

**Broken Bow City Council
Meeting Minutes
January 11, 2022**

The Broken Bow City Council met in regular session on Tuesday, January 11, 2022, in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on January 6, 2022. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Jacob Holcomb, David Schmidt, Larry Miller, and Chris Myers. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller to approve the consent agenda for January 11, 2022. Said motion includes approval of the Minutes of the December 14, 2021, Council Meeting, City Bills to Date, November City Treasurer Report, Utility Bills to Date, Broken Bow Volunteer Fire Department Roster. Roll call vote: Voting aye: Myers, Holcomb, Miller, and Schmidt. Nays: None. Motion carried.

AKRS EQUIPMENT, \$3,090.66; \$108.29; AFLAC, \$398.06; \$111.96; \$326.16; \$398.06; \$111.96; BEAVER BEARING CO ALBION, \$24.39; BIRDS & BLOOMS, \$18.00; BLACK HILLS ENERGY, \$831.68; BLUE360 MEDIA, \$87.75; BOUND TREE MEDICAL, \$141.27; \$162.00; BROKEN BOW AIRPORT AUTHORITY, \$1,083.33; BROKEN BOW AMBULANCE SERVICE, \$1,710.00; BROKEN BOW CHAMBER OF COMMERCE, \$1,715.00; BROKEN BOW MUN UTILITIES, \$2,829.30; \$4,062.29; BROKEN BOW MUNICIPAL UTILITIES, \$9,034.48; BROKEN BOW RURAL FIRE BOARD, \$450.16; CAPITAL ONE, \$120.12; CARD SERVICES, \$3,318.71; CARQUEST OF BROKEN BOW, \$25.99; CENTURY LINK, \$740.71; CITY FLEX BENEFIT PLAN, \$135.00; \$135.00; CITY OF BROKEN BOW-HEALTH INSURANCE, \$2,406.49; \$2,406.49; \$9,593.44; CITY OF BROKEN BOW PENSION FUND, \$1,446.21; \$7,745.42; \$689.20; \$1,446.21; \$8,229.92; \$689.39; COLONIAL INSURANCE, \$415.08; \$118.72; \$415.08; \$118.72; CULLIGAN, \$19.50; CUSTER COUNTY TREASURER, \$12,916.67; CUSTER PUBLIC POWER, \$103.77; DAS STATE ACCTG-CENTRAL FINANCE, \$18,500.00; DEMCO, \$415.94; DOLLAR GENERAL, \$110.45; EFTPS ONLINE PAYMENT, \$2,268.88; \$6,333.72; \$9,701.44; \$2,228.80; \$7,046.55; \$9,530.12; EZ IT SOLUTIONS, \$2,696.49; \$1,860.00; EAKES OFFICE PRODUCTS, \$785.95; FAMILY HERITAGE, \$25.50; \$25.50; FRONTIER FAMILY PHARMACY, \$42.13; GARY'S SUPER FOODS, \$15.70; GATEWAY MOTORS INC, \$228.41; GOOD HOUSEKEEPING, \$26.99; GRAINGER, \$194.97; GREAT PLAINS COMMUNICATIONS, \$70.95; GREAT WESTERN BANK, \$30.00; GROCERY KART, \$257.29; HOMETOWN LEASING, \$159.18; INGRAM LIBRARY SERVICES, \$971.20; INSURANCE AID SERVICES, \$2,845.41; ISLAND SUPPLY WELDING CO, \$180.03; JEFFRES SAND & GRAVEL, \$5,978.35; KIM BLACKBURN, \$89.60; KULLY PIPE & STEEL, \$1,646.33; MURPHY TRACTOR & EQUIPMENT, \$11,500.00; NE SAFETY &

FIRE EQUIPMENT, \$135.00; PAPER TIGER SHREDDING, \$40.00; PAULSEN INC, \$288.27; POWER SOLUTIONS, \$1,342.33; PRESTO X COMPANY, \$54.00; PRISTINE CLEANING LLC, \$375.00; RT ACE, \$547.45; RANCLAND FORD, \$60.90; REGISTER OF DEEDS, \$10.50; ROD'S BODY & PAINT INC, \$220.00; S&L SANITARY SERVICE, \$49.30; SARA J. HULINSKY, \$837.00; STATE INCOME TAX WH NE ONLINE PAYMENT, \$2,870.70; \$3,133.53; STEVE SCOTT, \$98.66; STUART C. IRBY CO, \$563.53; TX CHILD SUPPORT, \$69.23; \$69.23; THE GARDEN CENTER, \$32.99; TROTTER SERVICE, \$237.50; TROTTER'S WHOA & GO, \$102.18; UNIVERSAL INSURANCE, \$347.00; \$80.00; V-BAR SALES & SERVICE, \$5.04; VERIZON WIRELESS, \$509.79; \$280.07; VILLAGE UNIFORM, \$103.64; WENQUIST INC, \$484.96; WESCO RECEIVABLES CORP, \$469.30; BI-WEEKLY PAYROLL, \$56,740.16; \$54,245.73; TOTAL: \$290,099.51

BROKEN BOW MUNICIPAL UTILITIES, \$587.37; CARD SERVICES-ORSCHELNS FARM & HOME, \$111.68; \$1,391.46; CARQUEST OF BROKEN BOW, \$997.81; CENTURYLINK, \$204.73; CITY OF BROKEN BOW, \$45,545.08; CITY OF BROKEN BOW PAYROLL REIMBURSEMENT, \$37,614.66; \$37,156.05; CULLIGAN, \$58.50; CUSTER PUBLIC POWER, \$1,711.40; \$3,037.82; CUSTER TRANSFER STATION, \$9,881.00; CITY OF BROKEN BOW HEALTH INSURANCE, \$6,641.60; CUSTER ELECTRIC & IRRIGATION, \$353.13; DUTTON-LAINSON COMPANY, \$516.59; EAKES OFFICE SOLUTIONS, \$537.14; EZ IT SOLUTIONS, \$1,550.00; \$16,565.26; ELECTRIC PUMP, \$32,128.22; GREAT PLAINS COMMUNICATIONS INC, \$282.47; GROCERY KART, \$23.74; HOLMES PLBG & HTG SUPPLY CO, \$272.70; HYDRO OPTIMIZATION & AUTOMATION SOLUTION, \$1,012.50; INVOICE CLOUD, \$123.20; JEFF ROACH, \$302.45; JOHN DEERE FINANCIAL, \$614.34; JEFF BERGHORST, \$300.00; MEAD LUMBER CO, \$220.13; MUNICIPAL ENERGY AGENCY OF NE, \$532,301.68; MUNICIPAL SUPPLY OF NEBR, \$7,219.04; \$4,667.26; MIDWEST LABORATORIES INC, \$682.86; NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LAB, \$164.00; NEBRASKA RURAL WATER ASSOC, \$250.00; NEBRASKA STATE BANK, \$49,184.00; ONE CALL CONCEPTS INC, \$22.68; QUADIENT FINANCE USA INC, \$400.00; QUADIENT LEASING USA INC \$652.77; ROSS ELECTRIC INC, \$389.26; RT ACE, \$495.47; S & L SANITARY SERVICES, \$30,196.65; \$40.75; SAGE PAYMENT SOLUTIONS, \$1,525.13; SMF OVERHEAD DOOR LLC, \$310.00; SENSAPHONE, \$5.95; STUART C IRBY CO, \$20,242.40; TROTTER SERVICE, \$49,102.66; V-BAR INC, \$31.01; VERIZON WIRELESS, \$82.24; WENQUIST INC, \$281.41; WESCO RECEIVABLES CORP, \$16,316.93; WESTERN AREA POWER ADMIN, \$19,600.62; TOTAL: \$933,905.80

Sergeant Shane Fiorelli with the Broken Bow Police Department briefed the Council on an initiative the Police Department has been pursuing to enhance Public Safety in school zones. He recited the current City Ordinance that is already in place regarding speed limits in designated school zones. Currently there are only 2 signs that indicate those school zones. With the assistance of a grant from the Custer County Foundation, Sergeant Fiorelli ordered additional speed limit signs to post around all the Broken Bow Public Schools, including pediatrician cross walk signs. The total costs of this investment were \$2,587 and the Custer County Foundation contributed \$1,500 towards this project.

Moved by Holcomb, seconded by Myers to open a public hearing on Ordinance 1250, Separating the Offices of Deputy Clerk at 6:08 pm. Roll Call vote: Voting aye: Holcomb, Miller,

Myers, and Schmidt. Nays: None. Motion carried. City Administrator Dan Knoell discussed the need for additional support in the City Office and how splitting this current position will avoid having to go through the process of creating a new position. Councilmember Schmidt clarified with Knoell that this new position would be cross trained in all positions within the City Office. Moved by Holcomb, seconded by Schmidt to close the public hearing at 6:10 pm. Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried

After discussing the matter, Councilmember Miller introduced Ordinance No. 1250 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA AMENDING SECTION 31.03: MERGER OF OFFICES; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Deputy Clerk to call the roll. The Deputy Clerk called the roll and the following was the vote: Ayes: Miller, Schmidt, Holcomb, and Myers. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Miller moved for final passage of the Ordinance, which motion was seconded by Councilmember Myers. The Mayor stated the question, "Shall Ordinance No. 1250 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Myers, Holcomb, and Schmidt. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Schmidt, seconded by Miller to open a public hearing at 6:11 pm regarding Ordinance 1251, Amended 2021-2022 Wage Ordinance. Roll Call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried. City Administrator Knoell explained that the only change made was to include the Deputy Clerk position. Moved by Holcomb, seconded by Schmidt, to close the public hearing at 6:12 pm regarding Ordinance 1251, Amended 2021- 2022 Wage Ordinance. Roll Call vote: Voting aye: Miller, Schmidt, Myers, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Miller introduced Ordinance No. 1251 entitled "AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Myers seconded the motion. The Mayor stated the motion and instructed the Deputy Clerk to call the roll. The Deputy Clerk called the roll, and the following was the vote: Ayes: Schmidt, Miller, Myers, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Schmidt moved for final passage of the Ordinance, which motion was seconded by Councilmember Myers. The Mayor stated the question, "Shall Ordinance No. 1251 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Myers, Holcomb, Schmidt, and Miller. Nays:

None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Holcomb, seconded by Miller to open a public hearing on Ordinance 1252, Mandatory Trash Removal Fees at 6:13 pm. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. City Administrator Knoell stated he has been in discussions with S&L Sanitation and the Custer Transfer Station to predict changes in tipping fees. As of February 1, 2022, scale fees will be increasing in price. S&L Sanitation has requested that The City of Broken Bow increase what we pay for trash removal. Councilmember Schmidt asked Knoell when the last increase was done. Knoell believed it was approximately 2013 when alterations were last made to trash fee rates. Mayor Sonnichsen informed the Council that all trash fees have increased from the landfill on down. Councilmember Miller asked Knoell to explain the current billing fee. Knoell stated that the City would only waive the current .75 cent fee if S&L Sanitation would do their own billing. He estimated residential Utility Bills would increase by approximately \$1.00 per month if this Ordinance was approved. Knoell recommended that the Council deny waiving the three readings of this Ordinance and bring it before the public at the next City Council meeting. Moved by Holcomb, seconded by Schmidt to close the public hearing at 6:19 pm. Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried

Moved by Miller, seconded by Holcomb to not waive the three readings of Ordinance 1252, Mandatory Trash Removal Fees. Roll Call vote: Voting aye: Schmidt, Holcomb, and Miller. Nays: None. Abstain: Myers. Motion carried.

Moved by Miller, seconded by Schmidt to approve the appointment of Paul Holland to the Board of Public Works for a 3-year term ending June 2025. Roll Call vote: Voting Aye: Miller, Myers, Schmidt, and Holcomb. Nays: None. Motion Carried.

Mayor Sonnichsen read the resignation letter of City Council President Jacob Holcomb which stated he would resign immediately from the Broken Bow City Council and all Boards currently appointed to. Councilmember Schmidt read a statement thanking Holcomb for his dedicated service to the Community of Broken Bow. Motioned by Schmidt, seconded by Miller to accept the resignation of Council President Holcomb. Roll call vote: Voting aye: Myers, Schmidt, and Miller. Nays: None. Abstain: Holcomb. Motion carried.

Moved by Miller, seconded by Schmidt, to adjourn the City Council Meeting at 6:24 pm. Roll call vote: Voting aye: Myers, Schmidt, and Miller. Nays: None. Motion carried.

ATTEST:



Jessica S. Owen, Deputy Clerk/Treasurer



Rod Sonnichsen, Mayor

