

**Board of Public Works  
Meeting Minutes  
March 8, 2021**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday March 8, 2021. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:31 p.m., with the following Board members present: Russ Smith, Gene Chapin, Dan Jacobson, and Chad Schall. Absent: Butch Brunken. Dan Jacobson informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Chapin, seconded by Schall, to approve the Consent Agenda for March 8, 2021. Said motion includes approval of the Minutes of the February 22, 2021 Board Meeting, and approval of Claims to Date. Roll Call: Voting aye: Jacobson, Chapin, Smith and Schall. Nays: None. Motion carried.

Aqua-Aerobic Systems, Inc., WWTP Training, \$4,000.00; Broken Bow Municipal Utilities, postage, \$598.26; Black Hills Energy, power, \$355.29; Card Services-Orschelns Farm & Home, supplies, \$287.22; Carquest of Broken Bow, supplies, \$32.37; Carquest of Broken Bow, supplies, \$56.64; City of Broken Bow, transfer, office rent, \$58,433.70; City of Broken Bow, Payroll Reimbursement, \$34,403.82; Custer County Chief, publications, \$46.19; Custer County Chief, publications, \$75.99; Custer Public Power District, WWTP Electric, \$3,661.27; Circle V Stitching Post, logo, \$56.00; Eakes Office Solutions, office supplies, \$298.38; EZ IT Solutions, IT setup, \$3,468.75; Invoice Cloud, credit card expenses, \$102.40; John Deere Financial, supplies, \$202.57; Kully Pipe & Steel Supply, ground maintenance, \$51.36; League of Nebr. Municipalities, virtual conference, \$1,300.00; Municipal Energy Agency of NE, power purchases MEAN, \$584,053.52; Municipal Supply, of NE., fire hydrant repair, \$54.61; Municipal Supply, of NE, fire hydrant extension, \$396.38; Nebraska Public Health Environmental Lab, water testing, \$28.00; Nebraska State Bank, bond deposits, \$50,670.00; One Call Concepts, Inc, locate expenses, \$4.23; Pracht's Ace Hardware, Inc., supplies, \$162.49; Pracht's Ace Hardware, Inc., supplies, \$130.78; Railroad Management Company III, LLC, license fees-powerline, \$284.85; Sage Payment Solutions, credit card fees, \$1,350.64; Sensaphone, alarm system, \$5.95; Titan Machinery-North Platte, skid steer lease, \$5,350.00; Trotter Service, generator fuel-water dept, \$103.71; USA Blue Book, supplies, \$879.04; Wenquist, INC., supplies, \$18.56; Wenquist, INC., repairs, supplies, \$140.22; Western Area Power Admin., power purchases, \$42,712.83; Total Bills: \$793,776.02.

Approval of Claims – March 8, 2021

Electric Department	\$756,459.20
Water Department	9,366.10
Sewer Department	16,886.97
Power Plant	2,061.51
Billing	<u>9,002.24</u>
	\$793,776.02

Discussion was held on weekend meter removal.

The following was discussed under Department Heads Updates:

Craig Cranwell, Water/Sewer Superintendent:

- Started jetting sewers
- Flushing hydrants

Blake Waldow, Electric Superintendent:

- KMU Training-journeyman
- Cutting trees
- Line training

Evan June, Power Plant

- Maintenance/ordered parts
- Change oil

Moved by Chapin, seconded by Schall, to adjourn the meeting at 12:54 p.m. Roll Call vote: Ayes: Jacobson, Chapin, Smith and Schall. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Dan Jacobson, Chairman