

**Board of Public Works
Meeting Minutes
January 25, 2021**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, January 25, 2021. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Dan Jacobson, Gene Chapin, Butch Brunken, and Chad Schall. Absent: Russ Smith. Dan Jacobson informed the Board of Public Works this was an open meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Schall, seconded by Chapin, to approve the Consent Agenda for January 25, 2021. Said motion includes approval of the Minutes of the January 11, 2020 Board Meeting, and approval of Claims to Date. Roll Call: Voting aye: Jacobson, Brunken, Chapin, and Schall. Nays: None. Motion carried.

Blackhills Energy, \$420.83; Card Services-Orschelns Farm & Home, power plant boiler parts, safety clothing, backflow class, \$2,494.28; Central Nebraska Diesel, repair bucket truck, \$1,923.76; CenturyLink, basic phone service, \$195.42; City of Broken Bow, Payroll Reimbursement, \$31,530.36; Custer Transfer Station, transfer station fees collected, \$9,847.00; Deb's Embroidery, hoodie with logo, \$108.99; Great Plains Communications, Inc., internet expenses, \$160.57; 116.95; Greg Krueger & Associates, Inc., \$946.49; James Zlomke, CDL testing, \$320.00; Jeffres Sand and Gravel, gravel, \$1,223.03; Kansas Municipal Utilities, Blake & Trey Training, \$600.00; NE State Fire Marshal, boiler inspections, \$122.00; Nebraska Public Health Environmental Lab, water testing, \$60.00; Nebraska Rural Water Assoc., annual membership, \$250.00; Obrien's, supplies and tools, \$27.55; Olsson, SCADA, \$632.20; Paulsen, Inc., \$692.16; Platte Valley Laboratories, Inc., WWTP, \$797.50; Power Solutions, \$170.92; Quadient Finance USA, Inc., postage, \$400.00; S & L Sanitary Services, trash collections, \$29,704.70; Doug Staab, discussed fiber & camera, \$100.00; Sensaphone, alarm system, \$5.95; Trotter Service, fuel, \$248.96; Wenquist, trailer repair, \$33.16; WESCO receivables Corp., materials, \$642.75; Western Area Power Admin., Power Purchases WAPA, \$18,769.62; Total Bills: \$102,545.15.

Approval of Claims – January 25, 2021

Electric Department	\$ 37,276.92
Water Department	8,507.80
Sewer Department	7,619.91
Power Plant	2,678.69
Billing	46,400.76
Fuel Station	<u>61.07</u>
	\$ 102,545.15

Discussion was held on the Septic Tank Rates/Process for Treatment Plant Disposal.

Discussion was held on the Sludge Removal Bids. City Administrator Dan Knoell requested that the Board reopen bids for Solid-Based and Landfill Dumping only. Chapin inquired what the time frame is for getting this done. If we could possibly hold off a year. The Board decided to table this item until they know the requirements and time frame for the Sludge Removal.

The following was discussed under Department Heads Updates:

Craig Cranwell, Water/Sewer Superintendent:

- Sewer Jetting
- Vacuuming
- Sending in old pump for an estimate to rebuild

Blake Waldow, Electric Superintendent:

- Several Outages caused by the wind storm
- BD Outage
- Cutting Trees
- Helping with Snow Removal

Evan June, Power Plant:


- Generated
- Replaced 10 batteries that were bad.

No action was taken on the Sludge Removal Bids.

Moved by Brunken, seconded by Schall, to approve septic tank rates for the Wastewater Treatment Plant Disposal. The rate being \$40 for a day permit, and \$400 for a year permit. Roll Call vote: Ayes:

Moved by Chapin, seconded by Schall, to adjourn the meeting at 1:21 p.m. Roll Call vote: Ayes: Brunken, Chapin, Jacobson and Schall. Nays: None. Motion Carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA



/s/Dan Jacobson, Chairman