

**CITY OF BROKEN BOW
PARK BOARD AGENDA
May 2, 2022 @ 5:10 P.M.
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Roll Call

C. Open Meeting Law: A current copy of the Open Meetings Act is posted in this room and is available for review by all citizens in attendance.

D. Consent Agenda

- a. Approval of April 4, 2022, Minutes
- b. Park & Pool Financials

E. New Business:

- a. Paul Brown Baseball Field Update
- b. Sand Volleyball Update
- c. Dog Park Discussion

F. Adjournment

Broken Bow Park Board
Meeting Minutes
April 4, 2022

The meeting of the Broken Bow Park Board was called to order April 4, 2022, in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chairman Pat Powers called the meeting to order at 5:11 p.m. with the following Board Members present: Pat Powers, Russ Smith, Jeff Oeltjen, and Pam Schweitzer. Absent: Ryan Vonderohe. It was announced that the Open Meetings Act was posted.

Moved by Smith, seconded by Powers, to approve the September 13, 2021, meeting minutes and the park & pool financials. The motion passed unanimously.

Parks Superintendent Darren Marten gave a park update. He stated that the Parks Department has been busy cutting down dead trees this winter, as well as thatching the ball fields, and picking up dog feces in the parks, which has been a problem. City Administrator Dan Knoell informed the board that an ordinance is going to the City Council about fines for feces in parks and on ball fields. This led into a discussion about a dog park at Indian Hills. Darren also stated that they have been working on the new bathroom at the Paul Brown baseball field as well as installing cameras and many other improvements to the field. Board member, Russ Smith, expressed his gratitude for all the hard work being done from the city workers and volunteers, as they are hoping for the field to be ready for the first game of the season.

Parks Superintendent Darren Marten informed the board that they have been busy but are hoping to finish the sand volleyball courts in the next couple of months. They have most of the drainage in place and are waiting for the sand. Darren stated that Jacob Holcomb started working for the parks department and has been installing cameras by the bathrooms to help prevent vandalism. They have started dragging fields and will begin watering soon. Applications for lifeguards are currently being collected and reviewed as well.

Moved by Oeltjen, seconded by Smith, to adjourn the meeting at 5:28 p.m. The next regular meeting will be on Monday, May 2nd, 2022, at 5:10 p.m. in the Council Chambers.

Megan N. Linn, Deputy Clerk

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	500.00	500.00	12.15 %	2,401.00	4,116.00	3,616.00	3,000.00	3,000.00
09-2425.00	Park Rental Fees	20.00	20.00	10.00 %	119.00	200.00	180.00	10.00	260.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	16,056.24	16,056.24	57.34 %	16,331.00	28,000.00	11,943.76	14,609.59	42,661.37
09-2426.20	RV Park Rental Sales Tax	(1,283.54)	(1,283.54)	124.37 %	(602.00)	(1,032.00)	251.54	(1,407.14)	556.37
09-2426.30	RV Park Lodging Tax	(1,037.86)	(1,037.86)	617.77 %	(98.00)	(168.00)	869.86	(404.95)	639.16
09-2430.01	Capital Improvements	65,100.00	65,100.00	0.00 %	0.00	0.00	(65,100.00)	0.00	0.00
TOTAL Revenue		79,354.84	79,354.84	255.03 %	18,151.00	31,116.00	(48,238.84)	15,807.50	47,116.90
Expense									
Park									
09-3101.00	Salaries	81,977.05	81,977.05	53.06 %	90,125.00	154,500.00	72,522.95	52,445.88	127,389.56
09-3102.00	FICA/Medicare	5,944.62	5,944.62	56.62 %	6,125.00	10,500.00	4,555.38	3,745.21	9,242.90
09-3103.00	Pension	3,056.75	3,056.75	47.03 %	3,794.00	6,500.00	3,443.25	1,535.47	116.50
09-3104.00	Health Insurance	11,589.48	11,589.48	32.19 %	21,000.00	36,000.00	24,410.52	4,425.09	19,831.85
09-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	294.00	500.00	500.00	155.00	155.00
09-3206.00	Association Dues	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	294.00	500.00	500.00	0.00	35.30
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	295.80	295.80	47.33 %	364.00	625.00	329.20	345.10	591.60
09-3220.00	Utilities	15,544.31	15,544.31	54.54 %	16,625.00	28,500.00	12,955.69	12,996.27	22,899.73
09-3221.00	Telephone/Internet	892.05	892.05	59.47 %	875.00	1,500.00	607.95	620.10	1,407.73
09-3222.00	Miscellaneous Expense	14.86	14.86	7.43 %	119.00	200.00	185.14	0.00	643.95
09-3223.00	Supplies & Postage	22.19	22.19	4.44 %	294.00	500.00	477.81	254.69	271.04
09-3225.00	Gas and Oil	2,205.57	2,205.57	24.51 %	5,250.00	9,000.00	6,794.43	3,355.16	8,270.75
09-3310.00	Maint/Repair Equipment	6,635.76	6,635.76	47.40 %	8,169.00	14,000.00	7,364.24	6,495.51	17,383.23
09-3311.00	Maintenance & Repair Bldg	317.35	317.35	6.35 %	2,919.00	5,000.00	4,682.65	1,903.05	2,877.17
09-3313.00	Training	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3320.00	Interest	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	814.00
09-3339.00	Maintenance/Repair Grounds	8,165.91	8,165.91	23.33 %	20,419.00	35,000.00	26,834.09	4,568.14	22,115.47
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	175.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	52.98	52.98	4.42 %	700.00	1,200.00	1,147.02	76.72	4,463.76
09-3353.00	Trees & Shrubs	0.00	0.00	0.00 %	581.00	1,000.00	1,000.00	142.00	923.86
09-3410.00	Equipment Purchases	6,941.06	6,941.06	22.39 %	18,081.00	31,000.00	24,058.94	1,517.74	71,762.54
09-3410.01	Safety Equipment	1,231.15	1,231.15	87.94 %	819.00	1,400.00	168.85	18.00	571.87
09-3415.00	Mower Lease	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	22,596.00
09-3415.01	JD Mower Lease	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	(55,755.00)
09-3415.02	Frontier Mower Lease	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	(16,008.00)
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	0.00	0.00 %	2,044.00	3,500.00	3,500.00	491.31	2,481.40
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	0.00	0.00 %	1,750.00	3,000.00	3,000.00	0.00	976.92
09-3438.00	IT Expense	5,605.78	5,605.78	50.96 %	6,419.00	11,000.00	5,394.22	0.00	4,508.40
TOTAL Expense		150,492.67	150,492.67	42.37 %	207,235.00	355,225.00	204,732.33	95,090.44	270,567.53

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
PROFIT / (LOSS) :		(71,137.83)	(71,137.83)		(189,084.00)	(324,109.00)	(252,971.17)	(79,282.94)	(223,450.63)
Revenue									
Swimming Pool									
10-2427.00	Admissions	(2,245.78)	(2,245.78)	-8.98 %	14,581.00	25,000.00	27,245.78	(1,653.09)	30,429.41
10-2428.00	Concessions	(359.80)	(359.80)	-23.99 %	875.00	1,500.00	1,859.80	0.00	5,139.91
10-2429.00	Red Cross Lessons	0.00	0.00	0.00 %	3,500.00	6,000.00	6,000.00	0.00	6,200.00
TOTAL Revenue		(2,605.58)	(2,605.58)	-8.02 %	18,956.00	32,500.00	35,105.58	(1,653.09)	41,769.32
Expense									
Swimming Pool									
10-3101.00	Salaries	0.00	0.00	0.00 %	29,169.00	50,000.00	50,000.00	87.50	52,996.55
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	2,625.00	4,500.00	4,500.00	6.70	4,054.19
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	147.00	250.00	250.00	0.00	0.00
10-3206.00	Association Dues	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3206.10	Credit Card/POS Service Fees	0.03	0.03	0.00 %	1,169.00	2,000.00	1,999.97	0.45	2,603.50
10-3209.00	Printing & Publication	40.00	40.00	5.33 %	434.00	750.00	710.00	0.00	0.00
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3220.00	Utilities	1,423.01	1,423.01	14.23 %	5,831.00	10,000.00	8,576.99	1,128.66	10,282.59
10-3221.00	Telephone/Internet	878.34	878.34	43.92 %	1,169.00	2,000.00	1,121.66	998.98	1,561.37
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	117.91
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	875.00	1,500.00	1,500.00	0.00	2,877.46
10-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	3,500.00	6,000.00	6,000.00	0.00	378.82
10-3311.00	Maintenance & Repair Bldg	0.00	0.00	0.00 %	2,919.00	5,000.00	5,000.00	0.00	593.75
10-3339.00	Maintenance/Repair Grounds	196.05	196.05	4.90 %	2,331.00	4,000.00	3,803.95	0.00	2,579.82
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	300.00	300.00	15.00 %	1,169.00	2,000.00	1,700.00	459.00	1,467.00
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	2,919.00	5,000.00	5,000.00	(480.48)	0.00
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	5,831.00	10,000.00	10,000.00	0.00	8,797.11
10-3438.00	IT Expense	0.00	0.00	0.00 %	147.00	252.00	252.00	0.00	0.00
TOTAL Expense		2,837.43	2,837.43	2.75 %	60,235.00	103,252.00	100,414.57	2,200.81	88,310.07
PROFIT / (LOSS) :		(5,443.01)	(5,443.01)		(41,279.00)	(70,752.00)	(65,308.99)	(3,853.90)	(46,540.75)

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total

Date Range : 10/1/2021 To 4/25/2022
Report is for 09-0990.00 through 10-3438.00.
Only Active accounts are included.
Report order = fund
Transaction Source Code = Include All