

**Board of Public Works
Meeting Minutes
March 22, 2021**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday March 22, 2021. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:31 p.m., with the following Board members present: Russ Smith, Gene Chapin, Dan Jacobson, and Chad Schall. Absent: Butch Brunken. Dan Jacobson informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Chapin, seconded by Schall, to approve the Consent Agenda for March 22, 2021. Said motion includes approval of the Minutes of the March 8, 2021 Board Meeting, and approval of Claims to Date. Roll Call: Voting aye: Jacobson, Chapin, Smith and Schall. Nays: None. Motion carried.

Awards & More, shirts, \$257.25; Card Services-Orschelns Farm & Home, supplies, \$1,122.54; Centurylink, phone service-office, \$203.60; City of Broken Bow, Payroll Reimbursement, \$32,947.39; Craig Cranwell, grade 6 course-meals, \$48.18; Custer Transfer Station, transfer station fees collected, \$ 9,857.00; Casey Flynn, boot reimbursement, \$171.19; Dan Knoell, craig training lodging expense, \$131.91; Electric Pump, freight, \$194.23; Great Plains Communications, Inc., internet expense, telephone, \$200.86; Grocery Kart, supplies, \$66.77; Kully Pipe & Steel Supply, supplies, \$248.97; Municipal Supply, of Nebr., power plant supplies, \$2,373.44; Mid-Iowa Waste Equipment Co., repairs, \$254.89; Nebraska Municipal Power Pool, permit renewal application, \$1,500.00; Obrien's Hardware, supplies, \$108.85; Platte Valley Laboratories, Inc., wastewater testing, \$692.50; Quadiant Finance USA, Inc., postage, \$400.00; Quadiant Leasing USA, Inc., quarterly lease on postage machine, \$593.38; S & L Sanitary Services, trash fees billed & collection, \$29772.45; Sargent Drilling, efficiency test, \$2000.00; Sensaphone, alarm system, \$5.95; Taylor Heating & Cooling, LLC, air filters \$48.00; Trotter Service, fuel, oil, tire repairs, propane, \$34,467.20; USA Blue Book, repairs, \$72.69; Verizon Wireless, cell phones, \$62.14; Total Bills: \$117,801.38.

Approval of Claims – March 22, 2021

Electric Department	\$14,073.57
Water Department	11,378.90
Sewer Department	7,790.43
Power Plant	18,504.41
Billing	47,349.47
Fuel Station	<u>18,704.60</u>

\$117,801.38

Discussion was held on parts purchasing for the Power Plant.

Moved by Schall, seconded by Smith to approve the Service Charge/Disconnect Fee Policy. Roll Call: Voting aye: Jacobson, Chapin, Smith and Schall. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Craig Cranwell, Water/Sewer Superintendent:

- Jetting and vacing sewers
- Checked hydrants
- Testing broken water meters to fix and repair

Blake Waldow, Electric Superintendent:

- Helping Arnold with transformer issues

Evan June, Power Plant

- Maintenance/ordered parts

Moved by Schall, seconded by Chapin, to adjourn the meeting at 1:09 p.m. Roll Call vote: Ayes: Jacobson, Chapin, Smith and Schall. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Daniel Jacobson, Chairman