traveling so far
11. How are adjoining properties used? Indicate both zoning district designations and actual uses.

North	<u>R1</u>	South	<u>R2</u>
East	<u>R2</u>	West	<u>R1</u>

This authorizes the City Zoning Administrator to enter upon the property during normal working hours for the purpose of becoming familiar with the proposed situation. The Administrator may be accompanied by members of the City Council and/or the Planning Commission.

Angela Bumgarner
Owner's Signature

For Office Use Only:

Application Approved _____ Not Approved _____
 Accepted by _____ Date _____
 Payment received: mo. _____ day. _____ yr. _____ Cash _____ Check # & Amount _____

CUSTER COUNTY REGISTER OF DEEDS

CHRISTIE TRUMBULL
431 SOUTH 10TH AVE
BROKEN BOW, NE 68822
Phone: (308) 872-2221
Fax: (308) 872-6139

I, Angela Bumgarner acknowledge that I have received information from the Custer County Register of Deeds office and it has been made clear to me that the information I have requested was fulfilled to the best of the Custer County Register of Deeds ability and is NOT guaranteed for either expressed or implied, accuracy, completeness, reliability, or suitability of the information for any particular use. Also I release any and all liability on the part of the Custer County for the information that was provided to me on the following property.

300' Variance on PID 001181800- Aaron & Kerry L Bumgarner, 515 N 5th Ave, Broken Bow, NE
68822

Angela Bumgarner
SIGNATURE

12-22-23
DATE

NEBRASKA DOCUMENTARY
STAMP TAX
Date: 06/26/20
\$ 245.25 By CT

STATE OF NEBRASKA
CUSTER COUNTY
This instrument was filed and recorded
06/26/20
at 09:00 AM
Book 20 Page 4759
Christa Trumbull
Register of Deeds
Christa Trumbull
Register of Deeds
Recording Fee \$16.00

Central Nebraska Title & Escrow, LLC,
4503 2nd Avenue, Suite 101
Kearney, NE 68847

JOINT TENANCY WARRANTY DEED

Travis M. Wood and Jennifer Wood, husband and wife, GRANTORS, in consideration of One Dollar and other good and valuable consideration received from Aaron Bungarner and Kerry L. Bungarner, husband and wife, GRANTEES, hereby conveys to GRANTEES, as joint tenants and not as tenants in common, the following described real estate (as defined in Neb. Rev. Stat. §76-201):

The East 84 feet of the South Half (S1/2) of Lot Eight (8) and the East 84 feet of Lots Nine (9) and Ten (10), in Block Sixteen (16), of Jewett and Lilly's Addition to Broken Bow, Custer County, Nebraska, including a 10 foot wide sewer easement running along the north side of the west 60 feet of the South Half (S1/2) of Lot Eight (8), in Block Sixteen (16) of Jewett and Lilly's Addition.

GRANTOR covenants (jointly and severally, if more than one) with GRANTEE that GRANTOR:

- 1) is lawfully seized of such real estate and that it is free from encumbrance; except easements, reservations, covenants and restrictions visible and of record;
- 2) has legal power and lawful authority to convey the same; and
- 3) warrants and will defend title to the real estate against the lawful claims of all persons.

01-3559

Executed this 22 day of June, 2020.

Travis M Wood
Travis M Wood

Jennifer Wood
Jennifer Wood

STATE OF South Carolina

COUNTY OF Beaufort

The foregoing instrument was acknowledged before me on June 22, 2020 by Travis M. Wood and Jennifer Wood, husband and wife.

Heather Palm
Notary Public

My commission expires 2/13/29



CERTIFICATE

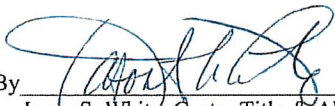
I hereby certify that the following is a list of the names of the owners of record of real estate within 300 feet of the real estate described below:

The East 84 feet of the South Half (S½) of Lot Eight (8) and the East 84 feet of Lots Nine (9) and Ten (10), in Block Sixteen (16), of Jewett and Lilly's Addition to Broken Bow, Custer County, Nebraska, including a 10 foot wide sewer easement running along the north side of the West 60 feet of the South Half (S½) of Lot Eight (8), in Block Sixteen (16) of Jewett and Lilly's Addition.

Subject to restrictions of record and easements visible on inspection of the premises.

See attached list of addresses that pertain to said certification.

Date: 2-5, 2024

By 
Jason S. White, Custer Title & Abstract
Registered Abstractor

Custer Title & Abstract
Certificate of Authority No. 578

City of Broken Bow
Ordinance 1277

AN ORDINANCE PROVIDING THAT PARKING ON THE NORTH AND SOUTH SIDE OF CALLIE DRIVE FOR THE FIRST 100 FEET EAST OF 4TH AVE, IN THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, IS PROHIBITED, PROVIDING FOR PUBLICATION AND EFFECTED DATE AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1: Parking shall be prohibited on the north and south side of Callie Drive for the first 100 feet east of 4th Ave in the City of Broken Bow, Custer County, Nebraska.

Section 2: This Ordinance shall be in full force and take effect from and after its passage and publication.

Passed and approved this _____ day of _____, 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jacob Holcomb, Deputy City Clerk

**CITY OF BROKEN BOW
ORDINANCE NO. 1276**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, ADDING SECTION 113.13: MOBILE FOOD VENDORS; PROVIDING RULES AND REGULATIONS GOVERNING MOBILE FOOD VENDORS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That Section 113.13 of the Municipal Code be added to read as follows:

Mobile food vendors shall comply with the following regulations:

- a. A mobile food vendor shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase, including but not limited to any such person engaged for the purposes of any public or private event occurring within the corporate limits of the City of Broken Bow, Nebraska. The following activities are excluded from such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; (b) the sale or offer for sale of food by a caterer who is hired to transport ready-to-eat food to an event; (c) the sale or offer for sale of homemade items, such as bread, pies, etc. for a Farmers Market event; or (d) the sale or offer for sale of food by non-profit groups.
- b. A special event shall mean any occasion including but not limited to Market on the Square, fairs, shows, exhibitions, city-wide celebrations, and festivals taking place within a specifically defined area within the jurisdiction of the City of Broken Bow, for a specific period of time.
- c. A mobile food vendor shall not sell nor offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.
- d. All cords used to provide electrical service to mobile food vendor operations shall be covered if on or crossing any sidewalks within the City.
- e. It shall be unlawful for a mobile food vendor to sell or offer to sell alcoholic drinks.
- f. The mobile food unit and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.
- g. Mobile food vendors shall comply with all City ordinances.
- h. All Mobile Food Vendor Permits must be paid prior to parking the mobile food unit. Permit applications for vendors wishing to sell food on Saturday and Sunday must be submitted by 4:30 pm Friday prior to the date that the food will be sold.

- i. Mobile food vendors may park parallel to the curb on the east and south sides of the City Square during Market on the Square and when authorized by either the Mayor or City Administrator during other special events permitted at the City Square.
- j. A mobile food vendor may sell or offer to sell food seven (7) days a week from 7:00 am to 11:00 pm.
- k. Prior to leaving a location the mobile food vendor shall pickup and dispose of any trash.
- l. An application for a Mobile Food Vendor Permit under this article shall be accompanied by a nonrefundable processing fee of \$125.00 for a year permit or nonrefundable processing fee of \$25.00 per day for a day permit.
- m. A Mobile Food Vendor Permit application shall include a certificate from the State of Nebraska (Dept. of Agriculture) Health Department showing its approval of the applicant's sales of food, a copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption for the applicant, a copy of the vehicle registration, proof of insurance, and a copy of photo ID.
- n. A Mobile Food Vendor Permit shall expire on December 31 of each year, unless renewed by the permit holder. The permit holder shall renew the license for the following year by filing with the City Clerk, on or before December 31 of each year. The registration shall be on a form provided by the City Clerk. At the time of registration, the permit holder shall pay a renewal fee of \$125.00.
- o. Violation of any of these items due to fraud or misrepresentation will be cause for revocation of the permit.
- p. All Mobile Food Vendors shall be required to obtain a Mobile Food Vendor permit, with the exception of those participating solely in Market on the Square.

Section 2. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved this _____ day of February, 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jacob Holcomb, Deputy City Clerk