



## VOLUNTARY ANNEXATION INFORMATION SHEET

Please provide the following information to assist in the review of your request for annexation. Return it to the City Clerk's Office, along with the petition for annexation.

Street Address: \_\_\_\_\_  
Fire District: \_\_\_\_\_  
Current Real And \_\_\_\_\_  
Personal Tax: \_\_\_\_\_  
Current Average City Utility Charges: \_\_\_\_\_  
Current Property Use: \_\_\_\_\_  
Reason For Requesting Annexation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If development of property is proposed, please describe and estimate value of land, buildings and equipment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If there is a zoning vested right established for this property, please describe:

Submitted By: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Date: \_\_\_\_\_

NEBRASKA §

§ VOLUNTARY ANNEXATION PETITION

CUSTER COUNTY §

Date: \_\_\_\_\_

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF  
BROKEN BOW.

1. We the undersigned owners of real property respectfully request that the area described be annexed to the City of Broken Bow.

2. Is this area contiguous or noncontiguous to the City of Broken Bow?

\_\_\_ Contiguous \_\_\_ Noncontiguous

3. The boundaries of such territory are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## METES & BOUNDS LEGAL DESCRIPTION

That accurately corresponds with submitted Mylar annexation plat

Name Address

Signature required

Print or type

Signature required

Print or type

## VOLUNTARY ANNEXATION CHECKLIST

APPLICANT: \_\_\_\_\_

GENERAL DESCRIPTION: \_\_\_\_\_

\_\_\_\_ Contiguous \_\_\_\_ Satellite

Does the property meet all statutory standards?

Y / N / NA

Will the property use both city water and sewer?

Y / N / NA

If in a bordering county, has the Petitioner secured the support of the Board of Commissioners?

Y / N / NA

Has the Petitioner made arrangements for the costs of any utility extensions with the utilities department? Y / N / NA

### *(For satellite only)*

Is the property in close proximity to the primary or satellite city limits?

Y / N / NA

Is the property accessible directly from a major transportation route or existing city streets?

Y / N / NA

Is the property readily identifiable to emergency services (a factory, subdivision, a shopping center, etc.)?

Y / N / NA

Is the property located closer to the primary corporate limits than any existing satellites along the route of access?

Y / N / NA

Can the annexation area be served without creating unusual burdens on city services (heavy traffic, higher than typical solid waste, fire, police, street maintenance or utility costs)?

Y / N / NA

Is the use of the property consistent with the City's development plan and ordinances?

Y / N / NA

If there is a vested right in effect for the property, is it consistent with the City's development plan?

Y / N / NA

Has the property owner agreed to provide any easements, deeds, right-of-way, improvements, or other agreements required by City plans, policies or ordinances?

Y / N / NA

Would this annexation affect future statutory annexation in a favorable or neutral way?

Y / N / NA



**CITY ADMINISTRATOR'S RECOMMENDATION**

\_\_\_\_\_ Annex effective \_\_\_\_\_  
\_\_\_\_\_ Do not annex, but permit access to water and/or sewer.  
\_\_\_\_\_ Do not annex and do not permit access to water and/or sewer.

**ADDITIONAL EXPLANATION:**

-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Anthony Tolstedt  
CITY ADMINISTRATOR

**COUNCIL ACTION**

\_\_\_\_\_ Annexed by Ordinance approved \_\_\_\_\_ effective \_\_\_\_\_  
\_\_\_\_\_ Not annexed, but permitted access to water and/or sewer by resolution on \_\_\_\_\_  
\_\_\_\_\_ Not annexed and denied access to water and/or sewer by resolution on \_\_\_\_\_

Date to City Clerk: \_\_\_\_\_  
pc: Department Heads