

**Board of Public Works
Meeting Minutes
January 9, 2024**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, January 9, 2024. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works and the Electric Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:30 pm., with the following Board members present: Chad Schall, Scott Adams, Jeff Withrow, Jarrod Conner, and Jay Gormley. Absent: None. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Withrow, seconded by Schall to approve the Consent Agenda for January 9, 2024. Said motion includes approval of the December 12, 2023, board meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Conner, Withrow, Adams, and Gormley. Nays: None. Motion carried.

ALTEC INDUSTRIES, INC. - DIELECTRIC TESTING/TRUCKS 68,69,71 - \$4,288.91, BEAVER BEARING COMPANY - O-RING FOR VAC/HYDRALIC HOSES - \$199.16, BROKEN BOW MUNICIPAL UTILITIES - POSTAGE - \$718.37, BLACK HILLS ENERGY - POWER PLANT GAS - \$27.52, CITY OF BROKEN BOW - TRANSFER/RENT - \$45,916.42, CITY OF BROKEN BOW PAYROLL REIMBURSEMENT - \$46,557.20, CUSTER PUBLIC POWER DISTRICT - POWER FOR WWTP - \$2,818.78, CITY OF BROKEN BOW - HEALTH INSURANCE - \$6,727.53, EAKES OFFICE SOLUTIONS - OFFICE SUPPLIES - \$479.82, EZ IT SOLUTIONS - IT SERVICES, BADGE FOR WATER/SEWER DEPT - \$2,765.00, ELECTRIC PUMP - NEW PUMP FOR THELMA LIFTSTATION - \$35,979.49, GREAT PLAINS COMMUNICATIONS, INC - INTERNET AND TELEPHONE - \$281.95, INVOICE CLOUD - CREDIT CARD EXPENSE - \$294.00, KANSAS MUNICIPAL UTILITIES - BAUM/BOOKS, TUITION/BAUM/BROWN/LEWIS - \$1,400.00, NEBRASKA STATE BANK - BOND TRANSFERS - \$47,685.00, ONE CALL CONCEPTS, INC - LOCATE EXPENSE - \$37.44, PLATTE VALLEY COMMUNICATIONS - RADIOS FOR BUCKET TRUCK/PICKUPS - \$3,484.03, RT ACE - SUPPLIES - \$302.08, RYAN JONES - BOOT REIMBURSEMENT - \$300.00, SAGE PAYMENT SOLUTIONS - CREDIT CARD FEES - \$1,895.73, V-BAR INC. - WELDING SUPPLIES - \$144.73, WENQUIST, INC. - TRUCK REPAIRS/MAINTENANCE POWER PLANT/WWTP - \$2,835.16, WESCO RECEIVABLES CORP. - LINE SUPPLIES/NEW TRANSFORMERS - \$115,802.45, WESTERN AREA POWER ADMIN. - POWER PURCHASES - \$22,813.97, TOTAL - \$343,754.74

Electric Department	\$ 265,524.84
Water Department	10,685.90
Sewer Department	51,057.34
Power Plant	3,116.54
Billing	<u>13,370.12</u>
Total	\$343,754.74

Blake Waldow discussed Grid Resiliency with the board. There is a National electric grant available. This would be used for the H-structure project and upgrade old wire that is past service life. Grant will cover 40% of total project cost. Maybe use Al Vicanti to help with the grant writing process.

Blake Waldow discussed the Value Support Plan Funding with the board. The application needs to be submitted by Jan 31st. Power Manager Software cost M.E.A.N. will pay a percentage. Approx \$4,000/yr. – our cost (not 100% sure). The board would like to see the correct cost.

The following was discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- Evan's pickup transmission repair
- Gateway = \$9,000 - \$8,000 for transmission and \$1,000 for radio/display
 - BG&S = \$4,500 transmission only (would still need additional \$1K for radio/display)
 - BG&S does offer an 18-month or 18,000-mile (whichever is first) warranty.
- Dielectric testing and vehicle maintenance
 - Truck #68 – Will need \$2,000 in repairs. – Altec is coming here to do the work.
 - Truck #71 – Will need to be sent to Kansas for repairs – unsure of cost.
 - Digger Truck (#66) – Will need \$10,000 in repairs to stay operational. Altec is coming here to do the work.
- Purchased regulators in 2022. They have now arrived - \$100,000. Will replace old, outdated ones in substation and have a spare available. Our current regulators are 10 years past the recommended service date.
- Discussion about the need and desire to have a second Digger Truck in BB.
- North 6th & 7th conversion project nearing completion.
 - Should help the hospital from having so many nuisance outages.
- Blake in Lincoln Jan 10th-12th for conference.
- Tree trimming when the weather permits.
- Plan is to generate tomorrow but Engine 2 is still in need of some repair, and we may not be able to run it without causing more problems...we'll see.
- Ordinance 1200 Secondary Electric Service Expense & Ownership
- Proposed changes are coming soon.
 - Our ordinance states that the customer owns everything from the primary wire to the house/business and they supply all of that.
 - Normally the electric distributor supplies those items (at the customer's expense). Blake's proposed changes would say that the city must supply from the pole to the top of the meter can (still at the customer cost).
 - This will give the City control over the materials used (the lower quality materials purchased and used by customers is causing issues that we end up dealing with).
 - This will allow for safer and more uniform electrical infrastructure.
 - Some discussion about the proposed National Electric Code (NEC) requirement that is coming soon for residential homes requiring disconnect throw switches on the outside of the home/business.

Ryan Jones, Water/Sewer Superintendent:

- Dave Schmidt Update for Ryan
 - NDEE Reports Submitted.
 - Water Needs Survey
 - Water Use Report
 - Last couple of weeks working on shop remodel project.

Ryan Jones (came in a little late)

- Helping with snow removal.
- Jan 10th Jetter Truck will go to Lincoln to have the new control box installed.
- Easements for the Hwy 2 Sewer Project, by the Creation Museum, are prepared (need signed).
 - Project can go out for bid once they are signed.
- This week they will finish disconnecting the old service at 1245 N 15th Street for the MW Real Estate Apartment 8-Plex Project.
- Preparing for the cold weather
 - The guys are checking the well houses to make sure everything is good, and heaters are working.
 - Stocking extra heaters in case they can't keep up.
- East Shop remodel
 - Putting in heaters.
 - Blake getting Ryan the correct wire, meter, and supplies to install a new electrical panel.
- Working with Dave to submit yearly paperwork to the state (NDEE).

Moved by Schall, seconded by Withrow to adjourn the meeting at 1:16 pm. Roll Call vote: Voting aye: Schall, Withrow, Adams, Conner and Gormley. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA



/s/ Chad Schall, Chairman