

**Board of Public Works  
Meeting Minutes  
February 8, 2021**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, February 8, 2021. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Dan Jacobson, Gene Chapin, Butch Brunken, and Chad Schall. Absent: Russ Smith. Dan Jacobson informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for February 8, 2021. Said motion includes approval of the Minutes of the January 25, 2021 Board Meeting, and approval of Claims to Date. Roll Call: Voting aye: Jacobson, Brunken, Chapin, and Schall. Nays: None. Motion carried.

AG & Industrial Equipment, parts, \$207.92; Broken Bow Municipal Utilities, postage, \$483.16; Card Services-Orschlens Farm & Home, app, \$3.19; Carquest of Broken Bow, parts, \$50.46; City of Broken Bow, transfer & rent, \$48,699.40; City of Broken Bow, Payroll Reimbursement, \$33,125.75; Culligan, supplies, WWTP, \$56.40; Custer Public Power District, Power for WWTP, \$3,080.72; Eakes Office Solutions, supplies, \$940.11; Electric Pump, pump 5th Street lift station, \$14,461.54; Great Plains Communications, internet, \$170.65; Hydro Optimization & Automation Solution, Scada repair, \$481.50; Invoice Cloud, credit card expenses, \$101.20; John Deere Financial, supplies, \$179.21; Nebraska State Bank, Wastewater bond, Water bond, Electric bond, \$50,670.00; One Call Concepts, Inc, locate expenses, \$13.84; Sage Payment Solutions, credit card fees, \$1,308.31; Sargent Drilling, supplies, \$77.04; Total Bills: \$154,110.40.

Approval of Claims – February 8, 2021

Electric Department	\$ 112,702.21
Water Department	7,320.45
Sewer Department	24,482.20
Power Plant	1,185.57
Billing	<u>8,419.97</u>
	\$ 154,110.40

Discussion was held on the 2013 Camel Combo Truck. City Administrator Dan Knoell explained to the board the prospect and benefits of a new flusher truck for the Water Department.

Discussion was held on the letter of intent for AMI. Electric Superintendent Blake Waldow discussed the intent for possible meter upgrades in a 3-year time frame.

Moved by Schall, seconded by Brunken to approve the Annual-Daily Septic Disposal Application. Roll Call: vote: Ayes: Jacobson, Chapin, Schall, and Brunken. Nays: None. Motion Carried.

Moved by Brunken, seconded by Jacobson to approve the Annual-Daily Septic Disposal Permit. Roll Call: vote: Ayes: Jacobson, Chapin, Schall, and Brunken. Nays: None. Motion Carried.

Moved by Jacobson, seconded by Schall to approve Ordinance 1241, Establishing the Septic Tank Disposal Permit at a charge of \$40.00 per day or \$400.00 per year. Roll Call: vote: Ayes: Jacobson, Chapin, Schall, and Brunken. Nays: None. Motion Carried.

Moved by Chapin, seconded by Brunken to approve suspending the bids for the Sludge Removal. City Administrator Dan Knoell informed the board that at this time the sludge removal is not needed, they will readdress it at a later date. Roll Call: vote: Ayes: Jacobson, Chapin, Schall, and Brunken. Nays: None. Motion Carried.

The following was discussed under Department Heads Updates:

Craig Cranwell, Water/Sewer Superintendent:

- Sewer Jetting
- Vacuuming
- Snow Removal
- CDL Training

Blake Waldow, Electric Superintendent:

- Meter Training School
- Done with Cutting Trees on the North side
- Helping with Snow Removal

Moved by Brunken, seconded by Schall, to adjourn the meeting at 1:31 p.m. Roll Call vote: Ayes: Brunken, Chapin, Jacobson and Schall. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Dan Jacobson, Chairman