

**Board of Public Works
Meeting Minutes
December 12, 2023**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, December 12, 2023. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works and the Electric Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:32 pm., with the following Board members present: Chad Schall, Jeff Withrow, Jarrod Conner, and Jay Gormley. Absent: Scott Adams. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Withrow, seconded by Schall to approve the Consent Agenda for November 28, 2023. Said motion includes approval of the corrected Minutes of the November 14, 2023, Board Meeting, approval of the November 28, 2023, board meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Conner, Withrow, and Gormley. Nays: None. Motion carried.

BROKEN BOW MUNICIPAL UTILITIES - POSTAGE - \$636.23, CARQUEST OF BROKEN BOW - TRUCK MAINTENANCE/POWER PLANT - \$88.66, CENTRAL NEBRASKA BOBCAT - PARTS FOR SKIDSTEER - \$139.08, CHANEILLE SCHMIT - REFUND ON ACCOUNT - \$22.97, CITY OF BROKEN BOW - TRANSFER/RENT - \$43,998.12, CITY OF BROKEN BOW PAYROLL REIMBURSEMENT - \$47,488.38, CUSTER PUBLIC POWER DISTRICT - POWER FOR WWTP - \$2,751.71, EAKES OFFICE SOLUTIONS - PRINTER INK/PAPER - \$299.53, EZ IT SOLUTIONS - IT SERVICES - \$2,765.00, ELECTRIC PUMP - PART FOR THELMA LIFT STATION - \$657.93, ERIK JENSEN - BOOTS - \$300.00, GREAT PLAINS COMMUNICATIONS, INC - INTERNET AND TELEPHONE - \$282.83, GROCERY KART - SHOP SUPPLIES - \$496.78, INVOICE CLOUD - CREDIT CARD EXPENSE - \$292.00, MEAD LUMBER CO - EAST BUILDING/SUPPLIES - \$3,101.69, MID-AMERICAN RESEARCH CHEM. CR - MAINTENANCE OFFICE/SUPPLIES - \$1,186.85, MIKE'S SMALL ENGINE REPAIR - CHAINSAW REPAIR - \$343.09, MUNICIPAL SUPPLY, OF NEBR. - NEW METER READER - \$8,870.30, NEBR. DEPT. OF ENVIRONMENT AND ENERGY - WATER/SEWER PROJECT LOAN PAYMENT - \$242,354.57, NEBRASKA STATE BANK - BOND TRANSFERS - \$47,685.00, ONE CALL CONCEPTS, INC - LOCATE EXPENSE - \$36.00, POSTMASTER - PERMIT FEE RENEWAL/PO BOX RENEWAL - \$658.00, RAILROAD MANAGEMENT COMPANY III, LLC - SEWER CROSSING FEE, LEGAL EXPENSES - \$1,074.18, RT ACE - SUPPLIES, TOOLS - \$735.04, S & L SANITARY SERVICES - TRASH FEES - \$47.50, SAGE PAYMENT SOLUTIONS - CREDIT CARD FEES - \$2,316.43, V-BAR INC. - WELDING WIRE - \$154.44, WENQUIST, INC. - TRUCK MAINTENANCE/POWER PLANT MAINTENANCE - \$906.22, WESTERN AREA POWER ADMIN. - POWER PURCHASES - \$23,651.30, TOTAL - \$432,939.83

Electric Department	\$ 138,608.97
Water Department	81,043.85
Sewer Department	192,546.79
Power Plant	6,363.42
Billing	<u>14,386.80</u>
Total	\$432,939.83

The following was discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:

- Training with KMU for journey man qualifications.
- Getting bids and feedback for the downtown project.
- December 21, 2023, will have a power outage to change a transformer and transfer lines.
- Power Plant pickup needs repairs.
- Custer will provide a waiver for the Eagle Crest project.

Ryan Jones, Water/Sewer Superintendent:

- Repaired water main on South G Street.
- Will be getting an easement for the sewer main project.
- Jetting of sewer mains when weather permits.

Moved by Schall, seconded by Conner to adjourn the meeting at 12:52 pm. Roll Call vote: Voting aye: Schall, Withrow, Conner and Gormley. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

A handwritten signature in blue ink, appearing to read "Chad Schall", is written over a horizontal line.

/s/ Chad Schall, Chairman