

**Broken Bow City Council  
Meeting Minutes  
April 25, 2023**

The Broken Bow City Council met in regular session on Tuesday, April 25, 2023, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on April 20, 2023. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 pm, with the following Councilmembers present: David Schmidt, Chris Myers, David Baltz, and Paul Holland. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Schmidt, seconded by Baltz to approve the consent agenda for April 25, 2023. Said motion includes approval of the Minutes of April 11, 2023, Council Meeting and Bills to Date, and March Treasurer's Report. Roll Call vote: Voting aye: Schmidt, Baltz, Myers, and Holland. Nays: None. Motion carried.

AFLAC, PRE-TAX, \$319.22; AFLAC, POST-TAX, \$70.02; BIBLIONIX, LIBRARY COMPUTER SYSTEM, \$1,980.00; BOB'S TRUCK REPAIR, WHITE DUMP TRUCK/KENWORTH & LOWBOY TRAILER, \$2,227.02; CENTURY LINK, INTERNET/TELEPHONE, \$490.87; CITY FLEX BENEFIT PLAN, SELECT FLEX, \$25.00; CITY OF BROKEN BOW, HEALTH INSURANCE, \$3,288.71; CITY OF BROKEN BOW PENSION FUND, RETIREMENT LOAN PAYMENT, \$1,611.33; 414H RETIREMENT, \$8,087.56; 457 RETIREMENT, \$518.60; COLONIAL INSURANCE, COLONIAL LIFE PRE TAX, \$408.26; COLONIAL LIFE, POST-TAX, \$118.72; CONSOLIDATED MANAGEMENT CO., MEALS, \$669.50; COOKING LIGHT, 1 YEAR RENEWAL, \$25.00; CREDIT MANAGEMENT SERVICES, EARNINGS, \$359.72; CUSTER COUNTY CHIEF, PUBLICATIONS & HELP WANTED, \$806.28; CUSTER TRANSFER STATION, CD TRASH, \$19.20; DEMCO, SUPPLIES, \$199.56; DOLLAR GENERAL, SUPPLIES, \$22.50; EFTPS ONLINE PAYMENT, MEDICARE, \$2,367.58; FEDERAL, \$5,972.35; FICA, \$10,123.42; EAKES OFFICE PRODUCTS, SUPPLIES, \$156.04; FAMILY HERITAGE, FAMILY HERITAGE, \$25.50; FYR-TEK, COMPARTMENT DOOR SEAL, \$182.75; GARRETT TIRES & TREADS, \$36.95; GATEWAY MOTORS INC, OIL CHANGE, \$75.67; GROCERY KART, CLEANING SUPPLIES, \$139.74; HIRE RIGHT SOLUTIONS, DRUG TESTING, \$119.20; HOLMES PLUMBING & HEATING, SPRINKLER REPAIR, TOOLS, CLEANER, \$847.15; INGRAM LIBRARY SERVICES, MATERIALS, \$1,930.58; INSURANCE AID SERVICES, EMS BILLING, \$869.85; ISLAND SUPPLY WELDING CO., OXYGEN, \$49.70; JEO, ENGINEERING FEES, \$14,890.00; KIM BLACKBURN, TRAVEL EXPENSES, \$60.26; KIRKPATRICK CLEANING SOLUTIONS, PAPER TOWELS, \$23.84; MELHAM WELLNESS CENTER, B. ROZMAN MEMBERSHIP, \$91.50; D. SCHMIDT MEMBERSHIP, \$91.50; MID PLAINS COMMUNITY COLLEGE, BRYAN MILLER SPRING EMT CLASS, \$440.59; NMC EXCHANGE LLC, LOADER BLADES, \$434.40; NEBRASKA CHILD SUPPORT PAYMENT CENTER, CHILD SUPPORT, NE, \$433.39; OBRIEN'S HARDWARE, BD SIREN, \$41.17; OCLC

INC., ILL SERVICES, \$147.58; PATRICK POWERS, FIXED BREAKS BUCKET TRUCK, \$240.00; PLATTE VALLEY COMMUNICATIONS, RADIO REPAIR, \$47.50; PRESTO X COMPANY, MONTHLY SERVICE, \$203.35; RANCLAND FORD, OIL CHANGE, \$67.30; SANDHILLS CUSTOM CREATIONS, CITY BANNER, \$60.00; SANDRY FIRE SUPPLY LLC, REPAIRS TO GAS MONITOR, \$626.10; SCHOOL LIBRARY JOURNAL, MAGAZINE RENEWAL, \$136.99; STATE INCOME TAX WH NE ONLINE PAYMENT, STATE, \$3,165.84; STEVE SCOTT, POSTAGE, \$51.65; TX CHILD SUPPORT SDU, CHILD SUPPORT, TX, \$69.23; TASTE OF HOME, MAGAZINE RENEWAL, \$20.00; TEXTMYGOV, SOFTWARE SUBSCRIPTION, \$2,300.00; THE CHRISTIAN CENTURY, 1 YEAR MAGAZINE SUPSCRIPTION, \$65.00; TROTTER SERVICE, FUEL, \$1,760.16; TROTTER'S WHOA & GO, DIESEL, \$221.82; VERIZON WIRELESS, TELEPHONE, \$334.21, BI-WEEKLY PAYROLL, \$59,032.09, TOTAL: \$129,199.02.

Broken Bow Police Chief introduced Officer Paul Cunningham and Officer Christopher Shelby as newly certified Broken Bow Police Officers. They completed the 213<sup>th</sup> Basic Training in Grand Island. This training consisted of 644 hours of training over 16 weeks. They graduated from the Police Academy on Friday, April 21, 2023.

Broken Bow Fire Chief Dustin Watson gave an update on the Broken Bow Fire Department. They have responded to 32 fires since the beginning of the year, have been requested 4 times for mutual aid, and requested mutual aid once.

Moved by Schmidt, seconded by Holland, to approve Tri-Cities Roofing & Sheet Metal to repair the Broken Bow Municipal Building Roof to include adding a Firestone Red Shield 20-year Warranty for an additional \$1,440.00. Roll Call vote: Voting aye: Schmidt, Holland, Myers, and Baltz. Nays: None. Motion carried.

Moved by Schmidt, seconded Myers to approve the Annual Audit Report for the year ending September 30, 2022. Jeff Oeltjen, CPA with Dana F. Cole went over the Annual Audit Report, reporting everything went well. Roll Call vote: Voting aye: Schmidt, Myers, Baltz, and Holland. Nays: None. Motion carried.

Moved by Myers, seconded by Holland, to approve the final design of Mud Creek Left Bank Levee Restoration Project and approve to continue BNSF coordination. Roll Call vote: Voting aye: Myers, Holland, Schmidt, and Baltz. Nays: None. Motion carried.

Moved by Schmidt, seconded by Baltz, to open a public hearing at 6:35 pm regarding Resolution 2023-4, Authorizing the City of Broken Bow to participate as the Governmental Entity for the Creative District Grant which includes the MOU and letters of support. Roll Call vote: Voting aye: Schmidt, Baltz, Myers, and Holland. Nays: None. Motion carried. Broken Bow Chamber of Commerce Director Stephanie Grafel spoke on the new Creative District named Bandstand on the Bricks. The Memorandum of Understanding (MOU) regarding the Creative District includes the City of Broken Bow, Custer Economic Development Corporation (CEDC), Broken Bow Chamber of Commerce, and the Broken Bow Public Library. Letters of support for the Bandstand on the Bricks Creative District were received from Nebraska State Bank, Adams Land and Cattle, and Becton Dickinson & Co. Moved by Schmidt, seconded by Holland, to close a public hearing at 6:42 pm



regarding Resolution 2023-4, Authorizing the City of Broken Bow to participate as the Governmental Entity for the Creative District Grant which includes the MOU and letters of support. Roll Call vote: Voting aye: Schmidt, Holland, Baltz, and Myers. Nays: None. Motion carried.

Moved by Holland, seconded by Baltz, to approve Resolution 2023-4, Authorizing the City of Broken Bow to participate as the Governmental Entity for the Creative District Grant which includes the MOU and letters of support. Roll Call vote: Voting aye: Holland, Baltz, Myers, and Schmidt. Nays: None. Motion carried.

Moved by Myers, seconded by Schmidt, to open a public hearing at 6:44 pm regarding Ordinance 1268, Amending 2022-2023 Wage Ordinance. Roll Call vote: Voting aye: Myers, Schmidt, Holland, and Baltz. Nays: None. Motion carried. Mayor Sonnichsen explained the only change being made was the City Attorney's wages. This wage was changing from a \$200 hourly rate to a flat monthly rate of \$3,000. Moved by Schmidt, seconded by Myers, to close the public hearing at 6:45 pm regarding Ordinance 1268, Amending 2022-2023 Wage Ordinance. Roll Call vote: Voting aye: Schmidt, Myers, Holland, and Baltz. Nays: None. Motion carried.

After discussing the matter, Councilmember Baltz introduced Ordinance No. 1268 entitled "AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, AMENDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION." and moved that the statutory rule requiring reading on the final reading be suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll, and the following was the vote" Ayes: Baltz, Schmidt, Myers, and Holland. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schmidt moved for final passage of the Ordinance, which motion was seconded by Councilmember Myers. The Mayor stated the question, "Shall Ordinance No. 1268 be passed and adopted?" Upon roll call vote, the vote was as follows, Ayes: Schmidt, Myers, Baltz, and Holland. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Holland, seconded by Myers, to accept the resignation of Councilmember David Schmidt. Schmidt read his resignation letter, thanking the Council and Community for allowing him to serve, he looks forward to continuing to serve the Community as the City Administrator. Roll Call vote: Voting aye: Holland, Myers, and Baltz. Nays: None. Abstain: Schmidt. Motion carried.

Moved by Baltz, seconded by Myers, to approve the contract with David Schmidt for the City Administrator position. Roll Call vote: Voting aye: Baltz, Myers, and Holland. Nays: None. Abstain: Schmidt. Motion carried.

Moved by Myers, seconded by Holland, to approve the Declaration of Vacancy for the East Ward Councilmember of the City of Broken Bow, Custer County, Nebraska, effective April 27, 2023, which term shall end December 31, 2026. Roll Call vote: Voting aye: Myers, Holland, Baltz, and Schmidt. Nays: None. Motion carried.

In the Mayor and Council comments Council President David Schmidt expressed his gratitude stating he feels truly humbled and overwhelmed by all the positive support he has received. Councilmember Holland congratulated the newly certified police officers. Mayor Sonnichsen congratulated Officer Cunningham and Officer Shelby. He said it means a lot having the department fully staffed and certified. Mayor Sonnichsen ended the comments with the reminder that City Wide Clean Up will be Saturday, April 29, 2023. The tree dump will be free on Saturday, April 29<sup>th</sup> and Saturday, May 6<sup>th</sup> from 8:30 am – 12:00 pm and 1:00 pm – 5:30 pm.

Moved by Myers, seconded by Baltz, to adjourn the City Council Meeting at 6:51 pm. Roll Call vote: Voting aye: Myers, Baltz, Schmidt, and Holland. Nays: None. Motion carried.



Rodney W. Sonnichsen, Mayor

ATTEST:



Kandi K. Peters, City Clerk

