



PARK DEPARTMENT

**CITY OF BROKEN BOW
PARK BOARD AGENDA
August 1, 2022 @ 5:10 P.M.
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

B. Roll Call

C. Open Meeting Law: A current copy of the Open Meetings Act is posted in this room and is available for review by all citizens in attendance.

D. Consent Agenda

- a. Approval of May 2, 2022, Minutes
- b. Park & Pool Financials

E. New Business:

- a. Paul Brown Baseball Field Update
- b. Sand Volleyball Update

F. Adjournment

**Broken Bow Park Board
Meeting Minutes
May 2, 2022**

The meeting of the Broken Bow Park Board was called to order May 2, 2022, in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chairman Pat Powers called the meeting to order at 5:16 p.m. with the following Board Members present: Pat Powers, Russ Smith, and Jeff Oeltjen. Absent: Ryan Vonderohe and Pam Schweitzer. It was announced that the Open Meetings Act was posted.

Moved by Oeltjen, seconded by Powers, to approve the April 4, 2022, meeting minutes and the park & pool financials. The motion passed unanimously.

Overseer of Streets and Parks, Darren Marten, gave an update on the project at the Paul Brown Baseball Field. He stated that Ripp Construction is working on laying the block for the concession stand and bathrooms. The Parks Department is working on finishing the sidewalks and are hoping to have the project completed by the end of May. City Administrator, Dan Knoell, informed the board that the City is working on getting new LED lights for the field as well.

Marten informed the board that half of the sand has been put in the sand volleyball court and they will be retrieving the rest of the sand in the next few weeks. The Parks Department also installed a berm around the pit to help hold the sand in place as well as a filter at the bottom for water drainage. He also stated that there will be a fence around the sand volleyball pit to help alleviate vandalism.

Administrator Knoell explained that the City will be repurposing the fencing from Paul Brown Field to use around the dog park at Indian Hills. The plan is to use 4-foot fencing for the smaller dog portion and 6-foot fencing for the bigger dogs. Knoell also stated that the Park Department has received some dog bag samples in the mail and discussed putting out dog bag stands around town until the dog park is built.

Moved by Oeltjen, seconded by Smith, to adjourn the meeting at 5:39 p.m. The next regular meeting will be on Monday, June 6, 2022, at 5:10 p.m. in the Council Chambers.

Megan N. Linn, Deputy Clerk

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	500.00	500.00	12.15 %	4,116.00	4,116.00	3,616.00	3,000.00	3,000.00
09-2425.00	Park Rental Fees	50.00	50.00	25.00 %	200.00	200.00	150.00	260.00	260.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	35,477.27	35,477.27	126.70 %	28,000.00	28,000.00	(7,477.27)	42,661.37	42,661.37
09-2426.20	RV Park Rental Sales Tax	75.86	75.86	-7.35 %	(1,032.00)	(1,032.00)	(1,107.86)	556.37	556.37
09-2426.30	RV Park Lodging Tax	(658.29)	(658.29)	391.84 %	(168.00)	(168.00)	490.29	639.16	639.16
09-2430.01	Capital Improvements	65,100.00	65,100.00	0.00 %	0.00	0.00	(65,100.00)	0.00	0.00
TOTAL Revenue		100,544.84	100,544.84	323.13 %	31,116.00	31,116.00	(69,428.84)	47,116.90	47,116.90
Expense									
Park									
09-3101.00	Salaries	147,316.61	147,316.61	95.35 %	154,500.00	154,500.00	7,183.39	127,389.56	127,389.56
09-3102.00	FICA/Medicare	10,718.99	10,718.99	102.09 %	10,500.00	10,500.00	(218.99)	9,242.90	9,242.90
09-3103.00	Pension	5,109.31	5,109.31	78.60 %	6,500.00	6,500.00	1,390.69	116.50	116.50
09-3104.00	Health Insurance	11,589.48	11,589.48	32.19 %	36,000.00	36,000.00	24,410.52	19,831.85	19,831.85
09-3205.00	Training & Meeting Expense	0.00	0.00	0.00 %	500.00	500.00	500.00	155.00	155.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	500.00	500.00	500.00	35.30	35.30
09-3219.00	Trash Removal	493.00	493.00	78.88 %	625.00	625.00	132.00	591.60	591.60
09-3220.00	Utilities	22,435.39	22,435.39	78.72 %	28,500.00	28,500.00	6,064.61	22,899.73	22,899.73
09-3221.00	Telephone/Internet	1,510.38	1,510.38	100.69 %	1,500.00	1,500.00	(10.38)	1,407.73	1,407.73
09-3222.00	Programming	61.13	61.13	30.56 %	200.00	200.00	138.87	643.95	643.95
09-3223.00	Supplies & Postage	35.18	35.18	7.04 %	500.00	500.00	464.82	271.04	271.04
09-3225.00	Gas and Oil	5,889.76	5,889.76	65.44 %	9,000.00	9,000.00	3,110.24	8,270.75	8,270.75
09-3310.00	Maint/Repair Equipment	7,797.41	7,797.41	55.70 %	14,000.00	14,000.00	6,202.59	17,383.23	17,383.23
09-3311.00	Maintenance & Repair Bldg	317.35	317.35	6.35 %	5,000.00	5,000.00	4,682.65	2,877.17	2,877.17
09-3339.00	Maintenance/Repair Grounds	25,888.06	25,888.06	73.97 %	35,000.00	35,000.00	9,111.94	22,115.47	22,115.47
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	838.11	838.11	69.84 %	1,200.00	1,200.00	361.89	4,463.76	4,463.76
09-3353.00	Trees & Shrubs	0.00	0.00	0.00 %	1,000.00	1,000.00	1,000.00	923.86	923.86
09-3410.00	Equipment Purchases	7,592.76	7,592.76	24.49 %	31,000.00	31,000.00	23,407.24	71,762.54	71,762.54
09-3410.01	Safety Equipment	1,538.15	1,538.15	109.87 %	1,400.00	1,400.00	(138.15)	571.87	571.87
09-3427.00	Underground Sprinklers	1,862.25	1,862.25	53.21 %	3,500.00	3,500.00	1,637.75	2,481.40	2,481.40
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	0.00	0.00 %	3,000.00	3,000.00	3,000.00	976.92	976.92
09-3438.00	IT Expense	6,654.76	6,654.76	60.50 %	11,000.00	11,000.00	4,345.24	4,508.40	4,508.40
TOTAL Expense		257,648.08	257,648.08	72.53 %	355,225.00	355,225.00	97,576.92	318,920.53	318,920.53
PROFIT / (LOSS) :		(157,103.24)	(157,103.24)		(324,109.00)	(324,109.00)	(167,005.76)	(271,803.63)	(271,803.63)

City of Broken Bow

Account	Account Name	Fiscal Year 21 - 22			Budget			Fiscal Year 20 - 21	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Swimming Pool									
10-2427.00	Admissions	23,184.22	23,184.22	92.74 %	25,000.00	25,000.00	1,815.78	30,429.41	30,429.41
10-2428.00	Concessions	(91.91)	(91.91)	-6.13 %	1,500.00	1,500.00	1,591.91	5,139.91	5,139.91
10-2429.00	Red Cross Lessons	9,085.00	9,085.00	151.42 %	6,000.00	6,000.00	(3,085.00)	6,200.00	6,200.00
TOTAL Revenue		32,177.31	32,177.31	99.01 %	32,500.00	32,500.00	322.69	41,769.32	41,769.32

Expense									
Swimming Pool									
10-3101.00	Salaries	41,642.43	41,642.43	83.28 %	50,000.00	50,000.00	8,357.57	52,996.55	52,996.55
10-3102.00	FICA/Medicare	3,185.60	3,185.60	70.79 %	4,500.00	4,500.00	1,314.40	4,054.19	4,054.19
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Training & Meeting Expense	0.00	0.00	0.00 %	250.00	250.00	250.00	0.00	0.00
10-3206.10	Credit Card/POS Service Fees	1,324.03	1,324.03	66.20 %	2,000.00	2,000.00	675.97	2,603.50	2,603.50
10-3209.00	Printing & Publication	86.84	86.84	11.58 %	750.00	750.00	663.16	0.00	0.00
10-3220.00	Utilities	5,766.01	5,766.01	57.66 %	10,000.00	10,000.00	4,233.99	10,282.59	10,282.59
10-3221.00	Telephone/Internet	1,470.77	1,470.77	73.54 %	2,000.00	2,000.00	529.23	1,561.37	1,561.37
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	1,500.00	1,500.00	1,500.00	2,877.46	2,877.46
10-3310.00	Maint/Repair Equipment	493.13	493.13	8.22 %	6,000.00	6,000.00	5,506.87	378.82	378.82
10-3311.00	Maintenance & Repair Bldg	563.95	563.95	11.28 %	5,000.00	5,000.00	4,436.05	593.75	593.75
10-3339.00	Maintenance/Repair Grounds	473.71	473.71	11.84 %	4,000.00	4,000.00	3,526.29	2,579.82	2,579.82
10-3359.00	Red Cross Training	1,558.00	1,558.00	77.90 %	2,000.00	2,000.00	442.00	1,467.00	1,467.00
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	5,000.00	5,000.00	5,000.00	0.00	0.00
10-3432.00	Pool Chemicals	13,761.83	13,761.83	137.62 %	10,000.00	10,000.00	(3,761.83)	8,797.11	8,797.11
10-3438.00	IT Expense	0.00	0.00	0.00 %	252.00	252.00	252.00	0.00	0.00
TOTAL Expense		70,326.30	70,326.30	68.11 %	103,252.00	103,252.00	32,925.70	88,192.16	88,192.16

PROFIT / (LOSS) :

(38,148.99)	(38,148.99)	(70,752.00)	(70,752.00)	(32,603.01)	(46,422.84)	(46,422.84)
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Date Range : 10/1/2021 To 9/30/2022

Report is for 09-0990.00 through 10-3438.00.

Only Active accounts are included.

Report order = fund

Transaction Source Code = Include All