

**CITY OF BROKEN BOW  
CITY COUNCIL AGENDA  
May 9, 2023 @ 6:00 PM  
Municipal Auditorium  
314 South 10<sup>th</sup> Avenue, Broken Bow NE**

**Meeting Procedure**

*The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order. Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items.*

**A. Call to Order**

**B. Open Meetings Act:** A current copy of the Open Meetings Act is available and is posted for review by all citizens.

**C. Roll Call**

**D. Pledge of Allegiance**

**E. Consent Agenda:** Council will have consideration of approving the consent agenda items for May 9, 2023, which will include the following:

- a. Approval of Minutes of April 25, 2023, Council Meeting
- b. Approval of Bills as Posted

**F. Other Communications:**

- a. **Energy Maintenance Updates** – Mark Rempe
- b. **Administrative Updates** – City Administrator Dave Schmidt

**G. New Business:**

- a. **East Ward City Councilmember Appointment** – Council will have consideration of approving the appointment of Russ Smith for the vacant position of East Ward City Councilmember.

**H. Adjourn Sine Die:**

- a. **Oath of Office** – City Administrator David Schmidt will Administrate the Oath  
Russ Smith – East Ward Councilmember

**I. Call to Order**

**J. Roll Call**



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**K. New Business:**

- a. Election of Council President** – Council will have consideration of nominating and voting on a new Council President.
- b. Public Hearing, Ordinance 1269, Amending 2022-2023 Wage Ordinance** – Council will have consideration of opening a public hearing regarding Ordinance 1269, Amending 2022-2023 Wage Ordinance.
- c. Waive Three Readings of Ordinance 1269** – Council will have consideration of waiving the three readings of Ordinance 1269.
- d. Ordinance 1269, Amending 2022-2023 Wage Ordinance** – Council will have consideration of approving Ordinance 1269.
- e. Memorandum of Understanding (MOU)** – Council will have consideration of approving the MOU with Jennie M. Melham Memorial Medical Center.

**Mayor and Council Comments**

**L. Adjournment**

***The next City Council Meeting will be held on Tuesday, May 23, 2023 @ 6:00 pm.***

**Upcoming Events:**

***May 23<sup>rd</sup> – Board of Public Works Meeting @ 12:30 pm in the Broken Bow Municipal Auditorium***

***May 23<sup>rd</sup> – City Council Meeting @ 6:00 pm in the Broken Bow Municipal Auditorium***

***May 29<sup>th</sup> – CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY***

***June 5<sup>th</sup> – Park Board Meeting @ 5:10 pm in the Broken Bow Municipal Auditorium***

***June 6<sup>th</sup> – Board of Public Works Meeting @ 12:30 pm in the Broken Bow Municipal Auditorium***

***June 6<sup>th</sup> – City Council Meeting @ 6:00 pm in the Broken Bow Municipal Auditorium***

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council  
Meeting Minutes  
April 25, 2023**

The Broken Bow City Council met in regular session on Tuesday, April 25, 2023, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on April 20, 2023. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: David Schmidt, Chris Myers, David Baltz, and Paul Holland. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Schmidt, seconded by Baltz to approve the consent agenda for April 25, 2023. Said motion includes approval of the Minutes of April 11, 2023, Council Meeting and Bills to Date, and March Treasurer's Report. Roll Call vote: Voting aye: Schmidt, Baltz, Myers, and Holland. Nays: None. Motion carried.

AFLAC, PRE-TAX, \$319.22; AFLAC, POST-TAX, \$70.02; BIBLIONIX, LIBRARY COMPUTER SYSTEM, \$1,980.00; BOB'S TRUCK REPAIR, WHITE DUMP TRUCK/KENWORTH & LOWBOY TRAILER, \$2,227.02; CENTURY LINK, INTERNET/TELEPHONE, \$490.87; CITY FLEX BENEFIT PLAN, SELECT FLEX, \$25.00; CITY OF BROKEN BOW, HEALTH INSURANCE, \$3,288.71; CITY OF BROKEN BOW PENSION FUND, RETIREMENT LOAN PAYMENT, \$1,611.33; 414H RETIREMENT, \$8,087.56; 457 RETIREMENT, \$518.60; COLONIAL INSURANCE, COLONIAL LIFE PRE TAX, \$408.26; COLONIAL LIFE, POST-TAX, \$118.72; CONSOLIDATED MANAGEMENT CO., MEALS, \$669.50; COOKING LIGHT, 1 YEAR RENEWAL, \$25.00; CREDIT MANAGEMENT SERVICES, EARNINGS, \$359.72; CUSTER COUNTY CHIEF, PUBLICATIONS & HELP WANTED, \$806.28; CUSTER TRANSFER STATION, CD TRASH, \$19.20; DEMCO, SUPPLIES, \$199.56; DOLLAR GENERAL, SUPPLIES, \$22.50; EFTPS ONLINE PAYMENT, MEDICARE, \$2,367.58; FEDERAL, \$5,972.35; FICA, \$10,123.42; EAKES OFFICE PRODUCTS, SUPPLIES, \$156.04; FAMILY HERITAGE, FAMILY HERITAGE, \$25.50; FYR-TEK, COMPARTMENT DOOR SEAL, \$182.75; GARRETT TIRES & TREADS, \$36.95; GATEWAY MOTORS INC, OIL CHANGE, \$75.67; GROCERY KART, CLEANING SUPPLIES, \$139.74; HIRE RIGHT SOLUTIONS, DRUG TESTING, \$119.20; HOLMES PLUMBING & HEATING, SPRINKLER REPAIR, TOOLS, CLEANER, \$847.15; INGRAM LIBRARY SERVICES, MATERIALS, \$1,930.58; INSURANCE AID SERVICES, EMS BILLING, \$869.85; ISLAND SUPPLY WELDING CO., OXYGEN, \$49.70; JEO, ENGINEERING FEES, \$14,890.00; KIM BLACKBURN, TRAVEL EXPENSES, \$60.26; KIRKPATRICK CLEANING SOLUTIONS, PAPER TOWELS, \$23.84; MELHAM WELLNESS CENTER, B. ROZMAN MEMBERSHIP, \$91.50; D. SCHMIDT MEMBERSHIP, \$91.50; MID PLAINS COMMUNITY COLLEGE, BRYAN MILLER SPRING EMT CLASS, \$440.59; NMC EXCHANGE LLC, LOADER BLADES, \$434.40; NEBRASKA CHILD SUPPORT PAYMENT CENTER, CHILD SUPPORT, NE, \$433.39; OBRIEN'S HARDWARE, BD SIREN, \$41.17; OCLC



INC., ILL SERVICES, \$147.58; PATRICK POWERS, FIXED BREAKS BUCKET TRUCK, \$240.00; PLATTE VALLEY COMMUNICATIONS, RADIO REPAIR, \$47.50; PRESTO X COMPANY, MONTHLY SERVICE, \$203.35; RANCLAND FORD, OIL CHANGE, \$67.30; SANDHILLS CUSTOM CREATIONS, CITY BANNER, \$60.00; SANDRY FIRE SUPPLY LLC, REPAIRS TO GAS MONITOR, \$626.10; SCHOOL LIBRARY JOURNAL, MAGAZINE RENEWAL, \$136.99; STATE INCOME TAX WH NE ONLINE PAYMENT, STATE, \$3,165.84; STEVE SCOTT, POSTAGE, \$51.65; TX CHILD SUPPORT SDU, CHILD SUPPORT, TX, \$69.23; TASTE OF HOME, MAGAZINE RENEWAL, \$20.00; TEXTMYGOV, SOFTWARE SUBSCRIPTION, \$2,300.00; THE CHRISTIAN CENTURY, 1 YEAR MAGAZINE SUPSRPTION, \$65.00; TROTTER SERVICE, FUEL, \$1,760.16; TROTTER'S WHOA & GO, DIESEL, \$221.82; VERIZON WIRELESS, TELEPHONE, \$334.21, BI-WEEKLY PAYROLL, \$59,032.09, TOTAL: \$129,199.02.

Broken Bow Police Chief introduced Officer Paul Cunningham and Officer Christopher Shelby as newly certified Broken Bow Police Officers. They completed the 213<sup>th</sup> Basic Training in Grand Island. This training consisted of 644 hours of training over 16 weeks. They graduated from the Police Academy on Friday, April 21, 2023.

Broken Bow Fire Chief Dustin Watson gave an update on the Broken Bow Fire Department. They have responded to 32 fires since the beginning of the year, have been requested 4 times for mutual aid, and requested mutual aid once.

Moved by Schmidt, seconded by Holland, to approve Tri-Cities Roofing & Sheet Metal to repair the Broken Bow Municipal Building Roof to include adding a Firestone Red Shield 20-year Warranty for an additional \$1,440.00. Roll Call vote: Voting aye: Schmidt, Holland, Myers, and Baltz. Nays: None. Motion carried.

Moved by Schmidt, seconded Myers to approve the Annual Audit Report for the year ending September 30, 2022. Jeff Oeltjen, CPA with Dana F. Cole went over the Annual Audit Report, reporting everything went well. Roll Call vote: Voting aye: Schmidt, Myers, Baltz, and Holland. Nays: None. Motion carried.

Moved by Myers, seconded by Holland, to approve the final design of Mud Creek Left Bank Levee Restoration Project and approve to continue BNSF coordination. Roll Call vote: Voting aye: Myers, Holland, Schmidt, and Baltz. Nays: None. Motion carried.

Moved by Schmidt, seconded by Baltz, to open a public hearing at 6:35 pm regarding Resolution 2023-4, Authorizing the City of Broken Bow to participate as the Governmental Entity for the Creative District Grant which includes the MOU and letters of support. Roll Call vote: Voting aye: Schmidt, Baltz, Myers, and Holland. Nays: None. Motion carried. Broken Bow Chamber of Commerce Director Stephanie Grafel spoke on the new Creative District named Bandstand on the Bricks. The Memorandum of Understanding (MOU) regarding the Creative District includes the City of Broken Bow, Custer Economic Development Corporation (CEDC), Broken Bow Chamber of Commerce, and the Broken Bow Public Library. Letters of support for the Bandstand on the Bricks Creative District were received from Nebraska State Bank, Adams Land and Cattle, and Becton Dickinson & Co. Moved by Schmidt, seconded by Holland, to close a public hearing at 6:42 pm

regarding Resolution 2023-4, Authorizing the City of Broken Bow to participate as the Governmental Entity for the Creative District Grant which includes the MOU and letters of support. Roll Call vote: Voting aye: Schmidt, Holland, Baltz, and Myers. Nays: None. Motion carried.

Moved by Holland, seconded by Baltz, to approve Resolution 2023-4, Authorizing the City of Broken Bow to participate as the Governmental Entity for the Creative District Grant which includes the MOU and letters of support. Roll Call vote: Voting aye: Holland, Baltz, Myers, and Schmidt. Nays: None. Motion carried.

Moved by Myers, seconded by Schmidt, to open a public hearing at 6:44 pm regarding Ordinance 1268, Amending 2022-2023 Wage Ordinance. Roll Call vote: Voting aye: Myers, Schmidt, Holland, and Baltz. Nays: None. Motion carried. Mayor Sonnichsen explained the only change being made was the City Attorney's wages. This wage was changing from a \$200 hourly rate to a flat monthly rate of \$3,000. Moved by Schmidt, seconded by Myers, to close the public hearing at 6:45 pm regarding Ordinance 1268, Amending 2022-2023 Wage Ordinance. Roll Call vote: Voting aye: Schmidt, Myers, Holland, and Baltz. Nays: None. Motion carried.

After discussing the matter, Councilmember Baltz introduced Ordinance No. 1268 entitled "AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, AMENDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION." and moved that the statutory rule requiring reading on the final reading be suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll, and the following was the vote" Ayes: Baltz, Schmidt, Myers, and Holland. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schmidt moved for final passage of the Ordinance, which motion was seconded by Councilmember Myers. The Mayor stated the question, "Shall Ordinance No. 1268 be passed and adopted?" Upon roll call vote, the vote was as follows, Ayes: Schmidt, Myers, Baltz, and Holland. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Holland, seconded by Myers, to accept the resignation of Councilmember David Schmidt. Schmidt read his resignation letter, thanking the Council and Community for allowing him to serve, he looks forward to continuing to serve the Community as the City Administrator. Roll Call vote: Voting aye: Holland, Myers, and Baltz. Nays: None. Abstain: Schmidt. Motion carried.

Moved by Baltz, seconded by Myers, to approve the contract with David Schmidt for the City Administrator position. Roll Call vote: Voting aye: Baltz, Myers, and Holland. Nays: None. Abstain: Schmidt. Motion carried.

Moved by Myers, seconded by Holland, to approve the Declaration of Vacancy for the East Ward Councilmember of the City of Broken Bow, Custer County, Nebraska, effective April 27, 2023, which term shall end December 31, 2026. Roll Call vote: Voting aye: Myers, Holland, Baltz, and Schmidt. Nays: None. Motion carried.

In the Mayor and Council comments Council President David Schmidt expressed his gratitude stating he feels truly humbled and overwhelmed by all the positive support he has received. Councilmember Holland congratulated the newly certified police officers. Mayor Sonnichsen congratulated Officer Cunningham and Officer Shelby. He said it means a lot having the department fully staffed and certified. Mayor Sonnichsen ended the comments with the reminder that City Wide Clean Up will be Saturday, April 29, 2023. The tree dump will be free on Saturday, April 29<sup>th</sup> and Saturday, May 6<sup>th</sup> from 8:30 am – 12:00 pm and 1:00 pm – 5:30 pm.

Moved by Myers, seconded by Baltz, to adjourn the City Council Meeting at 6:51 pm. Roll Call vote: Voting aye: Myers, Baltz, Schmidt, and Holland. Nays: None. Motion carried.

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Rodney W. Sonnichsen, Mayor

ATTEST:

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Kandi K. Peters, City Clerk



## Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>AKRS EQUIPMENT</b>								
33923	5/9/2023	5/9/2023	687.18					Posted
	09-3310.00			Mower Repairs			687.18	0.00
<b>Aflac</b>								
33903	4/27/2023	4/27/2023	319.22					Posted
	01-1501.00			PRE TAX AFLAC			319.22	0.00
33904	4/27/2023	4/27/2023	70.02					Posted
	01-1501.00			AFLAC POST TAX			70.02	0.00
<b>Anderson Auto Group</b>								
33918	5/1/2023	5/1/2023	88,016.00					Ck# 1999 Printed
	12-4200.11			2023 Police Ford Explorer			44,008.00	0.00
	04-3410.00			2023 Police Ford Explorer			44,008.00	0.00
							<u>88,016.00</u>	<u>0.00</u>
<b>Beaver Bearing Co Albion</b>								
33951	5/9/2023	5/9/2023	3.95					Posted
	08-3310.00			key for blue building			3.95	0.00
<b>Black Hills Energy</b>								
33934	5/9/2023	5/9/2023	790.70					Posted
	04-3220.00			Utilities-Gas			297.94	0.00
	02-3220.00			Utilities-Gas			492.76	0.00
							<u>790.70</u>	<u>0.00</u>
<b>Bob's Truck Repair</b>								
33950	5/9/2023	5/9/2023	282.50					Posted
	08-3310.00			batteries			282.50	0.00
<b>Bow Locksmith</b>								
33959	5/9/2023	5/9/2023	3,000.00					Posted
	02-3311.00			Unlock Upstairs Vault			3,000.00	0.00
<b>Broken Bow Chamber of Commerce</b>								
33931	5/9/2023	5/9/2023	1,860.00					Posted
	05-3334.00			april chamber bucks			1,860.00	0.00
<b>Broken Bow Municipal Utilities</b>								
33938	5/9/2023	5/9/2023	7,037.25					Posted
	01-3213.00			General - Radio/Weather Station Tower			25.67	0.00
	02-3220.00			Pub Bldg - Utilities/Trash			1,068.29	0.00
	04-3220.00			Police - Utilities/Trash Removal			336.51	0.00
	04-3315.00			Police -Dog Pound Utilities			139.04	0.00
	07-3220.00			Library - Utilities/Trash Removal			1,174.23	0.00
	08-3220.00			Street - Utilities/Trash			1,429.34	0.00
	09-3220.00			Parks - Utilities/Trash Removal			2,016.33	0.00
	09-3220.00			Parks - Shop Utilities/Trash Removal			612.58	0.00
	10-3220.00			Swim Pool - Utilities/Trash Removal			200.58	0.00
	11-3220.00			Tree Dump - Utilities			34.68	0.00
							<u>7,037.25</u>	<u>0.00</u>
<b>Broken Bow Rural Fire Board</b>								
33919	5/9/2023	5/9/2023	838.06					Posted
	05-3221.00			Half of Utilities			41.41	0.00
	05-3220.00			Half of Utilities			377.62	0.00
	06-3220.00			Half of Utilities			377.62	0.00
	06-3221.00			Half of Utilities			41.41	0.00
							<u>838.06</u>	<u>0.00</u>
<b>Capital One</b>								
33930	5/9/2023	5/9/2023	1,575.41					Posted
	04-3225.00			Garage supplies oil			134.67	0.00
	04-3205.00			neb criminal justice confrence			440.00	0.00
	04-3410.00			strobe lights 2021 ford			16.92	0.00
	04-3312.00			name tags 405 and 407			41.90	0.00
	04-3312.00			shirts for all officers			929.85	0.00
	04-3310.00			car sun shade 401			12.07	0.00
							<u>1,575.41</u>	<u>0.00</u>

## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Card Services (continued)</b>										
33927	5/9/2023	5/9/2023			1,809.79					Posted
	08-3205.00								375.40	0.00
	05-3332.00					laundry supplies			17.17	0.00
	05-3310.00					batteries			9.55	0.00
	01-3205.00					clerk school hotel and meals			804.64	0.00
	01-3209.00					adobe subscription			276.11	0.00
	01-3209.00					adobe subscription			256.67	0.00
	01-3223.00					sharpie pens, corkboard, calendar			44.26	0.00
	01-3212.00					candy for Easter on the Square			25.99	0.00
									1,809.79	0.00
<b>Carquest of Broken Bow</b>										
33929	5/9/2023	5/9/2023			284.07					Posted
	04-3310.00					Battery for Impala			215.05	0.00
	09-3310.00					part for green chevy			5.69	0.00
	11-3222.00					battery for mower			63.33	0.00
									284.07	0.00
<b>City Flex Benefit Plan</b>										
33905	4/27/2023	4/27/2023			25.00					Posted
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			25.00	0.00
<b>City of Broken Bow - Health Insurance</b>										
33916	4/27/2023	4/27/2023			3,288.71					Posted
	01-1501.00					HEALTH INSURANCE			3,288.71	0.00
33948	5/9/2023	5/9/2023			12,107.38					Posted
	01-3104.00					Health Insurance			931.34	0.00
	08-3104.00					Health Insurance			2,173.12	0.00
	06-3104.00					Health Insurance			310.45	0.00
	04-3104.00					Health Insurance			4,346.23	0.00
	05-3104.00					Health Insurance			310.45	0.00
	09-3104.00					Health Insurance			2,173.12	0.00
	07-3104.00					Health Insurance			1,241.78	0.00
	03-3104.00					Health Insurance			620.89	0.00
									12,107.38	0.00
<b>City of Broken Bow Pension Fund</b>										
33906	4/27/2023	4/27/2023			1,697.25					Posted
	01-1513.00					RETIREMENT LOAN PAYMENT			1,697.25	0.00
33907	4/27/2023	4/27/2023			8,089.70					Posted
	01-1502.00					414H RETIREMENT			8,089.70	0.00
33908	4/27/2023	4/27/2023			523.40					Posted
	01-1502.00					457 RETIREMENT			523.40	0.00
<b>Colonial Insurance</b>										
33901	4/27/2023	4/27/2023			408.26					Posted
	01-1501.00					COLONIAL LIFE PRE TAX			408.26	0.00
33902	4/27/2023	4/27/2023			118.72					Posted
	01-1501.00					COLONIAL LIFE POST TAX			118.72	0.00
<b>Consolidated Management Co.</b>										
33928	5/9/2023	5/9/2023			202.25					Posted
	04-3205.00					NLETC			202.25	0.00
<b>Credit Management Services</b>										
33900	5/9/2023	5/9/2023			228.12					Posted
	01-1504.00					Garnishment			228.12	0.00
33915	4/27/2023	4/27/2023			366.10					Posted
	01-1504.00					Garnishment			366.10	0.00
<b>Custer County Chief</b>										
33949	5/9/2023	5/9/2023			553.90					Posted
	01-3209.00					publication			281.90	0.00
	01-3209.00					handibus help wanted			272.00	0.00
									553.90	0.00
<b>Custer County Treasurer</b>										
33932	5/9/2023	5/9/2023			14,655.13					Posted
	01-3217.00					Communications Interlocal Payment			14,655.13	0.00



## Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Description</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>						<u>Debit</u>	<u>Credit</u>
<b>Custer Public Power (continued)</b>									
33947	5/9/2023	5/9/2023	53.20						Posted
	11-3220.00				CD Cell Power			53.20	0.00
<b>Danko Emergency Equipment Co</b>									
33920	5/9/2023	5/9/2023	100.83						Posted
	05-3361.00				EMS Work Pants x2			100.83	0.00
<b>EFTPS Online Payment</b>									
33911	4/27/2023	4/27/2023	2,406.00						Posted
	01-1500.00				MEDICARE			2,406.00	0.00
33912	4/27/2023	4/27/2023	5,928.10						Posted
	01-1500.00				FEDERAL MARRIED			3,415.88	0.00
	01-1500.00				FEDERAL SINGLE			1,708.69	0.00
	01-1500.00				Federal Head of Household			222.64	0.00
	01-1500.00				2020 Federal Single			234.89	0.00
	01-1500.00				2020 Federal Married			346.00	0.00
								5,928.10	0.00
33913	4/27/2023	4/27/2023	10,287.74						Posted
	01-1500.00				SOCIAL SECURITY			10,287.74	0.00
<b>EZ IT Solutions</b>									
33946	5/9/2023	5/9/2023	1,950.00						Posted
	01-3438.00				IT Services			390.00	0.00
	05-3438.00				IT Services			195.00	0.00
	06-3438.00				IT Services			195.00	0.00
	07-3438.00				IT Services			390.00	0.00
	08-3438.00				IT Services			390.00	0.00
	09-3438.00				IT Services			390.00	0.00
								1,950.00	0.00
<b>Eakes Office Products</b>									
33939	5/9/2023	5/9/2023	1,978.10						Posted
	01-3223.00				business cards and post its			86.44	0.00
	01-3212.00				City pens			663.25	0.00
	02-3310.00				signs and plates for CA and deputy clerk			23.29	0.00
	01-3216.00				copier lease			977.15	0.00
	01-3216.00				copier lease			116.00	0.00
	02-3310.00				ink for large printer			88.98	0.00
	01-3223.00				labels			22.99	0.00
								1,978.10	0.00
<b>Family Heritage</b>									
33909	4/27/2023	4/27/2023	25.50						Posted
	01-1501.00				FAMILY HERITAGE			25.50	0.00
<b>Frontier Family Pharmacy</b>									
33922	5/9/2023	5/9/2023	8.32						Posted
	05-3338.00				Test Strips			8.32	0.00
<b>Great Plains Communications</b>									
33955	5/9/2023	5/9/2023	70.95						Posted
	08-3221.00				Internet			35.48	0.00
	09-3221.00				Internet			35.47	0.00
								70.95	0.00
<b>Grocery Kart</b>									
33956	5/9/2023	5/9/2023	178.43						Posted
	09-3339.00				cleaning supplies			178.43	0.00
<b>Hometown Leasing</b>									
33940	5/9/2023	5/9/2023	92.66						Posted
	04-3216.00				Copier Lease			92.66	0.00
<b>Kirkpatrick Cleaning Solutions</b>									
33945	5/9/2023	5/9/2023	838.00						Posted
	02-3419.01				May Cleaning			838.00	0.00
<b>Lyne's</b>									
33944	5/9/2023	5/9/2023	299.00						Posted
	02-3410.00				Mini Fridge			299.00	0.00

## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	<b>Matheson Tri-Gas Inc (continued)</b>									
33925	5/9/2023	5/9/2023	238.13							Posted
	08-3310.00					Welding Wire			238.13	0.00
	<b>Midland Telecom</b>									
33933	5/9/2023	5/9/2023	500.87							Posted
	01-3438.01					Radio for Mayor			500.87	0.00
1	<b>Nebraska Child Support Payment Center</b>									
33910	4/27/2023	4/27/2023	433.39							Posted
	01-1503.00					CHILD SUPPORT-NE			433.39	0.00
	<b>Power Solutions</b>									
33926	5/9/2023	5/9/2023	3,793.74							Posted
	08-3310.00					Yellow Truck Cluth Replacement			3,793.74	0.00
	<b>RT Ace</b>									
33957	5/9/2023	5/9/2023	783.31							Posted
	08-3416.00					land and buildings			7.18	0.00
	09-3339.00					spray and supplies			776.13	0.00
									783.31	0.00
	<b>Ranchland Ford</b>									
33958	5/9/2023	5/9/2023	1,492.24							Posted
	09-3310.00					truck repair			1,264.20	0.00
	03-3310.00					a/c repair			228.04	0.00
									1,492.24	0.00
	<b>Sandhills Custom Creations</b>									
33943	5/9/2023	5/9/2023	12.99							Posted
	02-3311.00					Name Plate			12.99	0.00
	<b>Sara J. Hulinsky</b>									
33936	5/9/2023	5/9/2023	837.00							Posted
	07-3419.01					cleaning service			837.00	0.00
	<b>Schaper and White Law Firm</b>									
33942	5/9/2023	5/9/2023	6,266.67							Posted
	01-3214.00					legal fees			6,266.67	0.00
	<b>Site One Landscape Supply</b>									
33952	5/9/2023	5/9/2023	1,638.75							Posted
	09-3430.00					chemicals			1,638.75	0.00
	<b>State Income Tax WH NE Online Payment</b>									
33914	4/27/2023	4/27/2023	3,223.30							Posted
	01-1500.00					STATE MARRIED			2,171.97	0.00
	01-1500.00					STATE SINGLE			1,051.33	0.00
									3,223.30	0.00
	<b>TX Child Support SDU</b>									
33917	4/27/2023	4/27/2023	69.23							Posted
	01-1503.00					CHILD SUPPORT-TX			69.23	0.00
	<b>Tracker Systems</b>									
33935	5/9/2023	5/9/2023	16.99							Posted
	03-3438.00					Tracking System			16.99	0.00
	<b>Trotter Service</b>									
33921	5/9/2023	5/9/2023	73.95							Posted
	05-3225.00					Diesel			73.95	0.00
	<b>Unitech</b>									
33924	5/9/2023	5/9/2023	892.50							Posted
	08-3344.00					Chemicals			892.50	0.00
	<b>Verizon Wireless</b>									
33937	5/9/2023	5/9/2023	320.08							Posted
	04-3221.00					Police Internet for lpad			320.08	0.00
	<b>Wenquist Inc.</b>									
33954	5/9/2023	5/9/2023	19.29							Posted
	09-3310.00					Antifreeze			19.29	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name											
Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#		Date	Status		
	Account#	Work Order			Description			Debit		Credit	
Woods & Aitken LLP (continued)											
33941	5/9/2023	5/9/2023	1,956.45								
	01-3214.00			legal fees				1,956.45	Posted	0.00	
			195,623.78	59 Non-voided payables listed.							

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 4/26/2023

Ending: 5/9/2023

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi Weekly Payroll - \$60,144.45



# Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>General</b>				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	319.22
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	70.02
Broken Bow Municipal Utilities		Utilities	Weather Station Expens	25.67
Card Services		Travel	Training & Meeting Expe	804.64
Card Services		Travel	Printing & Publication	276.11
Card Services		Travel	Printing & Publication	256.67
Card Services		Travel	City Promotions	25.99
Card Services		Travel	Supplies & Postage	44.26
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	25.00
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,288.71
City of Broken Bow - Health Insurance		health insurance	Health Insurance	931.34
City of Broken Bow Pension Fund		414H RETIREMENT	Pension	8,089.70
City of Broken Bow Pension Fund		457 RETIREMENT	Pension	523.40
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	1,697.25
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	408.26
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	118.72
Credit Management Services		Garnishment	Wage Garnishment	228.12
Credit Management Services		EARNINGS	Wage Garnishment	366.10
Custer County Chief		Publications and Help Wanted	Printing & Publication	281.90
Custer County Chief		Publications and Help Wanted	Printing & Publication	272.00
Custer County Treasurer		communications interlocal	Radio Communications	14,655.13
EFTPS Online Payment		MEDICARE	Payroll Taxes	2,406.00
EFTPS Online Payment		FEDERAL	Payroll Taxes	3,415.88
EFTPS Online Payment		FEDERAL	Payroll Taxes	1,708.69
EFTPS Online Payment		FEDERAL	Payroll Taxes	222.64
EFTPS Online Payment		FEDERAL	Payroll Taxes	234.89
EFTPS Online Payment		FEDERAL	Payroll Taxes	346.00
EFTPS Online Payment		FICA	Payroll Taxes	10,287.74
EZ IT Solutions		IT Services	IT Expense	390.00
Eakes Office Products		Office Supplies	City Promotions	663.25
Eakes Office Products		Office Supplies	Copier Maint/Expense	977.15
Eakes Office Products		Office Supplies	Copier Maint/Expense	116.00
Eakes Office Products		Office Supplies	Supplies & Postage	86.44
Eakes Office Products		Office Supplies	Supplies & Postage	22.99
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	25.50
Midland Telecom		Radio for Mayor	Administrator Expense	500.87
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	433.39
Schaper and White Law Firm		Legal Fees	Legal Fees	6,266.67
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	2,171.97
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,051.33
TX Child Support SDU		CHILD SUPPORT-TX	Child Support	69.23
Woods & Aitken LLP		Legal Fees	Legal Fees	1,956.45
			Total General	\$66,061.29
<b>Municipal Building</b>				
Black Hills Energy			Utilities	492.76
Bow Locksmith		Unlock Upstairs Vault	Maintenance & Repair B	3,000.00
Broken Bow Municipal Utilities		Utilities	Utilities	1,068.29
Eakes Office Products		Office Supplies	Maint/Repair Equipment	23.29
Eakes Office Products		Office Supplies	Maint/Repair Equipment	88.98
Kirkpatrick Cleaning Solutions		Auditorium Cleaning	Contracted Services	838.00
Lyne's		Mini Fridge	Equipment Purchases	299.00
Sandhills Custom Creations		Name Plate	Maintenance & Repair B	12.99
			Total Municipal Building	\$5,823.31
<b>Handi Bus</b>				
City of Broken Bow - Health Insurance		health insurance	Health Insurance	620.89
Ranchland Ford		repairs	Maint/Repair Equipment	228.04
Tracker Systems		Tracking System	IT Expense	16.99
			Total Handi Bus	\$865.92
<b>Police</b>				

# Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>Police</b>				
Anderson Auto Group		Purchase of 2 Police 2023 Ford Explorers	Equipment Purchases	44,008.00
Black Hills Energy			Utilities	297.94
Broken Bow Municipal Utilities		Utilities	Utilities	336.51
Broken Bow Municipal Utilities		Utilities	Dog Care	139.04
Capital One			Training & Meeting Expe	440.00
Capital One			Gas and Oil	134.67
Capital One			Maint/Repair Equipment	12.07
Capital One			Uniforms	41.90
Capital One			Uniforms	929.85
Capital One			Equipment Purchases	16.92
Carquest of Broken Bow		Battery for 2015 Impala	Maint/Repair Equipment	215.05
City of Broken Bow - Health Insurance		health insurance	Health Insurance	4,346.23
Consolidated Management Co.		NLETC	Training & Meeting Expe	202.25
Hometown Leasing		copier lease	Copier Maint/Expense	92.66
Verizon Wireless		telephone	Telephone/Internet	320.08
			Total Police	\$51,533.17
<b>Rescue Unit</b>				
Broken Bow Chamber of Commerce		april chamber bucks ems incentive	Ambulance Driver Incen	1,860.00
Broken Bow Rural Fire Board		Half of Utilities	Utilities	377.62
Broken Bow Rural Fire Board		Half of Utilities	Telephone/Internet	41.41
Card Services		Travel	Maint/Repair Equipment	9.55
Card Services		Travel	Laundry	17.17
City of Broken Bow - Health Insurance		health insurance	Health Insurance	310.45
Danko Emergency Equipment Co		EMS Work Pants x2	Uniforms	100.83
EZ IT Solutions		IT Services	IT Expense	195.00
Frontier Family Pharmacy		Test Strips	Ambulance Supplies	8.32
Trotter Service		Diesel	Gas and Oil	73.95
			Total Rescue Unit	\$2,994.30
<b>Fire</b>				
Broken Bow Rural Fire Board		Half of Utilities	Utilities	377.62
Broken Bow Rural Fire Board		Half of Utilities	Telephone/Internet	41.41
City of Broken Bow - Health Insurance		health insurance	Health Insurance	310.45
EZ IT Solutions		IT Services	IT Expense	195.00
			Total Fire	\$924.48
<b>Library</b>				
Broken Bow Municipal Utilities		Utilities	Utilities	1,174.23
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,241.78
EZ IT Solutions		IT Services	IT Expense	390.00
Sara J. Hulinsky		cleaning service	Contracted Services	837.00
			Total Library	\$3,643.01
<b>Street</b>				
Beaver Bearing Co Albion		key for blue building	Maint/Repair Equipment	3.95
Bob's Truck Repair		batteries	Maint/Repair Equipment	282.50
Broken Bow Municipal Utilities		Utilities	Utilities	1,429.34
Card Services		Travel	Training & Meeting Expe	375.40
City of Broken Bow - Health Insurance		health insurance	Health Insurance	2,173.12
EZ IT Solutions		IT Services	IT Expense	390.00
Great Plains Communications		Internet	Telephone/Internet	35.48
Matheson Tri-Gas Inc		Welding Wire	Maint/Repair Equipment	238.13
Power Solutions		Yellow Truck Cluth Replacement	Maint/Repair Equipment	3,793.74
RT Ace		supplies	Land & Buildings	7.18
Unitech		Chemicals	Chemicals	892.50
			Total Street	\$9,621.34
<b>Park</b>				

# Check Approval List - GL Account

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City of Broken Bow

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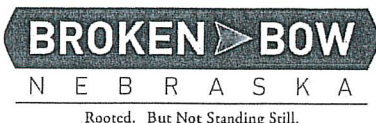
<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>Park</b>				
AKRS EQUIPMENT		Mower Repairs	Maint/Repair Equipment	687.18
Broken Bow Municipal Utilities		Utilities	Utilities	2,016.33
Broken Bow Municipal Utilities		Utilities	Utilities	612.58
Carquest of Broken Bow		Battery for 2015 Impala	Maint/Repair Equipment	5.69
City of Broken Bow - Health Insurance		health insurance	Health Insurance	2,173.12
EZ IT Solutions		IT Services	IT Expense	390.00
Great Plains Communications		Internet	Telephone/Internet	35.47
Grocery Kart		supplies	Maintenance/Repair Grc	178.43
RT Ace		supplies	Maintenance/Repair Grc	776.13
Ranchland Ford		repairs	Maint/Repair Equipment	1,264.20
Site One Landscape Supply		chemicals	Melham Lake	1,638.75
Wenquist Inc.		Antifreeze	Maint/Repair Equipment	19.29
			Total Park	\$9,797.17
<b>Swimming Pool</b>				
Broken Bow Municipal Utilities		Utilities	Utilities	200.58
			Total Swimming Pool	\$200.58
<b>Sanitation</b>				
Broken Bow Municipal Utilities		Utilities	Utilities	34.68
Carquest of Broken Bow		Battery for 2015 Impala	Miscellaneous Expense	63.33
Custer Public Power		CD Cell Power	Utilities	53.20
			Total Sanitation	\$151.21
<b>ST Infra/Capital</b>				
Anderson Auto Group		Purchase of 2 Police 2023 Ford Explorers	ARPA	44,008.00
			Total ST Infra/Capital	\$44,008.00
				\$195,623.78

Report Selection: Check Approval List - GL Account  
 Date Range Selection: GL Posting Date  
 Starting Date: 4/26/2023  
 Ending Date: 5/9/2023

Bi Weekly Payroll - \$60,144.45

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## Application for Appointment

The purpose of this form is to obtain general information for use in the nomination and confirmation process for appointments by the Mayor and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. If you have recently prepared a biography or resume, please attach it to this form.

Please complete this form and return it to: City Clerk, PO Box 504, Broken Bow, NE 68822. Fax (308) 872-6885

Name: Russ Smith

Home Address: 739 MEMORIAL Dr.

Home Telephone: N/A

Email Address (Optional): \_\_\_\_\_

Employer: B-D

Business Telephone: \_\_\_\_\_

Are you a qualified elector of Broken Bow? YES

Why do you want to serve on this board?

I WANT to help Broken Bow  
become A BETTER City.

Do you have any conflict of interests in serving on this board? (if yes, please explain)

Yes ☒ No

Please mark the Boards and Commissions you are interested in serving on:

☒ City Council    ☐ Park Board    ☐ Planning Commission

☐ Library Board    ☐ Board of Adjustment    ☐ Housing Authority

☐ Board of Public Works    ☐ Community Redevelopment Association (CRA)

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## ORDINANCE NO. 1269

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, AMENDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA THAT the following salaries of officers and employees, pay plans for all classifications within the city, and monthly salary or hourly wage ranges for each individual classification be established:

### 2022-2023 Pay Scale Table

IBEW Employees	Union Contract
Sanitation Employees	\$10.50 - \$15 per hour
Pool Manager	\$12 - \$20 per hour
Pool Assistant Manager	\$10.50 - \$18 per hour
Lifeguards	\$10.50 - \$15 per hour
Seasonal Employees	\$10.50 - \$15 per hour
Police Secretary	\$14.15 - \$20.77 per hour
Police Officers	\$21.99 - \$28.15 per hour
Police Sergeant	\$25.36 - \$32.31 per hour
City Attorney	\$3,000 - per month
City Administrator	\$5,667 - \$10,000 per month
City Clerk	\$4,579 - \$7,020 per month
Deputy Clerk	\$3,500 - \$6,500 per month
Treasurer	\$3,346 - \$6,000 per month
Utility Clerk	\$2,657 - \$5,000 per month
Police Chief	\$5,030 - \$7,560 per month
Police Captain	\$4,770 - \$6,535 per month
Water/Sewer Superintendent	\$5,210 - \$6,858 per month
Overseer of Streets & Parks	\$4,132 - \$7,520 per month
Electric Superintendent	\$5,210 - \$7,000 per month
Library Director	\$ 3,413 - \$5,275 per month
Emergency Services Director	\$2,500 - \$ 3,651 per month
Mayor per Ordinance 1260	\$7,500 per year
Council per Ordinance 1260	\$3,500 per year

This ordinance shall repeal all ordinances, resolutions, and parts or portions thereof, which conflict herewith. This ordinance shall be published as required by law and shall become effective on the 9<sup>th</sup> day of May 2023.

Passed and adopted this 9<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Rodney W. Sonnichsen, Mayor

ATTEST:

\_\_\_\_\_  
Kandi K. Peters, City Clerk

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**Jennie M. Melham Memorial Medical Center**

**MEMORANDUM OF UNDERSTANDING**

**(MOU) The City of Broken Bow, Nebraska**

**THIS MEMORANDUM OF UNDERSTANDING (the "MOU") is made and entered into as of**

**May 9, 2023** between **Jennie M. Melham Medical Center, a Critical Access Hospital**

and **The City of Broken Bow, NE**

**Purpose of Agreement** Each party agrees on the terms and conditions of this MOU to collaborate and cooperate with the other in order to assist and provide mutual aid during a disaster either natural or man-made that could exceed the resources of that facility.

**In the event of a disaster or emergency creating a need for mutual aid The City Of Broken Bow agrees to** provide mutual aid to the patients and residents of **Jennie M. Melham Medical Center** in the form of temporary shelter in the Municipal Building. This agreement is contingent upon The City of Broken Bow emergency needs at the time mutual aid is requested.

This agreement will remain in effect for one (1) year and will renew automatically unless and until it is modified or terminated by either party with a thirty-(30) day prior notice to the modification or termination.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**City of Broken Bow Administrator**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Hospital CEO or Authorized Representative**

JENNIE M. MELHAM MEMORIAL MEDICAL CENTER  
145 Memorial Drive, PO Box 250 Broken Bow, NE 68822  
308-872-6891

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