

**Board of Public Works
Meeting Minutes
May 9, 2023**

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, May 9, 2023. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works and the Electric Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Chad Schall called the meeting to order at 12:30 p.m., with the following Board members present: Chad Schall, Russ Smith, Jay Gormley, and Scott Adams. Absent: None. Chad Schall informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Smith, seconded by Adams, to approve the Consent Agenda for May 9, 2023. Said motion includes approval of the Minutes of the April 25, 2023, Board Meeting, approval of Claims to Date. Roll Call vote: Voting aye: Schall, Smith, Gormley, and Adams. Nays: None. Motion carried.

BROKEN BOW MUNICIPAL UTILITIES - POSTAGE - \$653.41, BLACK HILLS ENERGY - POWER PLANT GAS - \$456.51, CARD SERVICES - ORSCHELNS FARM & HOME - HOTEL AND OFFICE SUPPLIES - \$345.16, CITY OF BROKEN BOW - TRANSFER/RENT - \$43,462.72, CITY OF BROKEN BOW PAYROLL REIMBURSEMENT - \$41,592.11, COLONIAL RESEARCH CHEMICAL CORP. - SUPPLIES & MAINTENANCE - \$229.78, CUSTER COUNTY CHIEF - PUBLISH MINUTES & MTG, NOTICES - \$291.72, CUSTER PUBLIC POWER DISTRICT - POWER FOR WWTP - \$2,935.85, CITY OF BROKEN BOW - HEALTH INSURANCE - \$8,382.02, EAKES OFFICE SOLUTIONS ENVELOPES/INK/NAME, PLATES /LABELS /CALULATOR PAPER - \$2,016.71, EZ IT SOLUTIONS - IT SERVICES - \$1,950.00, GREAT PLAINS COMMUNICATIONS, INC - INTERNET AND TELEPHONE - \$282.48, GREG KRUEGER & ASSOCIATES, INC. - ENVELOPES - \$1,154.10, INVOICE CLOUD - CREDIT CARD EXPENSES - \$280.40, JOHN DEERE FINANCIAL - EAST BUILDING PROJECT /OPERATING SUPPLIES - \$196.76, MEAD LUMBER CO - EAST BUILDING PROJECT - \$150.59, MUNICIPAL ENERGY AGENCY OF NE - POWER PURCHASES - \$574,106.43, MUNICIPAL SUPPLY, OF NEBR. - RESTOCK - \$380.92, NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB - WATER TESTING - \$806.00, NEBRASKA RURAL WATER ASSOC. - ANNUAL DUES - \$500.00, NEBRASKA STATE BANK - BOND TRANSFERS - \$49,139.00, NATIONWIDE - KATIE'S BOND - \$100.00, ONE CALL CONCEPTS, INC - 1-MONTH LOCATE EXPENSE - \$60.06, PLATTE VALLEY LABORATORIES, INC. - WASTE WATER TESTING - \$530.00, RT ACE - SUPPLIES & MAINTENANCE - \$132.13, OPERATING SUPPLIES - \$133.21, S & L SANITARY SERVICES - TRASH FEES - \$27.50, SAGE PAYMENT SOLUTIONS - CREDIT CARD FEES - \$2,000.97, SANDHILLS CUSTOM CREATIONS - NAME PLATES - \$12.99, SUNBELT SOLOMON - MAINTENANCE-SUBSTATION - \$3,810.00, USA BLUE BOOK - SUPPLIES FOR WWTP LAB & SAFTEY SUPPLIES - \$1,096.78, V-BAR INC. - SUPPLIES & MAINTENANCE - \$27.18, WENQUIST, INC. - PARTS FOR TRUCKS/BELT FOR BLOWER/SUPPLIES - \$1,760.25, WESTERN AREA POWER ADMIN. - POWER PURCHASES - \$22,672.64, TOTAL - \$761,676.38

Electric Department	\$ 716,525.56
Water Department	11,887.91
Sewer Department	15,620.59
Power Plant	2,129.76
Billing	<u>15,512.56</u>

\$761,676.38

Blake Waldow, Electrical Superintendent discussed the lead time on receiving transformers, for a single phase there is no quote on a time frame and for a 3-phase transformer the time frame is 1-3 years.

Blake Waldow, Electrical Superintendent discussed the light bids that were received for the H structure project.

The following was discussed under Department Head Updates:

Blake Waldow, Electric and Power Plant:

- Met with JEO on H-project.
- Moved a capacitor closer to Custer.
- Myers did some boring on 5th Avenue.
- Will be doing stack testing at the power plant May 16, 2023.

Ryan Jones, Water/Sewer:

- Surveys ready to mail.
- Received the parts to fix the sewer truck.
- Took the Vac truck to Lincoln for repairs on the gear motor.
- Getting the GIS maps updated.
- Flushing fire hydrants.
- EPA is testing wells.
- Getting inventory for potholing.

Motioned by Gormley, seconded by Schall to cancel the meeting for May 23, 2023. Roll Call vote: Voting aye: Schall, Smith Gormley, and Adams. Nays: None. Motion carried.

Moved by Schall, seconded by Smith to adjourn the meeting at 1:21 p.m. Roll Call vote: Voting aye: Schall, Gormley, Smith, and Adams. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA



/s/ Chad Schall, Chairman