

BROKEN ► BOW
PARK DEPARTMENT
CITY OF BROKEN BOW
PARK BOARD AGENDA
April 3, 2023 @ 5:10 P.M.
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE

- A. Call to Order**
- B. Roll Call**
- C. Open Meeting Law:** A current copy of the Open Meetings Act is posted in this room and is available for review by all citizens in attendance.
- D. Approval of March 6, 2023, Minutes**
- E. Park and Pool Financials**
- F. Board Appointments-**Board will have consideration to reappoint Ryan Vonderohe, Pat Powers, and Russ Smith to Park Board
- G. Appointment of Chairman and Vice Chairman**
- H. RV Park Discussion**
- I. Pickleball**
- J. Dog Park Discussion**
- K. Parking at Melham During Tournaments**
- L. Adjournment**

**Broken Bow Park Board
Meeting Minutes
March 6, 2023**

The meeting of the Broken Bow Park Board was called to order March 6, 2023, in the Broken Bow Municipal Building Auditorium. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials were communicated in advance to the members of the Park Board. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chairman Pat Powers called the meeting to order at 5:16 p.m. with the following Board Members present: Pat Powers, Russ Smith, Ryan Vonderohe, and Jeff Oeltjen. Absent: None. It was announced that the Open Meetings Act was posted.

Moved by Oeltjen, seconded by Vonderohe, to approve the May 2, 2022, meeting minutes. The motion passed unanimously.

Moved by Powers, seconded by Oeltjen, to approve the park and pool financials. The motion passed unanimously.

Overseer of Streets and Parks, Darren Marten, discussed the idea of a dog park. Darren believes that it will be a lot of extra work for his crew. He discussed the fact that the fencing that was taken down from Paul Brown Field would not be enough to create a dog park with. Russ Smith asked if the City could get estimates for fencing as well as research if the City can use beautification funds for this project. It was decided to postpone this discussion for the next meeting.

Board appointments for the upcoming year were discussed. It was decided that the City would need to reappoint Pat Powers, Russ Smith, and Ryan Vonderohe at the upcoming Council Meeting set for March 14, 2023. Discussions were also held on possible candidates to fill the vacant seats on the Park Board.

Marten explained that the pool will have many changes this coming season. Our pool manager, Lori French, has stepped down. Tami Johnson will be stepping into her position and Emma Schall and Kia Scott will be sharing the assistant manager position. There will be 17 new lifeguards and the pay scale will be discussed in order to facilitate pay increases.

Moved by Oeltjen, seconded by Vonderohe, to adjourn the meeting at 6:09 p.m. The next regular meeting will be on Monday, April 3, 2022, at 5:10 p.m. in the Broken Bow Municipal Building Auditorium.

Megan N. Linn, Treasurer

City of Broken Bow

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	500.00	500.00
09-2425.00	Park Rental Fees	20.00	20.00	20.00 %	100.00	100.00	80.00	290.00	290.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2426.10	RV Park Rental Fees	15,095.19	15,095.19	43.13 %	35,000.00	35,000.00	19,904.81	48,092.01	48,092.01
09-2426.20	RV Park Rental Sales Tax	(2,563.47)	(2,563.47)	0.00 %	0.00	0.00	2,563.47	958.87	958.87
09-2426.30	RV Park Lodging Tax	(815.40)	(815.40)	0.00 %	0.00	0.00	815.40	(316.04)	(316.04)
09-2430.01	Capital Improvements	0.00	0.00	0.00 %	0.00	0.00	0.00	65,100.00	65,100.00
TOTAL Revenue		11,736.32	11,736.32	33.44 %	35,100.00	35,100.00	23,363.68	114,624.84	114,624.84
Expense									
Park									
09-3101.00	Salaries	86,040.81	86,040.81	47.80 %	180,000.00	180,000.00	93,959.19	177,192.10	177,192.10
09-3102.00	FICA/Medicare	6,232.54	6,232.54	46.17 %	13,500.00	13,500.00	7,267.46	12,887.51	12,887.51
09-3103.00	Pension	3,556.84	3,556.84	54.72 %	6,500.00	6,500.00	2,943.16	6,390.45	6,390.45
09-3104.00	Health Insurance	21,798.45	21,798.45	41.13 %	53,000.00	53,000.00	31,201.55	37,655.28	37,655.28
09-3205.00	Training & Meeting Expense	1,076.35	1,076.35	86.11 %	1,250.00	1,250.00	173.65	0.00	0.00
09-3209.00	Printing & Publication	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00
09-3219.00	Trash Removal	325.80	325.80	50.12 %	650.00	650.00	324.20	596.60	596.60
09-3220.00	Utilities	17,446.33	17,446.33	61.22 %	28,500.00	28,500.00	11,053.67	28,333.07	28,333.07
09-3221.00	Telephone/Internet	759.96	759.96	50.66 %	1,500.00	1,500.00	740.04	1,761.54	1,761.54
09-3222.00	Miscellaneous Expense	208.08	208.08	104.04 %	200.00	200.00	(8.08)	71.83	71.83
09-3223.00	Supplies & Postage	21.96	21.96	3.38 %	650.00	650.00	628.04	35.18	35.18
09-3225.00	Gas and Oil	408.28	408.28	2.92 %	14,000.00	14,000.00	13,591.72	5,889.76	5,889.76
09-3310.00	Maint/Repair Equipment	8,170.12	8,170.12	58.36 %	14,000.00	14,000.00	5,829.88	15,329.85	15,329.85
09-3311.00	Maintenance & Repair Bldg	1,102.72	1,102.72	22.05 %	5,000.00	5,000.00	3,897.28	412.25	412.25
09-3339.00	Maintenance/Repair Grounds	8,049.88	8,049.88	23.00 %	35,000.00	35,000.00	26,950.12	32,270.49	32,270.49
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	0.00	0.00	0.00 %	1,200.00	1,200.00	1,200.00	838.11	838.11
09-3353.00	Trees & Shrubs	670.00	670.00	67.00 %	1,000.00	1,000.00	330.00	0.00	0.00
09-3410.00	Equipment Purchases	1,298.43	1,298.43	3.71 %	35,000.00	35,000.00	33,701.57	22,542.32	22,542.32
09-3410.01	Safety Equipment	1,261.11	1,261.11	63.06 %	2,000.00	2,000.00	738.89	1,538.15	1,538.15
09-3427.00	Underground Sprinklers	1,140.08	1,140.08	38.00 %	3,000.00	3,000.00	1,859.92	3,787.12	3,787.12
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00
09-3430.00	Melham Lake	0.00	0.00	0.00 %	3,000.00	3,000.00	3,000.00	0.00	0.00
09-3438.00	IT Expense	3,716.31	3,716.31	26.55 %	14,000.00	14,000.00	10,283.69	9,134.76	9,134.76
TOTAL Expense		163,284.05	163,284.05	39.42 %	414,250.00	414,250.00	250,965.95	356,666.37	356,666.37
PROFIT / (LOSS) :		(151,547.73)	(151,547.73)		(379,150.00)	(379,150.00)	(227,602.27)	(242,041.53)	(242,041.53)

City of Broken Bow

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Swimming Pool									
10-2427.00	Admissions	(2,504.53)	(2,504.53)	-8.35 %	30,000.00	30,000.00	32,504.53	33,536.22	33,536.22
10-2428.00	Concessions	(425.39)	(425.39)	-10.63 %	4,000.00	4,000.00	4,425.39	4,427.68	4,427.68
10-2429.00	Red Cross Lessons	(60.00)	(60.00)	-0.80 %	7,500.00	7,500.00	7,560.00	9,125.00	9,125.00
TOTAL Revenue		(2,989.92)	(2,989.92)	-7.20 %	41,500.00	41,500.00	44,489.92	47,088.90	47,088.90

Expense									
Swimming Pool									
10-3101.00	Salaries	0.00	0.00	0.00 %	75,000.00	75,000.00	75,000.00	52,537.89	52,537.89
10-3102.00	FICA/Medicare	0.00	0.00	0.00 %	5,625.00	5,625.00	5,625.00	4,019.12	4,019.12
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Training & Meeting Expense	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.00	0.00 %	2,500.00	2,500.00	2,500.00	2,722.02	2,722.02
10-3209.00	Printing & Publication	40.00	40.00	4.57 %	875.00	875.00	835.00	86.84	86.84
10-3220.00	Utilities	1,286.07	1,286.07	12.25 %	10,500.00	10,500.00	9,213.93	11,127.02	11,127.02
10-3221.00	Telephone/Internet	924.78	924.78	52.84 %	1,750.00	1,750.00	825.22	1,772.27	1,772.27
10-3223.00	Supplies & Postage	0.00	0.00	0.00 %	1,500.00	1,500.00	1,500.00	2,254.61	2,254.61
10-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	6,000.00	6,000.00	6,000.00	3,493.09	3,493.09
10-3311.00	Maintenance & Repair Bldg	0.00	0.00	0.00 %	4,500.00	4,500.00	4,500.00	898.60	898.60
10-3339.00	Maintenance/Repair Grounds	1,057.33	1,057.33	26.43 %	4,000.00	4,000.00	2,942.67	1,240.43	1,240.43
10-3359.00	Red Cross Training	0.00	0.00	0.00 %	2,000.00	2,000.00	2,000.00	1,378.00	1,378.00
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	29.53	29.53
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	15,000.00	15,000.00	15,000.00	13,791.51	13,791.51
10-3438.00	IT Expense	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	0.00
TOTAL Expense		3,308.18	3,308.18	2.54 %	130,050.00	130,050.00	126,741.82	95,350.93	95,350.93

PROFIT / (LOSS) :

(6,298.10)	(6,298.10)	(88,550.00)	(88,550.00)	(82,251.90)	(48,262.03)	(48,262.03)
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Date Range : 10/1/2022 To 9/30/2023

Report is for 09-0990.00 through 10-3438.00.

Only Active accounts are included.

Report order = fund

Transaction Source Code = Include All