



**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
June 27, 2023 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow NE**

Meeting Procedure

The Public may address specific agenda items at the pleasure of the mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.

A. Call to Order

B. Open Meetings Act: A current copy of the Open Meetings Act is available and is posted for review by all citizens.

C. Roll Call

D. Pledge of Allegiance

E. Consent Agenda: Council will have consideration of approving the consent agenda items for June 13, 2023, which will include the following:

- a. Approval of Minutes of June 13, 2023, Council Meeting
- b. Approval of City Bills as Posted

F. New Business:

- a. **Public Hearing, Ordinance 1270, Planning Commission Board Size** – Council will have consideration of opening a public hearing regarding Ordinance 1270, Changing the Planning Commission Board from 9 members to 7 members.
- b. **Waive Three Readings of Ordinance 1270** – Council will have consideration of waiving the three readings of Ordinance 1270.
- c. **Ordinance 1270, Planning Commission Board Size** – Council will have consideration of approving Ordinance 1270, Changing Planning Commission Board from 9 members to 7 members.

G. Mayor and Council Comments

H. Adjournment

The next City Council Meeting will be held on Tuesday, July 11, 2023 @ 6:00 pm.



**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
June 27, 2023 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow NE**

Upcoming Events:

July 4th – CITY OFFICES CLOSED IN OBSERVANCE OF INDEPENDENCE DAY

July 11th – Board of Public Works Meeting @ 12:30 pm in the Broken Bow Municipal Auditorium

July 11th – City Council Meeting @ 6:00 pm in the Broken Bow Municipal Auditorium

July 25th – Board of Public Works Meeting @ 12:30 pm in the Broken Bow Municipal Auditorium

July 25th – City Council Meeting @ 6:00 pm in the Broken Bow Municipal Auditorium

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, immediately prior to the closed session the mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes
June 13, 2023**

The Broken Bow City Council met in regular session on Tuesday, June 13, 2023, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on June 8, 2023. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: Chris Myers, Paul Holland, and Russ Smith. Absent: David Baltz. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holland, seconded by Smith to approve the absence of Councilmember Baltz. Roll Call vote: Voting aye: Holland, Smith, and Myers. Nays: None. Motion carried.

Moved by Holland, seconded by Smith to approve the consent agenda for June 13, 2023. Said motion includes approval of the Minutes of May 23, 2023, Council Meeting, City Bills to Date, and Loud and Proud Fireworks LLC, Fireworks Application. Roll Call vote: Voting aye: Holland, Smith, and Myers. Nays: None. Motion carried.

AKRS EQUIPMENT, MAINT/REPAIR EQUIP MOWER, \$210.05; AFLAC, PRE TAX, \$319.22, \$319.22; POST TAX, \$70.02; \$70.02; DAVE AFLAC, \$43.06; BEAVER BEARING CO ALBION, \$138.85; BLACK HILLS ENERGY, \$301.34; BROKEN BOW MUNICIPAL UTILITIES, \$5,193.07; CAPITAL ONE, \$1,110.18; CARQUEST OF BROKEN BOW, OIL, COOLANT, HOSE REPAIR, \$74.40; CENTRAL NEBRASKA BOBCAT, FILTER/SPRING, \$320.04; CENTURY LINK, \$1,133.08; CITY FLEX BENEFIT PLAN, SELECT FLEX UNREIMBURSED M/D/V, \$25.00; \$25.00, CITY OF BROKEN BOW, HEALTH INSURANCE, \$3,288.71; \$3,288.71; CITY OF BROKEN BOW PENSION FUND, RETIREMENT LOAN PAYMENT, \$1,683.61; \$1,683.61; 414H RETIREMENT, \$8,412.42; \$8,453.32; 457 RETIREMENT, \$518.94; \$519.77; COLE ELECTRIC COMPANY, DEMO, WIRES, AND CONDUIT FOR MODEL, LABOR, \$1,050.00; COLONIAL INSURANCE, PRE TAX, \$428.67; \$428.67; COLONIAL LIFE POST TAX, \$118.72; \$118.72; DAVE COLONIAL, \$194.49; CREDIT MANAGEMENT SERVICES, EARNINGS, \$359.72; EARNINGS, \$343.75; CUSTER COUNTY CHIEF, DOG LICENSE BOOK, \$836.20; CUSTER PUBLIC POWER, CD CELL POWER \$50.67; CUSTOM CAGE INC., CAGE FOR BLACK 23 EXP, \$1,075.00; EFTPS ONLINE PAYMENT, MEDICARE, \$2,549.12; \$2,847.02; FEDERAL, \$6,282.29; \$7,061.52; FICA, \$10,899.76; \$12,173.26; EZ IT SOLUTIONS, IT SERVICES, \$949.99; EAKES OFFICE PRODUCTS, \$601.36; FAMILY HERITAGE, \$25.50; \$25.50; GENERAL TRAFFIC CONTROLS, STREET SIGNS, \$155.00; GREAT PLAINS

COMMUNICATIONS, \$70.95; GROCERY KART, \$96.68; HOLIDAY INN, 401/403 HOTEL, \$471.80; HOLMES PLUMBING & HEATING, PIPE, \$342.40; KIRKPATRICK CLEANING SOLUTIONS, CLEANING AUDITORIUM, JUNE JANITORIAL, \$1,069.62; LAWSON PRODUCTS, NUTS AND BOLTS, \$404.89; MARTEN HEATING & AIR, ICE MACHINE REPAIR, \$247.34; MEAD LUMBER, BUILDING REPAIR, \$548.89; MID-NEBRASKA GARAGE DOORS INC, REPAIR TO BAY 3 DOOR, \$502.00; MIDWEST ALARM SERVICES, FIRE EXTINGUISHERS, \$154.00; MYERS IRON SALVAGE, CITY WIDE CLEAN UP, \$1,979.85; NATIONAL PEN COMPANY, PENS, SETUP, SHIPPING, \$110.94; NEBRASKA CHILD SUPPORT PAYMENT CENTER, CHILD SUPPORT, NE, \$433.39; \$433.39; NEBRASKA STATE PATROL, ANNUAL USER FEES, MARCH, \$492.00; OBRIEN'S HARDWARE, SAFETY GLASSES, NUTS, BOLTS, \$59.20; PAPER TIGER SHREDDING, PAPER SHREDDING, \$40.00; PEAK SOFTWARE SYSTEM, SOFTWARE, \$1,414.00; RT ACE SUPPLIES, REPAIR, \$3,510.62; RANGLAND FORD, OIL CHANGE 22 EXP (349), \$69.78; S&L SANITARY SERVICE, TRASH ON THE SQUARE, \$54.30; SANDRA MANNING, SEWED ON BADGE TO UNIFORM, \$126.00; SARA J. HULINSKY, CLEANING SERVICE, \$837.00; SCHAPER AND WHITE LAW FIRM, LEGAL FEES, \$3,000.00; STATE INCOME TAX WH NE ONLINE PAYMENT, STATE, \$3,382.14; \$3,693.13; STEVE SCOTT, CAKE, POSTAGE, SUPPLIES, \$56.14; TX CHILD SUPPORT SDU, \$69.23; \$69.23; TAYLOR HEATING & COOLING LLC, REPAIR AC UPSTAIRS, \$119.32; VERIZON WIRELESS, TELEPHONE, \$568.60; WENQUIST INC, WIRING FOR NEW EXPLORERS, \$451.97; BI-WEEKLY PAYROLL, \$64,052.66; \$72,441.85; TOTAL: \$247,149.88.

Broken Bow Street Superintendent Steve Parr from JEO Consulting Group, Inc. gave an update and discussed the One- and Six-Year Street Plan for 2023/2024 FY. Parr explained that the Memorial Drive's renovation that was on the One-Year list had been completed. The two projects that remain on that list are Eagle Crest Subdivision and a water crossing on South 15th Ave. Parr said they would be needing input from the city in the next couple of months on what they would like for the 2023/2024 FY One- and Six-Year Plan. Mayor Sonnichsen stated that he will be getting some Council together to discuss ideas and prepare for the One- and Six-Year Plan.

Moved by Myers, seconded by Holland, to open a public hearing regarding a Conditional Use Permit for Broken M Sales and Service, LLC, located at 660 Kiowa Lane, Broken Bow, Nebraska at 6:20 pm. Roll Call vote: Voting aye: Myers, Holland, and Smith. Nays: None. Motion Carried. Zoning Administrator Jacob Holcomb explained that a Conditional Use Permit is required for Broken M Sales and Service to sell trucks from their lot. Holcomb informed the Council that this permit was approved and recommended by the Planning Commission. Moved by Myers, seconded by Holland, to close the public hearing regarding a Conditional Use Permit for Broken M Sales and Service, LLC at 6:23 pm. Roll Call vote: Voting aye: Myers, Holland, and Smith. Nays: None. Motion carried.

Moved by Myers, seconded by Smith, to approve a Conditional Use Permit for Broken M Sales and Service, LLC, located at 660 Kiowa Lane, Broken Bow, Nebraska. Roll Call vote: Voting aye: Myers, Smith, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Smith, to approve the re-appointments of Dennis Jones and Jim Duncan to the Planning Commission for a term ending February 2026. Roll Call vote: Voting aye: Holland, Smith, and Myers. Nays: None. Motion carried.

Moved by Smith, seconded by Myers, to approve the appointment of Jacob Holcomb to the Planning Commission for a term ending February 2026. Roll Call vote: Voting aye: Smith, Myers, and Holland. Nays: None. Motion carried.

Moved by Holland, seconded by Smith, to approve the following Appointments of the Mayor: City Administrator Dave Schmidt, City Clerk Kandi Peters, Deputy Clerk Jacob Holcomb, Utility Clerk Katie Hogg, Streets/Parks Overseer Darren Marten, Electrical Superintendent Blake Waldow, Emergency Services Director Andy Holland, Library Director Megan Svoboda, City Attorney Jason White, Police Chief Steve Scott, Police Sergeant Chris Anderson, Police Officer Chris Henderson, Police Officer David Taylor III, Police Officer Paul Cunningham, Police Officer Chris Shelby, and Finance Committee, Councilmembers Baltz, Myers, Holland, and Smith. Roll Call vote: Voting aye: Holland, Smith, and Myers. Nays: None. Motion carried.

In the Mayor and Council Comments, Mayor Sonnichsen thanked all the appointed for serving the City of Broken Bow.

Moved by Myers, seconded by Holland, to adjourn the City Council Meeting at 6:27 pm. Roll Call vote: Voting aye: Myers, Holland, and Smith. Nays: None. Motion carried.

Rodney W. Sonnichsen, Mayor

ATTEST:

Kandi K. Peters, City Clerk

<u>Vend#</u>		<u>Vendor Name</u>									
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>		<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>		<u>Date</u>	<u>Status</u>	
	<u>Account#</u>		<u>Work Order</u>		<u>Description</u>				<u>Debit</u>	<u>Credit</u>	
4 County Heating & Air, LLC											
34117	6/27/2023	6/27/2023		784.11						Posted	
	07-3311.00				HVAC & Exhaust Fan Repairs				784.11		0.00
911 Custom											
34124	6/27/2023	6/27/2023		276.32						Posted	
	04-3410.00				Mounting Brackets for 23'Black Exp.				276.32		0.00
Aflac											
34099	6/21/2023	6/21/2023		319.22						Posted	
	01-1501.00				PRE TAX AFLAC				319.22		0.00
34100	6/21/2023	6/21/2023		70.02						Posted	
	01-1501.00				AFLAC POST TAX				70.02		0.00
American Red Cross											
34121	6/27/2023	6/27/2023		936.00						Posted	
	10-3359.00				CPR and Lifeguard Training				936.00		0.00
Bound Tree Medical											
34146	6/27/2023	6/27/2023		541.31						Posted	
	05-3338.00				EMS Supplies				429.83		0.00
	10-3223.00				Restraint Straps, Eye/Skin Flush				111.48		0.00
									541.31		0.00
Bow Locksmith											
34149	6/27/2023	6/27/2023		285.00						Posted	
	04-3311.00				Remove Broken Door& Fix Bracket				285.00		0.00
34150	6/27/2023	6/27/2023		1,172.00						Posted	
	02-3311.00				Replace All Locks on Vaults				1,172.00		0.00
34151	6/27/2023	6/27/2023		183.00						Posted	
	09-3311.00				Doorknob Replacement				183.00		0.00
Broken Bow Chamber of Commerce											
34129	6/27/2023	6/27/2023		1,795.00						Posted	
	05-3334.00				ambulance incentive				1,795.00		0.00
Broken Bow Rural Fire Board											
34136	6/27/2023	6/27/2023		491.28						Posted	
	05-3221.00				Great Plains				41.41		0.00
	05-3220.00				BBMU, Blackhills				204.23		0.00
	06-3220.00				BBMU, Blackhills				204.23		0.00
	06-3221.00				Great Plains				41.41		0.00
									491.28		0.00
Card Services											
34156	6/27/2023	6/27/2023		3,286.06						Posted	
	09-3339.00				Flags				124.66		0.00
	09-3225.00				Gas				135.64		0.00
	10-3359.00				Training				1,109.54		0.00
	10-3310.00				Equipment				1,916.22		0.00
									3,286.06		0.00
34157	6/27/2023	6/27/2023		257.49						Posted	
	06-3311.00				Round-Up				25.24		0.00
	05-3310.00				Floor Mat, Charger				72.74		0.00
	06-3310.00				Belt - Siren Tomahawk				68.46		0.00
	06-3225.00				Fuel for Tahoe				82.49		0.00
	05-3223.01				Paper Towels				8.56		0.00
									257.49		0.00
34158	6/27/2023	6/27/2023		149.80						Posted	
	01-3212.00				Shirts-Jacob				149.80		0.00
34159	6/27/2023	6/27/2023		1,678.14						Posted	
	01-3438.01				Office Supplies				1,402.30		0.00
	02-3410.00				Office Chair				275.84		0.00
									1,678.14		0.00
Century Link											
34153	6/27/2023	6/27/2023		170.98						Posted	
	01-3221.00				General -Basic & Long Distance Radio				170.98		0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Island Supply Company (continued)										
34135	6/27/2023	6/27/2023		49.70						Posted
	05-3338.00			Oxygen					49.70	0.00
JEO										
34152	6/27/2023	6/27/2023		7,146.90						Posted
	12-4200.00			Mud Creek LB Levee					2,194.40	0.00
	12-4200.00			Eagle Crest Subdivision					3,812.50	0.00
	12-4200.00			Fairgrounds to Memorial					1,140.00	0.00
									<u>7,146.90</u>	<u>0.00</u>
Kirkpatrick Cleaning Solutions										
34148	6/27/2023	6/27/2023		220.73						Posted
	02-3419.01			Auditorium Cleaning					220.73	0.00
Kya Scott										
34142	6/27/2023	6/27/2023		87.11						Posted
	10-3359.00			Reimbursement Mileage for Training					87.11	0.00
Laurie French										
34138	6/27/2023	6/27/2023		1,930.00						Posted
	10-3359.00			Training for 23 Lifeguards					1,930.00	0.00
Lift Solutions, Inc.										
34139	6/27/2023	6/27/2023		515.51						Posted
	02-3310.00			Repair on Lift					515.51	0.00
1 Nebraska Child Support Payment Center										
34106	6/21/2023	6/21/2023		433.39						Posted
	01-1503.00			CHILD SUPPORT-NE					433.39	0.00
Orschelns										
34140	6/27/2023	6/27/2023		416.16						Posted
	10-3339.00			Pool Maintence Supplies/Pump					416.16	0.00
Platte Valley Communications										
34131	6/27/2023	6/27/2023		1,546.95						Posted
	05-3410.00			Radion for Tahoe					1,546.95	0.00
Presto X Company										
34116	6/27/2023	6/27/2023		65.90						Posted
	07-3311.00			Pest Control Maintenance					65.90	0.00
RT Ace										
34134	6/27/2023	6/27/2023		53.72						Posted
	06-3310.00			Parts for Ice Machine					53.72	0.00
34143	6/27/2023	6/27/2023		41.03						Posted
	02-3223.00			command strips, anchors, mount. tape					41.03	0.00
Ranchland Ford										
34127	6/27/2023	6/27/2023		62.45						Posted
	04-3225.00			Oil Change 2021 Ford Escape					62.45	0.00
Rockmount Research and Alloys Inc.										
34122	6/27/2023	6/27/2023		796.58						Posted
	10-3310.00			Welding Helment/Face Shields					796.58	0.00
Sandhills Custom Creations										
34137	6/27/2023	6/27/2023		192.00						Posted
	05-3361.00			Work Shirts					192.00	0.00
Site One Landscape Supply										
34119	6/27/2023	6/27/2023		2,568.84						Posted
	09-3339.00			Spraying Chemicals					2,568.84	0.00
State Income Tax WH NE Online Payment										
34110	6/21/2023	6/21/2023		7,010.99						Posted
	01-1500.00			STATE MARRIED					5,583.93	0.00
	01-1500.00			STATE SINGLE					1,427.06	0.00
									<u>7,010.99</u>	<u>0.00</u>
Super Vacuum Manufacturing										
34128	6/27/2023	6/27/2023		387.68						Posted
	04-3410.00			Striping for 2023 Exp. Black					387.68	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
TX Child Support SDU (continued)										
34113	6/21/2023	6/21/2023	69.23							Posted
	01-1503.00			CHILD SUPPORT-TX					69.23	0.00
Tamara Johnson										
34141	6/27/2023	6/27/2023	129.14							Posted
	10-3223.00			Supplies					42.03	0.00
	10-3359.00			Training					87.11	0.00
									<u>129.14</u>	<u>0.00</u>
Trotter Service										
34125	6/27/2023	6/27/2023	388.00							Posted
	04-3310.00			Repairs to 2013 Silverado					388.00	0.00
Unitech										
34120	6/27/2023	6/27/2023	328.00							Posted
	09-3311.00			Cleaning Supplies					169.00	0.00
	09-3339.00			Chemicals for Insects					159.00	0.00
									<u>328.00</u>	<u>0.00</u>
Verizon Wireless										
34155	6/27/2023	6/27/2023	42.00							Posted
	06-3221.00			Fire Jet Pack					21.00	0.00
	03-3221.00			Handi Bus Phone					21.00	0.00
									<u>42.00</u>	<u>0.00</u>
Wade KleeB										
34123	6/27/2023	6/27/2023	299.58							Posted
	08-3410.00			Reimbursement for Boots					299.58	0.00
Wenquist Inc.										
34132	6/27/2023	6/27/2023	28.45							Posted
	05-3310.00			Cleaning Supplies for Units					28.45	0.00
34133	6/27/2023	6/27/2023	38.14							Posted
	06-3310.00			Oil, Brake Cleaner					38.14	0.00
34147	6/27/2023	6/27/2023	63.49							Posted
	01-3438.01			AC Pro - City Admin Vehicle					63.49	0.00
					<u>111,722.40</u>	63 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 6/14/2023

Ending: 6/27/2023

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi-Weekly Payroll \$104,617.02

Check Approval List - GL Account

6/23/2023 4:07:22 PM

City of Broken Bow

Page 1 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	319.22
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	70.02
Card Services		Shirts-Jacob	City Promotions	149.80
Card Services		Office Supplies/Office Chair	Administrator Expense	1,402.30
Century Link		General- Basic Long Distance Radio	Telephone/Internet	170.98
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	170.00
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,288.71
City of Broken Bow Pension Fund		414H RETIREMENT	Pension	14,579.08
City of Broken Bow Pension Fund		457 RETIREMENT	Pension	518.94
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	1,683.61
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	428.67
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	118.72
Credit Management Services		EARNINGS	Wage Garnishment	389.52
EFTPS Online Payment		MEDICARE	Payroll Taxes	4,541.20
EFTPS Online Payment		FEDERAL	Payroll Taxes	18,975.63
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,535.49
EFTPS Online Payment		FEDERAL	Payroll Taxes	315.43
EFTPS Online Payment		FEDERAL	Payroll Taxes	234.89
EFTPS Online Payment		FEDERAL	Payroll Taxes	349.01
EFTPS Online Payment		FICA	Payroll Taxes	19,417.30
EMC Insurance		deductible claim	Bonds & WorkmansCorr	250.00
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	25.50
Family Heritage		Family Heritage	Health/Life/Acc Insuranc	51.00
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	433.39
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	5,583.93
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,427.06
TX Child Support SDU		CHILD SUPPORT-TX	Child Support	69.23
Wenquist Inc.		AC Pro - City Admin Vehicle	Administrator Expense	63.49
			Total General	\$77,562.12
Municipal Building				
Bow Locksmith		Replace All Locks on Vaults	Maintenance & Repair B	1,172.00
Card Services		Office Supplies/Office Chair	Equipment Purchases	275.84
Kirkpatrick Cleaning Solutions		Auditorium Cleaning	Contracted Services	220.73
Lift Solutions, Inc.		Repair on Lift	Maint/Repair Equipment	515.51
RT Ace		Supplies	Supplies & Postage	41.03
			Total Municipal Building	\$2,225.11
Handi Bus				
Verizon Wireless		Phone and Fire Jet Pack	Telephone/Internet	21.00
			Total Handi Bus	\$21.00
Police				
911 Custom		Mounting Brackets for 2023 Black Expeditio	Equipment Purchases	276.32
Bow Locksmith		Remove Broken Door& Fix Bracket	Maintenance & Repair B	285.00
Eakes Office Products		Copies	Supplies & Postage	254.39
Hometown Leasing		copier lease- Final Payment	Copier Maint/Expense	185.32
Ranchland Ford		Oil Change 2021 Ford Escape	Gas and Oil	62.45
Super Vacuum Manufacturing		Striping for 2023 Exp. Black	Equipment Purchases	387.68
Trotter Service		Repairs to 2013 Silverado	Maint/Repair Equipment	388.00
			Total Police	\$1,839.16
Rescue Unit				
Bound Tree Medical		EMS Supplies	Ambulance Supplies	429.83
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	1,795.00
Broken Bow Rural Fire Board		Blackhills, Cable, BBMU Bills	Utilities	204.23
Broken Bow Rural Fire Board		Blackhills, Cable, BBMU Bills	Telephone/Internet	41.41
Card Services		Credit Card Payments	Building Cleaning Suppli	8.56
Card Services		Credit Card Payments	Maint/Repair Equipment	72.74
Insurance Aid Services		EMS Billing	Insurance Aid Fees	3,149.26
Island Supply Company		Oxygen	Ambulance Supplies	49.70
Platte Valley Communications		Radion for Tahoe	Equipment Purchases	1,546.95
Sandhills Custom Creations		Work Shirts	Uniforms	192.00
Wenquist Inc.		Cleaning Supplies for Units	Maint/Repair Equipment	28.45
			Total Rescue Unit	\$7,518.13
Fire				

Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Fire				
Broken Bow Rural Fire Board		Blackhills, Cable, BBMU Bills	Utilities	204.23
Broken Bow Rural Fire Board		Blackhills, Cable, BBMU Bills	Telephone/Internet	41.41
Card Services		Credit Card Payments	Gas and Oil	82.49
Card Services		Credit Card Payments	Maint/Repair Equipment	68.46
Card Services		Credit Card Payments	Maintenance & Repair B	25.24
RT Ace		Parts for Ice Machine	Maint/Repair Equipment	53.72
Verizon Wireless		Phone and Fire Jet Pack	Telephone/Internet	21.00
Wenquist Inc.		Oil, Brake Cleaner	Maint/Repair Equipment	38.14
			Total Fire	\$534.69
Library				
4 County Heating & Air, LLC		Maintenance/Repair of Building	Maintenance & Repair B	784.11
Eakes Office Products		Supplies	Supplies & Postage	262.57
Ingram Library Services		materials	Book Purchases	1,414.51
Presto X Company		Pest Control Maintenance	Maintenance & Repair B	65.90
			Total Library	\$2,527.09
Street				
Wade Kleeb		Reimbursement for Boots	Equipment Purchases	299.58
			Total Street	\$299.58
Park				
Bow Locksmith		Doorknob Replacement/Keys	Maintenance & Repair B	183.00
Card Services		Pool/Parks Supplies and Repairs	Gas and Oil	135.64
Card Services		Pool/Parks Supplies and Repairs	Maintenance/Repair Gro	124.66
Holmes Plumbing & Heating		Tool & Plumbing Supplies	Maintenance & Repair B	961.25
Holmes Plumbing & Heating		Tool & Plumbing Supplies	Tools/Shop Equipment	315.00
Site One Landscape Supply		Spraying Chemicals	Maintenance/Repair Gro	2,568.84
Unitech		Cleaning Supplies/Chemicals for Insects	Maintenance & Repair B	169.00
Unitech		Cleaning Supplies/Chemicals for Insects	Maintenance/Repair Gro	159.00
			Total Park	\$4,616.39
Swimming Pool				
American Red Cross		CPR and Lifeguard Training	Red Cross Training	936.00
Bound Tree Medical		EMS Supplies	Supplies & Postage	111.48
Card Services		Pool/Parks Supplies and Repairs	Maint/Repair Equipment	1,916.22
Card Services		Pool/Parks Supplies and Repairs	Red Cross Training	1,109.54
Kya Scott		Reimbursement Mileage for Training	Red Cross Training	87.11
Laurie French		Training for 23 Lifeguards	Red Cross Training	1,930.00
Orschelns		Pool Maintenance Supplies/Pump	Maintenance/Repair Gro	416.16
Rockmount Research and Alloys Inc.		Welding Helment/Face Shields	Maint/Repair Equipment	796.58
Tamara Johnson		Reimbursement for Supplies & Training	Supplies & Postage	42.03
Tamara Johnson		Reimbursement for Supplies & Training	Red Cross Training	87.11
			Total Swimming Pool	\$7,432.23
ST Infra/Capital				
JEO		Engineering Fees	Sales Tax Infra Projects	2,194.40
JEO		Engineering Fees	Sales Tax Infra Projects	3,812.50
JEO		Engineering Fees	Sales Tax Infra Projects	1,140.00
			Total ST Infra/Capital	\$7,146.90
				\$111,722.40

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 6/14/2023
 Ending Date: 6/27/2023

Bi-Weekly Payroll \$ 104,617.02

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**CITY OF BROKEN BOW
ORDINANCE NO. 1270**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA PROVIDING FOR A CHANGE IN NUMBER OF MEMBERS OF THE PLANNING COMMISSION, THEREBY AMENDING SPECIFICALLY SECTION 2-202 AND ANY OTHER ORDINANCES GOVERNING SAID PLANNING COMMISSION; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA AS FOLLOWS:

Section 1. From and after the passage of this Ordinance, the Planning Commission shall consist of seven (7) members who shall represent, insofar as is possible, the different professions or occupations in the Municipality and who shall be residents of the Municipality. However, two (2) of such members may be residents of the area over which the Municipality is authorized to exercise extraterritorial zoning and subdivision regulations. The members of the Commission shall serve a three (3) year term of office unless reappointed. The Commission shall serve without compensation and may be required, at the discretion of the Governing Body, to give a bond in a sum set by resolution of the Governing Body and conditioned upon the faithful performance of their duties. At the time of the Commission's first (1st) meeting in June of each year, the Commission shall organize by selecting from its membership a Chairman and Secretary. It shall be the duty of the Secretary to keep a full and correct minutes and records of all meetings and to file the same with the Municipal Clerk where they shall be available for public inspection at any reasonable time. The Planning Commission shall be funded by the Governing Body from time to time out of the General Fund. A majority of the Commission constitutes a quorum for the purposes of doing business. Special meetings may be held upon the call of the Chairman, or any three (3) members of the Commission. It shall be the duty of the Commission to make and adopt plans for the physical development of the Municipality, including any areas outside its boundaries which, the Commission's judgment, bear relation to the planning of the Municipality. All actions by the Commission shall be subject to the review and supervision of the Governing Body. Recommendations from the Commission shall be received by the Governing Body within forty-five (45) days after the Commission begins consideration of a matter relating to the comprehensive development plan, capital improvements, building codes, subdivision development, or zoning. The Commission shall be responsible for making such reports and performing such other duties as the Governing Body may, from time to time, designate. No member of the Governing Body, or other Municipal official, (per Neb. Rev. Stat. §19-926) except where otherwise specifically provided by law, shall serve as a member of the Planning Commission while serving any other term of office. No member of the Planning Commission shall serve in the capacity of both the Chairman and the Secretary of the Commission.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall go into force and effect from and after its passage, approval and publication as required by law.

Passed and approved this 27th day of June 2023.

Rodney W. Sonnichsen, Mayor

Attest:

Kandi K. Peters, City Clerk

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