

**CITY OF BROKEN BOW
PARK BOARD AGENDA
November 1, 2021 @ 5:10 P.M.
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Roll Call

C. Open Meeting Law: A current copy of the Open Meetings Act is posted in this room and is available for review by all citizens in attendance.

D. Consent Agenda

- a. Approval of September 13th, 2021 Minutes
- b. Park & Pool Financials

E. New Business:

- a. Park Update
- b. End of season park board

F. Adjournment

**Broken Bow Park Board
Meeting Minutes
September 13, 2021**

The meeting of the Broken Bow Park Board was called to order September 13, 2021 in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chairman Pat Powers called the meeting to order at 5:12 p.m. with the following Board Members present: Pat Powers, Russ Smith, Ryan Vonderohe and Pam Schweitzer. Absent: Ryan Coleman and Jeff Oeltjen. It was announced that the Open Meetings Act was posted.

Moved by Powers, seconded by Vonderohe, to approve the July 12, 2021 meeting minutes and the park & pool financials. The motion passed unanimously.

Parks Superintendent Darren Marten gave a park update. He stated that a new parking stall has been installed at the Tomahawk RV Park. Parks Foreman Steve Mogensen is working on sprinklers, spraying for dandelions, applying winter fertilizer and winterizing the pool. The parks department is also planting replacement trees that have died.

Parks Superintendent Darren Marten informed the board that they have been busy but are hoping to start on the sand volleyball courts within the next month. He explained that parks department employees Ed & Gene have been busy mowing & weeding. They are hoping to get some of the digging done before the ground freezes. Parks Superintendent Darren Marten explained the design & layout of what the sand volleyball courts entail.

City Administrator Dan Knoell addressed the Park Board about the departure of Park Board member Ryan Coleman. Discussion was held regarding Park Board recruitment and one more member is needed for sure.

Moved by Powers, seconded by Vonderohe, to adjourn the meeting at 5:22 p.m. The next regular meeting will be on Monday, November 1st, 2021 at 5:10 p.m. in the Council Chambers.

Jessica S. Owen, Deputy Clerk

City of Broken Bow

Account	Account Name	Fiscal Year 20 - 21			Budget			Fiscal Year 19 - 20	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	3,000.00	3,000.00	0.00 %	0.00	0.00	(3,000.00)	0.00	0.00
09-2425.00	Park Rental Fees	260.00	260.00	0.00 %	0.00	0.00	(260.00)	130.00	130.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	42,661.37	42,661.37	170.65 %	25,000.00	25,000.00	(17,661.37)	30,562.91	30,562.91
09-2426.20	RV Park Rental Sales Tax	556.37	556.37	0.00 %	0.00	0.00	(556.37)	(193.83)	(193.83)
09-2426.30	RV Park Lodging Tax	639.16	639.16	0.00 %	0.00	0.00	(639.16)	(490.77)	(490.77)
TOTAL Revenue		47,116.90	47,116.90	188.47 %	25,000.00	25,000.00	(22,116.90)	30,008.31	30,008.31
Expense									
Park									
09-3101.00	Salaries	127,389.56	127,389.56	84.93 %	150,000.00	150,000.00	22,610.44	166,845.88	166,845.88
09-3102.00	FICA/Medicare	9,242.90	9,242.90	80.37 %	11,500.00	11,500.00	2,257.10	12,363.10	12,363.10
09-3103.00	Pension	4,069.95	4,069.95	53.91 %	7,550.00	7,550.00	3,480.05	4,899.70	4,899.70
09-3104.00	Health Insurance	19,831.85	19,831.85	49.58 %	40,000.00	40,000.00	20,168.15	29,117.23	29,117.23
09-3205.00	Travel & Meeting Expense	155.00	155.00	77.50 %	200.00	200.00	45.00	0.00	0.00
09-3206.00	Association Dues	0.00	0.00	0.00 %	100.00	100.00	100.00	0.00	0.00
09-3209.00	Printing & Publication	35.30	35.30	7.06 %	500.00	500.00	464.70	348.00	348.00
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	591.60	591.60	94.66 %	625.00	625.00	33.40	591.60	591.60
09-3220.00	Utilities	22,899.73	22,899.73	80.35 %	28,500.00	28,500.00	5,600.27	27,390.09	27,390.09
09-3221.00	Telephone/Internet	1,407.73	1,407.73	93.85 %	1,500.00	1,500.00	92.27	1,213.41	1,213.41
09-3222.00	Miscellaneous Expense	643.95	643.95	321.98 %	200.00	200.00	(443.95)	98.89	98.89
09-3223.00	Supplies & Postage	271.04	271.04	54.21 %	500.00	500.00	228.96	100.59	100.59
09-3225.00	Gas and Oil	8,270.75	8,270.75	97.30 %	8,500.00	8,500.00	229.25	7,208.52	7,208.52
09-3310.00	Maint/Repair Equipment	17,383.23	17,383.23	173.83 %	10,000.00	10,000.00	(7,383.23)	13,760.47	13,760.47
09-3311.00	Maintenance & Repair Bldg	2,877.17	2,877.17	41.10 %	7,000.00	7,000.00	4,122.83	6,507.84	6,507.84
09-3339.00	Maintenance/Repair Grounds	22,115.47	22,115.47	55.29 %	40,000.00	40,000.00	17,884.53	30,195.50	30,195.50
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	643.76	643.76	53.65 %	1,200.00	1,200.00	556.24	308.07	308.07
09-3353.00	Trees & Shrubs	923.86	923.86	46.19 %	2,000.00	2,000.00	1,076.14	0.00	0.00
09-3410.00	Equipment Purchases	27,229.54	27,229.54	86.72 %	31,400.00	31,400.00	4,170.46	21,907.34	21,907.34
09-3410.01	Safety Equipment	571.87	571.87	63.54 %	900.00	900.00	328.13	219.26	219.26
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	2,481.40	2,481.40	70.90 %	3,500.00	3,500.00	1,018.60	921.58	921.58
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	976.92	976.92	48.85 %	2,000.00	2,000.00	1,023.08	976.92	976.92
09-3438.00	IT Expense	4,508.40	4,508.40	0.00 %	0.00	0.00	(4,508.40)	0.00	0.00
TOTAL Expense		274,520.98	274,520.98	78.89 %	347,975.00	347,975.00	73,454.02	324,973.99	324,973.99
PROFIT / (LOSS) :		(227,404.08)	(227,404.08)		(322,975.00)	(322,975.00)	(95,570.92)	(294,965.68)	(294,965.68)

City of Broken Bow

Account	Account Name	Fiscal Year 20 - 21			Budget			Fiscal Year 19 - 20	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Swimming Pool									
10-2427.00	Admissions	30,429.41	30,429.41	117.04 %	26,000.00	26,000.00	(4,429.41)	21,677.15	21,677.15
10-2428.00	Concessions	5,139.91	5,139.91	642.49 %	800.00	800.00	(4,339.91)	(368.63)	(368.63)
10-2429.00	Red Cross Lessons	6,200.00	6,200.00	137.78 %	4,500.00	4,500.00	(1,700.00)	2,000.00	2,000.00
TOTAL Revenue		41,769.32	41,769.32	133.45 %	31,300.00	31,300.00	(10,469.32)	23,308.52	23,308.52
Expense									
Swimming Pool									
10-3101.00	Salaries	52,996.55	52,996.55	79.10 %	67,000.00	67,000.00	14,003.45	50,311.91	50,311.91
10-3102.00	FICA/Medicare	4,054.19	4,054.19	79.11 %	5,125.00	5,125.00	1,070.81	3,680.35	3,680.35
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	250.00	250.00	250.00	0.00	0.00
10-3206.00	Association Dues	0.00	0.00	0.00 %	100.00	100.00	100.00	40.00	40.00
10-3206.10	Credit Card/POS Service Fees	2,603.50	2,603.50	144.64 %	1,800.00	1,800.00	(803.50)	2,074.15	2,074.15
10-3209.00	Printing & Publication	0.00	0.00	0.00 %	750.00	750.00	750.00	63.40	63.40
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3220.00	Utilities	10,282.59	10,282.59	76.17 %	13,500.00	13,500.00	3,217.41	8,228.16	8,228.16
10-3221.00	Telephone/Internet	1,561.37	1,561.37	111.53 %	1,400.00	1,400.00	(161.37)	1,189.47	1,189.47
10-3222.00	Miscellaneous Expense	117.91	117.91	0.00 %	0.00	0.00	(117.91)	0.00	0.00
10-3223.00	Supplies & Postage	2,612.75	2,612.75	65.32 %	4,000.00	4,000.00	1,387.25	717.51	717.51
10-3310.00	Maint/Repair Equipment	378.82	378.82	6.31 %	6,000.00	6,000.00	5,621.18	9,013.37	9,013.37
10-3311.00	Maintenance & Repair Bldg	593.75	593.75	11.88 %	5,000.00	5,000.00	4,406.25	4,319.57	4,319.57
10-3339.00	Maintenance/Repair Grounds	2,579.82	2,579.82	32.25 %	8,000.00	8,000.00	5,420.18	1,995.24	1,995.24
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	1,467.00	1,467.00	73.35 %	2,000.00	2,000.00	533.00	1,148.00	1,148.00
10-3410.00	Equipment Purchases	264.71	264.71	5.29 %	5,000.00	5,000.00	4,735.29	0.00	0.00
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	8,797.11	8,797.11	87.97 %	10,000.00	10,000.00	1,202.89	6,297.56	6,297.56
10-3438.00	IT Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		88,310.07	88,310.07	67.97 %	129,925.00	129,925.00	41,614.93	89,078.69	89,078.69
PROFIT / (LOSS) :		(46,540.75)	(46,540.75)		(98,625.00)	(98,625.00)	(52,084.25)	(65,770.17)	(65,770.17)