

**Broken Bow City Council
Meeting Minutes
September 13, 2022**

The Broken Bow City Council met in regular session on Tuesday, September 13, 2022, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on September 8, 2022. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:10 pm, with the following Councilmembers present: David Schmidt, Larry Miller, and David Baltz. Absent: Chris Myers. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Schmidt, seconded by Miller to approve the consent agenda for September 13, 2022. Said motion includes approval of the Minutes of the August 23, 2022, Council Meeting, Bills to Date, and the approval of Broken Bow Volunteer Ambulance Service Roster. Roll call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried.

Andy Holland was recognized for becoming an EMT.

AKRS EQUIPMENT, \$205.18; ATCO, \$144.62; Aflac, \$245.24; \$70.02; Ameritas Life Insurance Corp, \$125.06; Barco, \$135.52; Beaver Bearing Co Albion, \$220.52; Black Hills Energy, \$140.26; Bound Tree Medical, \$234.35; Broken Bow Airport Authority, \$1,083.33; Broken Bow Chamber of Commerce, \$1,310.00; Broken Bow Municipal Utilities, \$12,085.22; Broken Bow Rural Fire Board, \$97,537.77; Capital One, \$364.68; Card Services, \$4,839.52; Carquest of Broken Bow, \$660.92; Century Link \$795.00; City Flex Benefit Plan, \$110.00; City of Broken Bow Health Insurance, \$2,506.75; City of Broken Bow Pension Fund, \$1,667.21; \$7,823.16; \$465.61; Cole Electric Company, \$347.24; Colonial Insurance, \$409.23; \$118.72; Consolidated Management Co., \$63.60; Custer County Hiway Dept., \$359.70; Custer County Treasurer, \$12,916.67; Custer Public Power, \$57.27; Danko Emergency Equipment Co, \$117.99; Deterdings, \$3,017.95; EFTPS Online Payment, \$2,337.60; \$6,485.65; \$9,995.34; EZ IT Solutions, \$1,860.00; Eakes Office Products, \$4,499.34; Family Heritage, \$25.50; Farritor Auto Parts, \$225.00; Frontier Family Pharmacy, \$35.78; Garrett Tires & Treads, \$53.30; Gary's Super Foods, \$138.75; Gateway Motors Inc, \$89.55; Great Plains Communications, \$311.71; Grocery Kart, \$1,289.47; Holmes Plumbing & Heating, \$295.47; Hometown Leasing, \$159.18; JEO, \$203,602.17; Jessica LeAnn Knoell, \$450.00; John Deere Financial, \$218.68; Kirkpatrick Cleaning Solutions, \$1,533.45; Lawson Products, \$335.97; League of NE Municipalities, \$9,080.00; Mead Lumber, \$34.99; Mid Plains Community College, \$390.00; NDEE Fiscal Services, \$750.00; Nebraska Law Enforcement Training Center, \$266.00; Paper Tiger Shredding, \$40.00; Paulsen Inc., \$30,000.00; Quill Corporation,

\$114.94; RT Ace, \$1,229.82; Reams Sprinkler Supply, \$397.91; S&L Sanitary Service, \$54.30; Sara J. Hulinsky, \$837.00; Site One Landscape Supply, \$949.24; State Income Tax WH NE Online Payment, \$3,051.70; TX Child Support SDU, \$69.23; Tracker Systems, \$16.99; Trotter Tire Service, \$8,584.00; Universal Insurance, \$2,056.00; Verizon Wireless, \$280.07; Wenquist Inc., \$1,465.80; Bi-Weekly Payroll, \$58,600.90 Total: \$502,389.11.

Moved by Schmidt, seconded by Miller, to open a public hearing at 6:13 pm regarding Ordinance 1262, 2022-2023 Annual Appropriation Bill. Roll Call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried. City Administrator Dan Knoell and explained the appropriation bill. Moved by Schmidt, seconded by Baltz, to close the public hearing at 6:14 pm regarding Ordinance 1262, 2022-2023 Annual Appropriation Bill. Roll Call vote: Voting aye: Schmidt, Baltz, and Miller. Nays: None. Motion carried. After discussing the matter, Councilmember Schmidt introduced Ordinance No. 1262 entitled "AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Miller seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Schmidt, Miller, and Baltz. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schmidt moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1262 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Schmidt, Miller, and Baltz. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Schmidt, seconded by Baltz, to approve Resolution 2022-11. Said Resolution approves the Additional 1% Increase to the Restricted Funds. Roll Call vote: Voting aye: Schmidt, Baltz, and Miller. Nays: None. Motion carried.

Moved by Schmidt, seconded by Miller, to open a public hearing at 6:16 pm regarding setting the Final Property Tax request for 2022-2023. Roll Call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried. City Administrator Knoell explained the City of Broken Bow Property Tax Request for 2022-2023. Moved by Schmidt, seconded by Miller, to close the public hearing at 6:17 pm regarding setting the Final Property Tax request for 2022-2023. Roll Call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried.

Moved by Schmidt, seconded by Baltz, to approve Resolution 2022-12. Said Resolution sets the Final Property Tax for 2022-2023. Roll Call vote: Voting aye: Schmidt, Baltz, and Miller. Nays: None. Motion carried.

Moved by Schmidt, seconded by Baltz to open a public hearing at 6:19 pm regarding Ordinance 1263, 2022-2023 Wage Ordinance. Roll Call vote: Voting aye: Schmidt, Baltz, and Miller. Nays: None. Motion carried. Discussion was held. Moved by Schmidt, seconded by Miller, to close the public hearing at 6:21 pm regarding Ordinance 1263, 2022-2023 Wage Ordinance. Roll Call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried. After discussing the matter, Councilmember Baltz introduced Ordinance No. 1263 entitled "AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Miller seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll, and the following was the vote: Ayes: Baltz, Miller, and Schmidt. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schmidt moved for final passage of the Ordinance, which motion was seconded by Councilmember Miller. The Mayor stated the question, "Shall Ordinance No. 1263 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Schmidt, Miller, and Baltz. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Schmidt, seconded by Miller to open a public hearing at 6:23 pm regarding Ordinance 1264, Well Head Protection Plan. Roll Call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried. JEO Consulting Group was unable to attend the meeting to explain the Well Head Protection Plan. Discussion was held. It was suggested to the Council to not waive the three readings for Ordinance 1264. This would give JEO the opportunity to attend the next Council meeting to answer questions and explain the Well Head Protection Plan. Moved by Schmidt, seconded by Baltz, to close the public hearing at 6:26 pm regarding Ordinance 1264, Well Head Protection Plan. Roll Call vote: Voting aye: Schmidt, Baltz, and Miller. Nays: None. Motion carried.

Moved by Schmidt, seconded by Baltz to not waive the three readings of Ordinance 1264. Roll Call vote: Voting aye: Schmidt, Baltz, and Miller. Nays: None. Motion carried. Administrator Knoell read the first reading of Ordinance 1264.

City Administrator Knoell read the first reading of Ordinance No. 1264 entitled "AN ORDINANCE FOR THE CITY OF BROKEN BOW, NEBRASKA TO ADOPT THE WELLHEAD PROTECTION PLAN FOR THE CITY OF BROKEN BOW, NEBRASKA, AS PREPARED BY JEO CONSULTING GROUP, INC. FOR THE CITY OF BROKEN BOW, NEBRASKA; TO PROVIDE FOR THE REPEAL OF ORDINANCES INCONSISTENT HERewith; TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM."

Moved by Schmidt, seconded by Miller to approve Resolution 2022-13. Said Resolution approves the City of Broken Bow Handi Bus Drug and Alcohol Testing Policy. This policy is required by the Nebraska Department of Transportation (NDOT). Roll Call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried.

Moved by Miller, seconded by Schmidt to approve Resolution 2022-14. Said Resolution approves the sale of surplus property to be sold to the general public September 24, 2022. The location of the sale will be at the Broken Bow Police Building located at 116 South B. Roll Call vote: Voting aye: Miller, Schmidt, and Baltz. Nays: None. Motion carried.

Mayor Sonnichsen reminded the Public of the City-Wide Cleanup that will take place on Saturday, September 17, 2022.

Moved by Schmidt, seconded by Miller, to adjourn the City Council Meeting at 6:39 pm. Roll call vote: Voting aye: Schmidt, Miller, and Baltz. Nays: None. Motion carried.



Rod Sonnichsen, Mayor

ATTEST:



Kandi K Peters, City Clerk

