



**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
February 13, 2024 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.

A. Call to Order

B. Open Meetings Act: A current copy of the Open Meetings Act is available and is posted for review by all citizens.

C. Roll Call

D. Pledge of Allegiance

E. Consent Agenda: Council will have consideration of approving the consent agenda items for February 13th, 2024, which will include the following:

- a. Approval of Minutes of January 23rd, 2024, Council Meeting
- b. Approval of Bills as Posted

F. Other Communications:

- a. No Parking- Callie Drive
- b. City Administrator Update

G. Police Office Promotion:

- a. Official Pinning of Broken Bow's Police Sergeant

H. New Business:

- a. **Consideration of partnering with The Olson Group-** Council will have consideration of approving a partnership between the City of Broken Bow and The Olson Group as a health insurance broker.
- b. **Resolution 2024-01, City of Broken Bow and Nebraska DOT Agreement No. XL2327-** Council will have consideration of approving a Municipality Financial Agreement between the City of Broken Bow and Nebraska DOT to proceed with the Highway 2 Project through city limits.



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- c. **Public Hearing Ordinance 1275, Mandatory Trash Removal Fees-**
Consideration of opening a public hearing regarding Ordinance 1275,
Mandatory Trash Removal Fees.
- d. **Waive Three Readings of Ordinance 1275, Mandatory Trash Removal
Fees-** Consideration of waiving the three readings of Ordinance 1275.
- e. **Ordinance 1275, Mandatory Trash Removal Fees-** Consideration of
approving Ordinance 1275, Mandatory Trash Removal Fees.
- f. **Public Hearing Ordinance 1276, Mobile Food Vendors: Providing
Rules and Regulations Governing Mobile Food Vendors-**
Consideration of opening a public hearing regarding Ordinance 1276,
Providing Rules and Regulations Governing Mobile Food Vendors.
- g. **Waive Two Readings of Ordinance 1276, Mobile Food Vendors:
Providing Rules and Regulations Governing Mobile Food Vendors-**
Consideration of waving the two readings of Ordinance 1276.
- h. **Ordinance 1276, Mobile Food Vendors; Providing Rules and
Regulations Governing Mobile Food Vendors-** Consideration of
approving Ordinance 1276, Providing Rules and Regulations Governing
Mobile Food Vendors
- I. **Discussion Item**
 - a. Levied Property Tax Exemption on City of Broken Bow Properties
- J. **Adjournment**



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***The Next City Council Meeting Will Be on Tuesday, February 27th, 2024
@ 6:00 pm in the Broken Bow Municipal Auditorium***

Upcoming Events:

- ***February 27th - Board of Public Works Meeting at 12:30 pm in the Broken Bow Municipal Auditorium***
- ***February 27th – City Council Meeting at 6:00 pm in the Broken Bow Municipal Auditorium***
- ***City offices will be closed Monday February 19th in observance of Presidents Day***

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes January 23, 2024**

The Broken Bow City Council met in regular session on Tuesday, January 23, 2024, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance as required by Nebraska statutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Luke Wassom, Chris Myers, and Paul Holland. Absent: Russ Smith. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holland, seconded by Wassom, to excuse the absence of Councilmember Russ Smith. Roll Call vote: Voting aye: Holland, Wassom, and Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Wassom to approve the consent agenda for January 23rd, 2024. Said motion includes approval of the Minutes of the January 9th, 2024, Council Meeting, and bills to date. Roll call vote: Voting aye: Myers, Wassom, and Holland. Nays: None. Motion carried.

Aflac \$477.41, \$113.82, Al's Lock & Safe Inc \$1,466.00, Beaver bearing Co Albion \$53.33, Black Hills Energy \$929.25, Blue 360 Media, LLC \$94.95, Broken Bow Airport Authority \$2,166.66, Broken Bow Rural Fire Board \$719.71, Card Services \$150.66, \$2,022.59, \$707.25, Carquest of Broken Bow \$1,097.28, Central Nebraska Bobcat \$111.51, Century Link \$17.21, \$568.81, \$132.13, City Flex Benefit Plan \$225.00, City of Broken Bow Health Insurance \$4,124.71, City of Broken Bow Pension Fund \$2,278.07, \$9,077.64, \$856.72, Colonial Insurance \$389.90, \$323.28, Culligan Water Conditioning \$49.00, Custer County Chief \$64.00, \$98.44, Custer County Treasurer \$17,822.97, EFTPS \$2,746.64, \$7,481.58, \$11,744.36, EZ IT Solutions \$7,374.95, Eakes Office Products \$7,420.01, \$26.02, Family Heritage \$25.50, Fyr-Tek \$1,479.90, Garret Tires & Treads Grand Island \$170.87, Good Housekeeping \$34.97, Grocery Kart \$58.35, Holmes Plumbing & Heating \$235.56, Hometown Leasing \$73.57, Ingram Library Services \$773.22, Insurance Aid Services \$2,139.19, JEO \$3,068.75, Kirkpatrick Cleaning Solutions \$32.64, Mead Lumber \$82.50, \$166.75, Mid-Plains Community College \$455.00, Navigate360, LLC \$749.00, Nebraska Child Support Payment Center \$899.09, Nebraska Dept of Revenue Annual Lodging Tax \$778.04, Nebraska Law Enforcement Training Center \$290.00, Nebraska Safety and Fire Equipment, Inc \$150.00, Presto X Company \$65.90, RT Ace \$23.99, \$112.63, Rion \$912.84, Sara J. Hulinsky \$837.00, Scott Ripp Construction \$283.00, Sports Illustrated Kids \$35.00, State Income Tax \$3,924.07, TX Child Support SDU \$161.54, Trotter Service \$3,496.71, Trotter's Whoa & Go \$87.48, \$57.38, \$1,177.69, Vacanti Municipal Consulting Services \$6,500.00, Verizon Wireless \$248.91, Wenquist Inc. \$499.68, Bi-Weekly Payroll \$66,889.61 Total - \$179,908.19

In other communications, Library Director Megan Svoboda gave a presentation on the Library Annual Report for the 2022-2023 fiscal year. Megan stated this report is legally required for public libraries, and a requirement to maintain our library's gold accreditation. Megan highlighted important statistics that include the following: Users saved \$690,830, the library was open over 2,700 hours, and 6,609 people attended library events. Megan also mentioned that there were areas the library could improve. Those areas included additional staff, and a higher library collection budget. Megan concluded her presentation by thanking the Mayor and Council for their support.

Under new business, moved by Wassom, seconded by Myers to approve Council President Russ Smith as an authorized signer for all City Accounts held at Bruning Bank, and Nebraska State Bank. Roll Call vote: Voting aye: Wassom, Myers, and Holland. Nays: None. Motion carried.

Discussion was held on potentially approving the Eagle Crest Subdivision Bid. Ryan Kavan from JEO explained this bid included the watermain, sewer, and pavement drainage systems. Ryan stated that the city received two bids and the lowest was Myers Construction. Additionally, Ryan recommended the city accept the lowest responsible bid of Myers Construction. At the end of discussion, moved by Holland, seconded by Wassom to approve the Myers Construction bid for the Eagle Crest Subdivision. Roll Call vote: Voting aye: Holland, and Wassom. Abstain: Myers. Nays: None. Motion carried.

Discussion was held on potentially approving Amendment No. 4 Owner-Engineer Agreement. Ryan Kavan from JEO explained that this agreement reflects costs that JEO will incur for the Eagle Crest Subdivision. It includes construction administration, resident project representation, materials testing, potential construction staking, and the post construction phase. Mayor Sonnichsen stated that the project should come in under budget and help address the housing shortage in Broken Bow. City Administrator Dave Schmidt stated the tax increment will pay for this agreement. At the end of discussion, moved by Holland, seconded by Wassom to approve Amendment No. 4 Owner-Engineer Agreement between the City of Broken Bow and JEO. Roll Call vote: Voting aye: Holland, and Wassom. Abstain: Myers. Nays: None. Motion carried.

Discussion was held on potentially setting a date and time for a City Council Workshop with Al Vacanti. Mayor Sonnichsen stated this workshop would cover general education for the governing body of Broken Bow. Administrator Schmidt stated it is best to do the workshop together with all Councilmen. This requires the workshop to be a special meeting open to the public. At the end of discussion, moved by Myers, seconded by Holland to set the City Council Workshop to be Tuesday February 13th at 4:00 pm. Roll Call vote: Voting aye: Myers, Holland, and Wassom. Nays: None. Motion carried.

Moved by Wassom, seconded by Holland to open a public hearing at 6:26 PM regarding ordinance 1275, Mandatory Trash Removal Fees. Roll Call vote: Voting aye: Wassom, Holland, and Myers. Nays: None. Motion carried. Discussion was held. Administrator Schmidt stated the proposed ordinance would increase trash by four dollars. Two dollars would be allocated to S&L Sanitation, while the remaining two dollars would be allocated to Custer Transfer Station. Schmidt recommended having discussion but postpone a decision until the next meeting when Council President Smith would be present. At the end of discussion, moved by Holland, seconded by Wassom to exit public hearing at 6:27 PM. Roll Call vote: Voting aye: Holland, Wassom, and Myers. Nays: None. Motion carried.

After discussing Ordinance 1275, Mandatory Trash Removal Fees, moved by Holland, seconded by Wassom to postpone making a decision on Ordinance 1275 until the next meeting. Roll Call vote: Voting aye: Holland, Wassom, and Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Holland to open a public hearing at 6:29 PM regarding ordinance 1276, Mobile Food Vendors: Providing Regulations Governing Mobile Food Vendors. Voting aye: Myers, Holland, and Wassom. Nays: None. Motion carried. Discussion was held. Public comments were heard from John Sennett, RJ Thomas, Mark Walker, Bill Butler, Jerry Adams, Mike Evans, Anne Thomas, Tammy Hendrickson, JB Ross, Mayor Rod Sonnichsen, Administrator Schmidt, Councilmembers Holland, Myers, and Wassom. Comments and concerns from the public included: One public speaker proposed an amendment to the current ordinance that would not allow mobile food vendors to set up within 300 feet of schools, churches, and the square except for farmers market and specials events. Others mentioned that the city invested considerable resources to update the square and the high-profile vehicles limited the view of people driving through town. Furthermore, people stated that the Broken Bow town

square is one of three in the state of Nebraska to be listed as a National Register of Historic Places. Others mentioned the electricity usage of mobile food vendors. They stated the \$125 yearly fee comes to 34 cents per day and does not cover their electric usage. Additionally, comments were made about leaving oil on the pavement and the high noise level from the generators. To be noted all public speakers were in favor of mobile food vendors in Broken Bow, but they did not think the square was the proper location. Overall, the comments from public speakers centered around the view of the square from the highway being obstructed, and the permit fee not covering electrical usage. After comments from the public, Mayor Sonnichsen presented a list of comments made to him prior to the meeting regarding mobile food vendors. The comments and concerns included: a mobile food vendor stated the south side of the square was their spot and had a parked car move, mobile food vendors are parked on the square overnight, noise complaints, mobile food vendors do not pay their share of taxes, free electricity, dumping large amounts of trash, unknown liquid dumping on the street, and multiple calls to the city employees to reset breakers. Additionally, Administrator Schmidt proposed a potential change to the fees paid by mobile food vendors. Schmidt presented the idea of having a one-day permit and create a new annual daily sale permit. Schmidt also stated he welcomed all suggestions before any decisions are made. Councilman Chris Myers spoke about the past discussions on this topic and understands there are many variables at play. Councilman Myers raised concerns about the future and how the city would handle the potential of more mobile food vendors on the square daily. Councilman Myers stated he did not want to rush to a decision on this matter. Furthermore, Councilman Luke Wassom proposed the idea of providing a place for mobile food vendors at Tomahawk Park. Councilman Paul Holland asked if the City of Broken Bow would be liable for activity on city property relating to mobile food vendors. City Attorney Jason White responded that it depends on the circumstances. At the end of discussion, moved by Holland, seconded by Wassom to exit public hearing at 7:27 PM. Roll Call vote: Voting aye: Holland, Wassom, and Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Wassom to not waive the 3 readings of Ordinance 1276, Mobile Food Vendors: Providing Rules and Regulations Governing Mobile Food Vendors. Roll Call vote: Voting aye: Myers, Wassom, and Holland. Nays: None. Motion carried.

The first reading of Ordinance 1276 was performed by Deputy Clerk Jacob Holcomb.

In the Mayor and Council Comments, Mayor Sonnichsen thanked everyone for coming.

Moved by Wassom, seconded by Myers to adjourn the City Council meeting at 7:29 PM. Roll Call vote: Voting aye: Wassom, Myers, and Holland, Nays: None. Motion Carried.

Rodney W. Sonnichsen, Mayor

ATTEST:

Jacob Holcomb, Deputy City Clerk

Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u> | | | | | | | | |
|---------------------------------------|--------------------|-------------------|---------------|-------------------|---------------------------------------|-------------|------------|--------------|----------------|
| <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Description</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> |
| | <u>Account#</u> | <u>Work Order</u> | | | | | | <u>Debit</u> | <u>Credit</u> |
| AKRS EQUIPMENT | | | | | | | | | |
| 35144 | 2/13/2024 | 2/13/2024 | 853.09 | 3717207, 3720592 | equipment repair | | | 853.09 | Posted 0.00 |
| | 08-3310.00 | | | | | | | | |
| Aflac | | | | | | | | | |
| 35070 | 1/31/2024 | 1/31/2024 | 477.41 | | PRE TAX AFLAC | | | 477.41 | Posted 0.00 |
| | 01-1501.00 | | | | | | | | |
| 35071 | 1/31/2024 | 1/31/2024 | 113.82 | | AFLAC POST TAX | | | 113.82 | Posted 0.00 |
| | 01-1501.00 | | | | | | | | |
| 35084 | 2/13/2024 | 2/13/2024 | 100.53 | Jan 2024 | Dave Schmidt Aflac January 2024 | | | 100.53 | Posted 0.00 |
| | 01-1501.00 | | | | | | | | |
| BNSF Railway Company | | | | | | | | | |
| 35089 | 2/13/2024 | 2/13/2024 | 401.17 | Inv# 24001866 | land lease | | | 401.17 | Posted 0.00 |
| | 01-3222.00 | | | | | | | | |
| Barco Products | | | | | | | | | |
| 35145 | 2/13/2024 | 2/13/2024 | 2,580.32 | Inv# 248210 | chains | | | 2,580.32 | Posted 0.00 |
| | 08-3222.10 | | | | | | | | |
| Baxter Welding | | | | | | | | | |
| 35135 | 2/13/2024 | 2/13/2024 | 653.87 | Inv# 15135 | maintainer | | | 653.87 | Posted 0.00 |
| | 08-3310.00 | | | | | | | | |
| Bound Tree Medical | | | | | | | | | |
| 35153 | 2/13/2024 | 2/13/2024 | 940.34 | Inv# 85232126 | medical supplies | | | 940.34 | Posted 0.00 |
| | 05-3338.00 | | | | | | | | |
| Bow Locksmith | | | | | | | | | |
| 35101 | 2/13/2024 | 2/13/2024 | 10.00 | Inv# 4403 | C&D Cell Key | | | 10.00 | Posted 0.00 |
| | 11-3416.00 | | | | | | | | |
| Broken Bow Chamber of Commerce | | | | | | | | | |
| 35151 | 2/13/2024 | 2/13/2024 | 1,945.00 | | ambulance incentive | | | 1,945.00 | Posted 0.00 |
| | 05-3334.00 | | | | | | | | |
| Broken Bow Municipal Utilities | | | | | | | | | |
| 35086 | 2/13/2024 | 2/13/2024 | 9,382.26 | | | | | | Posted |
| | 01-3213.00 | | | | General - Radio/Weather Station Tower | | | 25.95 | 0.00 |
| | 02-3220.00 | | | | Pub Bldg - Utilities/Trash | | | 481.68 | 0.00 |
| | 04-3220.00 | | | | Police - Utilities/Trash Removal | | | 442.83 | 0.00 |
| | 04-3315.00 | | | | Police -Dog Pound Utilities | | | 168.01 | 0.00 |
| | 07-3220.00 | | | | Library - Utilities/Trash Removal | | | 1,988.56 | 0.00 |
| | 08-3220.00 | | | | Street - Utilities/Trash | | | 2,783.30 | 0.00 |
| | 09-3220.00 | | | | Parks - Utilities/Trash Removal | | | 1,845.92 | 0.00 |
| | 09-3220.00 | | | | Parks - Shop Utilities/Trash Removal | | | 1,379.70 | 0.00 |
| | 10-3220.00 | | | | Swim Pool - Utilities/Trash Removal | | | 162.95 | 0.00 |
| | 11-3220.00 | | | | Tree Dump - Utilities | | | 103.36 | 0.00 |
| | | | | | | | | 9,382.26 | 0.00 |
| Broken Bow Rural Fire Board | | | | | | | | | |
| 35152 | 2/13/2024 | 2/13/2024 | 1,624.63 | | | | | | Posted |
| | 06-3310.00 | | | | mes airpicks | | | 692.60 | 0.00 |
| | 05-3220.00 | | | | blackhills/utilities | | | 424.43 | 0.00 |
| | 06-3220.00 | | | | blackhills/utilities | | | 424.43 | 0.00 |
| | 06-3221.00 | | | | great plains | | | 41.58 | 0.00 |
| | 05-3221.00 | | | | great plains | | | 41.59 | 0.00 |
| | | | | | | | | 1,624.63 | 0.00 |
| Capital One | | | | | | | | | |
| 35110 | 2/13/2024 | 2/13/2024 | 148.72 | Police CC | | | | | Posted |
| | 04-3223.00 | | | | supplies | | | 84.53 | 0.00 |
| | 04-3413.00 | | | | radios | | | 64.19 | 0.00 |
| | | | | | | | | 148.72 | 0.00 |
| Carquest of Broken Bow | | | | | | | | | |
| 35133 | 2/13/2024 | 2/13/2024 | 230.70 | Inv# 3026 | equip repair | | | 230.70 | Posted 0.00 |
| | 08-3310.00 | | | | | | | | |
| 35147 | 2/13/2024 | 2/13/2024 | 33.21 | ID-273411, 273457 | Tire guage, mini bulb | | | 33.21 | Posted 0.00 |
| | 06-3310.00 | | | | | | | | |

Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u> | | | | | | | | | |
|--|--------------------|-------------------|---------------|--|-------------|------------|--------------|---------------|------------------|--|
| <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> | | |
| | <u>Account#</u> | <u>Work Order</u> | | <u>Description</u> | | | <u>Debit</u> | <u>Credit</u> | | |
| Central Nebraska Bobcat (continued) | | | | | | | | | | |
| 35146 | 2/13/2024 | 2/13/2024 | 169.82 | NM1363, NM1330 | | | | | Posted | |
| | 08-3310.00 | | | main repair equip | | | 61.30 | 0.00 | | |
| | 09-3310.00 | | | main repair equip | | | 108.52 | 0.00 | | |
| | | | | | | | 169.82 | 0.00 | | |
| Century Link | | | | | | | | | | |
| 35112 | 2/13/2024 | 2/13/2024 | 319.32 | | | | | | Posted | |
| | 04-3221.00 | | | Police - Basic & Long Distance | | | 319.32 | 0.00 | | |
| Cheris Cadwell | | | | | | | | | | |
| 35125 | 2/13/2024 | 2/13/2024 | 1,800.00 | Feb 2024 | | | | | Posted | |
| | 01-3202.00 | | | Professional Services | | | 1,800.00 | 0.00 | | |
| 35130 | 2/13/2024 | 2/13/2024 | 239.86 | Jan 2024-mileage | | | | | Posted | |
| | 01-3202.00 | | | mileage 358 miles at 67cents/mile | | | 239.86 | 0.00 | | |
| City Flex Benefit Plan | | | | | | | | | | |
| 35072 | 1/31/2024 | 1/31/2024 | 225.00 | | | | | | Posted | |
| | 01-1501.00 | | | SELECT FLEX-UNREIMBURSED M/D/V | | | 225.00 | 0.00 | | |
| City of Broken Bow - Health Insurance | | | | | | | | | | |
| 35082 | 1/31/2024 | 1/31/2024 | 4,124.71 | | | | | | Posted | |
| | 01-1501.00 | | | HEALTH INSURANCE | | | 4,124.71 | 0.00 | | |
| City of Broken Bow Pension Fund | | | | | | | | | | |
| 35073 | 1/31/2024 | 1/31/2024 | 2,278.07 | | | | | | Ck# 3075 Printed | |
| | 01-1513.00 | | | RETIREMENT LOAN PAYMENT | | | 2,278.07 | 0.00 | | |
| 35074 | 1/31/2024 | 1/31/2024 | 9,497.18 | | | | | | Ck# 3075 Printed | |
| | 01-1502.00 | | | 414H RETIREMENT | | | 9,497.18 | 0.00 | | |
| 35075 | 1/31/2024 | 1/31/2024 | 845.82 | | | | | | Ck# 3075 Printed | |
| | 01-1502.00 | | | 457 RETIREMENT | | | 845.82 | 0.00 | | |
| Colonial Insurance | | | | | | | | | | |
| 35068 | 1/31/2024 | 1/31/2024 | 389.90 | | | | | | Posted | |
| | 01-1501.00 | | | COLONIAL LIFE PRE TAX | | | 389.90 | 0.00 | | |
| 35069 | 1/31/2024 | 1/31/2024 | 323.28 | | | | | | Posted | |
| | 01-1501.00 | | | COLONIAL LIFE POST TAX | | | 323.28 | 0.00 | | |
| 35099 | 2/13/2024 | 2/13/2024 | 808.08 | Jan 2024 | | | | | Posted | |
| | 01-1501.00 | | | Jan 2024 Insurance D Schmidt | | | 705.96 | 0.00 | | |
| | 01-1501.00 | | | Jan 2024 company paid employee life insu | | | 102.12 | 0.00 | | |
| | | | | | | | 808.08 | 0.00 | | |
| Consolidated Management Co. | | | | | | | | | | |
| 35116 | 2/13/2024 | 2/13/2024 | 273.10 | Inv# 2400386, 240 | | | | | Posted | |
| | 04-3313.00 | | | 408 NLETC | | | 273.10 | 0.00 | | |
| Custer County Chief | | | | | | | | | | |
| 35090 | 2/13/2024 | 2/13/2024 | 324.07 | Acct# 558 | | | | | Posted | |
| | 01-3209.00 | | | publication | | | 324.07 | 0.00 | | |
| Custer County Economic Development | | | | | | | | | | |
| 35091 | 2/13/2024 | 2/13/2024 | 3,000.00 | | | | | | Posted | |
| | 01-3206.00 | | | Class A Membership | | | 3,000.00 | 0.00 | | |
| Custer County Treasurer | | | | | | | | | | |
| 35159 | 2/13/2024 | 2/13/2024 | 305.52 | Parcel ID 1086100 | | | | | Posted | |
| | 01-3222.00 | | | Property Taxes | | | 305.52 | 0.00 | | |
| 35160 | 2/13/2024 | 2/13/2024 | 996.67 | Parce ID 1227000 | | | | | Posted | |
| | 01-3222.00 | | | Property Taxes | | | 996.67 | 0.00 | | |
| Custer Public Power | | | | | | | | | | |
| 35141 | 2/13/2024 | 2/13/2024 | 54.30 | | | | | | Posted | |
| | 11-3220.00 | | | CD Cell Power | | | 54.30 | 0.00 | | |
| DAS State Acctg-Central Finance | | | | | | | | | | |
| 35142 | 2/13/2024 | 2/13/2024 | 675.00 | Inv# 1406787 | | | | | Posted | |
| | 08-3410.00 | | | snow plow | | | 675.00 | 0.00 | | |
| EFTPS Online Payment | | | | | | | | | | |
| 35078 | 1/31/2024 | 1/31/2024 | 2,690.10 | | | | | | Posted | |
| | 01-1500.00 | | | MEDICARE | | | 2,690.10 | 0.00 | | |

Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u> | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> |
|---|--------------------|-------------|------------------|-------------------|---------------|--------------------------------------|-------------|------------|-----------------|---------------|
| | <u>Account#</u> | | | <u>Work Order</u> | | <u>Description</u> | | | <u>Debit</u> | <u>Credit</u> |
| EFTPS Online Payment (continued) | | | | | | | | | | |
| 35079 | 1/31/2024 | 1/31/2024 | | | 6,867.53 | | | | | Posted |
| | 01-1500.00 | | | | | FEDERAL MARRIED | | | 3,860.15 | 0.00 |
| | 01-1500.00 | | | | | FEDERAL SINGLE | | | 1,949.83 | 0.00 |
| | 01-1500.00 | | | | | Federal Head of Household | | | 404.25 | 0.00 |
| | 01-1500.00 | | | | | 2020 Federal Single | | | 289.57 | 0.00 |
| | 01-1500.00 | | | | | 2020 Federal Married | | | 363.73 | 0.00 |
| | | | | | | | | | <u>6,867.53</u> | <u>0.00</u> |
| 35080 | 1/31/2024 | 1/31/2024 | | | 11,502.46 | | | | | Posted |
| | 01-1500.00 | | | | | SOCIAL SECURITY | | | 11,502.46 | 0.00 |
| EZ IT Solutions | | | | | | | | | | |
| 35092 | 2/13/2024 | 2/13/2024 | | | 2,765.00 | Inv# 7317 | | | | Posted |
| | 01-3438.00 | | | | | IT Services | | | 460.83 | 0.00 |
| | 04-3438.00 | | | | | IT Services | | | 460.83 | 0.00 |
| | 05-3438.00 | | | | | IT Services | | | 230.42 | 0.00 |
| | 06-3438.00 | | | | | IT Services | | | 230.43 | 0.00 |
| | 07-3438.00 | | | | | IT Services | | | 460.83 | 0.00 |
| | 08-3438.00 | | | | | IT Services | | | 460.83 | 0.00 |
| | 09-3438.00 | | | | | IT Services | | | 460.83 | 0.00 |
| | | | | | | | | | <u>2,765.00</u> | <u>0.00</u> |
| 35093 | 2/13/2024 | 2/13/2024 | | | 3,687.47 | Inv# 7301 | | | | Posted |
| | 07-3311.00 | | | | | Door Project Phase II | | | 3,687.47 | 0.00 |
| 35094 | 2/13/2024 | 2/13/2024 | | | 674.00 | Inv# 17142-1 | | | | Posted |
| | 02-3438.00 | | | | | Server Upgrade/Microsoft pro license | | | 674.00 | 0.00 |
| Eakes Office Products | | | | | | | | | | |
| 35120 | 2/13/2024 | 2/13/2024 | | | 185.35 | Inv# 520453 | | | | Posted |
| | 04-3223.00 | | | | | copies | | | 185.35 | 0.00 |
| 35155 | 2/13/2024 | 2/13/2024 | | | 321.50 | Inv# 520147 | | | | Posted |
| | 05-3216.00 | | | | | printer lease | | | 160.75 | 0.00 |
| | 06-3216.00 | | | | | printer lease | | | 160.75 | 0.00 |
| | | | | | | | | | <u>321.50</u> | <u>0.00</u> |
| Family Heritage | | | | | | | | | | |
| 35076 | 1/31/2024 | 1/31/2024 | | | 25.50 | | | | | Posted |
| | 01-1501.00 | | | | | FAMILY HERITAGE | | | 25.50 | 0.00 |
| Farritor Auto Parts | | | | | | | | | | |
| 35128 | 2/13/2024 | 2/13/2024 | | | 110.00 | Inv# 14248 | | | | Posted |
| | 08-3310.00 | | | | | window repair f150 | | | 110.00 | 0.00 |
| Gateway Motors Inc | | | | | | | | | | |
| 35108 | 2/13/2024 | 2/13/2024 | | | 179.37 | Inv# 86254 | | | | Posted |
| | 04-3225.00 | | | | | oil change | | | 81.37 | 0.00 |
| | 04-3310.00 | | | | | batttery install | | | 98.00 | 0.00 |
| | | | | | | | | | <u>179.37</u> | <u>0.00</u> |
| Great Plains Communications | | | | | | | | | | |
| 35096 | 2/13/2024 | 2/13/2024 | | | 70.95 | Acct# 102490 | | | | Posted |
| | 08-3221.00 | | | | | Internet | | | 35.48 | 0.00 |
| | 09-3221.00 | | | | | Internet | | | 35.47 | 0.00 |
| | | | | | | | | | <u>70.95</u> | <u>0.00</u> |
| Grocery Kart | | | | | | | | | | |
| 35129 | 2/13/2024 | 2/13/2024 | | | 45.39 | Acct# 05831 | | | | Posted |
| | 09-3310.00 | | | | | cleaning supplies | | | 45.39 | 0.00 |
| Hire Right Solutions | | | | | | | | | | |
| 35088 | 2/13/2024 | 2/13/2024 | | | 52.95 | Inv# P1212399 | | | | Posted |
| | 08-3222.00 | | | | | Drug screening | | | 52.95 | 0.00 |
| Hometown Leasing | | | | | | | | | | |
| 35111 | 2/13/2024 | 2/13/2024 | | | 122.48 | pymt# 4 | | | | Posted |
| | 04-3216.00 | | | | | copier lease | | | 122.48 | 0.00 |
| Insurance Aid Services | | | | | | | | | | |
| 35150 | 2/13/2024 | 2/13/2024 | | | 1,619.96 | Inv 23-0930, 1031, | | | | Posted |
| | 05-3336.00 | | | | | Insurance Aid Fees | | | 1,619.96 | 0.00 |

Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u> | <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> |
|--|--------------------|-------------|------------------|-------------------|---------------|---|-------------|------------|--------------|---------------|
| | <u>Account#</u> | | | <u>Work Order</u> | | <u>Description</u> | | | <u>Debit</u> | <u>Credit</u> |
| Island Supply Welding Co. (continued) | | | | | | | | | | |
| 35107 | 2/13/2024 | 2/13/2024 | | | 65.10 | Inv# 307412, 3090 | | | | Posted |
| | 05-3338.00 | | | | | oxygen | | | 65.10 | 0.00 |
| JEO | | | | | | | | | | |
| 35097 | 2/13/2024 | 2/13/2024 | | | 3,621.25 | Inv# 147595, 1473 | | | | Posted |
| | 12-4200.00 | | | | | Phase II water mapping system | | | 1,895.00 | 0.00 |
| | 12-4200.00 | | | | | floodplain assistance | | | 1,726.25 | 0.00 |
| | | | | | | | | | 3,621.25 | 0.00 |
| Jacob Holcomb | | | | | | | | | | |
| 35124 | 2/13/2024 | 2/13/2024 | | | 170.18 | | | | | Posted |
| | 01-3222.00 | | | | | Mileage Reimbursement | | | 170.18 | 0.00 |
| Kirkpatrick Cleaning Solutions | | | | | | | | | | |
| 35085 | 2/13/2024 | 2/13/2024 | | | 500.00 | 13210 | | | | Posted |
| | 02-3223.01 | | | | | Auditorium/kitchen cleaning- special cleani | | | 500.00 | 0.00 |
| 35095 | 2/13/2024 | 2/13/2024 | | | 853.00 | Inv# 13187 | | | | Posted |
| | 02-3419.01 | | | | | Feb Cleaning | | | 853.00 | 0.00 |
| 35100 | 2/13/2024 | 2/13/2024 | | | 461.17 | Inv# 13179,13202 | | | | Posted |
| | 02-3223.01 | | | | | Cleaning supplies | | | 91.17 | 0.00 |
| | 02-3419.01 | | | | | cleaning after event | | | 185.00 | 0.00 |
| | 02-3419.01 | | | | | cleaning after event | | | 185.00 | 0.00 |
| | | | | | | | | | 461.17 | 0.00 |
| Lyne's | | | | | | | | | | |
| 35115 | 2/13/2024 | 2/13/2024 | | | 440.00 | Inv# 4862 | | | | Posted |
| | 04-3410.00 | | | | | TV/stand for school cameras | | | 440.00 | 0.00 |
| Matheson Tri-Gas Inc | | | | | | | | | | |
| 35134 | 2/13/2024 | 2/13/2024 | | | 92.10 | Inv# 0029042532 | | | | Posted |
| | 08-3225.00 | | | | | oxygen | | | 92.10 | 0.00 |
| Matt Friend | | | | | | | | | | |
| 35126 | 2/13/2024 | 2/13/2024 | | | 1,996.34 | Inv# 0093792, 009 | | | | Posted |
| | 08-3222.10 | | | | | snow removal | | | 1,996.34 | 0.00 |
| Mead Lumber | | | | | | | | | | |
| 35132 | 2/13/2024 | 2/13/2024 | | | 31.04 | Inv# 10131254 | | | | Posted |
| | 08-3311.00 | | | | | building material | | | 31.04 | 0.00 |
| Melham Medical Center | | | | | | | | | | |
| 35103 | 2/13/2024 | 2/13/2024 | | | 59.00 | Inv# 24018896 | | | | Posted |
| | 08-3222.00 | | | | | drug screen | | | 59.00 | 0.00 |
| Myers Construction Co | | | | | | | | | | |
| 35140 | 2/13/2024 | 2/13/2024 | | | 2,477.50 | Inv# 7991 | | | | Posted |
| | 08-3222.10 | | | | | snow removal | | | 2,477.50 | 0.00 |
| NMC Exchange LLC | | | | | | | | | | |
| 35137 | 2/13/2024 | 2/13/2024 | | | 3,442.13 | Inv#1306038, 1306 | | | | Posted |
| | 08-3225.00 | | | | | gas and oil | | | 327.66 | 0.00 |
| | 08-3310.00 | | | | | maint repair equip | | | 36.09 | 0.00 |
| | 08-3222.10 | | | | | snow removal | | | 3,078.38 | 0.00 |
| | | | | | | | | | 3,442.13 | 0.00 |
| NSG Logistics, LLC | | | | | | | | | | |
| 35143 | 2/13/2024 | 2/13/2024 | | | 5,723.95 | Inv# 71020 | | | | Posted |
| | 08-3222.10 | | | | | ice melt | | | 5,723.95 | 0.00 |
| 1 Nebraska Child Support Payment Center | | | | | | | | | | |
| 35077 | 1/31/2024 | 1/31/2024 | | | 899.09 | | | | | Posted |
| | 01-1503.00 | | | | | CHILD SUPPORT-NE | | | 899.09 | 0.00 |
| OBrien's Hardware | | | | | | | | | | |
| 35109 | 2/13/2024 | 2/13/2024 | | | 1.78 | Inv# 196353 | | | | Posted |
| | 06-3310.00 | | | | | bolts nuts key | | | 1.78 | 0.00 |
| 35131 | 2/13/2024 | 2/13/2024 | | | 8.78 | Inv# 196270 | | | | Posted |
| | 08-3311.00 | | | | | dowells | | | 8.78 | 0.00 |
| Power Solutions | | | | | | | | | | |
| 35127 | 2/13/2024 | 2/13/2024 | | | 248.50 | Inv# 12511 | | | | Posted |
| | 08-3310.00 | | | | | clutch repair | | | 248.50 | 0.00 |

Accounts Payable Detail Listing

City of Broken Bow

| <u>Vend#</u> | <u>Vendor Name</u> | | | | | | | | |
|--|--------------------|-------------------|---------------|------------------------------------|--------------------|-------------|------------|--------------|---------------|
| <u>Pay#</u> | <u>Post Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Invoice</u> | <u>Description</u> | <u>Date</u> | <u>PO#</u> | <u>Date</u> | <u>Status</u> |
| | <u>Account#</u> | <u>Work Order</u> | | | | | | <u>Debit</u> | <u>Credit</u> |
| Powermanager (continued) | | | | | | | | | |
| 35105 | 2/13/2024 | 2/13/2024 | 582.50 | PMGCT0000026 P | | | | | Posted |
| | 01-3216.10 | | | Bank Rec Software | | | | 500.00 | 0.00 |
| | 01-3216.10 | | | Support and Maint | | | | 82.50 | 0.00 |
| | | | | | | | | 582.50 | 0.00 |
| Presto X Company | | | | | | | | | |
| 35104 | 2/13/2024 | 2/13/2024 | 142.33 | Inv# 56194152 | | | | | Posted |
| | 02-3311.00 | | | Pest Service | | | | 142.33 | 0.00 |
| Quill Corporation | | | | | | | | | |
| 35117 | 2/13/2024 | 2/13/2024 | 41.58 | Inv# 36873445 | | | | | Posted |
| | 04-3223.00 | | | supplies | | | | 41.58 | 0.00 |
| RT Ace | | | | | | | | | |
| 35118 | 2/13/2024 | 2/13/2024 | 14.95 | Act 751 | | | | | Posted |
| | 04-3223.00 | | | keys for texas bridge | | | | 14.95 | 0.00 |
| 35139 | 2/13/2024 | 2/13/2024 | 419.96 | Acct# 1295 | | | | | Posted |
| | 08-3416.00 | | | land and buildings | | | | 245.97 | 0.00 |
| | 09-3310.00 | | | maint repair equip | | | | 173.99 | 0.00 |
| | | | | | | | | 419.96 | 0.00 |
| 35158 | 2/13/2024 | 2/13/2024 | 335.76 | Acct# 1297 | | | | | Posted |
| | 08-3223.00 | | | batteries | | | | 35.98 | 0.00 |
| | 08-3311.00 | | | PVC fittings, pipe,primer, conduit | | | | 299.78 | 0.00 |
| | | | | | | | | 335.76 | 0.00 |
| Ranchland Ford | | | | | | | | | |
| 35122 | 2/13/2024 | 2/13/2024 | 58.07 | Inv# 56578 | | | | | Posted |
| | 04-3225.00 | | | Oil Change | | | | 58.07 | 0.00 |
| S&L Sanitary Service | | | | | | | | | |
| 35106 | 2/13/2024 | 2/13/2024 | 108.60 | Acct# 2 | | | | | Posted |
| | 09-3219.00 | | | trash around the square | | | | 108.60 | 0.00 |
| Sandhills Custom Creations | | | | | | | | | |
| 35157 | 2/13/2024 | 2/13/2024 | 60.00 | Inv# 2847 | | | | | Posted |
| | 01-3212.00 | | | Logos for shirts | | | | 60.00 | 0.00 |
| Sara J. Hulinsky | | | | | | | | | |
| 35156 | 2/13/2024 | 2/13/2024 | 837.00 | Inv# 2/01/24 | | | | | Posted |
| | 07-3419.01 | | | cleaning service | | | | 837.00 | 0.00 |
| Schaper and White Law Firm | | | | | | | | | |
| 35148 | 2/13/2024 | 2/13/2024 | 3,000.00 | Inv# 2111 | | | | | Posted |
| | 01-3214.00 | | | legal fees | | | | 3,000.00 | 0.00 |
| Scott Ripp Construction | | | | | | | | | |
| 35121 | 2/13/2024 | 2/13/2024 | 301.70 | Inv# 429313 | | | | | Posted |
| | 04-3311.00 | | | garage door repair #2 | | | | 301.70 | 0.00 |
| State Income Tax WH NE Online Payment | | | | | | | | | |
| 35081 | 1/31/2024 | 1/31/2024 | 3,476.49 | | | | | | Posted |
| | 01-1500.00 | | | STATE MARRIED | | | | 2,343.42 | 0.00 |
| | 01-1500.00 | | | STATE SINGLE | | | | 1,133.07 | 0.00 |
| | | | | | | | | 3,476.49 | 0.00 |
| Steve Scott | | | | | | | | | |
| 35123 | 2/13/2024 | 2/13/2024 | 91.52 | | | | | | Posted |
| | 04-3223.00 | | | supplies/postage | | | | 91.52 | 0.00 |
| TX Child Support SDU | | | | | | | | | |
| 35083 | 1/31/2024 | 1/31/2024 | 161.54 | | | | | | Posted |
| | 01-1503.00 | | | CHILD SUPPORT-TX | | | | 161.54 | 0.00 |
| Tracker Systems | | | | | | | | | |
| 35087 | 2/13/2024 | 2/13/2024 | 16.99 | Inv# 274345 | | | | | Posted |
| | 03-3438.00 | | | Tracking Systems | | | | 16.99 | 0.00 |
| Trotter Service | | | | | | | | | |
| 35114 | 2/13/2024 | 2/13/2024 | 809.59 | BBPOLF | | | | | Posted |
| | 04-3225.00 | | | fuel | | | | 809.59 | 0.00 |

Accounts Payable Detail Listing

City of Broken Bow

| Vend# | | Vendor Name | | | | | | | | | | | |
|---------------------------------------|------------|-------------|------------|--------------------------------|------|-----|--|-----------|--------|------|--|--|--|
| Pay# | Post Date | Due Date | Amount | Invoice | Date | PO# | | Date | Status | | | | |
| | Account# | Work Order | | Description | | | | Debit | Credit | | | | |
| Trotter's Whoa & Go (continued) | | | | | | | | | | | | | |
| 35113 | 2/13/2024 | 2/13/2024 | 369.11 | Acct BBPOLF | | | | | Posted | | | | |
| | 04-3225.00 | | | Fuel | | | | 369.11 | | 0.00 | | | |
| 35138 | 2/13/2024 | 2/13/2024 | 609.37 | inv# 937069, 93711 | | | | | Posted | | | | |
| | 08-3225.00 | | | fuel | | | | 609.37 | | 0.00 | | | |
| 35154 | 2/13/2024 | 2/13/2024 | 160.40 | BBAMB | | | | | Posted | | | | |
| | 05-3225.00 | | | Fuel | | | | 73.09 | | 0.00 | | | |
| | 06-3225.00 | | | Fuel | | | | 87.31 | | 0.00 | | | |
| | | | | | | | | 160.40 | | | | | |
| Universal Insurance | | | | | | | | | | | | | |
| 35149 | 2/13/2024 | 2/13/2024 | 8,989.00 | Cust# 66468 | | | | | Posted | | | | |
| | 01-3207.00 | | | Workers Comp Policy | | | | 7,853.00 | | 0.00 | | | |
| | 01-3207.00 | | | Inland Marine | | | | 1,136.00 | | 0.00 | | | |
| | | | | | | | | 8,989.00 | | | | | |
| Vacanti Municipal Consulting Services | | | | | | | | | | | | | |
| 35102 | 2/13/2024 | 2/13/2024 | 12,500.00 | | | | | | Posted | | | | |
| | 01-3202.00 | | | Profesional Services | | | | 12,500.00 | | 0.00 | | | |
| Verizon Wireless | | | | | | | | | | | | | |
| 35064 | 2/13/2024 | 2/13/2024 | 75.79 | | | | | | Posted | | | | |
| | 03-3221.00 | | | Handi Bus Phone | | | | 35.78 | | 0.00 | | | |
| | 06-3221.00 | | | Fire Jet pack | | | | 40.01 | | 0.00 | | | |
| | | | | | | | | 75.79 | | | | | |
| 35119 | 2/13/2024 | 2/13/2024 | 640.16 | | | | | | Posted | | | | |
| | 04-3221.00 | | | Police Internet for Ipads | | | | 640.16 | | 0.00 | | | |
| | | | 131,958.10 | 92 Non-voided payables listed. | | | | | | | | | |

Report Setup
AP - Accounts Payable Listing : Vendor Name
Filter Options
Starting: 1/24/2024
Ending: 2/13/2024
Banks: All
Payable Status: Posted, Printed, ACH, Recorded, Voided
All Vendors Selected

B: - weekly Payroll
\$ 65,951.33

Check Approval List - GL Account

2/9/2024 9:55:57 AM

City of Broken Bow

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| <u>Vendor Name</u> | <u>Invoice</u> | <u>Invoice Description</u> | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------------|----------------|--|----------------------------|---------------|
| General | | | | |
| Aflac | | PRE TAX AFLAC | Health/Life/Acc Insuranc | 477.41 |
| Aflac | | AFLAC POST TAX | Health/Life/Acc Insuranc | 113.82 |
| Aflac | Jan 2024 | Dave Schmidt Aflac January 2024 | Health/Life/Acc Insuranc | 100.53 |
| BNSF Railway Company | Inv# 2400 | land lease | Miscellaneous Expense | 401.17 |
| Broken Bow Municipal Utilities | | | Weather Station Expens | 25.95 |
| Cheris Cadwell | Feb 2024 | Professional Services and mileage | Education and Training | 1,800.00 |
| Cheris Cadwell | Jan 2024- | Mileage | Education and Training | 239.86 |
| City Flex Benefit Plan | | SELECT FLEX-UNREIMBURSED M/D/V | Health/Life/Acc Insuranc | 225.00 |
| City of Broken Bow - Health Insurance | | HEALTH INS | Health/Life/Acc Insuranc | 4,124.71 |
| City of Broken Bow Pension Fund | | 414H RETIREMENT | Pension | 9,497.18 |
| City of Broken Bow Pension Fund | | 457 RETIREMENT | Pension | 845.82 |
| City of Broken Bow Pension Fund | | RETIREMENT LOAN PAYMENT | Loan Payment | 2,278.07 |
| Colonial Insurance | | COLONIAL LIFE PRE TAX | Health/Life/Acc Insuranc | 389.90 |
| Colonial Insurance | | COLONIAL LIFE POST TAX | Health/Life/Acc Insuranc | 323.28 |
| Colonial Insurance | Jan 2024 | Jan 2024 Insurance D Schmidt & company | Health/Life/Acc Insuranc | 705.96 |
| Colonial Insurance | Jan 2024 | Jan 2024 Insurance D Schmidt & company | Health/Life/Acc Insuranc | 102.12 |
| Custer County Chief | Acct# 558 | publications | Printing & Publication | 324.07 |
| Custer County Economic Development | | Class A Membership | Association Dues | 3,000.00 |
| Custer County Treasurer | Parce ID | Property Taxes Rv Park | Miscellaneous Expense | 996.67 |
| Custer County Treasurer | Parcel ID | Property Taxes | Miscellaneous Expense | 305.52 |
| EFTPS Online Payment | | MEDICARE | Payroll Taxes | 2,690.10 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 3,860.15 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 1,949.83 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 404.25 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 289.57 |
| EFTPS Online Payment | | FEDERAL | Payroll Taxes | 363.73 |
| EFTPS Online Payment | | FICA | Payroll Taxes | 11,502.46 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 460.83 |
| Family Heritage | | FAMILY HERITAGE | Health/Life/Acc Insuranc | 25.50 |
| Jacob Holcomb | | Mileage Reimbursement | Miscellaneous Expense | 170.18 |
| Nebraska Child Support Payment Center | | CHILD SUPPORT-NE | Child Support | 899.09 |
| Powermanager | PMGCT00 | Bank Rec Software, Support and Maint | Software Fees | 500.00 |
| Powermanager | PMGCT00 | Bank Rec Software, Support and Maint | Software Fees | 82.50 |
| Sandhills Custom Creations | Inv# 2847 | Logos for shirts | City Promotions | 60.00 |
| Schaper and White Law Firm | Inv# 2111 | legal fees | Legal Fees | 3,000.00 |
| State Income Tax WH NE Online Paymei | | STATE | Payroll Taxes | 2,343.42 |
| State Income Tax WH NE Online Paymei | | STATE | Payroll Taxes | 1,133.07 |
| TX Child Support SDU | | CHILD SUPPORT-TX | Child Support | 161.54 |
| Universal Insurance | Cust# 664 | Workers Comp Policy, Inland Marine | Bonds & WorkmansCorr | 7,853.00 |
| Universal Insurance | Cust# 664 | Workers Comp Policy, Inland Marine | Bonds & WorkmansCorr | 1,136.00 |
| Vacanti Municipal Consulting Services | | Profesional Services | Education and Training | 12,500.00 |
| | | | Total General | \$77,662.26 |
| Municipal Building | | | | |
| Broken Bow Municipal Utilities | | | Utilities | 481.68 |
| EZ IT Solutions | Inv# 1714 | Server Upgrade/Microsoft pro license | IT Expense | 674.00 |
| Kirkpatrick Cleaning Solutions | 13210 | Auditorium/kitchen cleaning- special cleanir | Building Cleaning Suppli | 500.00 |
| Kirkpatrick Cleaning Solutions | Inv# 1317 | trash liners and paper towels | Building Cleaning Suppli | 91.17 |
| Kirkpatrick Cleaning Solutions | Inv# 1317 | trash liners and paper towels | Contracted Services | 185.00 |
| Kirkpatrick Cleaning Solutions | Inv# 1317 | trash liners and paper towels | Contracted Services | 185.00 |
| Kirkpatrick Cleaning Solutions | Inv# 1318 | Feb Cleaning | Contracted Services | 853.00 |
| Presto X Company | Inv# 5619 | monthly service | Maintenance & Repair B | 142.33 |
| | | | Total Municipal Building | \$3,112.18 |
| Handi Bus | | | | |
| Tracker Systems | Inv# 2743 | Tracking Systems | IT Expense | 16.99 |
| Verizon Wireless | | telephone | Telephone/Internet | 35.78 |
| | | | Total Handi Bus | \$52.77 |
| Police | | | | |

Check Approval List - GL Account

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City of Broken Bow

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| <u>Vendor Name</u> | <u>Invoice</u> | <u>Invoice Description</u> | <u>Account Description</u> | <u>Amount</u> |
|--------------------------------|----------------|-----------------------------|----------------------------|---------------|
| Police | | | | |
| Broken Bow Municipal Utilities | | | Utilities | 442.83 |
| Broken Bow Municipal Utilities | | | Dog Care | 168.01 |
| Capital One | Police CC | supplis/radio | Supplies & Postage | 84.53 |
| Capital One | Police CC | supplis/radio | Radios | 64.19 |
| Century Link | | internet/phone | Telephone/Internet | 319.32 |
| Consolidated Management Co. | Inv# 2400 | 408 NLETC | Training | 273.10 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 460.83 |
| Eakes Office Products | Inv# 5204 | copies | Supplies & Postage | 185.35 |
| Gateway Motors Inc | Inv# 8625 | | Gas and Oil | 81.37 |
| Gateway Motors Inc | Inv# 8625 | | Maint/Repair Equipment | 98.00 |
| Hometown Leasing | pymt# 4 | copier lease | Copier Maint/Expense | 122.48 |
| Lyne's | Inv# 4862 | TV/stand for school cameras | Equipment Purchases | 440.00 |
| Quill Corporation | Inv# 3687 | Falcon Dust Cans | Supplies & Postage | 41.58 |
| RT Ace | Act 751 | keys for texas bridge | Supplies & Postage | 14.95 |
| Ranchland Ford | Inv# 5657 | Oil Change | Gas and Oil | 58.07 |
| Scott Ripp Construction | Inv# 4293 | garage door repair #2 | Maintenance & Repair B | 301.70 |
| Steve Scott | | supplies/postage | Supplies & Postage | 91.52 |
| Trotter Service | BBPOLF | fuel for patrol unites | Gas and Oil | 809.59 |
| Trotter's Whoa & Go | Acct BBP | fuel | Gas and Oil | 369.11 |
| Verizon Wireless | | telephone | Telephone/Internet | 640.16 |
| | | | Total Police | \$5,066.69 |
| Rescue Unit | | | | |
| Bound Tree Medical | Inv# 8523 | medical supplies | Ambulance Supplies | 940.34 |
| Broken Bow Chamber of Commerce | | ambulance incentive | Ambulance Driver Incen | 1,945.00 |
| Broken Bow Rural Fire Board | | utilities/internet/airpacks | Utilities | 424.43 |
| Broken Bow Rural Fire Board | | utilities/internet/airpacks | Telephone/Internet | 41.59 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 230.42 |
| Eakes Office Products | Inv# 5201 | printer lease | Copier Maint/Expense | 160.75 |
| Insurance Aid Services | Inv 23-09 | EMS Billing | Insurance Aid Fees | 1,619.96 |
| Island Supply Welding Co. | Inv# 3074 | oxygen | Ambulance Supplies | 65.10 |
| Trotter's Whoa & Go | BBAMB | fuel | Gas and Oil | 73.09 |
| | | | Total Rescue Unit | \$5,500.68 |
| Fire | | | | |
| Broken Bow Rural Fire Board | | utilities/internet/airpacks | Utilities | 424.43 |
| Broken Bow Rural Fire Board | | utilities/internet/airpacks | Telephone/Internet | 41.58 |
| Broken Bow Rural Fire Board | | utilities/internet/airpacks | Maint/Repair Equipment | 692.60 |
| Carquest of Broken Bow | ID-27341 | Tire guage, mini bulb | Maint/Repair Equipment | 33.21 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 230.43 |
| Eakes Office Products | Inv# 5201 | printer lease | Copier Maint/Expense | 160.75 |
| OBrien's Hardware | Inv# 1963 | bolts nuts key | Maint/Repair Equipment | 1.78 |
| Trotter's Whoa & Go | BBAMB | fuel | Gas and Oil | 87.31 |
| Verizon Wireless | | telephone | Telephone/Internet | 40.01 |
| | | | Total Fire | \$1,712.10 |
| Library | | | | |
| Broken Bow Municipal Utilities | | | Utilities | 1,988.56 |
| EZ IT Solutions | Inv# 7301 | Door Project Phase II | Maintenance & Repair B | 3,687.47 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 460.83 |
| Sara J. Hulinsky | Inv# 2/01/ | cleaning service | Contracted Services | 837.00 |
| | | | Total Library | \$6,973.86 |
| Street | | | | |

Check Approval List - GL Account

2/9/2024 9:55:57 AM

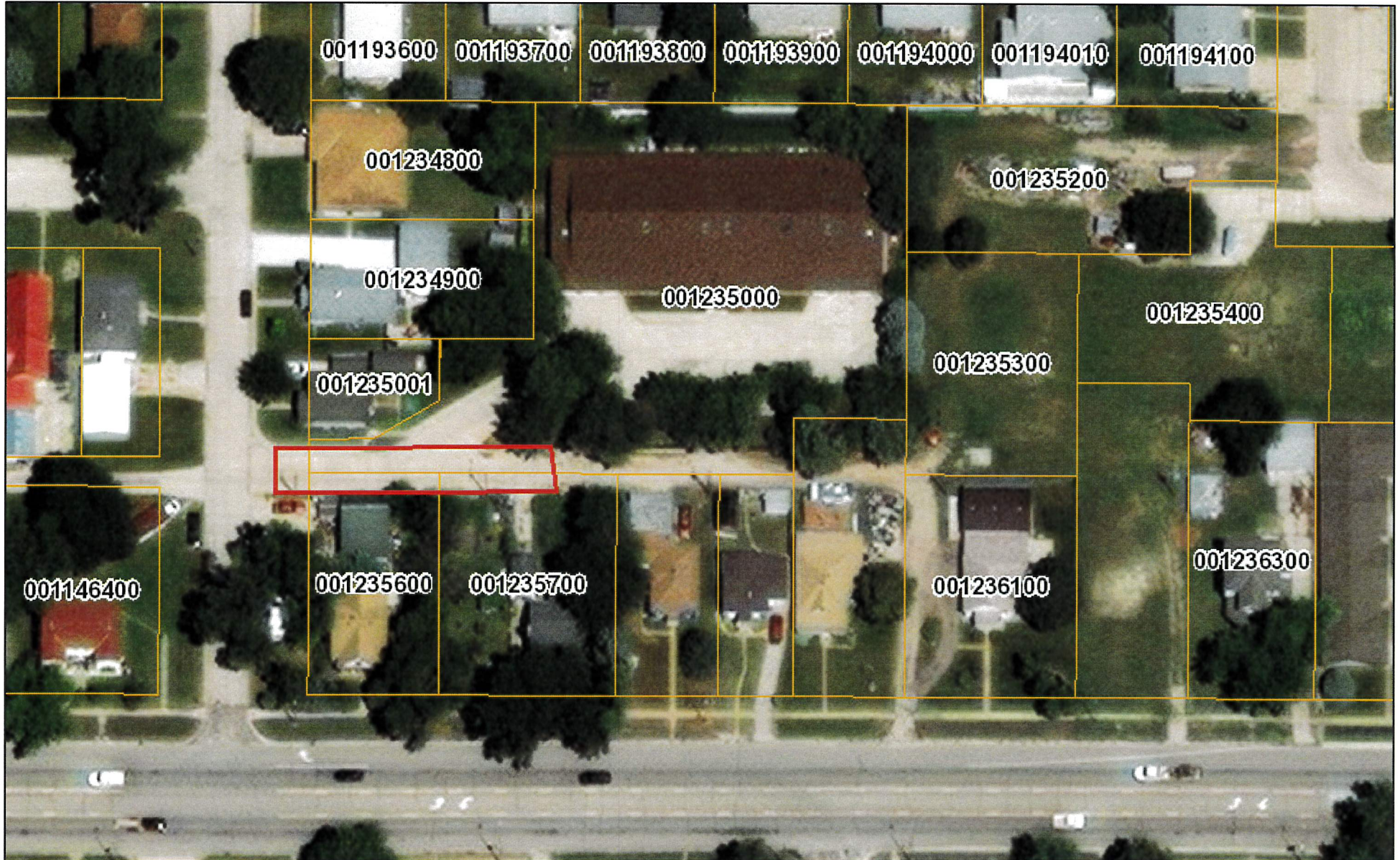
City of Broken Bow

Page 3 of 3

| <u>Vendor Name</u> | <u>Invoice</u> | <u>Invoice Description</u> | <u>Account Description</u> | <u>Amount</u> |
|---------------------------------|----------------|---|----------------------------|---------------|
| Street | | | | |
| AKRS EQUIPMENT | 3717207, | equipment repair | Maint/Repair Equipment | 853.09 |
| Barco Products | Inv# 2482 | chains | Snow Removal | 2,580.32 |
| Baxter Welding | Inv# 1513 | maintainer | Maint/Repair Equipment | 653.87 |
| Broken Bow Municipal Utilities | | | Utilities | 2,783.30 |
| Carquest of Broken Bow | Inv# 3026 | equip repair | Maint/Repair Equipment | 230.70 |
| Central Nebraska Bobcat | NM1363, | skidsteer | Maint/Repair Equipment | 61.30 |
| DAS State Acctg-Central Finance | Inv# 1406 | equipment purchase | Equipment Purchases | 675.00 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 460.83 |
| Farritor Auto Parts | Inv# 1424 | Maint repair equip | Maint/Repair Equipment | 110.00 |
| Great Plains Communications | Acct# 102 | | Telephone/Internet | 35.48 |
| Hire Right Solutions | Inv# P121 | Drug screening | Miscellaneous Expense | 52.95 |
| Matheson Tri-Gas Inc | Inv# 0029 | oxygen | Gas and Oil | 92.10 |
| Matt Friend | Inv# 0093 | snow removal | Snow Removal | 1,996.34 |
| Mead Lumber | Inv# 1013 | building material | Maintenance & Repair B | 31.04 |
| Melham Medical Center | Inv# 2401 | drug screen | Miscellaneous Expense | 59.00 |
| Myers Construction Co | Inv# 7991 | snow removal | Snow Removal | 2,477.50 |
| NMC Exchange LLC | Inv#1306 | oil change cutting edges | Snow Removal | 3,078.38 |
| NMC Exchange LLC | Inv#1306 | oil change cutting edges | Gas and Oil | 327.66 |
| NMC Exchange LLC | Inv#1306 | oil change cutting edges | Maint/Repair Equipment | 36.09 |
| NSG Logistics, LLC | Inv# 7102 | ice melt | Snow Removal | 5,723.95 |
| OBrien's Hardware | Inv# 1962 | dowells | Maintenance & Repair B | 8.78 |
| Power Solutions | Inv# 1251 | maint repiar equipment | Maint/Repair Equipment | 248.50 |
| RT Ace | Acct# 129 | equipment repairs, trash can repairs | Land & Buildings | 245.97 |
| RT Ace | Acct# 129 | | Supplies & Postage | 35.98 |
| RT Ace | Acct# 129 | | Maintenance & Repair B | 299.78 |
| Trotter's Whoa & Go | inv# 9370 | fuel | Gas and Oil | 609.37 |
| Total Street | | | | \$23,767.28 |
| Park | | | | |
| Broken Bow Municipal Utilities | | | Utilities | 1,845.92 |
| Broken Bow Municipal Utilities | | | Utilities | 1,379.70 |
| Central Nebraska Bobcat | NM1363, | skidsteer | Maint/Repair Equipment | 108.52 |
| EZ IT Solutions | Inv# 7317 | IT Services | IT Expense | 460.83 |
| Great Plains Communications | Acct# 102 | | Telephone/Internet | 35.47 |
| Grocery Kart | Acct# 058 | supplies | Maint/Repair Equipment | 45.39 |
| RT Ace | Acct# 129 | equipment repairs, trash can repairs | Maint/Repair Equipment | 173.99 |
| S&L Sanitary Service | Acct# 2 | trash removal | Trash Removal | 108.60 |
| Total Park | | | | \$4,158.42 |
| Swimming Pool | | | | |
| Broken Bow Municipal Utilities | | | Utilities | 162.95 |
| Total Swimming Pool | | | | \$162.95 |
| Sanitation | | | | |
| Bow Locksmith | Inv# 4403 | C&D Cell Replacement Key | Land & Buildings | 10.00 |
| Broken Bow Municipal Utilities | | | Utilities | 103.36 |
| Custer Public Power | | CD Cell Power | Utilities | 54.30 |
| Total Sanitation | | | | \$167.66 |
| ST Infra/Capital | | | | |
| JEO | Inv# 1475 | Phase II Water Mapping System, Floodplair | Sales Tax Infra Projects | 1,895.00 |
| JEO | Inv# 1475 | Phase II Water Mapping System, Floodplair | Sales Tax Infra Projects | 1,726.25 |
| Total ST Infra/Capital | | | | \$3,621.25 |
| | | | | <hr/> |
| | | | | <hr/> |
| | | | | \$131,958.10 |

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 1/24/2024
 Ending Date: 2/13/2024
 Banks: All
 Bank Acct#:
 Include Printed Checks: ☒

Bi-Weekly Payroll
\$65,951.33

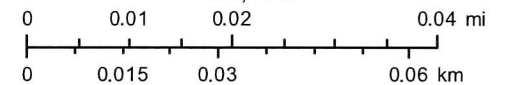


February 8, 2024
11:49 AM

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

 Parcels

1:1,190



[Return to Agenda](#)

City of Broken Bow

Employee Benefits



Welcome Message

the**olson**group 
PATRIOT | PARTNER AGENCY

Our mission is to inform, educate, and empower team members to make the best benefits decisions for themselves and their families.

CITY OF BROKEN BOW DEDICATED SERVICE TEAM



Travis Martin
Employee Benefits
Consultant

22 Years Experience
6 Years With TOG



Julie Kohanek
Senior Account
Executive

37 Years Experience
4 Years With TOG



Suzi McNeil
Senior Account
Manger

21 Years Experience
21 Years With TOG



Roxy Kolev
Senior HR
Consultant

18 Years Experience
9 Years With TOG

BENEFITSEDGE™ STRATEGIC PLANNING PREPARED FOR THE CITY OF BROKEN BOW.

Our proprietary BenefitsEdge™ Scorecard is the foundation of your organizations customized Strategic Benefits Plan

BenefitsEdge™ allows us to dig deep and find out exactly where your organization is struggling and where engagement opportunities exist in your current benefits program.

Utilizing four key metrics we can pinpoint what areas you may need assistance in and provide the solutions to help. You will gain efficiencies and offer benefits your employees value.

• 3-5 Year Strategic Benefit Plan - The Process



Step 2 – Deep Dive Analysis

- Evaluation of Current Program
- Market Evaluations
- Action Steps & Task List



Step 4 – Plan Performance

- Quarterly Claims and Reviews with Exec Team
- Wellness and Disease Management Stewardship
- Conduct Health Analytics and Plan Modeling Evaluations

01

02

03

04

05



Step 1 - Objectives

- Conduct Benefits Planning Session
- Develop Risk Mitigation Strategies
- Prioritize Key Areas
- Review BenefitsEdge Enterprise Risk Score



Step 3 – Compliance Assessment

- Becoming DOL Audit Ready
- Complete Assessment
- Review Plan Notices



Final Step – Member Satisfaction

- Member Surveys
- Establish Employee Communications
- Off-cycle Education
- Stewardship of the Benefits Program




Each group is unique. Utilizing your score, we can plan out the next 3-5 years and create actionable items.



| | |
|----------------------|----------|
| Communication | 6 |
| Compliance | 8 |
| Services/Costs | 3 |
| Benefits Strategy | 4 |
| Overall Score | 5 |

BenefitsEdge Scorecard

SAMPLE

| Communication | | Compliance | | Services/Costs | | Benefits Strategy | |
|---|---|---|---|----------------|------|-------------------|--|
| 6 | 8 | 3 | 4 | | | | |
|  |  |  |  | | | | |
| | | | | Poor | Fair | Excellent | |
| Communication | | | | | | | |
| Employee Understanding | 8 | | | | | 6 | |
| Employee Education | 9 | | | | | 6 | |
| Employee Initiative | 4 | | | | 4 | | |
| Compliance | | | | | | | |
| ACA | 7 | | | | 7 | | |
| ERISA, HIPAA, FMLA, FLSA | 8 | | | | | 6 | |
| Plan Documents, SPDs, and Notices | 8 | | | | | 6 | |
| Services/Costs | | | | | | | |
| Renewal Process/Timing | 3 | | | 3 | | | |
| Fee Transparency | 4 | | | | 4 | | |
| Technology | 5 | | | | 5 | | |
| Performance Measurement | 3 | | | 3 | | | |
| Benefits Strategy | | | | | | | |
| Documented Strategy/Objectives and Goals | 5 | | | | 5 | | |
| 3-5 Year Outlook | 2 | | | 2 | | | |
| Monitoring Process | 3 | | | 3 | | | |
| Risk Mitigation | 5 | | | | 5 | | |
| Wellness | 4 | | | | 4 | | |



- Holland Basham Architects hired The Olson Group
 - HBA's ScoreCard for BenefitsEdge™ at that time was a score of 3
 - The BenefitsEdge™ was Developed and Implemented
 - Multiple Opportunities were Identified and Implemented
 - After 7 Months with The Olson Group the ScoreCard™ improved and moved to a 7
- Karla Snead
Human Resources
Holland Basham
Architecture

Our Services

- Fully Insured and Self-Funded Health Insurance Programs
- Dental and Vision Insurance - Fully Insured or Self-Funded
- Enhanced Benefit Programs
- Group and Voluntary Term Life Insurance
- Financial Wellness
- Disability Insurance
- Wellness Initiatives
- Retirement Plans
- HR Consulting



Our purpose is to create long-standing partnerships and bring confidence and simplicity to your benefits program.

An Extension of Your HR

The Olson Group Client Connection (TOGCC)

Set up new employees in minutes



Paperless



Efficient



Accessible

For Human Resources

- Easy to use
- Gain instant access to your data
- Streamlines employee management
- Improves communication

For Employees

- Easy access to HR information
- Intuitive benefit enrollment
- Mobile friendly web access
- Employee self-service

Simplified **HR Consulting**

Focus on what matters most. **Let us take care of the rest.**

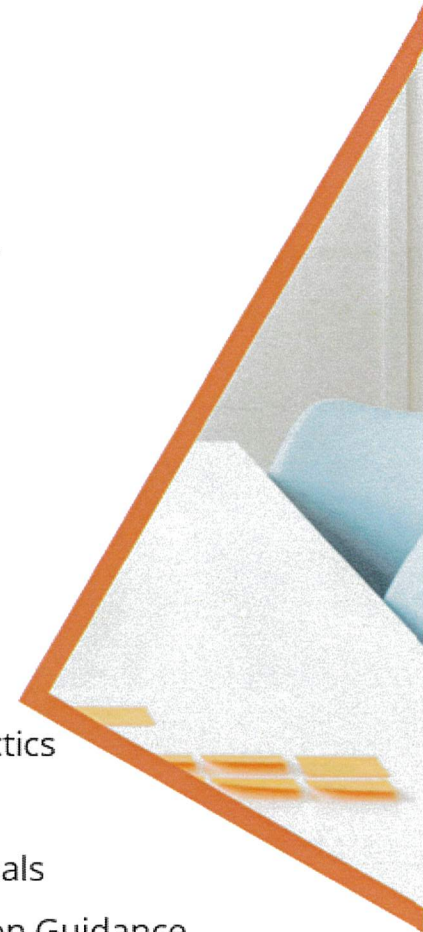
The Olson Group offers full HR Services. We aim to enhance your organization, not change it.

Compliance Assistance

- DOL Audit Assessment
- Penalty Compliance
- Job Categorization
- PHI and HIPAA Privacy Compliance
- Legal Regulations (Local, State, & Federal)

HR Consulting

- Job Descriptions
- Recruiting and Retention Tactics
- Salary Analysis
- Handbooks and Safety Manuals
- Performance and Termination Guidance
- Grievances and Harassment Claims



HR EXTENSION AND COMPLIANCE

"By Using The Olson Group They Have Helped Alleviate The Need For Additional Staffing To Handle All Our Needs In This Area. They Have Been Very Professional And Have Staff That Can Help Us Work Through Any Questions We May Have. A Big Thank You Goes Out To The Olson Group."

-Tracy
Zangger Popcorn

Ask an expert – in-house
certified HR experts and ERISA
attorneys

Online comprehensive HR
resource center

Compliance assessment with
recommendations

Monthly Newsletter

Legally compliant Employee
Benefit Handbook with federal
and state required notices

Semi-Monthly HR Roundtable
allows input of other HR leaders

Customized benefit notice
booklet
ERISA required plan documents
(SPD wrap, summary of
modification and section 125
plan document)

Unlimited access to an extensive
LMS that contains courses on
HR issues, HIPAA, harassment,
Discrimination etc.

COMPLIANCE RESOURCES

HR Regulations/Alerts

theolsongroup 
Benefits Team

Think 
with Mammoth

Mineral™

 hr360

Legal Resources

In-House ERISA Attorney

BH

BAIRD HOLM^{LLP}
ATTORNEYS AT LAW

MAYNARD
COOPER GALE



City of Broken Bow

Sample Reporting Package

Presented by: **The Olson Group**

Presentation Date: **1/09/2024**

Proprietary and Confidential The Olson Group 2023

A Division of Patriot Growth Insurance Services, LLC

Medical

Effective Date: 01/01/2024

Waiting Period:

Eligibility: 30+ Hours

Dependent Age Limit: To age 26



| Medical Coverage | | |
|------------------------------------|--------------------------|------------------------------|
| Carrier | Lucent | |
| Plan Name | PPO | |
| Deductible Type | Embedded | |
| | Current - PPO | |
| Plan Design | <u>In-Network</u> | <u>Out-of-Network</u> |
| Deductible - Individual | \$250 | \$350 |
| Deductible - Family | \$500 | \$700 |
| Coinsurance (member pays) | 20% | 40% |
| Out-of-Pocket Maximum - Individual | \$1,250 | \$1,350 |
| Out-of-Pocket Maximum - Family | \$2,500 | \$2,700 |
| Copays | | |
| Preventive | \$0 | Deductible/Coinsurance |
| Office Visit - Primary Care | \$15 | Deductible/Coinsurance |
| Office Visit - Specialist | \$15 | Deductible/Coinsurance |
| Emergency Room | Deductible/Coinsurance | Follows In-Network |
| Urgent Care | Deductible/Coinsurance | Deductible/Coinsurance |
| X-rays | Deductible/Coinsurance | Deductible/Coinsurance |
| Labs | Deductible/Coinsurance | Deductible/Coinsurance |
| Rx Coverage | <u>In-Network</u> | <u>Out-of-Network</u> |
| Tier 1 | \$10 | Not Covered |
| Tier 2 | \$15 | Not Covered |
| Tier 3 | | Not Covered |
| Tier 4 | | Not Covered |
| Tier 5 | - | Not Covered |
| Tier 6 | | |
| Rx Notes | | |
| Misc. Notes | | |

Disclaimer: This information is intended as a summary only; benefits may contain limitations and exclusions. Actual rates and benefits are based on actual enrollment, insurer-specific underwriting guidelines, utilization and must be approved by the insurer. Rates and benefits cannot be guaranteed in advance and are subject to change by the insurer without notice.

2024 Funding Analysis

Administration

| | | | |
|----------------------------|----|-------|------|
| Medical Administration Fee | \$ | 34.33 | PEPM |
| Consulting Fee | \$ | 35.00 | PEPM |
| Aggregate Premium | \$ | 33.35 | PEPM |

| | |
|----------------------|-----------|
| Reinsurance Contract | 24/12 |
| Specific Deductible | \$ 25,000 |
| Aggregating Specific | N/A |
| Domestic Reduction | N/A |
| Lasers | N/A |

| | |
|------|--------------|
| PEPM | \$ 1,140.65 |
| PEPY | \$ 13,687.79 |

Transplant Premium

| | | |
|----------|----|---|
| Employee | \$ | - |
| E + S | \$ | - |
| E + C | \$ | - |
| Family | \$ | - |

Specific Premium

| | | |
|----------|----|--------|
| Employee | \$ | 289.00 |
| E + S | \$ | 657.18 |
| E + C | \$ | 657.18 |
| Family | \$ | 657.18 |

Funding Rates

| | PPO | HDHP |
|----------|-------------|-------------|
| Employee | \$ 995.57 | \$ 1,105.74 |
| E + S | \$ 2,085.84 | \$ 2,186.53 |
| E + C | \$ 1,799.58 | \$ 1,933.68 |
| Family | \$ 3,040.14 | \$ 3,029.28 |

Aggregate Attachment

| | | |
|----------|----|----------|
| Employee | \$ | 429.78 |
| E + S | \$ | 1,340.57 |
| E + C | \$ | 1,340.57 |
| Family | \$ | 1,340.57 |

THE BELOW IS ILLUSTRATIVE AND NOT BASED ON CITY OF BROKEN BOW ACTUAL CLAIMS EXPERIENCE and ENROLLMENT DATA

Enrollment

| Month | Plan 1 - PPO | | | | Plan 2 - HDHP | | | | Total | Members |
|-----------|--------------|-------|-------|--------|---------------|-------|-------|--------|-------|---------|
| | Employee | E + S | E + C | Family | Employee | E + S | E + C | Family | | |
| January | 58 | 12 | 6 | 10 | 16 | 4 | 0 | 8 | 114 | 191 |
| February | 58 | 11 | 6 | 10 | 17 | 4 | 0 | 8 | 114 | 189 |
| March | 61 | 11 | 6 | 10 | 16 | 4 | 0 | 8 | 116 | 191 |
| April | 62 | 10 | 6 | 10 | 15 | 4 | 0 | 8 | 115 | 190 |
| May | 61 | 10 | 7 | 9 | 15 | 3 | 0 | 8 | 113 | 186 |
| June | 60 | 11 | 7 | 9 | 15 | 3 | 0 | 8 | 113 | 186 |
| July | 58 | 10 | 7 | 8 | 15 | 3 | 0 | 8 | 109 | 179 |
| August | 61 | 10 | 6 | 8 | 15 | 3 | 0 | 8 | 111 | 180 |
| September | 61 | 11 | 6 | 9 | 15 | 3 | 0 | 8 | 113 | 186 |
| October | 59 | 11 | 6 | 10 | 14 | 3 | 0 | 8 | 111 | 188 |
| November | | | | | | | | | 0 | |
| December | | | | | | | | | 0 | |
| Total | 599 | 107 | 63 | 93 | 153 | 34 | 0 | 80 | 1129 | 1866 |
| Average | 60 | 11 | 6 | 9 | 15 | 3 | 0 | 8 | 113 | 187 |

Disclaimer: The actual year to date aggregate accumulation may differ due to retroactive changes in enrollment, excluded plan services or fees and final run out audited claims.

2024 Funding Analysis

| Month | Administration | Consulting Fee | Others Fees | Specific Premium | Aggregate Premium | Total Fixed Costs |
|-----------------|------------------|------------------|-------------|-------------------|-------------------|-------------------|
| January | \$ 3,914 | \$ 3,990 | \$ - | \$ 47,673 | \$ 3,802 | \$ 59,379 |
| February | \$ 3,914 | \$ 3,990 | \$ - | \$ 47,305 | \$ 3,802 | \$ 59,011 |
| March | \$ 3,982 | \$ 4,060 | \$ - | \$ 47,883 | \$ 3,869 | \$ 59,794 |
| April | \$ 3,948 | \$ 4,025 | \$ - | \$ 47,226 | \$ 3,835 | \$ 59,034 |
| May | \$ 3,879 | \$ 3,955 | \$ - | \$ 46,280 | \$ 3,769 | \$ 57,883 |
| June | \$ 3,879 | \$ 3,955 | \$ - | \$ 46,648 | \$ 3,769 | \$ 58,251 |
| July | \$ 3,742 | \$ 3,815 | \$ - | \$ 44,755 | \$ 3,635 | \$ 55,948 |
| August | \$ 3,811 | \$ 3,885 | \$ - | \$ 44,965 | \$ 3,702 | \$ 56,363 |
| September | \$ 3,879 | \$ 3,955 | \$ - | \$ 46,280 | \$ 3,769 | \$ 57,883 |
| October | \$ 3,811 | \$ 3,885 | \$ - | \$ 46,070 | \$ 3,702 | \$ 57,467 |
| November | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| December | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Subtotal | \$ 38,759 | \$ 39,515 | \$ - | \$ 465,085 | \$ 37,652 | \$ 581,011 |
| Run-Out* | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTALS | \$ 38,759 | \$ 39,515 | \$ - | \$ 465,085 | \$ 37,652 | \$ 581,011 |

| Month | Medical Claims | RX Claims | Total Claims Paid | Over Specific | Net Total Claims Paid (Med/RX-Spec Reim.) | Total Cost (Fixed + Net Claims) |
|-----------------|-------------------|-------------------|-------------------|-------------------|---|---------------------------------|
| January | \$ 15,200 | \$ - | \$ 15,200 | \$ - | \$ 15,200 | \$ 74,578 |
| February | \$ 61,415 | \$ 26,625 | \$ 88,040 | \$ 5,828 | \$ 82,212 | \$ 141,223 |
| March | \$ 49,478 | \$ 18,558 | \$ 68,036 | \$ 11,193 | \$ 56,844 | \$ 116,638 |
| April | \$ 35,782 | \$ 43,517 | \$ 79,299 | \$ - | \$ 79,299 | \$ 138,333 |
| May | \$ 48,428 | \$ 31,158 | \$ 79,586 | \$ - | \$ 79,586 | \$ 137,468 |
| June | \$ 97,794 | \$ 18,919 | \$ 116,713 | \$ 40,865 | \$ 75,848 | \$ 134,099 |
| July | \$ 79,144 | \$ 42,517 | \$ 121,661 | \$ 51,600 | \$ 70,062 | \$ 126,009 |
| August | \$ 75,324 | \$ 27,383 | \$ 102,707 | \$ 41,641 | \$ 61,067 | \$ 117,430 |
| September | \$ 125,859 | \$ 5,434 | \$ 131,293 | \$ 4,432 | \$ 126,861 | \$ 184,744 |
| October | \$ 119,158 | \$ 25,775 | \$ 144,933 | \$ 85,129 | \$ 59,804 | \$ 117,271 |
| November | | | \$ - | | \$ - | \$ - |
| December | | | \$ - | | \$ - | \$ - |
| Subtotal | \$ 707,582 | \$ 239,887 | \$ 947,469 | \$ 240,687 | \$ 706,782 | \$ 1,287,793 |
| Run-Out* | | | \$ - | | \$ - | \$ - |
| TOTALS | \$ 707,582 | \$ 239,887 | \$ 947,469 | \$ 240,687 | \$ 706,782 | \$ 1,287,793 |

Disclaimer: The actual year to date aggregate accumulation may differ due to retroactive changes in enrollment, excluded plan services or fees and final run out audited claims.

2024 Funding Analysis

| Month | Total Funding | Funding Difference | Aggregate Attachment Point | Ineligible from Aggregate Coverage | Percent of Aggregate |
|-----------------|---------------------|--------------------|----------------------------|------------------------------------|----------------------|
| January | \$ 174,644 | \$ 100,066 | \$ 85,427 | | |
| February | \$ 173,664 | \$ 32,441 | \$ 84,516 | | |
| March | \$ 175,545 | \$ 58,908 | \$ 85,375 | | |
| April | \$ 173,349 | \$ 35,016 | \$ 84,035 | | |
| May | \$ 168,926 | \$ 31,458 | \$ 82,264 | | |
| June | \$ 170,017 | \$ 35,918 | \$ 83,175 | | |
| July | \$ 162,900 | \$ 36,890 | \$ 79,634 | | |
| August | \$ 164,087 | \$ 46,657 | \$ 79,583 | | |
| September | \$ 169,213 | \$ (15,531) | \$ 82,264 | | |
| October | \$ 169,156 | \$ 51,885 | \$ 82,316 | | |
| November | \$ - | \$ - | \$ - | | |
| December | \$ - | \$ - | \$ - | | |
| Subtotal | \$ 1,701,501 | \$ 413,708 | \$ 828,589 | \$ 1,705 | 85.1% |
| Run-Out* | \$ - | \$ - | \$ - | \$ - | - |
| TOTALS | \$ 1,701,501 | \$ 413,708 | \$ 828,589 | \$ 1,705 | 85.1% |

Miscellaneous Notes:

• RX Rebates paid:

Q1 2023 \$ 28,481.16

Q2 2023

Q3 2023

Q4 2023

Disclaimer: The actual year to date aggregate accumulation may differ due to retroactive changes in enrollment, excluded plan services or fees and final run out audited claims.

Renewal Analysis

| | Enrollment | | Current | Renewal |
|------------------------------|------------|------------------|-------------------|-------------------|
| Administration | 37 | PEPM | \$23.45 | \$24.60 |
| Network Access | 37 | PEPM | \$5.50 | \$5.50 |
| Compliance and COBRA | 37 | PEPM | \$1.80 | \$1.85 |
| Utilization Review | 37 | PEPM | \$2.84 | \$2.88 |
| Consulting Fee | 37 | PEPM | \$0.00 | \$35.00 |
| Aggregate Premium | 37 | PEPM | \$36.04 | \$33.35 |
| Specific Premium | 13 | EE | \$291.80 | \$289.00 |
| | 0 | ES | \$654.84 | \$657.18 |
| | 0 | EC | \$654.84 | \$657.18 |
| | 24 | FM | <u>\$654.84</u> | <u>\$657.18</u> |
| | | Annual | \$234,115 | \$234,352 |
| Adjustment | | | | 0.10% |
| Aggregate Attachment Point | 13 | EE | \$524.47 | \$429.78 |
| | 0 | ES | \$1,529.34 | \$1,340.57 |
| | 0 | EC | \$1,529.34 | \$1,340.57 |
| | 24 | FM | <u>\$1,529.34</u> | <u>\$1,340.57</u> |
| | | Annual | \$522,267 | \$453,130 |
| Adjustment | | | | -13.24% |
| Total Fixed Costs | 13 | EE | \$361.43 | \$392.18 |
| | 0 | ES | \$724.47 | \$760.36 |
| | 0 | EC | \$724.47 | \$760.36 |
| | 24 | FM | <u>\$724.47</u> | <u>\$760.36</u> |
| | | Annual | \$265,030 | \$280,164 |
| Adjustment | | | | 5.71% |
| Maximum Exposure | 13 | EE | \$885.90 | \$821.96 |
| (fixed + agg attachment) | 0 | ES | \$2,253.81 | \$2,100.93 |
| | 0 | EC | \$2,253.81 | \$2,100.93 |
| | 24 | FM | <u>\$2,253.81</u> | <u>\$2,100.93</u> |
| | | Subtotal | \$787,298 | \$733,294 |
| | | Laser Risk (Net) | \$0 | \$0 |
| | | Annual | \$787,298 | \$733,294 |
| Adjustment | | | | -6.86% |
| Total Expected Costs | 13 | EE | \$781.01 | \$736.00 |
| (fixed + 80% agg attachment) | 0 | ES | \$1,947.94 | \$1,832.82 |
| | 0 | EC | \$1,947.94 | \$1,832.82 |
| | 24 | FM | <u>\$1,947.94</u> | <u>\$1,832.82</u> |
| | | Subtotal | \$682,844 | \$642,668 |
| | | Laser Risk (Net) | \$0 | \$0 |
| | | Annual | \$682,844 | \$642,668 |
| Adjustment | | | | -5.88% |

| Funding Analysis | | | | | |
|----------------------|-------|---------------------|--------|-------------------------|-------------------------|
| Estimated Funding | PPO | 13 | EE | \$664.05 | \$664.05 |
| (Current Enrollment) | | 0 | ES | \$1,613.11 | \$1,613.11 |
| | | 0 | EC | \$1,613.11 | \$1,613.11 |
| | | 24 | FM | \$1,613.11 | \$1,613.11 |
| | Total | 37 | | \$47,347.29 | \$47,347.29 |
| | | | Annual | \$568,167 | \$568,167.48 |
| | | | | Current | Renewal |
| Miscellaneous | | Funding | | Self Funded | Self Funded |
| | | Reinsurance | | IAT | IAT |
| | | TPA | | Lucent | Lucent |
| | | PBM | | Magellan | Magellan |
| | | Transplant Coverage | | N/A | N/A |
| | | Contract | | 24/12 | 24/12 |
| | | Specific | | \$25,000 | \$25,000 |
| | | Laser Risk (Gross) | | - | - |
| | | Network | | Midlands Choice Premier | Midlands Choice Premier |
| | | Miscellaneous | | | |

Disclaimer: The actual year to date aggregate accumulation may differ due to retroactive changes in enrollment, excluded plan services or fees and final run out audited claims.

2023 Dental Funding Analysis

Administration/Commission

\$2.65 PEPM

Funding Rates

| | |
|----------|----------|
| Employee | \$38.46 |
| E + S | \$131.76 |
| E + C | \$131.76 |
| Family | \$131.76 |

Enrollment

| Month | Employee | E + S | E + C | Family | Total |
|----------------|------------|----------|----------|------------|-------------|
| January | 17 | 0 | 0 | 18 | 35 |
| February | 17 | 0 | 0 | 18 | 35 |
| March | 17 | 0 | 0 | 18 | 35 |
| April | 17 | 0 | 0 | 18 | 35 |
| May | 17 | 0 | 0 | 18 | 35 |
| June | 17 | 0 | 0 | 18 | 35 |
| July | 17 | 0 | 0 | 18 | 35 |
| August | 17 | 0 | 0 | 18 | 35 |
| September | 17 | 0 | 0 | 18 | 35 |
| October | 17 | 0 | 0 | 18 | 35 |
| November | 17 | 0 | 0 | 18 | 35 |
| December | 17 | 0 | 0 | 18 | 35 |
| Total | 204 | 0 | 0 | 216 | 1097 |
| Average | 17 | 0 | 0 | 18 | 91 |

THE BELOW IS ILLUSTRATIVE AND NOT BASED ON CITY OF BROKEN BOW ACTUAL CLAIMS EXPERIENCE

| Month | Dental Admin | Dental Claims | Total Dental Cost | Funding | Difference |
|-----------------|----------------|-----------------|-------------------|-----------------|-----------------|
| January | \$548 | \$- | \$548 | \$6,830 | \$6,282 |
| February | \$548 | \$2,092 | \$2,640 | \$6,830 | \$4,190 |
| March | \$525 | \$5,885 | \$6,411 | \$6,690 | \$279 |
| April | \$525 | \$7,634 | \$8,159 | \$6,583 | (\$1,577) |
| May | \$525 | \$6,855 | \$7,380 | \$6,583 | (\$798) |
| June | \$525 | \$2,282 | \$2,807 | \$6,583 | \$3,776 |
| July | \$525 | \$6,642 | \$7,167 | \$6,583 | (\$585) |
| August | \$531 | \$8,487 | \$9,018 | \$6,618 | (\$2,401) |
| September | \$531 | \$6,676 | \$7,207 | \$6,618 | (\$590) |
| October | \$446 | \$2,144 | \$2,591 | \$5,603 | \$3,012 |
| November | \$446 | \$4,350 | \$4,796 | \$5,603 | \$806 |
| December | \$520 | \$3,557 | \$4,077 | \$6,263 | \$2,186 |
| Subtotal | \$6,198 | \$56,604 | \$62,802 | \$77,383 | \$14,581 |

Disclaimer: The actual year to date aggregate accumulation may differ due to retroactive changes in enrollment, excluded plan services or fees and final run out audited claims.

2022 Vision Funding Analysis

Administration/Commission

\$1.30 PEPM

Funding Rates

| | |
|----------|---------|
| Employee | \$15.52 |
| E + S | \$65.14 |
| E + C | \$65.14 |
| Family | \$65.14 |

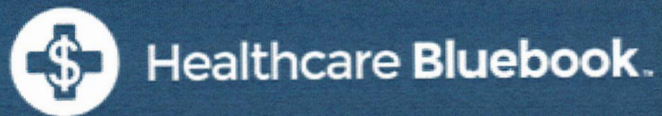
Enrollment

| Month | Employee | E + S | E + C | Family | Total |
|----------------|------------|----------|----------|------------|------------|
| January | 17 | 0 | 0 | 18 | 35 |
| February | 17 | 0 | 0 | 18 | 35 |
| March | 17 | 0 | 0 | 18 | 35 |
| April | 17 | 0 | 0 | 18 | 35 |
| May | 17 | 0 | 0 | 18 | 35 |
| June | 17 | 0 | 0 | 18 | 35 |
| July | 17 | 0 | 0 | 18 | 35 |
| August | 17 | 0 | 0 | 18 | 35 |
| September | 17 | 0 | 0 | 18 | 35 |
| October | 17 | 0 | 0 | 18 | 35 |
| November | 17 | 0 | 0 | 18 | 35 |
| December | 17 | 0 | 0 | 18 | 35 |
| Total | 204 | 0 | 0 | 216 | 420 |
| Average | 17 | 0 | 0 | 18 | 35 |

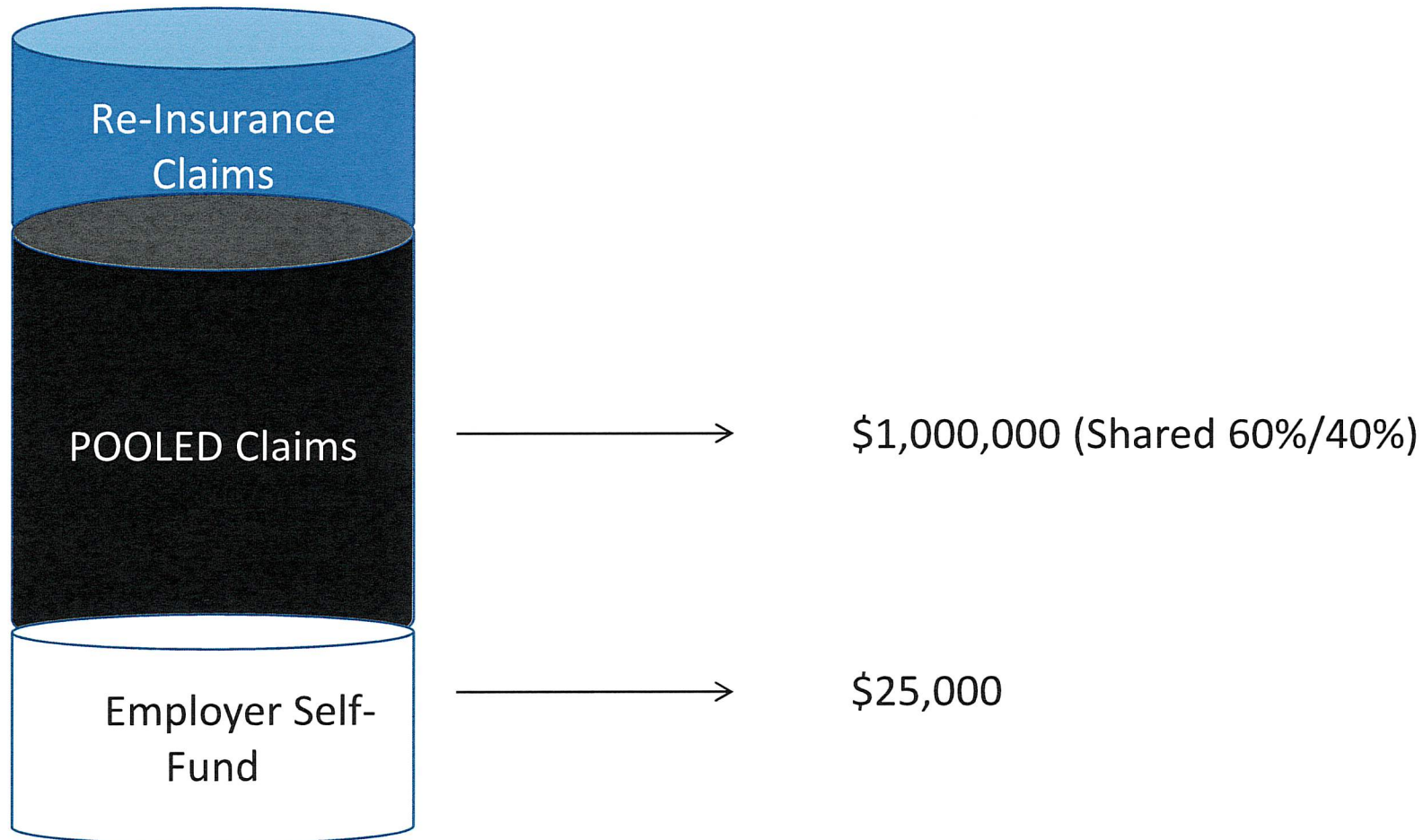
THE BELOW IS ILLUSTRATIVE AND NOT BASED ON CITY OF BROKEN BOW ACTUAL CLAIMS EXPERIENCE

| Month | Vision Admin | Vision Claims | Total Vision Cost | Funding | Difference |
|-----------------|----------------|----------------|-------------------|-----------------|----------------|
| January | \$145 | \$- | \$145 | \$1,500 | \$1,355 |
| February | \$145 | \$- | \$145 | \$1,500 | \$1,355 |
| March | \$142 | \$- | \$142 | \$1,480 | \$1,338 |
| April | \$142 | \$1,200 | \$1,342 | \$1,480 | \$138 |
| May | \$142 | \$1,085 | \$1,227 | \$1,480 | \$253 |
| June | \$142 | \$208 | \$350 | \$1,480 | \$1,130 |
| July | \$142 | \$390 | \$532 | \$1,480 | \$948 |
| August | \$145 | \$1,592 | \$1,737 | \$1,520 | (\$217) |
| September | \$145 | \$600 | \$745 | \$1,520 | \$775 |
| October | \$126 | \$855 | \$981 | \$1,320 | \$339 |
| November | \$126 | \$1,354 | \$1,480 | \$1,320 | (\$160) |
| December | \$131 | \$337 | \$468 | \$1,390 | \$922 |
| Subtotal | \$1,673 | \$7,621 | \$9,294 | \$17,470 | \$8,176 |

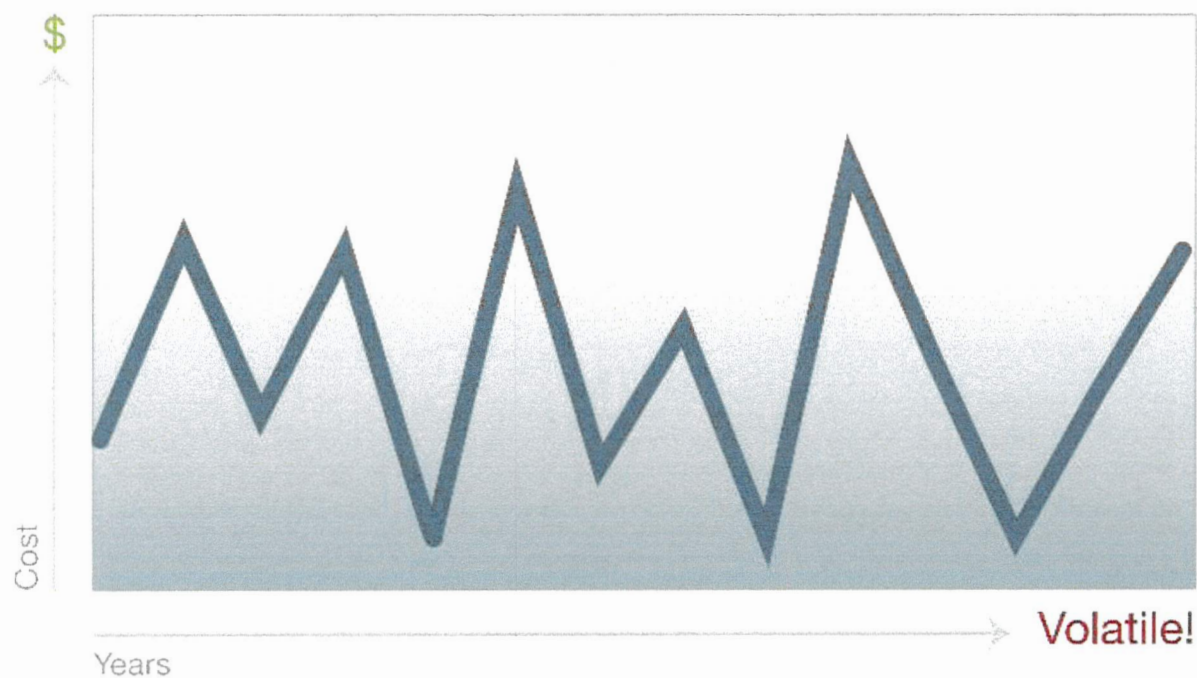
Disclaimer: The actual year to date aggregate accumulation may differ due to retroactive changes in enrollment, excluded plan services or fees and final run out audited claims.



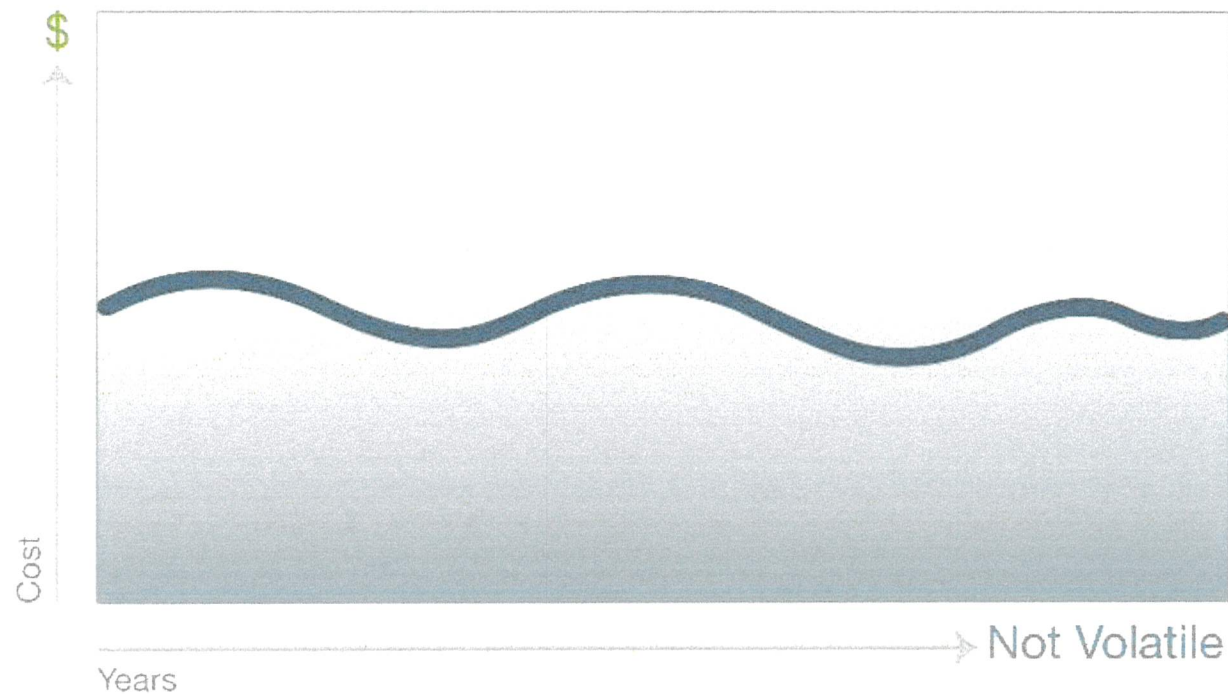
Alternate Funding Programs Captive Concept



LARGE CLAIM- SINGLE EMPLOYER



LARGE CLAIMS - MULTIPLE EMPLOYERS NO NEW LASERS





OPPORTUNITIES

- 1.) Benefit Enhancements
- 2.) Healthcare Navigation Tools
- 3.) Stability In Re-Insurance
- 4.) Explore No-Laser and Captive Contracts
- 5.) Employee and Medicare Education
- 6.) Interlink Cancer Care
- 7.) Transplant Carveout
- 8.) Fiduciary PBM Contract Pricing
- 9.) Specialty RX Analysis and Pharmacy Rebates
- 10.) Difference with High-Cost Rx Integrated PBM
- 11.) Pricing Transparency Options
HealthCare BlueBook, Price MD



OPPORTUNITIES



SERVICE

- 1.) On-Site Education Meetings
- 2.) Dedicated 800 Call Center During and After Open Enrollment and for Employee Questions
- 3.) Dedicated Transition and Service Team to Make Seamless for Employees and Leadership Team
- 4.) Evaluate Network and Funding
- 5.) Quarterly Executive Team Meetings for BenefitEdge™ and Reporting Breakdown

Partnership Commitment

- **3-5 Year Strategic Benefit Plan**
- Data Analytics
- Benchmarking Reports
- Employee Benefits Summary preparation
- Three Tier Compliance Package
- Benefits Book
- Complete Compensation Transparency
- Pharmacy Program
- National Insurance Program / Re-Insurance Pool Analysis
- Network Evaluation/Cost Savings
- Stop Loss Contract Terms/Protection
- Evaluate Medical Management Program
- 5500 Filing and ERISA Wrap Document Oversight

Consulting Fee \$35 PEPM

or

\$3800 per Quarter

1.) Manage the Self-funded Health Plan:

- a.) Review monthly reporting and cost containment options
- b.) Set funding rates and auditing procedures
- c.) Market stop-loss options to include captive and other options

2.) Manage Self-funded Dental Plan

- a.) Review monthly reporting
- b.) Market TPA's

3.) Manage Self-funded Vision Plan

- a.) Review monthly reporting
- b.) Market TPA's

Thank You

Questions??

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MUNICIPALITY FINANCIAL AGREEMENT **STATE PROJECTS**

STATE OF NEBRASKA, DEPARTMENT OF TRANSPORTATION
CITY OF BROKEN BOW
PROJECT NO. NH-STP-2-3(125)
CONTROL NO. 61685
IN BROKEN BOW

THIS AGREEMENT is between the City of Broken Bow, a municipal corporation of the State of Nebraska ("Municipality"), and State of Nebraska, Department of Transportation ("State"), collectively referred to as the "Parties".

WITNESSETH:

WHEREAS, State intends to improve a portion of State Highways N-2 (N-2) and N-21 (N-21) at the locations shown on Exhibit "A"; and

WHEREAS, the improvement is located within the designated urban area of Broken Bow, Nebraska, and funds administered by State will be made available for the construction of this project; and

WHEREAS, the City Council has authorized the Mayor to execute this Agreement, as evidenced by the Resolution of City Council dated the _____ day of _____, 20____, attached as Exhibit "B", and incorporated herein by this reference; and

WHEREAS, this Agreement is related to the portion of the project on N-2 and N-21 located within Municipality's corporate limits; and

WHEREAS, Parties intend that this Agreement describe certain roles and responsibilities applicable to this project; and

WHEREAS, upon State's acceptance of the project, Municipality will be solely responsible for the maintenance, repair and replacement, when necessary, of any curb ramps and drainage facilities along the project, in accordance with Neb. Rev. Stat. § 39-2105 and § 39-1339, including, but not limited to, subsection § 39-1339(4); and

WHEREAS, the project work within the corporate limits is described below in Section 2.

NOW THEREFORE, in consideration of these facts and the mutual promises of the Parties hereto, the Parties agree as follows:

SECTION 1. DURATION OF THE AGREEMENT

- 1.1 Effective Date** -This Agreement is effective immediately on the date it is fully executed by the Parties.
- 1.2 Renewal, Extension or Amendment** -This Agreement may be renewed, extended or amended by mutual agreement or as otherwise provided herein.
- 1.3 Identifying Date** - For convenience, this Agreement's identifying date will be the date the State signed the Agreement.
- 1.4 Duration** - This Agreement will remain in full force and effect for future responsibilities of Municipality described herein, such as for parking, encroachments and maintenance, unless such responsibilities have been rescinded by State. State will treat the remainder of this Agreement as inactive upon the happening of either (1) the waiver of an audit review, or (2) the final completion of an audit review by the State or its authorized representative and the resolution of all issues identified in the audit report.
- 1.5 Termination** - Further, State reserves the right to terminate the Agreement as provided herein.

SECTION 2. DESCRIPTION OF THE WORK WITHIN THE CORPORATE LIMITS

- 2.1** The Parties agree State will develop plans and specifications and cause the project to be constructed at the location shown on Exhibit "A", attached and incorporated herein by this reference, and in accordance with plans and specifications and the provisions of this Agreement. Generally, the improvements to be constructed within the corporate limits include the following:
 - 2.1.1** This Agreement is for work within corporate limits as follows: N-2, RP 277.87 to RP 279.97; N-21, RP 73.06 - R.P. 73.64 (junction of N-2 and N-21). The improvements on this project consist of concrete repairs, milling and resurfacing the roadway with asphalt. A segment of N-2 will have full depth pavement replacement. Modifications to the turning geometry at the junction of N-2 and N-70 will also require full depth pavement replacement. The raised median located on N-2 east of N-2 and N-70 junction will be removed.

ADA modifications and new sidewalk due to said modifications will be part of this project. Once completed all ADA modifications and sidewalk will be maintained solely by the Municipality.

SECTION 3. STATE RESPONSIBILITIES

State shall:

- 3.1 Prepare at its sole discretion, plans and specifications for State's proposed subject project. State will coordinate the development of the plans and specifications with Municipality. State has sole authority to modify the plans or specifications as necessary to complete the proposed improvements.
- 3.2 Acquire all property rights for Right of Way (ROW) for the project that will not be acquired by Municipality.
- 3.3 Advertise and conduct a letting and receive bids on the proposed improvement. State has the sole authority to determine, and award the contract to, the lowest responsible bidder. State shall sign the construction contract.
- 3.4 Supervise and cause completion of the construction of the improvement as shown in the construction contract documents and modifications thereto. State has sole authority to execute any contractor change orders-supplemental agreements required for construction of the project within Municipality's corporate limit. State will notify the Municipality of any contractor change orders-supplemental agreements that increase Municipality's cost.
- 3.5 Reimburse, when applicable, Municipality for the non-betterment relocation of municipally owned utility facilities as provided in SECTION 10. UTILITY RELOCATION WORK.

SECTION 4. MUNICIPALITY RESPONSIBILITIES

Municipality shall, with respect to the portion of the project within its corporate limits, and at no cost to State:

- 4.1 Regulate, to the extent Municipality has authority to do so, all future development and use of property adjoining the public ROW as described in SECTION 6. MUNICIPALITY'S DUTIES AND RIGHTS REGARDING RIGHT OF WAY.
- 4.2 Require that all future entrances from private property to the highway ROW within the limits of this project receive approval of the Director-State Engineer, Department of

- Transportation or authorized representative, pursuant to Neb. Rev. Stat. § 39-1332 prior to Municipality approval or Municipality issuing a building permit for the site.
- 4.3 Cause the removal of all advertising signs from the existing highway ROW. Municipality also agrees to cause the removal from the existing highway ROW of other privately owned encroachments, facilities, objects, structures, or things, and to keep the existing and new highway ROW free of future encroachments, facilities, objects, structures, or things, except those authorized by permit from Municipality and approved by State and Federal Highway Administration.
 - 4.4 Comply with, for project work performed by Municipality, the provisions of the Nebraska Fair Employment Practices Act, Neb. Rev. Stat. §§ 48-1101 - 48-1126, and all regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation, Title 49 CFR, Parts 21 and 27, as set forth in the SECTION 17. TITLE VI NONDISCRIMINATION CLAUSES.
 - 4.5 Perform the present and future duties assigned to Municipality under this Agreement at its sole cost except when costs are specifically reimbursable under this Agreement.
 - 4.6 Obtain approval of State, with Federal Highway Administration concurrence, prior to making or causing changes in the roadway geometrics, either during project construction or after the project is completed. Changes that require prior approval include but are not limited to: access control, driveways, median breaks, parking restrictions or any other traffic control items.
 - 4.7 Amend ordinances, as necessary, to establish pavement or ground elevations shown in the plans when proposed construction involves a change in elevations established by a pre-existing ordinance.
 - 4.8 If the Municipality procures consultant services for preliminary engineering and construction engineering for non-betterment rehabilitation of municipally owned and operated utilities by the Municipality, the Municipality agrees to comply with Chapter 4 of the "Nebraska Department of Transportation LPA Guidelines Manual for Federal-Aid Projects".
 - 4.9 Upon State's acceptance of the project, Municipality will be solely responsible for the maintenance, repair and replacement, when necessary, of any curb ramps and storm drainage facilities along the project, in accordance with Neb. Rev. Stat. § 39-2105 and § 39-1339, including, but not limited to, subsection § 39-1339(4).

SECTION 5. CONSTRUCTION SCHEDULE

State will determine the construction schedule for this project.

SECTION 6. MUNICIPALITY'S DUTIES AND RIGHTS REGARDING RIGHT OF WAY

- 6.1 **Encroachments:** Municipality and State will cooperate to cause the removal of encroachments from public ROW, or correction or alteration in the public ROW, as necessary for the construction of the aforesaid project.
- 6.2 **Adjacent Development:** Municipality understands that State highway ROW shall be held inviolate for State highway purposes pursuant to Neb. Rev. Stat. § 39-1359, and no physical or functional encroachments, structures, or uses shall be permitted within such right-of-way limits, except by written consent of State. Municipality will regulate, to the fullest extent allowed by law, the private or non-transportation related public development of property adjoining the public ROW, to prevent future encroachment or uses of the public ROW, except by written consent of State. Municipality shall not issue a building permit for an adjacent property which requires work on the State highway right of way unless State has given advanced written approval of the proposed plans.
- 6.3 **Special Assessments:** Municipality shall not use special assessments to defray Municipality's costs under this Agreement unless Municipality has received, in advance, written consent from State's Right of Way Division Manager.

SECTION 7. ROADWAY LIGHTING SYSTEM

This section has intentionally been left blank

SECTION 8. TRAFFIC SIGNAL EQUIPMENT

This section has intentionally been left blank

SECTION 9. PERMISSION TO USE STATE RIGHT OF WAY

This section has intentionally been left blank

SECTION 10. UTILITY RELOCATION WORK

10.1 Overview

The Parties understand that existing Municipality and non-Municipality owned utility

facilities may conflict with State's project. State will enter into a separate agreement(s) to establish the roles, duties, and financial responsibilities for the necessary relocation of utility facilities.

10.2 State Highway Right-of-Way

Municipality shall obtain a permit from State for utility relocation work that occupies State Highway ROW.

SECTION 11. MUNICIPALITY'S FINANCIAL RESPONSIBILITIES

State will construct the highway improvements, as described in Section 2.1.1, at no cost to Municipality. Municipality shall bear its own costs in performing its duties under this Agreement.

SECTION 12. PROJECT TEMPORARY TRAFFIC CONTROL

- 12.1 All temporary traffic control devices will conform to the latest approved edition of the Manual on Uniform Traffic Control Devices and Nebraska Supplements thereto.
- 12.2 If Municipality is to perform or contract for any work on the state highway within the project limits, Municipality will develop a traffic control plan related to that work. The plan will be provided to State's Project Manager for review and acceptance. Municipality will provide, operate and maintain Municipality's traffic control devices in accordance with its accepted traffic control plan.
- 12.3 Municipality's work must comply with all traffic safety regulations, including those prescribed in the latest approved edition of the Manual of Uniform Traffic Control Devices and the Nebraska Supplement thereto. Municipality shall use caution when working in State ROW.

SECTION 13. PLANS AND SPECIFICATIONS

The plans and specifications for this project will be on file in the Lincoln central headquarters office of the Nebraska Department of Transportation.

SECTION 14. PROJECT SCHEDULE ADJUSTMENTS AND TERMINATION

- 14.1 The planning, environmental, design and obtaining necessary funding for this project may be a complicated and time-consuming process. Project schedule adjustments should be expected.
- 14.2 State has the sole discretion to adjust the schedule in completing of the work in part or in whole and such action on its part will in no event be deemed a breach of this Agreement

by State. State will provide Municipality with updates to the project schedule and, when Municipality is sharing in the project costs or has included additional work with State's project, State will discuss in detail adjustments made to the project schedule.

- 14.3 State has the sole discretion to terminate this Agreement for any reason, and such action on its part will in no event be deemed a breach of this Agreement by State. State will provide written notification to Municipality of such termination.

SECTION 15. FAIR EMPLOYMENT PRACTICES ACT

Municipality agrees to abide by the Nebraska Fair Employment Practices Act, as provided by Neb. Rev. Stat. § 48-1101 through § 48-1126.

SECTION 16. DISADVANTAGED BUSINESS ENTERPRISES

- 16.1 Policy: Municipality and State further agree to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Agreement.

- 16.2 Disadvantaged Business Enterprises Obligation: Municipality and State further agree to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this Agreement. In this regard, Municipality shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Municipality shall not discriminate on the basis of race, color, sex, age, disability, or national origin in the award and performance of FHWA assisted contracts.
- Municipality acting as a sub-recipient of Federal-aid funds on this project agrees to adopt the Nebraska Disadvantaged Business Enterprise Unified Certification Program for the Federal-aid contracts Municipality executes on this project.
- Failure of Municipality to carry out the requirements set forth above on any work performed by Municipality shall constitute breach of contract and, after the notification of the FHWA, may result in termination of the Agreement or contract by State or such remedy as State deems appropriate.

SECTION 17. TITLE VI NONDISCRIMINATION CLAUSES (2023 NDOT Title VI Implementation Plan)

17.1 Appendix A - During the performance of this contract, the Contractor, Consultant, or when applicable Municipality, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

17.1.1 Compliance with Regulations

The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

17.1.2 Nondiscrimination

The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR 21.

17.1.3 Solicitations for Subcontracts, Including Procurements of Materials and Equipment

In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of contractor's obligations under this contract and the Acts and the Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

17.1.4 Information and Reports

The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of

another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

17.1.5 Sanctions for Noncompliance

In the event of contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

17.1.5.1 withholding payments to the contractor under the contract until the contractor complies; and/or

17.1.5.2 cancelling, terminating, or suspending a contract, in whole or in part.

17.1.6 Incorporation of Provisions

The contractor will include the provisions of paragraphs 27.1.1 through 27.1.6 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

17.2 Appendix E – During the performance of this contract, the Contractor, Consultant, or when applicable Municipality, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities:

17.2.1 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

- 17.2.2 The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- 17.2.3 Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- 17.2.4 Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- 17.2.5 The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- 17.2.6 Airport and Airway Improvement Act of 1982, (49 U.S.C. § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- 17.2.7 The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
- 17.2.8 Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- 17.2.9 The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- 17.2.10 Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies,

and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

- 17.2.11 Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- 17.2.12 Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

SECTION 18. SEVERABILITY

The invalidity or unenforceability of any such clause, provision, section, or part shall not affect the validity or enforceability of the balance of the Agreement, which shall be construed and enforced as if the Agreement did not contain such invalid or unenforceable clause, provision, section or part.

SECTION 19. COMPLETENESS

This Agreement is the complete and exclusive statement of the arrangement between the parties, and supersedes all proposals, oral or written, and all other communications between the parties relating to the subject matter thereof. It may be amended from time to time in writing by the mutual consent of the Parties hereto.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the Parties hereby execute this Agreement pursuant to lawful authority as of the date signed by each party.

EXECUTED by Municipality this _____ day of _____, 2023

WITNESS:

CITY OF BROKEN BOW

City Clerk

Mayor

EXECUTED by State this _____ day of _____, 2023

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION
Mick Syslo, P.E.

Roadway Design Engineer

RECOMMENDED:
Gary Thayer, P.E.

District 6 Engineer Date

IN BROKEN BOW NH-STP-2-3(125)

C.N. 61685
CUSTER COUNTY

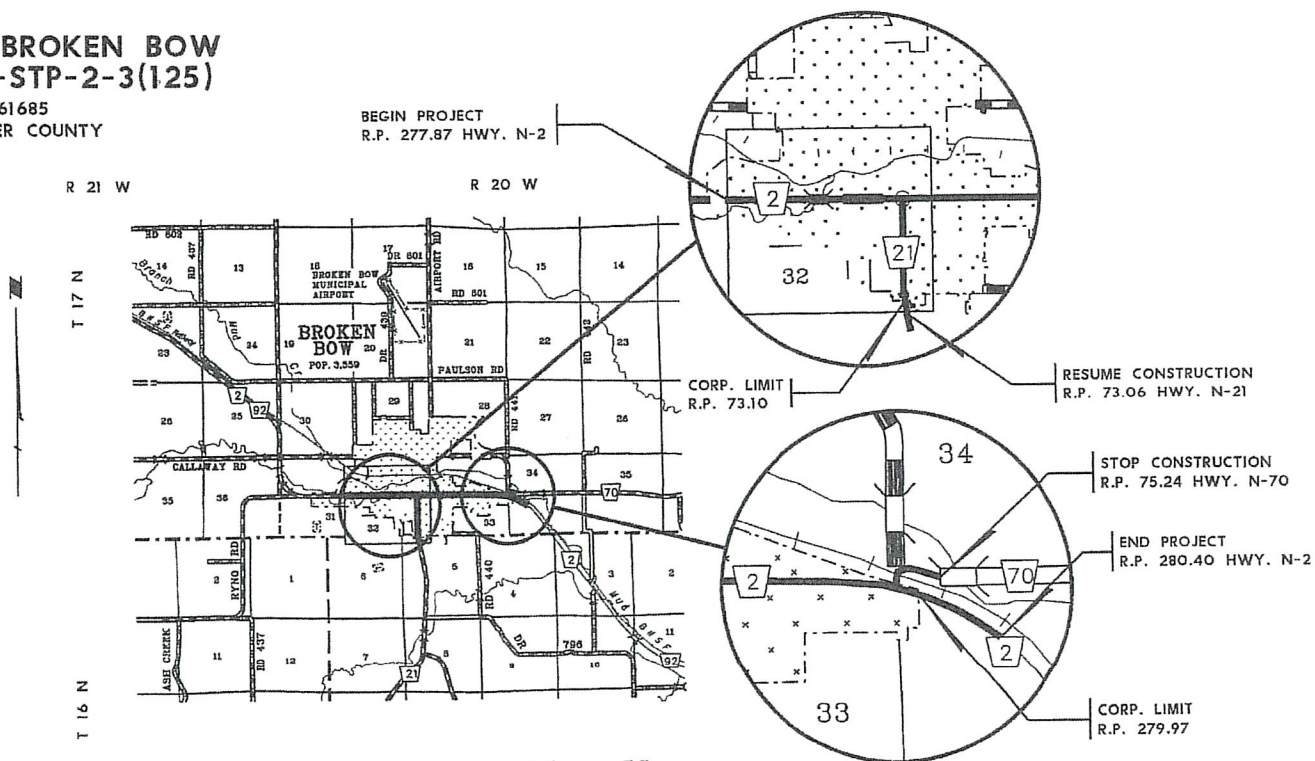


EXHIBIT "A"

RESOLUTION NO _____

WHEAREAS: The City of Broken Bow desires to enter into an Agreement with the State of Nebraska Department of Transportation, to proceed with construction of Project No. NH-STP-2-3(125) Control No. 61685, In Broken Bow for improving a portion of State Highways N-2 and N-21.

NOW BE IT RESOLVED by the City of Broken Bow that the Agreement for the above-described Project, attached hereto, is hereby approved, and that the Mayor is hereby directed and authorized to sign said Agreement on behalf of the City of Broken Bow.

PASSED AND APPROVED this _____ day of _____, 2023.

City of Broken Bow

Mayor

City Clerk

EXHIBIT B

**ORDINANCE NO.
1275**

AN ORDINANCE PROVIDING FOR THE CITY TO MAKE MANDATORY MONTHLY ASSESSMENTS ON UTILITY BILLS OF RESIDENTIAL PROPERTIES AND BUSINESS PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY; PROVIDING FOR THE PAYMENT OF SAID MONTHLY ASSESSMENTS TO BROKEN BOW MUNICIPAL UTILITIES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR PENALTY AND AN EFFECTIVE DATE.

SECTION 1. The City of Broken Bow commencing the 1st day of the month following adoption of said ordinance, will assess and collect a minimum monthly charge of **\$25.00** per residential household or low volume commercial business or operation per month. Small businesses and/or operations shall be **\$33.25** per month if they receive once a week pickup service with up to three containers. Medium businesses and/or operations with more than once a week pickup or more than three containers shall pay **\$44.25** per month. The large commercial businesses or operations will be those who receive more than once a week pickup service or have more than three containers of approximately 30 gallons each, or a dumpster shall pay **\$69.25** per month. Super large businesses and/or operations shall be charged by weight and number of trips as determined by hauler and the City. Apartment complexes with one utility meter shall be treated as a commercial business or operation.

SECTION 2. The City will make mandatory monthly assessments on utility bills of residential properties and business properties within the corporate limits of the City.

SECTION 3. The City Administrator, Board of Public Works, and the hauler, will hear all complaints and claims presented by the citizens of the City pertaining to the fees charged for the collection of garbage, rubbish, trash, and waste within the residential and commercial districts within said municipality.

SECTION 4. Violation of said ordinance shall be punishable up to \$500.00 per offense.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Dated this ____ day of _____ 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jacob Holcomb, Deputy City Clerk

ATTACHMENT 1275-1: REFUSE COLLECTION AND DISPOSAL PRICING

1. The Collector (S&L Sanitation) & Disposal Company (Custer Transfer Inc.) will each receive a \$2 rate increase for all account types, which will begin the 1st day of the month following adoption of this ordinance.
2. The tipping fees charged to the Collector (currently S&L Sanitation) shall remain unchanged from their current rate of \$0.035/lb. or \$70/ton.
3. Remaining unchanged, Large Businesses will be charged by weight and number of trips as determined by the Collector and the City.

RATE

| SERVICE TYPE | Residential | RATE 2022-2024 | CURRENT RATE | INCREASE AMOUNT | Utility Rate Per Ord. 1275 |
|--------------|------------------------|----------------|----------------|-----------------|----------------------------|
| | S&L Sanitation | \$15.25 | \$17.25 | \$2.00 | |
| | Transfer Station | \$5.00 | \$7.00 | \$2.00 | |
| | City of Broken Bow | \$0.75 | \$0.75 | \$0.00 | |
| | TOTAL | \$21.00 | \$25.00 | \$4.00 | \$25.00 |
| | Small Business | | | | |
| | S&L Sanitation | \$17.50 | \$19.50 | \$2.00 | Utility Increase Rate |
| | Transfer Station | \$11.00 | \$13.00 | \$2.00 | |
| | City of Broke Bow | \$0.75 | \$0.75 | \$0.00 | |
| | TOTAL | \$29.25 | \$33.25 | \$4.00 | \$33.25 |
| | Medium Business | | | | |
| | S&L Sanitation | \$28.50 | \$30.50 | \$2.00 | Utility Increase Rate |
| | Transfer Station | \$11.00 | \$13.00 | \$2.00 | |
| | City of Broken Bow | \$0.75 | \$0.75 | \$0.00 | |
| | TOTAL | \$40.25 | \$44.25 | \$4.00 | \$44.25 |
| | Large Business | | | | |
| | S&L Sanitation | \$50.50 | \$52.50 | \$2.00 | Utility Increase Rate |
| | Transfer Station | \$14.00 | \$16.00 | \$2.00 | |
| | City of Broken Bow | \$0.75 | \$0.75 | \$0.00 | |
| | TOTAL | \$65.25 | \$69.25 | \$4.00 | \$69.25 |

**CITY OF BROKEN BOW
ORDINANCE NO. 1276**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, ADDING SECTION 113.13: MOBILE FOOD VENDORS; PROVIDING RULES AND REGULATIONS GOVERNING MOBILE FOOD VENDORS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That Section 113.13 of the Municipal Code be added to read as follows:

Mobile food vendors shall comply with the following regulations:

- a. A mobile food vendor shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase, including but not limited to any such person engaged for the purposes of any public or private event occurring within the corporate limits of the City of Broken Bow, Nebraska. The following activities are excluded from such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; (b) the sale or offer for sale of food by a caterer who is hired to transport ready-to-eat food to an event; (c) the sale or offer for sale of homemade items, such as bread, pies, etc. for a Farmers Market event; or (d) the sale or offer for sale of food by non-profit groups.
- b. A special event shall mean any occasion including but not limited to Market on the Square, fairs, shows, exhibitions, city-wide celebrations, and festivals taking place within a specifically defined area within the jurisdiction of the City of Broken Bow, for a specific period of time.
- c. A mobile food vendor shall not sell nor offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.
- d. All cords used to provide electrical service to mobile food vendor operations shall be covered if on or crossing any sidewalks within the City.
- e. It shall be unlawful for a mobile food vendor to sell or offer to sell alcoholic drinks.
- f. The mobile food unit and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.
- g. Mobile food vendors shall comply with all City ordinances.
- h. All Mobile Food Vendor Permits must be paid prior to parking the mobile food unit. Permit applications for vendors wishing to sell food on Saturday and Sunday must be submitted by 4:30 pm Friday prior to the date that the food will be sold.

- i. Mobile food vendors may park parallel to the curb on the east and south sides of the City Square during Market on the Square and when authorized by either the Mayor or City Administrator during other special events permitted at the City Square.
- j. A mobile food vendor may sell or offer to sell food seven (7) days a week from 7:00 am to 11:00 pm.
- k. Prior to leaving a location the mobile food vendor shall pickup and dispose of any trash.
- l. An application for a Mobile Food Vendor Permit under this article shall be accompanied by a nonrefundable processing fee of \$125.00 for a year permit or nonrefundable processing fee of \$25.00 per day for a day permit.
- m. A Mobile Food Vendor Permit application shall include a certificate from the State of Nebraska (Dept. of Agriculture) Health Department showing its approval of the applicant's sales of food, a copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption for the applicant, a copy of the vehicle registration, proof of insurance, and a copy of photo ID.
- n. A Mobile Food Vendor Permit shall expire on December 31 of each year, unless renewed by the permit holder. The permit holder shall renew the license for the following year by filing with the City Clerk, on or before December 31 of each year. The registration shall be on a form provided by the City Clerk. At the time of registration, the permit holder shall pay a renewal fee of \$125.00.
- o. Violation of any of these items due to fraud or misrepresentation will be cause for revocation of the permit.
- p. All Mobile Food Vendors shall be required to obtain a Mobile Food Vendor permit, with the exception of those participating solely in Market on the Square.

Section 2. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved this _____ day of February, 2024.

Rod Sonnichsen, Mayor

ATTEST:

Jacob Holcomb, Deputy City Clerk