

**CITY OF BROKEN BOW  
CITY COUNCIL AGENDA  
February 23, 2021 @ 6:00 PM  
Municipal Auditorium  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**Meeting Procedure**

*The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order.*

**A. Call to Order**

- B. Open Meetings Act:** In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available and is posted for review by all citizens.

**C. Roll Call**

**D. Pledge of Allegiance**

- E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

- F. Consent Agenda:** Consideration of approving the consent agenda items for February 23, 2021, which will include the following:

- a. Approval of Minutes of February 9, 2021 Meeting
- b. Approval of Bills as Posted

**G. New Business:**

- a. **Public Hearing, on Ordinance 1241, ESTABLISHING THE SEPTIC TANK DISPOSAL PERMIT-** Consideration of opening a public hearing on Ordinance 1241, Establishing the Septic Tank Disposal Permit.
- b. **Waive Three reading of Ordinance 1241 –** Consideration of waiving three readings of Ordinance 1241, Establishing the Septic Tank Disposal Permit.
- c. **Ordinance 1241 –** Consideration of Approving Ordinance 1241.
- d. **Resolution 2021-4 –** Consideration of Appointing City Administrator Dan Knoell to serve as Director to the MEAN Board of Directors and Electric Superintendent Blake Waldow as Alternative Director.
- e. **Liquor License -** Consideration of Approving the new corporate manager application to Nebraska Liquor Control Commission for Craig A. Safranek at G4C LLC dba Cobblestone Hotel & Suites/One Box Convention Center.

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**H. Department Head Updates**

**I. Adjournment**

***The next City Council Meeting will be on Tuesday, March 9, 2021 @ 6:00 pm.***

**Upcoming Events**

- ❖ **March 1** – Park Board Meeting @ 5:10 pm @ Municipal Building
- ❖ **March 8** – Board of Public Works at 12:30 pm @ Municipal Building
- ❖ **March 9** – City Council Meeting at 6:00 pm @ Municipal Building
- ❖ **March 22** - Board of Public Works at 12:30 pm @ Municipal Building
- ❖ **March 23** - City Council Meeting at 6:00 pm @ Municipal Building

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council  
Meeting Minutes  
February 9, 2021**

The Broken Bow City Council met in regular session on Tuesday, February 9, 2021 in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on February 4, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Jacob Holcomb, David Schmidt, and Larry Miller. Absent: Chris Myers. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Miller, seconded by Holcomb, to approve the consent agenda for February 9, 2021. Said motion includes approval of the Minutes of the January 28, 2021 Council Meeting and Bills to Date. Roll call vote: Voting aye: Holcomb, Schmidt, and Miller. Nays: None. Motion carried.

AKRS Equipment, parts, \$7.26; Advance Fire & Safety, repair, \$84.40; American Red Cross, training, \$300.00; BNSF Railway Company, land lease, \$367.14; Baxter Welding, repair, \$10.17; Bound Tree Medical, supplies, \$1,684.12; Broken Bow Airport Authority, monthly payment, \$1,083.33; Broken Bow Chamber of Commerce, incentives, \$1,010.00; Broken Bow Municipal Utilities, utilities, \$10,422.02; Broken Bow Rural Fire Board, utilities, \$1,425.06; Card Services, grant & supplies, \$1,027.70; Consolidated Management Co, meals, \$3.94; Custer County Treasurer, communications, \$12,120.58; Custer Public Power, electricity, \$104.71; Danko Emergency Equipment Co, supply, \$51.06; Eakes Office Products, supplies, \$1,362.06; Evans Feed Co, salt, \$7.60; Farritor Auto Parts, repair, \$245.00; Fry-Tek, annual service, \$628.91; Great Plains Communications, internet, \$70.95; Hamilton Information Systems Inc, repair, \$1,871.97; Hometown Leasing, copier lease, \$159.18; JEO, engineering, \$4,881.15; Kirkpatrick Cleaning Solutions, supplies, \$88.80; Matheson Tri-Gas Inc, equipment, \$73.22; Matt Friend, supplies, \$79.00; Midwest Alarm Services, maintenance, \$95.00; Municipal Emergency Services, yearly service/testing, \$1,036.13; Myers Construction Co, snow removal, \$2,520.00; Nebraska Law Enforcement Training Center, training, \$276.00; Platte Valley Communications, IT support, \$21.75; R&S Radiator, repair, \$44.00; Ron Ripp Construction, repair, \$515.62; Silver State Consulting Group LLC, training, \$35.00; Verizon Wireless, internet, \$280.07; Watch Guard, body cameras, \$17,193.00; Wenquist Inc, repair, \$38.98. Total Bills: \$61,224.88.

Moved by Holcomb, seconded by Schmidt, to open a public hearing at 6:02 pm regarding Ordinance 1242, Establishing Quorum at City Council Meeting. Roll Call vote: Voting aye: Holcomb, Miller, and Schmidt. Nays: None. Motion carried. This Ordinance complies with Nebraska State Statue 17-105 which allows the mayor to be deemed a member of the city council for purposes of establishing quorum when the mayor's presence is necessary to establish the quorum. City Attorney Jason White elaborated further on the subject explaining that in a situation when the council needs a tie breaker, the mayor votes to determine that tie break but he cannot vote twice. Councilmember Schmidt confirmed with City Attorney Jason



White that it is still required that three council members be present for special meetings. Moved by Holcomb, seconded by Schmidt, to close a public hearing at 6:05 pm regarding Ordinance 1242, Establishing Quorum at City Council Meeting. Roll Call vote: Voting aye: Schmidt, Miller, and Holcomb. Nays: None. Motion carried.

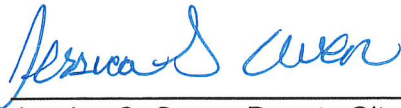
After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1242 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA AN ORDINANCE RELATING TO ESTABLISHING A QUORUM AT CITY COUNCIL MEETINGS; TO HARMONIZE WITH STATE LAW; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Miller seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Schmidt, Holcomb, and Miller. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Holcomb moved for final passage of the Ordinance, which motion was seconded by Councilmember Schmidt. The Mayor stated the question, "Shall Ordinance No. 1242 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Holcomb, and Schmidt. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Moved by Holcomb, seconded by Schmidt, to adjourn the City Council Meeting at 6:08 p.m. Roll call vote: Voting aye: Schmidt, Miller, and Holcomb. Nays: None. Motion carried.



Rod Sonnichsen, Mayor

ATTEST:



Jessica S. Owen, Deputy City Clerk



Return To Agenda

## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Barco</b>										
30626	2/23/2021	2/23/2021			2,275.30					Posted
	08-3222.00					chain			2,275.30	0.00
<b>Beaver Bearing Co Albion</b>										
30625	2/23/2021	2/23/2021			104.87					Posted
	08-3310.00					Repair			104.87	0.00
<b>Bloomberg Businessweek</b>										
30604	2/23/2021	2/23/2021			96.30					Posted
	07-3340.00					Subscription			96.30	0.00
<b>Bound Tree Medical</b>										
30613	2/23/2021	2/23/2021			441.95					Posted
	05-3338.00					EMS supplies			441.95	0.00
<b>Capital One</b>										
30592	2/16/2021	2/16/2021			129.89					Posted
	04-3312.00					boots			125.98	0.00
	04-3221.00					website fee			9.95	0.00
	04-3312.00					boots			0.00	6.04
									135.93	6.04
<b>Carquest of Broken Bow</b>										
30631	2/23/2021	2/23/2021			158.40					Posted
	08-3310.00					repair			158.40	0.00
<b>Central I.T., LLC</b>										
30601	2/23/2021	2/23/2021			220.00					Posted
	07-3310.00					Microsoft Subscription			220.00	0.00
<b>Century Link</b>										
308	2/23/2021	2/23/2021			837.37					Posted
	04-3221.00					Police - Basic & Long Distance			219.32	0.00
	10-3221.00					Swim Pool - Basic & Credit Card			148.99	0.00
	09-3221.00					Park - Basic & Long Distance			123.84	0.00
	03-3221.00					Handi Bus - Basic & Long Distance			76.64	0.00
	01-3221.00					General -Basic & Long Distance Radio			85.49	0.00
	01-3221.00					General -Basic & Long Distance Office			183.09	0.00
									837.37	0.00
<b>Consolidated Management Co.</b>										
30585	2/23/2021	2/23/2021			51.69					Posted
	04-3205.00					MEALS			51.69	0.00
<b>Custer County Chief</b>										
30634	2/23/2021	2/23/2021			268.00					Posted
	01-3209.00					publication			268.00	0.00
<b>Demco</b>										
30600	2/23/2021	2/23/2021			25.55					Posted
	07-3223.00					Supplies			25.55	0.00
<b>EZ IT Soultions</b>										
30594	2/23/2021	2/23/2021			1,000.29					Posted
	02-3311.00					Equipment			1,000.29	0.00
<b>Farritor Auto Parts</b>										
30624	2/23/2021	2/23/2021			185.00					Posted
	08-3310.00					repair			185.00	0.00
<b>Garrett Tires &amp; Treads</b>										
30587	2/23/2021	2/23/2021			64.95					Posted
	04-3225.00					oil change			64.95	0.00
<b>Gateway Motors Inc</b>										
384	2/23/2021	2/23/2021			61.02					Posted
	04-3225.00					OIL CHANGE			61.02	0.00
<b>Good Housekeeping</b>										
30603	2/23/2021	2/23/2021			25.99					Posted
	07-3340.00					Subscription			25.99	0.00

## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Great Western Bank (continued)</b>										
30598	2/23/2021	2/23/2021			30.00					Posted
	01-3223.00					Safe Deposit Box			30.00	0.00
<b>Grocery Kart</b>										
30628	2/23/2021	2/23/2021			8.28					Posted
	08-3222.00					supplies			8.28	0.00
<b>Ingram Library Services</b>										
30605	2/23/2021	2/23/2021			1,644.13					Posted
	07-3340.00					materials			1,644.13	0.00
<b>Insurance Aid Services</b>										
30611	2/23/2021	2/23/2021			2,283.31					Posted
	05-3336.00					Insurance Aid Fees			2,283.31	0.00
<b>Island Supply Welding Co.</b>										
30614	2/23/2021	2/23/2021			123.34					Posted
	05-3338.00					Medical Oxygen			123.34	0.00
<b>JEO</b>										
30596	2/23/2021	2/23/2021			3,725.00					Posted
	12-4200.00					Memorial Drive Project			3,725.00	0.00
<b>John Deere Financial</b>										
30627	2/23/2021	2/23/2021			216.51					Posted
	09-3410.00					mower lease			216.51	0.00
<b>Lawson Products</b>										
30629	2/23/2021	2/23/2021			68.77					Posted
	08-3310.00					supplies			68.77	0.00
<b>Mead Lumber</b>										
623	2/23/2021	2/23/2021			456.89					Posted
	09-3311.00					garage door spring			451.51	0.00
	08-3310.00					bolts			5.38	0.00
									<u>456.89</u>	<u>0.00</u>
<b>Megan Svoboda</b>										
30599	2/23/2021	2/23/2021			119.59					Posted
	07-3223.00					Supplies			62.90	0.00
	07-3340.00					Materials			56.69	0.00
									<u>119.59</u>	<u>0.00</u>
<b>Melham Medical Center</b>										
30586	2/23/2021	2/23/2021			513.60					Posted
	04-3437.00					Medical clearance for EPC			513.60	0.00
<b>Mid Plains Community College</b>										
30612	2/23/2021	2/23/2021			729.00					Posted
	05-3313.00					EMT class			234.00	0.00
	06-3313.00					CPR class			495.00	0.00
									<u>729.00</u>	<u>0.00</u>
<b>Midwest Alarm Services</b>										
30615	2/23/2021	2/23/2021			32.75					Posted
	06-3310.00					Hydro Test & Recharge			32.75	0.00
<b>Municipal Emergency Services</b>										
30617	2/23/2021	2/23/2021			225.35					Posted
	06-3410.00					AV3 HT, Fenestra Assembly			225.35	0.00
<b>National Pen Company</b>										
30607	2/23/2021	2/23/2021			65.93					Posted
	04-3223.00					BBPD pens			65.93	0.00
<b>Nebraska Forest Service</b>										
30620	2/23/2021	2/23/2021			33.95					Posted
	05-3338.00					Tourniquets			33.95	0.00
<b>Nebraska Library Association</b>										
30591	2/23/2021	2/23/2021			70.00					Posted
	07-3206.00					NLA-Yearly dues			70.00	0.00



## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	<b>OBrien's Hardware (continued)</b>									
30630	2/23/2021	2/23/2021		44.88						Posted
	08-3310.00			repair					44.88	0.00
	<b>OCLC Inc.</b>									
30602	2/23/2021	2/23/2021		138.78						Posted
	07-3340.00			OCLC-Database					138.78	0.00
	<b>Personnel Concepts</b>									
30597	2/23/2021	2/23/2021		65.65						Posted
	01-3223.00			Labor Law Poster					65.65	0.00
	<b>Platte Valley Communications</b>									
30606	2/23/2021	2/23/2021		220.00						Posted
	04-3310.00			Radio Batteries					220.00	0.00
	<b>Power Solutions</b>									
30632	2/23/2021	2/23/2021		89.25						Posted
	08-3310.00			repair					89.25	0.00
	<b>Prachts Ace Hardware</b>									
30621	2/23/2021	2/23/2021		118.84						Posted
	05-3410.00			Supplies					54.55	0.00
	09-3310.00			supplies					64.29	0.00
									<u>118.84</u>	<u>0.00</u>
	<b>Presto X Company</b>									
30595	2/23/2021	2/23/2021		51.00						Posted
	07-3311.00			monthly service					51.00	0.00
	<b>Pristine Cleaning, LLC</b>									
30590	2/23/2021	2/23/2021		300.00						Posted
	02-3419.01			Cleaning Service					300.00	0.00
	<b>Productivity Plus Account</b>									
30583	2/23/2021	2/23/2021		27.67						Posted
	09-3310.00			FEES					27.67	0.00
	<b>Ranchland Ford</b>									
30588	2/23/2021	2/23/2021		109.95						Posted
	04-3225.00			oil changes					109.95	0.00
	<b>S&amp;L Sanitary Service</b>									
30622	2/23/2021	2/23/2021		49.30						Posted
	09-3219.00			trash around the square					49.30	0.00
	<b>Sandry Fire Supply LLC</b>									
30616	2/23/2021	2/23/2021		55.00						Posted
	05-3410.00			shipping charges					55.00	0.00
	<b>Schaper and White Law Firm</b>									
30593	2/23/2021	2/23/2021		802.08						Posted
	01-3214.00			legal fees					802.08	0.00
	<b>Trotter Service</b>									
30619	2/17/2021	2/23/2021		28.40						Posted
	05-3225.00			Rescue Unit - Gasoline					28.40	0.00
	<b>Trotter's Whoa &amp; Go</b>									
30610	2/23/2021	2/23/2021		139.78						Posted
	05-3225.00			Fuel					139.78	0.00
30618	2/17/2021	2/23/2021		195.85						Posted
	05-3225.00			Fuel					139.78	0.00
	06-3225.00			Fuel					56.07	0.00
									<u>195.85</u>	<u>0.00</u>
	<b>Verizon Wireless</b>									
30609	2/23/2021	2/23/2021		131.12						Posted
	05-3221.00			Rescue hot spots					90.02	0.00
	03-3221.00			Handi Bus Phone					41.10	0.00
									<u>131.12</u>	<u>0.00</u>
	<b>WatchGuard Video</b>									
30589	2/23/2021	2/23/2021		25,320.00						Posted
	04-3410.00			body camera equipment					25,320.00	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Wenquist Inc. (continued)								
30633	2/23/2021	2/23/2021	444.40					Posted
	08-3310.00			Repair			444.40	0.00
			44,624.92	52 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 2/10/2021

Ending: 2/23/2021

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected



# Check Approval List

2/18/2021 5:08:25 PM

City of Broken Bow

Page 1 of 1

<u>Pay#</u>	<u>Vend#</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Due Date</u>	<u>Amount</u>
30626		Barco		chain	2/23/2021	2,275.30
30625		Beaver Bearing Co Albion		Repair	2/23/2021	104.87
30604		Bloomberg Businessweek		Subscription	2/23/2021	96.30
30613		Bound Tree Medical		EMS supplies	2/23/2021	441.95
30592		Capital One		Web site fee & boots	2/16/2021	129.89
30631		Carquest of Broken Bow		repair	2/23/2021	158.40
30601		Central I.T., LLC		Microsoft Subscription	2/23/2021	220.00
30608		Century Link		Basic & Long Distance Telephone	2/23/2021	837.37
30585		Consolidated Management Co.		MEALS	2/23/2021	51.69
30634		Custer County Chief		Help Wanted ad	2/23/2021	268.00
30600		Demco		Supplies	2/23/2021	25.55
30594		EZ IT Solutions		Equipment	2/23/2021	1,000.29
30624		Farritor Auto Parts		repair	2/23/2021	185.00
30587		Garrett Tires & Treads		oil change	2/23/2021	64.95
30584		Gateway Motors Inc		OIL CHANGE	2/23/2021	61.02
30603		Good Housekeeping		Subscription	2/23/2021	25.99
30598		Great Western Bank		Safe Deposit Box	2/23/2021	30.00
30628		Grocery Kart		supplies	2/23/2021	8.28
30605		Ingram Library Services		materials	2/23/2021	1,644.13
30611		Insurance Aid Services		EMS billing	2/23/2021	2,283.31
30614		Island Supply Welding Co.		Medical Oxygen	2/23/2021	123.34
30596		JEO		Memorial Drive Project	2/23/2021	3,725.00
30627		John Deere Financial		mower lease	2/23/2021	216.51
30629		Lawson Products		supplies	2/23/2021	68.77
30623		Mead Lumber		supplies	2/23/2021	456.89
30599		Megan Svoboda		Supplies & Materials	2/23/2021	119.59
30586		Melham Medical Center		Medical clearance for EPC	2/23/2021	513.60
30612		Mid Plains Community College		EMT/CPR class	2/23/2021	729.00
30615		Midwest Alarm Services		Hydro Test & Recharge	2/23/2021	32.75
30617		Municipal Emergency Services		AV3 HT, Fenestra Assembly	2/23/2021	225.35
30607		National Pen Company		BBPD pens	2/23/2021	65.93
30620		Nebraska Forest Service		Tourniquets	2/23/2021	33.95
30591		Nebraska Library Association		Memberships	2/23/2021	70.00
30630		OBrien's Hardware		repair	2/23/2021	44.88
30602		OCLC Inc.		Inter Library Loan Service/Database	2/23/2021	138.78
30597		Personnel Concepts		Labor Law Poster	2/23/2021	65.65
30606		Platte Valley Communications		Radio Batteries	2/23/2021	220.00
30632		Power Solutions		repair	2/23/2021	89.25
30621		Prachts Ace Hardware		Supplies	2/23/2021	118.84
30595		Presto X Company		monthly service	2/23/2021	51.00
30590		Pristine Cleaning, LLC		cleaning service	2/23/2021	300.00
30583		Productivity Plus Account		FEES	2/23/2021	27.67
30588		Ranchland Ford		oil changes	2/23/2021	109.95
30622		S&L Sanitary Service		Trash Collection	2/23/2021	49.30
30616		Sandry Fire Supply LLC		shipping charges	2/23/2021	55.00
30593		Schaper and White Law Firm		legal fees	2/23/2021	802.08
30619		Trotter Service		Fuel	2/23/2021	28.40
30610		Trotter's Whoa & Go		fuel	2/23/2021	139.78
30618		Trotter's Whoa & Go		fuel	2/23/2021	195.85
30609		Verizon Wireless		telephone	2/23/2021	131.12
30589		WatchGuard Video		body camera equipment	2/23/2021	25,320.00
30633		Wenquist Inc.		Repair	2/23/2021	444.40

**\$44,624.92**

Report Selection: Check Approval List - By Vendor

Date Range Selection: Invoice Due Date

Starting Date: 2/10/2021

Ending Date: 2/23/2021

Return To Agenda

**CITY OF BROKEN BOW, NEBRASKA**

**ORDINANCE NO. 1241**

**AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE SEPTIC TANK DISPOSAL PERMIT, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:**

Section 1. There will be a One Day Use Permit for Septic Removal Companies for usage of the City of Broken Bow, Nebraska Wastewater Treatment Plant Lagoons. The One Day Use Permit, there will be a charge of \$40.00 per day charge.

Section 2. There will be a Yearly Use Permit for Septic Removal Companies for the usage of the City of Broken Bow, Nebraska Wastewater Treatment Plant Lagoons. The Yearly Permit, there will be a charge of \$400.00 per year charge.

Section 3. All permits will expire on the 31<sup>st</sup> day of December of each corresponding year of Permit.

\_\_\_\_\_  
Rod Sonnichsen, Mayor

ATTEST:

\_\_\_\_\_  
Kandi K. Peters, City Clerk



## Single Day Septic Disposal Application

### Section A.

1. Fill out this application and return to the City Utility Office
2. Pay the fee pursuant to the Comprehensive Plan Regulations (\$40)
3. **Provide a Detailed Description of Transporting Truck for verification, List Multiple Trucks if Needed. May use Truck(s) License Plate as Detailed Information.**

### Section B.

1. Applicant's name, address and telephone number: \_\_\_\_\_
2. Legal Name of Business: \_\_\_\_\_

### Section C.

1. Truck Description:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Tank(s) Size (Gallons): \_\_\_\_\_

### Section D.

1. This Permit is giving Authorization of Disposal Human Septic Waste and NO other Disposal is Authorized with this Permit. Permitted Disposal Begins upon approval of permit, Permit will expire on the 31<sup>st</sup> day of December of Permitted Year no matter the date Permit was issued. All illegal disposal or non-permitted disposal will be directed to local or state officials for prosecution under the law.

Owner (name and address) \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

City Administrator \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only	
Accepted by _____	Date _____
Payment received: mo. _____ day. _____ yr. _____	Cash _____ Check _____
Is the proposed dumping permitted? _____ Yes _____ No	
Application Approved _____ Not Approved _____ Reason: _____	



# BROKEN BOW

N E B R A S K A

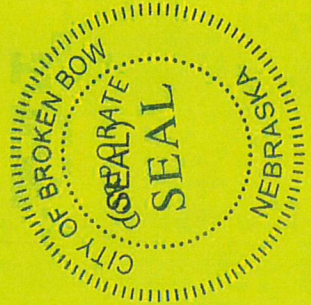
## SINGLE DAY SEPTIC DISPOSAL PERMIT

NO. 000

DATE: February 23, 2021

This permit is the lawful authority for John Doe of Drain the Drain Septic Removal to Drain Septic Removal Trucks on SEC 4-16-20 PAR IN NW1/4 20 ACRES BROKEN BOW TWP~ also known as City of Broken Bow Wastewater Treatment Plant, in accordance with the terms of the Application for Septic Disposal Permit of Broken Bow, dated February 23, 2021, **Expiring February 24, 2021** and in strict compliance with the ordinances of Broken Bow, Nebraska, and the laws of the State of Nebraska.

Dated this 23 day of February 2021.



City Administrator  
City of Broken Bow, Nebraska





## Annual Septic Disposal Application

### Section A.

1. Fill out this application and return to the City Utility Office
2. Pay the fee pursuant to the Comprehensive Plan Regulations (\$400)
3. **Provide a Detailed Description of Transporting Truck for verification, List Multiple Trucks if Needed. May use Truck(s) License Plate as Detailed Information.**

### Section B.

1. Applicant's name, address and telephone number: \_\_\_\_\_
2. Legal Name of Business: \_\_\_\_\_

### Section C.

1. Truck Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Tank(s) Size (Gallons): \_\_\_\_\_

### Section D.

1. This Permit is giving Authorization of Disposal Human Septic Waste and NO other Disposal is Authorized with this Permit. Permitted Disposal Begins upon approval of permit, Permit will expire on the 31<sup>st</sup> day of December of Permitted Year no matter the date Permit was issued. All illegal disposal or non-permitted disposal will be directed to local or state officials for prosecution under the law.

Owner (name and address) \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

City Administrator \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only	
Accepted by _____	Date _____
Payment received: mo. _____ day. _____ yr. _____	Cash _____ Check _____
Is the proposed dumping permitted? _____ Yes _____ No	
Application Approved _____	Not Approved _____ Reason: _____

# BROKEN BOW

N E B R A S K A

## ANNUAL SEPTIC DISPOSAL PERMIT

NO. 000

DATE: January 2, 2021

This permit is the lawful authority for John Doe of Drain the Drain Septic Removal to Drain Septic Removal Trucks on SEC 4-16-20 PAR IN NW1/4 20 ACRES BROKEN BOW TWP~ also known as City of Broken Bow Wastewater Treatment Plant, in accordance with the terms of the Application for Septic Disposal Permit of Broken Bow, dated January 01, 2021, Expiring December 31, 2021 and in strict compliance with the ordinances of Broken Bow, Nebraska, and the laws of the State of Nebraska.

Dated this 2 day of January 2021.



\_\_\_\_\_  
City Administrator  
City of Broken Bow, Nebraska



Resolution No. 2021-4

Appointment to MEAN Board of Directors

**Director to MEAN Board of Directors**

This is to certify that on February 23, 2021, in the  
City                      of Broken Bow, State of Nebraska, I duly  
[Insert: City/Village/Town]      [Insert: Name of City/Village/Town]      [Insert: Name of State]  
appointed Daniel Knoell to serve as director\* to represent the  
[Insert: Name of person appointed to represent municipality]  
City                      of Broken Bow on the Board of Directors of the  
[Insert: City/Village/Town]      [Insert: Name of City/Village/Town]

Municipal Energy Agency of Nebraska. The appointment will run until a successor is appointed with all of the powers and duties incident to such office. This certificate is issued in compliance with the Municipal Cooperative Financing Act contained in the Nebraska Revised Statutes §18-2401 et seq.

*\*Upon the adoption of an ordinance or passage of a resolution as provided in this section, the mayor, in the case of a city, the chairperson of the board of trustees, in the case of a village, or the chairperson of the governing body, of each of the proposed participating municipalities, with the approval of the respective governing body, shall appoint a director.*

**Alternate Director to MEAN Board of Directors**

This is to certify that on February 23, 2021, in the  
City                      of Broken Bow, State of Nebraska, I duly  
[Insert: City/Village/Town]      [Insert: Name of City/Village/Town]      [Insert: Name of State]  
appointed Blake Waldow to serve as alternate director\*\* to represent the  
[Insert: Name of person appointed to represent municipality]  
City                      of Broken Bow on the Board of Directors of the Municipal  
[Insert: City/Village/Town]      [Insert: Name of City/Village/Town]

Energy Agency of Nebraska. The appointment will run until a successor is appointed with all of the powers and duties incident to such office. This certificate is issued in compliance with the Municipal Cooperative Financing Act contained in the Nebraska Revised Statutes §18-2401 et seq.

*\*\*Upon the adoption of an ordinance or passage of a resolution as provided in this section, the mayor, in the case of a city, the chairperson of the board of trustees, in the case of a village, or the chairperson of*

**Appointment to NMPP Members' Council**

NOW, THEREFORE, BE IT RESOLVED by the City Council  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees]

of the City of Broken Bow, State of Nebraska, that:  
[Insert: City/Village/Town] [Insert: Name of City/Village/Town] [Insert: Name of State]

1. Such City be and hereby is a member of the Nebraska Municipal Power Pool.  
[Insert: City/Village/Town]

2. The City Council of the City of  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees] [Insert: City/Village/Town]

Broken Bow, State of Nebraska, does hereby appoint  
[Insert: Name of City/Village/Town] [Insert: Name of State]

Daniel Knoell, as the representative\* of the City  
[Insert: Name of person appointed to represent municipality] [Insert: City/Village/Town]

of Broken Bow, State of Nebraska, to the Members' Council  
[Insert: Name of City/Village/Town] [Insert: Name of State]

of the Nebraska Municipal Power Pool.

3. The City Council of the City  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees] [Insert: City/Village/Town]

of Broken Bow, State of Nebraska, does hereby appoint  
[Insert: Name of City/Village/Town] [Insert: Name of State]

Blake Waldow as the alternate representative\* of the  
[Insert: Name of person appointed to represent municipality]

City of Broken Bow, State of Nebraska,  
[Insert: City/Village/Town] [Insert: Name of City/Village/Town] [Insert: Name of State]

to the Members' Council of the Nebraska Municipal Power Pool.

*\*Pursuant to Article V of the Amended and Restated Bylaws of the Nebraska Municipal Power Pool, "Any person appointed as Representative or Alternate Representative shall be a resident of the area receiving services from the appointing Member."*

*the governing body, of each of the proposed participating municipalities, with the approval of the respective governing body, shall appoint a director.*

#### **Appointment to MEAN Management Committee**

WHEREAS, the City Council of Broken Bow, State  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees] [Insert: Name of City/Village/Town]  
of Nebraska, is a party to the Electrical Resources Pooling Agreement and, pursuant to the  
[Insert: Name of State]

terms of such Agreement, it is the responsibility of the City Council of  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees]  
Broken Bow to designate a representative and alternate representative to the Municipal  
[Insert: Name of City/Village/Town]

Energy Agency of Nebraska Management Committee provided for under the terms of said Agreement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees]  
City of Broken Bow, State of Nebraska,  
[Insert: Name of City/Village/Town] [Insert: Name of City/Village/Town] [Insert: Name of State]

that:

1. The City Clerk is hereby directed to give written notice to the Municipal Energy  
[Insert: City/Village/Town]

Agency of Nebraska of the appointment of Daniel Knoell  
[Insert: Name of person appointed to represent municipality]

as representative to said MEAN Management Committee.

2. The City Clerk is hereby directed to give written notice to the Municipal Energy  
[Insert: City/Village/Town]

Agency of Nebraska of the appointment of Blake Waldow  
[Insert: Name of person appointed to represent municipality]

as alternate representative to said MEAN Management Committee.



**Appointment to ACE Board of Directors**

WHEREAS, the City of Broken Bow, State of Nebraska, is a  
[Insert: City/Village/Town] [Insert: Name of City/Village/Town]

party to the Interlocal Agreement creating the Public Alliance for Community Energy and, pursuant to the terms of said Agreement, it is the responsibility of the City Council  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees]

to designate a representative of the City of Broken Bow to the Public  
[Insert: City/Village/Town] [Insert: Name of City/Village/Town]

Alliance for Community Energy Board of Directors provided for under the terms of said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees]

of the City of Broken Bow, that:  
[Insert: City/Village/Town] [Insert: Name of City/Village/Town]

1. The City Clerk is hereby directed to give written notice to the Public Alliance  
[Insert: City/Village/Town]

for Community Energy of the appointment of Daniel Knoell  
[Insert: Name of person appointed to represent municipality]

as the City's representative to said Board of Directors.  
[Insert: City/Village/Town]

2. The City Clerk is hereby directed to give written notice to the Public Alliance  
[Insert: City/Village/Town]

for Community Energy of the appointment of Blake Waldow  
[Insert: Name of person appointed to represent municipality]

as the City's alternate representative to said Board of Directors.  
[Insert: City/Village/Town]

*This is to certify that the appointments set out above were approved by the*

City Council of the City  
[Insert: City Council/Village Board of Trustees/Town Board of Trustees] [Insert: City/Village/Town]

of Broken Bow, State of Nebraska, at their meeting on  
[Insert: Name of City/Village/Town] [Insert: Name of State]

February 23, 2021.  
[Insert: Month, Day] [Insert: Year]



Rod Sonnichsen, Mayor

ATTEST:



Kandi K. Peters, City Clerk

(SEAL)



**Please complete the below form for every appointed position,  
and submit to NMPP Energy with appointment resolution(s):**

### Updated Contact Information

Name Daniel Knoell

Company City of Broken Bow

Title City Administrator

Home Street Address 713 Sioux Ln

City/State/Zip Code Broken Bow NE 68822

Home Mailing Address 713 Sioux Lane

City/State/Zip Code Broken Bow NE 68822

Work Street Address 314 S Outh 10th Avenue

City/State/Zip Code Broken Bow NE 68822

Work Mailing Address PO Box 504

City/State/Zip Code Broken Bow Ne 68822

Telephone Number 308-872-8321

Cellular Number 308-870-6775

E-mail Address dknoell@cityofbrokenbow.org



**Please complete the below form for every appointed position,  
and submit to NMPP Energy with appointment resolution(s):**

### Updated Contact Information

Name Blake Waldow

Company City of Broken Bow

Title Electric Superintendent

Home Street Address 834 North 14th Aveune

City/State/Zip Code Broken Bow NE 68822

Home Mailing Address 834 North 14th Avenue

City/State/Zip Code Broken Bow NE 68822

Work Street Address 314 SOuth 10th Avenue

City/State/Zip Code Broken Bow NE 68822

Work Mailing Address PO Box 504

City/State/Zip Code Broken Bow Ne 68822

Telephone Number 308-872-8321

Cellular Number 402-640-9933

E-mail Address bwaldow@cityofbrokenbow.org



**Pete Ricketts**

*Governor*

## STATE OF NEBRASKA

### NEBRASKA LIQUOR CONTROL COMMISSION

**Hobert B. Rupe**

*Executive Director*

301 Centennial Mall South, 5<sup>th</sup> Floor

P.O. Box 95046

Lincoln, Nebraska, 68509-5046

Phone (402) 471-2571

Fax (402) 471-2814 or (402) 471-2374

TSR USER 800-833-7252 (TTY)

Web Address <http://www.lcc.nebraska.gov/>

February 1, 2021

To: CITY CLERK OF Broken Bow  
Email: [clerk@cityofbrokenbow.org](mailto:clerk@cityofbrokenbow.org)  
Manager Name: Safranek, Craig A  
Licensee Name: G4C LLC  
Licensee Trade Name (DBA): Cobblestone Hotel & Suites/One Box Convention Center  
License Number: IK 104057  
**Date Due: February 26, 2021**

I have attached a copy of a new corporate manager application that was submitted to the Nebraska Liquor Control Commission. Please complete the following information below to indicate your recommendation. Send back to Rebecca Roberts at [lcc.frontdesk@nebraska.gov](mailto:lcc.frontdesk@nebraska.gov) or fax to (402) 471-2814. If you have questions concerning this matter, please contact our office at (402) 471-2572.

\_\_\_\_\_ APPROVED  
\_\_\_\_\_ NO LOCAL RECOMMENDATION  
\_\_\_\_\_ DENIED

COMMENTS: (YOU MAY ATTACH MINUTES AND/OR ADDITIONAL NOTES)

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Clerk Signature: \_\_\_\_\_

Date: \_\_\_\_\_

BR

Return To Agenda

**Janice M. Wiebusch**  
*Commissioner*

**Bruce Bailey**  
*Chairman*

**Harry Hoch**  
*Commissioner*