

**Board of Public Works
Meeting Minutes
November 23, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, November 23, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Foreman, and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:31 p.m., with the following Board members present: Gene Chapin, Dan Jacobson, and Chad Schall. Absent: Butch Brunken and Russ Smith. Dan Jacobson informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Schall, seconded by Chapin, to approve the Consent Agenda for November 23, 2020. Said motion includes approval of the Minutes of the November 9, 2020 Board Meeting, approval of Claims to Date, approval of October Treasurer Report. Roll call vote: Voting aye: Schall, Jacobson, and Chapin. Nays: None. Motion carried.

Absolute Plumbing, plumbing inspection, \$200.00; Centurylink, telephone, \$61.28; City of Broken Bow Payroll Reimbursement, payroll, \$30,026.00; Custer County Chief, publication, \$194.53; Custer Transfer Station, fees collected, \$9,873.00; Erik Jensen, boot allowance, \$160.00; Grocery Kart, bathroom supplies, \$12.44; Gary's Super Foods, supplies, \$54.07; Mark Wells, boot allowance, \$187.24; Matheson Tri-Gas, Inc., ext. cord, \$131.64; Municipal Energy Agency of NE, power purchases, \$518,768.48; Nebr. Dept. of Environment and Energy, loan payment, \$244,293.90; Obrien's Hardware, supplies, \$43.81; Olsson, SCADA, \$222.48; Platte Valley Laboratories, Inc., wastewater testing, \$1,490.00; S & L Sanitary Services, trash collections, \$29,721.20; Sargent Pipe Company, Inc., bolts @ lift station, \$5.92; Sensaphone, alarm system, \$5.95; Stuart C Irby Co, line supplies, \$48.88; Trotter Service, fuel, \$671.96; United Rentals, Inc., training, \$1,705.00; USA Blue Book, safety harness, \$358.18; Wesco Receivables Corp., supplies, \$3,090.70; Total Bills = \$841,326.66.

Approval of Claims – November 23, 2020

Electric Department	\$	534,874.39
Water Department		72,417.60
Sewer Department		188,636.40
Power Plant		922.25
Billing		44,414.74
Fuel Station		61.28
	\$	<u>841,326.66</u>

The Board discussed the availability of utilities at Country Club Estates.

Moved by Chapin, seconded by Schall, to approve the sludge removal bid packet. Roll call vote: Voting aye: Jacobson, Chapin, and Schall. Nays: None. Motion carried.

Moved by Chapin, seconded by Schall, to approve to estimate for the generator repair at the power plant. Roll call vote: Voting aye: Jacobson, Chapin, and Schall. Nays: None. Motion carried.

Moved by Jacobson, seconded by Chapin, to approve Option 1 for a new mixer at the wastewater treatment plant. Roll call vote: Voting aye: Chapin, Schall, and Jacobson. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Casey Flynn, Electric Foreman:

- They have the bucket truck back. It had a faulty module.
- They are working on the OCRs since JEO got them programmed.
- They are changing out poles and wires.
- They are going to start tree trimming.
- There is one person out with COVID.

Craig Cranwell, Water/Sewer Superintendent:

- They are building a retaining wall around the lift station at Hillcrest.
- Most of the guys are back from quarantine.

Evan June, Power Plant Operator

- The motor in boiler went out in the power plant. It heats the building and the motors. He is getting it repaired.

Moved by Chapin, seconded by Schall, to adjourn the meeting at 1:49 p.m. Roll call vote: Ayes: Chapin, Jacobson, and Schall. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

Dan Jacobson, Chairman