

**Board of Public Works
Meeting Minutes
October 24, 2023**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, October 24, 2023. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works and the Electric Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:30 pm., with the following Board members present: Chad Schall, Jeff Withrow, Scott Adams, Jarrod Conner, and Jay Gormley. Absent: None. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Withrow, seconded by Adams to approve the Consent Agenda for October 24, 2023. Said motion includes approval of the Minutes of the October 10, 2023, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Adams, Conner, Withrow, and Gormley. Nays: None. Motion carried.

CARD SERVICES - ORSCHELNS FARM & HOME - TABLETS, LOCATOR PAINT, SHIRTS & HATS, POSTAGE, GIS SUBSCRIPTION, TOOLS - \$5,048.59, CARQUEST OF BROKEN BOW - BATTERY FOR SEWER TRUCK/TRUCK 70 REPAIRS - \$396.85, CENTURYLINK - PHONE SERVICE - \$201.20, CITY OF BROKEN BOW PAYROLL REIMBURSEMENT - \$46,150.94, CUSTER COUNTY CHIEF - PUBLISHING - \$99.84, CUSTER TRANSFER STATION - FEES COLLECTED - \$9,939.00, CITY OF BROKEN BOW - HEALTH INSURANCE - \$5,466.90, EAKES OFFICE SOLUTIONS - PAPER CLIPS, LEGAL PADS, PAPER, BINDERS - \$123.76, GARRETT TIRES & TREADS - TIRE REPAIR - \$37.45, HOMETOWN LEASING - TRACK LOADER-ELEC - \$6,420.00, TRACK LOADER - \$6,420.00, EXCAVATOR - \$6,420.00, LAWSON PRODUCTS, INC. - SCREWS - \$1,001.99, MUNICIPAL ENERGY AGENCY OF NE - POWER PURCHASES - \$519,368.20, MUNICIPAL SUPPLY, OF NEBR. - RESTOCK ON SUPPLIES - \$781.95, NEBR. DEPT. OF ENVIRONMENT AND ENERGY - ERIK'S WASTE WATER TEST FEE - \$125.00, OBRIEN'S HARDWARE - FILE, MASK, OPERATING SUPPLIES - \$224.77, PAULSEN, INC. - BLOCK ROCK BINS & WALL BY EAST SHOP - \$3,365.45, QUADIENT FINANCE USA, INC. - POSTAGE - \$400.00, S & L SANITARY SERVICES - TRASH FEES - \$33,831.65, SENSAPHONE - ALARM SYSTEM - \$19.85, STUART C IRBY CO - DUCT 2" - \$5,335.93, TROTTER SERVICE - TIRE BORE MACHINE, NEW TIRES FOR TRAILER, FUEL, TIRES, BATTERY - \$6,115.17, VERIZON WIRELESS - CELL PHONES - \$222.18, TOTAL - \$657,516.67

Electric Department	\$ 559,494.68
Water Department	29,794.25
Sewer Department	12,013.89
Power Plant	1,203.14
Billing	54,946.64
Fuel Station	<u>64.07</u>
 Total	 \$657,516.67

The following was discussed under Department Head Updates:

Blake Waldow, Electric Superintendent:


- Changing out old poles.
- Working on updating the GIS maps.
- Power outage on 10/13/23, South 1st Ave to the east was an underground fault at Pump & Pantry.
- Power outage on 10/16/23, south circuit from V-Bar west underground.
- Will be testing the diesel tank at the Power Plant.
- Waiting on parts to repair engine at the Power Plant.

Ryan Jones, Water/Sewer Superintendent:

- Monitored lift stations on 10/13/23 due to the rain totals.
- Lift station at the fairgrounds went down and didn't send out a notification.
- Disconnect water and sewer services at a property for the demolition of the house.
- Conference call with HOA to fix the Scada system.
- New employee will be starting on November 1, 2023.
- Will be putting in a concrete pad at the shop.
- Fixing manholes.

Moved by Schall, seconded by Gormley to adjourn the meeting at 12:52 pm. Roll Call vote: Voting aye: Schall, Withrow, Adams, Conner and Gormley. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA



/s/ Chad Schall, Chairman