

**Board of Public Works
Meeting Minutes
August 22, 2023**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, August 22, 2023. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works and the Electric Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 11:00 a.m., with the following Board members present: Chad Schall, Jeff Withrow, and Jay Gormley. Absent: Scott Adams. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Schall, seconded by Withrow, to approve the Consent Agenda for August 22, 2023. Said motion includes approval of the Minutes of the August 8, 2023, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Withrow, and Gormley. Nays: None. Motion carried.

AG & INDUSTRIAL EQUIPMENT - FIX & SERVICE OIL BURNER FOR THE SHOP - \$1,288.20, BUSINESS RADIO LICENSING - FCC LICENSING - \$115.00, CARD SERVICES - ORSCHELNS FARM & HOME - CLASS, HOTEL, NEW AC, OFFICE SUPPLIES, FUEL, TOOLS, OPERATING SUPPLIES - \$2,808.72, CENTURYLINK - BASIC PHONE - \$199.04, CITY OF BROKEN BOW PAYROLL REIMBURSEMENT - \$43,597.88, COLE ELECTRIC COMPANY - INSTALLED NEW DISCONNECT ON UV LIGHTS - \$2,356.97, CUSTER COUNTY CHIEF - PUBLISHING - \$79.17, CUSTER TRANSFER STATION - TRANSFER STATION FEES COLLECTED - \$9,919.00, CITY OF BROKEN BOW - HEALTH INSURANCE-MAY 2023 - \$2,788.15, HEALTH INSURANCE- JUNE 2023 - \$17,859.52, HEALTH INSURANCE - JULY 2023 - \$25,525.72, EZ IT SOLUTIONS - MOUNT/WIRE/CONTROLLERS - \$5,984.99, GATEWAY MOTORS, INC. - NEW PICKUP FOR ELECTRIC DEPARTMENT - \$50,797.00, MACQUEEN EQUIPMENT - PARTS AND LABOR FOR JET TRUCK - \$7,555.37, NEBRASKA POWER REVIEW BOARD - ANNUAL ASSESSMENT - \$1,177.99, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - WATER TESTING - \$19.00, OBRIEN'S HARDWARE - SUPPLIES/SAFTEY GLASSES - \$118.73, ONE CALL CONCEPTS, INC - LOCATE EXPENSES - \$73.06, PAULSEN, INC. - REPLACED CONCRETE FROM WATER LEAK ON CHEROKEE LANE - \$423.83, PLATTE VALLEY LABORATORIES, INC. - WASTEWATER TESTING - \$592.50, QUADIENT FINANCE USA, INC. - POSTAGE - \$1,200.00, RAILROAD MANAGEMENT COMPANY III, LLC - 10 IN WATER MAIN UNDER TRACKS - \$344.67, S & L SANITARY SERVICES - TRASH FEES - \$20.00, TRASH FEES - \$33,708.65, STATE OF NEBRASKA DHHS-ACCOUNTING - REFUND ON CUSTOMER ACCOUNT - \$72.00, SENSAPHONE - ALARM SYSTEM - \$6.95, STUART C IRBY CO - TB1- 17 BASE, ALUMINIM TRANSFORMER - \$2,889.00, TROTTER SERVICE - FUEL - \$844.87, VERIZON WIRELESS - CELL PHONES - \$85.68, VERMEER HIGH PLAINS - POTHOLEING WATER SERVICE, WAND ENDS FOR DITCH WITCH - \$4,910.91, TOTAL - \$217,362.57

Electric Department	\$ 95,753.15
Water Department	30,921.07
Sewer Department	27,759.25
Power Plant	1,917.39
Billing	60,947.90
Fuel Station	<u>63.81</u>
	\$217,362.57

Ryan Jones, Water/Sewer Interim Superintendent discussed with the board the purchasing of a tractor for the Water/Sewer Department. Moved by Withrow, seconded by Schall to approve the purchase of the tractor. Roll Call vote: Voting aye: Schall, Withrow, and Gormley. Nays: None. Motion carried.

The following was discussed under Department Head Updates:

Ryan Jones, Water/Sewer:

- HOA will be back to fix well # 6 when the parts are in and will also work on Thelma St.
- 3 people will be going to Grand Island for continuing education for the water department.
- 2 employees will be going to Lincoln for sewer test.
- Still working on inventory.
- Working on getting fiber to the water/sewer building.

Motioned by Withrow, seconded by Schall to approve the appointment of Jarrod Conner to the BOPW for term ending June 2026. Roll Call vote: Voting aye: Schall, Gormely, and Withrow. Nays: None. Motion carried.

Moved by Schall, seconded by Withrow to adjourn the meeting at 11:18 a.m. Roll Call vote: Voting aye: Schall, Withrow, and Gormley. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA



/s/ Chad Schall, Chairman