

**Board of Public Works  
Meeting Minutes  
July 25, 2023**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, July 25, 2023. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works and the Electric Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:31 p.m., with the following Board members present: Chad Schall, Jeff Withrow, and Scott Adams. Absent: Jay Gormley. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Adams, seconded by Schall, to approve the Consent Agenda for July 25, 2023. Said motion includes approval of the Minutes of the July 11, 2023, Board Meeting, and approval of Claims to Date. Roll Call vote: Voting aye: Schall, Withrow, and Adams. Nays: None. Motion carried.

ARROW SEED COMPANY, INC. - SEED - \$183.20, BROKEN BOW MUNICIPAL UTILITIES - POSTAGE - \$703.64, BRAD WHITE EQUIPMENT - SKID STEER BLANK PLATE - \$237.38, CARD SERVICES - ORSCHELNS FARM & HOME - WATER CLASS RYAN WW LIC RENEWAL, FUEL & MEALS, FUEL, FR JEANS, SUPPLIES - \$995.55, CARQUEST OF BROKEN BOW - CHAIN, EXHAUSE FLUID, HYDRAULIC & FILTERS - \$322.46, CENTURYLINK - PHONE SERVICE - \$208.05, CITY OF BROKEN BOW PAYROLL REIMBURSEMENT 7/5/23 - \$42,191.56, PAYROLL REIMBURSEMENT 7/19/23 - \$42,996.84, CUSTER COUNTY CHIEF - PUBLISHING - \$13.65, CUSTER TITLE AND ABSTRACT - TITLE SEARCH WOODWARD PROPERTY - \$750.00, CUSTER TRANSFER STATION - TRANSFER STATION FEES COLLECTED - \$9,939.00, DITCH WITCH UNDERCON - CONNECTOR/TRUCK MAINTENANCE - \$26.97, EZ IT SOLUTIONS - IT SERVICES - \$2,590.00, ELECTRIC PUMP - MOTOR AND GEAR BOX FOR 5TH ST GRINDER - \$14,646.63, GREG KRUEGER & ASSOCIATES, INC. - SERVICE DEPOSIT BOOKS - \$581.80, GROCERY KART - BAGS FOR WATER SAMPLES, TOLIET PAPER, TOWELS - \$181.18, HOLIDAY INN EXPRESS & SUITES YORK - DILLION BROWN HOTEL FOR TRAINING - \$98.00, HYDRO OPTIMIZATION & AUTOMATION SOLUTION - PLC PROJECT - \$131.83, INVOICE CLOUD - CREDIT CARD EXPENSES - \$283.60, JEO CONSULTING GROUP INC. - H STRUCTURE & EAGLE CREST, GIS MAPPING - \$11,838.45, JEFF BERGHORST - BOOTS - \$300.00, JEFFRES SAND AND GRAVEL - ROCK - \$1,659.00, KANSAS MUNICIPAL UTILITIES - DILLION BROWN LEVEL 3 BOOKS, QUARTERLY TUTION - \$450.00, MEAD LUMBER CO - EXPANSION JOINT - \$23.95, MID-AMERICAN RESEARCH CHEM. CR - SPEED WIPES, WIPEOUT - \$621.47, MUNICIPAL ENERGY AGENCY OF NE - POWER PURCHASES - \$537,654.71, MIDWEST ALARM SYSTEMS - FIRE EXTINGUISHER FOR EVAN'S PICKUP - \$55.00, OBRIEN'S HARDWARE - NUT DRIVERS, OPERATING SUPPLIES - \$156.01, ONE CALL CONCEPTS, INC - 1-MONTH LOCATE EXPENSE - \$55.72, PLATTE VALLEY COMMUNICATIONS - 102-RADIO SIREN - \$127.45, PLATTE VALLEY LABORATORIES, INC. - WASTE WATER SAMPLES - \$632.50, QUADIENT FINANCE USA, INC. - POSTAGE - \$400.00, RT ACE - BOARDERS LAW PROJECT, WASSOM PROJECT & SUPPLIES, OPERATING SUPPLIES - \$661.14, S & L SANITARY SERVICES - TRASH FEES - \$33,839.15, SEILER INSTRUMENT & MFG. CO., INC. - GIS MAPPING EQUIPMENT - \$2,376.87, STATE OF NEBRASKA DHHS-ACCOUNTING - REFUND ON CUSTOMER ACCOUNTS - \$1,138.78, T & R ELECTRIC, INC. - TESTING-POWER PLANT TRANSFORMERS - \$5,323.75, TROTTER FERTILIZER - WEED SPRAY FOR WWTP, LIFTSTATIONS, & SHOP - \$1,085.77, TROTTER SERVICE - GAS & OIL, FUEL - \$2,674.73, USA BLUE BOOK - NEW D.O. PROBE FOR WWTP - \$799.09, V-BAR INC. - SUPPLIES-INVIOINCE 28380 - \$37.04, VERIZON WIRELESS - CELL PHONES - \$85.68, WENQUIST, INC. - OPERATING SUPPLIES - \$416.18, WESTERN AREA POWER ADMIN. - POWER PURCHASES - \$26,883.32, WESTERN ENVIRONMENTAL SERVICE TESTING - STACK TESTING - \$13,527.50, TOTAL - \$759,904.60

Electric Department	\$ 622,307.17
Water Department	19,139.04
Sewer Department	35,916.77
Power Plant	21,979.68
Billing	60,495.28
Fuel Station	<u>66.66</u>
	\$759,904.60

Blake Waldow, Electrical Superintendent discussed with the board about the moving of 8 electric meters from inside buildings to outside in the downtown area and getting estimates for the project.

Ryan Jones, Water/Sewer Interim Superintendent discussed with the board options for IPADS for the GIS mapping. A meeting will be held with JEO on other options.

The following was discussed under Department Head Updates:

Blake Waldow, Electric and Power Plant:

- Generated and finished the capability testing.
- Set new poles.
- Tested the transformer at the fairgrounds.
- Digger Truck broke down was repaired, will need more repairs.
- Had an underground outage on Airport Road.

Ryan Jones, Water/Sewer:

- Sending out the second round of the EPA fliers.
- Rented a second vacuum truck for potholing.
- Have one employee that went to water school in Gering.
- Have 2 employees going to sewer school in August.
- Fixed a curb stop water leak on Marlyn Drive.

Moved by Adams, seconded by Schall to adjourn the meeting at 1:06 p.m. Roll Call vote: Voting aye: Schall, Withrow, and Adams. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA



/s/ Chad Schall, Chairman