

CITY OF BROKEN BOW

PARK BOARD AGENDA

March 6, 2023 @ 5:10 P.M.

Municipal Auditorium

314 South 10th Avenue, Broken Bow, NE

A. Call to Order

B. Roll Call

C. Open Meeting Law: A current copy of the Open Meetings Act is posted in this room and is available for review by all citizens in attendance.

D. Consent Agenda

- a. Approval of May 2, 2022, Minutes
- b. Park & Pool Financials

E. Council Discussion

F. Old Business

- a. Dog Park Discussion

G. New Business

- a. Board Appointment Discussion
- b. Pool Discussion

H. Adjournment

Broken Bow Park Board
Meeting Minutes
May 2, 2022

The meeting of the Broken Bow Park Board was called to order May 2, 2022, in the Council Chambers. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chairman Pat Powers called the meeting to order at 5:16 p.m. with the following Board Members present: Pat Powers, Russ Smith, and Jeff Oeltjen. Absent: Ryan Vonderohe and Pam Schweitzer. It was announced that the Open Meetings Act was posted.

Moved by Oeltjen, seconded by Powers, to approve the April 4, 2022, meeting minutes and the park & pool financials. The motion passed unanimously.

Overseer of Streets and Parks, Darren Marten, gave an update on the project at the Paul Brown Baseball Field. He stated that Ripp Construction is working on laying the block for the concession stand and bathrooms. The Parks Department is working on finishing the sidewalks and are hoping to have the project completed by the end of May. City Administrator, Dan Knoell, informed the board that the City is working on getting new LED lights for the field as well.

Marten informed the board that half of the sand has been put in the sand volleyball court and they will be retrieving the rest of the sand in the next few weeks. The Parks Department also installed a berm around the pit to help hold the sand in place as well as a filter at the bottom for water drainage. He also stated that there will be a fence around the sand volleyball pit to help alleviate vandalism.

Administrator Knoell explained that the City will be repurposing the fencing from Paul Brown Field to use around the dog park at Indian Hills. The plan is to use 4-foot fencing for the smaller dog portion and 6-foot fencing for the bigger dogs. Knoell also stated that the Park Department has received some dog bag samples in the mail and discussed putting out dog bag stands around town until the dog park is built.

Moved by Oeltjen, seconded by Smith, to adjourn the meeting at 5:39 p.m. The next regular meeting will be on Monday, June 6, 2022, at 5:10 p.m. in the Council Chambers.

Megan N. Linn, Deputy Clerk

City of Broken Bow

		Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
Account	Account Name	Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	500.00	500.00
09-2425.00	Park Rental Fees	10.00	10.00	10.00 %	100.00	100.00	90.00	290.00	290.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	9,377.23	9,377.23	26.79 %	35,000.00	35,000.00	25,622.77	48,092.01	48,092.01
09-2426.20	RV Park Rental Sales Tax	(2,963.73)	(2,963.73)	0.00 %	0.00	0.00	2,963.73	958.87	958.87
09-2426.30	RV Park Lodging Tax	(756.89)	(756.89)	0.00 %	0.00	0.00	756.89	(316.04)	(316.04)
09-2430.01	Capital Improvements	0.00	0.00	0.00 %	0.00	0.00	0.00	65,100.00	65,100.00
TOTAL Revenue		5,666.61	5,666.61	16.14 %	35,100.00	35,100.00	29,433.39	114,624.84	114,624.84
Expense									
Park									
09-3101.00	Salaries	67,419.92	67,419.92	37.46 %	180,000.00	180,000.00	112,580.08	177,192.10	177,192.10
09-3102.00	FICA/Medicare	4,888.46	4,888.46	36.21 %	13,500.00	13,500.00	8,611.54	12,887.51	12,887.51
09-3103.00	Pension	2,491.27	2,491.27	38.33 %	6,500.00	6,500.00	4,008.73	6,390.45	6,390.45
09-3104.00	Health Insurance	21,798.45	21,798.45	41.13 %	53,000.00	53,000.00	31,201.55	37,655.28	37,655.28
09-3205.00	Training & Meeting Expense	428.85	428.85	34.31 %	1,250.00	1,250.00	821.15	0.00	0.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00
09-3219.00	Trash Removal	271.50	271.50	41.77 %	650.00	650.00	378.50	596.60	596.60
09-3220.00	Utilities	13,984.65	13,984.65	49.07 %	28,500.00	28,500.00	14,515.35	28,333.07	28,333.07
09-3221.00	Telephone/Internet	633.40	633.40	42.23 %	1,500.00	1,500.00	866.60	1,761.54	1,761.54
09-3222.00	Miscellaneous Expense	208.08	208.08	104.04 %	200.00	200.00	(8.08)	71.83	71.83
09-3223.00	Supplies & Postage	11.99	11.99	1.84 %	650.00	650.00	638.01	35.18	35.18
09-3225.00	Gas and Oil	128.00	128.00	0.91 %	14,000.00	14,000.00	13,872.00	5,889.76	5,889.76
09-3310.00	Maint/Repair Equipment	5,077.76	5,077.76	36.27 %	14,000.00	14,000.00	8,922.24	15,329.85	15,329.85
09-3311.00	Maintenance & Repair Bldg	191.09	191.09	3.82 %	5,000.00	5,000.00	4,808.91	412.25	412.25
09-3339.00	Maintenance/Repair Grounds	7,874.88	7,874.88	22.50 %	35,000.00	35,000.00	27,125.12	32,270.49	32,270.49
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	0.00	0.00	0.00 %	1,200.00	1,200.00	1,200.00	838.11	838.11
09-3353.00	Trees & Shrubs	570.00	570.00	57.00 %	1,000.00	1,000.00	430.00	0.00	0.00
09-3410.00	Equipment Purchases	1,098.43	1,098.43	3.14 %	35,000.00	35,000.00	33,901.57	22,542.32	22,542.32
09-3410.01	Safety Equipment	1,261.11	1,261.11	63.06 %	2,000.00	2,000.00	738.89	1,538.15	1,538.15
09-3427.00	Underground Sprinklers	1,140.08	1,140.08	38.00 %	3,000.00	3,000.00	1,859.92	3,787.12	3,787.12
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00
09-3430.00	Melham Lake	0.00	0.00	0.00 %	3,000.00	3,000.00	3,000.00	0.00	0.00
09-3438.00	IT Expense	3,326.31	3,326.31	23.76 %	14,000.00	14,000.00	10,673.69	9,134.76	9,134.76
TOTAL Expense		132,804.23	132,804.23	32.06 %	414,250.00	414,250.00	281,445.77	356,666.37	356,666.37
PROFIT / (LOSS) :									
		(127,137.62)	(127,137.62)		(379,150.00)	(379,150.00)	(252,012.38)	(242,041.53)	(242,041.53)

City of Broken Bow

Account		Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22		
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total	Total
Revenue										
Swimming Pool										
10-2427.00	Admissions	(2,504.53)	(2,504.53)	-8.35 %	30,000.00	30,000.00	32,504.53	33,536.22	33,536.22	33,536.22
10-2428.00	Concessions	(425.39)	(425.39)	-10.63 %	4,000.00	4,000.00	4,425.39	4,427.68	4,427.68	4,427.68
10-2429.00	Red Cross Lessons	(60.00)	(60.00)	-0.80 %	7,500.00	7,500.00	7,560.00	9,125.00	9,125.00	9,125.00
TOTAL Revenue		(2,989.92)	(2,989.92)	-7.20 %	41,500.00	41,500.00	44,489.92	47,088.90	47,088.90	47,088.90
Expense										
Swimming Pool										
10-3101.00	Salaries	0.00	0.00	0.00 %	75,000.00	75,000.00	75,000.00	52,537.89	52,537.89	52,537.89
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	5,625.00	5,625.00	5,625.00	4,019.12	4,019.12	4,019.12
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00	0.00
10-3205.00	Training & Meeting Expense	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00	0.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.00	0.00 %	2,500.00	2,500.00	2,500.00	2,722.02	2,722.02	2,722.02
10-3209.00	Printing & Publication	0.00	0.00	0.00 %	875.00	875.00	875.00	86.84	86.84	86.84
10-3220.00	Utilities	1,070.44	1,070.44	10.19 %	10,500.00	10,500.00	9,429.56	11,127.02	11,127.02	11,127.02
10-3221.00	Telephone/Internet	774.52	774.52	44.26 %	1,750.00	1,750.00	975.48	1,772.27	1,772.27	1,772.27
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	1,500.00	1,500.00	1,500.00	2,254.61	2,254.61	2,254.61
10-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	6,000.00	6,000.00	6,000.00	3,493.09	3,493.09	3,493.09
10-3311.00	Maintenance & Repair Bldg	0.00	0.00	0.00 %	4,500.00	4,500.00	4,500.00	898.60	898.60	898.60
10-3339.00	Maintenance/Repair Grounds	1,057.33	1,057.33	26.43 %	4,000.00	4,000.00	2,942.67	1,240.43	1,240.43	1,240.43
10-3359.00	Red Cross Training	0.00	0.00	0.00 %	2,000.00	2,000.00	2,000.00	1,378.00	1,378.00	1,378.00
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	29.53	29.53	29.53
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	15,000.00	15,000.00	15,000.00	13,791.51	13,791.51	13,791.51
10-3438.00	IT Expense	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00	0.00
TOTAL Expense		2,902.29	2,902.29	2.23 %	130,050.00	130,050.00	127,147.71	95,350.93	95,350.93	95,350.93
PROFIT / (LOSS) :										
		(5,892.21)	(5,892.21)		(88,550.00)	(88,550.00)	(82,657.79)	(48,262.03)	(48,262.03)	(48,262.03)

Date Range : 10/1/2022 To 9/30/2023
Report is for 09-0990.00 through 10-3438.00.
Only Active accounts are included.
Report order = fund
Transaction Source Code = Include All