



**CITY OF BROKEN BOW
PARK BOARD AGENDA
June 6, 2022 @ 5:10 P.M.
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Roll Call

C. Open Meeting Law: A current copy of the Open Meetings Act is posted in this room and is available for review by all citizens in attendance.

D. Consent Agenda

- a. Approval of May 2, 2022, Minutes
- b. Park & Pool Financials

E. New Business:

- a. Paul Brown Baseball Field Update
- b. Sand Volleyball Update

F. Adjournment

**Broken Bow Park Board
Meeting Minutes
May 2, 2022**

The meeting of the Broken Bow Park Board was called to order May 2, 2022, in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chairman Pat Powers called the meeting to order at 5:16 p.m. with the following Board Members present: Pat Powers, Russ Smith, and Jeff Oeltjen. Absent: Ryan Vonderohe and Pam Schweitzer. It was announced that the Open Meetings Act was posted.

Moved by Oeltjen, seconded by Powers, to approve the April 4, 2022, meeting minutes and the park & pool financials. The motion passed unanimously.

Overseer of Streets and Parks, Darren Marten, gave an update on the project at the Paul Brown Baseball Field. He stated that Ripp Construction is working on laying the block for the concession stand and bathrooms. The Parks Department is working on finishing the sidewalks and are hoping to have the project completed by the end of May. City Administrator, Dan Knoell, informed the board that the City is working on getting new LED lights for the field as well.

Darren Marten informed the board that half of the sand has been put in the sand volleyball court and they will be retrieving the rest of the sand in the next few weeks. The Parks Department also installed a berm around the pit to help hold the sand in place as well as a filter at the bottom for water drainage. He also stated that there will be a fence around the sand volleyball pit to help alleviate vandalism.

City Administrator, Dan Knoell, explained that the City will be repurposing the fencing from Paul Brown Field to use around the dog park at Indian Hills. The plan is to use 4-foot fencing for the smaller dog portion and 6-foot fencing for the bigger dogs. Knoell also stated that the Park Department has received some dog bag samples in the mail and discussed putting out dog bag stands around town until the dog park is built.

Moved by Oeltjen, seconded by Smith, to adjourn the meeting at 5:39 p.m. The next regular meeting will be on Monday, June 6, 2022, at 5:10 p.m. in the Council Chambers.

Megan N. Linn, Deputy Clerk

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	500.00	500.00	12.15 %	4,116.00	4,116.00	3,616.00	3,000.00	3,000.00
09-2425.00	Park Rental Fees	50.00	50.00	25.00 %	200.00	200.00	150.00	260.00	260.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	23,982.27	23,982.27	85.65 %	28,000.00	28,000.00	4,017.73	42,661.37	42,661.37
09-2426.20	RV Park Rental Sales Tax	(728.74)	(728.74)	70.61 %	(1,032.00)	(1,032.00)	(303.26)	556.37	556.37
09-2426.30	RV Park Lodging Tax	(928.69)	(928.69)	552.79 %	(168.00)	(168.00)	760.69	639.16	639.16
09-2430.01	Capital Improvements	65,100.00	65,100.00	0.00 %	0.00	0.00	(65,100.00)	0.00	0.00
TOTAL Revenue		87,974.84	87,974.84	282.73 %	31,116.00	31,116.00	(56,858.84)	47,116.90	47,116.90
Expense									
Park									
09-3101.00	Salaries	103,513.77	103,513.77	67.00 %	154,500.00	154,500.00	50,986.23	127,389.56	127,389.56
09-3102.00	FICA/Medicare	7,506.29	7,506.29	71.49 %	10,500.00	10,500.00	2,993.71	9,242.90	9,242.90
09-3103.00	Pension	3,717.72	3,717.72	57.20 %	6,500.00	6,500.00	2,782.28	116.50	116.50
09-3104.00	Health Insurance	11,589.48	11,589.48	32.19 %	36,000.00	36,000.00	24,410.52	19,831.85	19,831.85
09-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	500.00	500.00	500.00	155.00	155.00
09-3206.00	Association Dues	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	500.00	500.00	500.00	35.30	35.30
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	394.40	394.40	63.10 %	625.00	625.00	230.60	591.60	591.60
09-3220.00	Utilities	17,836.44	17,836.44	62.58 %	28,500.00	28,500.00	10,663.56	22,899.73	22,899.73
09-3221.00	Telephone/Internet	1,169.92	1,169.92	77.99 %	1,500.00	1,500.00	330.08	1,407.73	1,407.73
09-3222.00	Miscellaneous Expense	61.13	61.13	30.56 %	200.00	200.00	138.87	643.95	643.95
09-3223.00	Supplies & Postage	22.19	22.19	4.44 %	500.00	500.00	477.81	271.04	271.04
09-3225.00	Gas and Oil	2,535.28	2,535.28	28.17 %	9,000.00	9,000.00	6,464.72	8,270.75	8,270.75
09-3310.00	Maint/Repair Equipment	6,921.42	6,921.42	49.44 %	14,000.00	14,000.00	7,078.58	17,383.23	17,383.23
09-3311.00	Maintenance & Repair Bldg	317.35	317.35	6.35 %	5,000.00	5,000.00	4,682.65	2,877.17	2,877.17
09-3313.00	Training	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3320.00	Interest	0.00	0.00	0.00 %	0.00	0.00	0.00	814.00	814.00
09-3339.00	Maintenance/Repair Grounds	18,681.37	18,681.37	53.38 %	35,000.00	35,000.00	16,318.63	22,115.47	22,115.47
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	222.15	222.15	18.51 %	1,200.00	1,200.00	977.85	4,463.76	4,463.76
09-3353.00	Trees & Shrubs	0.00	0.00	0.00 %	1,000.00	1,000.00	1,000.00	923.86	923.86
09-3410.00	Equipment Purchases	6,941.06	6,941.06	22.39 %	31,000.00	31,000.00	24,058.94	71,762.54	71,762.54
09-3410.01	Safety Equipment	1,231.15	1,231.15	87.94 %	1,400.00	1,400.00	168.85	571.87	571.87
09-3415.00	Mower Lease	0.00	0.00	0.00 %	0.00	0.00	0.00	22,596.00	22,596.00
09-3415.01	JD Mower Lease	0.00	0.00	0.00 %	0.00	0.00	0.00	(55,755.00)	(55,755.00)
09-3415.02	Frontier Mower Lease	0.00	0.00	0.00 %	0.00	0.00	0.00	(16,008.00)	(16,008.00)
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	1,048.37	1,048.37	29.95 %	3,500.00	3,500.00	2,451.63	2,481.40	2,481.40
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	0.00	0.00 %	3,000.00	3,000.00	3,000.00	976.92	976.92
09-3438.00	IT Expense	6,034.76	6,034.76	54.86 %	11,000.00	11,000.00	4,965.24	4,508.40	4,508.40
TOTAL Expense		189,744.25	189,744.25	53.42 %	355,225.00	355,225.00	165,480.75	270,567.53	270,567.53

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
PROFIT / (LOSS) :		(101,769.41)	(101,769.41)		(324,109.00)	(324,109.00)	(222,339.59)	(223,450.63)	(223,450.63)
Revenue									
Swimming Pool									
10-2427.00	Admissions	(2,545.78)	(2,545.78)	-10.18 %	25,000.00	25,000.00	27,545.78	30,429.41	30,429.41
10-2428.00	Concessions	(359.80)	(359.80)	-23.99 %	1,500.00	1,500.00	1,859.80	5,139.91	5,139.91
10-2429.00	Red Cross Lessons	2,000.00	2,000.00	33.33 %	6,000.00	6,000.00	4,000.00	6,200.00	6,200.00
TOTAL Revenue		(905.58)	(905.58)	-2.79 %	32,500.00	32,500.00	33,405.58	41,769.32	41,769.32
Expense									
Swimming Pool									
10-3101.00	Salaries	480.98	480.98	0.96 %	50,000.00	50,000.00	49,519.02	52,996.55	52,996.55
10-3102.00	FICA/Medicare	36.77	36.77	0.82 %	4,500.00	4,500.00	4,463.23	4,054.19	4,054.19
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	250.00	250.00	250.00	0.00	0.00
10-3206.00	Association Dues	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3206.10	Credit Card/POS Service Fees	1,324.03	1,324.03	66.20 %	2,000.00	2,000.00	675.97	2,603.50	2,603.50
10-3209.00	Printing & Publication	40.00	40.00	5.33 %	750.00	750.00	710.00	0.00	0.00
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3220.00	Utilities	1,521.98	1,521.98	15.22 %	10,000.00	10,000.00	8,478.02	10,282.59	10,282.59
10-3221.00	Telephone/Internet	1,174.39	1,174.39	58.72 %	2,000.00	2,000.00	825.61	1,561.37	1,561.37
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	117.91	117.91
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	1,500.00	1,500.00	1,500.00	2,877.46	2,877.46
10-3310.00	Maint/Repair Equipment	(63.41)	(63.41)	-1.06 %	6,000.00	6,000.00	6,063.41	378.82	378.82
10-3311.00	Maintenance & Repair Bldg	0.00	0.00	0.00 %	5,000.00	5,000.00	5,000.00	593.75	593.75
10-3339.00	Maintenance/Repair Grounds	196.05	196.05	4.90 %	4,000.00	4,000.00	3,803.95	2,579.82	2,579.82
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	300.00	300.00	15.00 %	2,000.00	2,000.00	1,700.00	1,467.00	1,467.00
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	5,000.00	5,000.00	5,000.00	0.00	0.00
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	10,000.00	10,000.00	10,000.00	8,797.11	8,797.11
10-3438.00	IT Expense	0.00	0.00	0.00 %	252.00	252.00	252.00	0.00	0.00
TOTAL Expense		5,010.79	5,010.79	4.85 %	103,252.00	103,252.00	98,241.21	88,310.07	88,310.07
PROFIT / (LOSS) :		(5,916.37)	(5,916.37)		(70,752.00)	(70,752.00)	(64,835.63)	(46,540.75)	(46,540.75)

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total

Date Range : 10/1/2021 To 9/30/2022
 Report is for 09-0990.00 through 10-3438.00.
 Only Active accounts are included.
 Report order = fund
 Transaction Source Code = Include All