

# CITY OF BROKEN BOW CITY COUNCIL AGENDA November 10, 2020 @ 6:00 PM Municipal Auditorium 314 South 10<sup>th</sup> Avenue, Broken Bow, NE

#### **Meeting Procedure**

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order.

- A. Call to Order
- **B.** Open Meetings Act: In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available and is posted for review by all citizens.
- C. Roll Call
- D. Pledge of Allegiance
- **E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.
- **F. Consent Agenda:** Consideration of approving the consent agenda items for November 10, 2020, which will include the following:
  - a. Approval of Minutes of October 27, 2020 Meeting
  - b. Approval of Bills as Posted

#### G. New Business:

- a. Update & Extension Request for 139 South 14<sup>th</sup> Avenue Consideration of approving the extension request for 139 South 14<sup>th</sup> Avenue.
- b. Reserved Student Parking Spots at Broken Bow High School Consideration of approving the reserved student parking spots at Broken Bow High School during the school year.
- c. Signors for the Bank Accounts Consideration of approving City Clerk-Treasurer Stephanie Wright, Mayor Rod Sonnichsen, Council President Jacob Holcomb, and Deputy Clerk Kandi Peters as authorized signers for all city accounts held at Bruning Bank and Nebraska State Bank. Also authorizing Police Chief Steven Scott as an authorized signer for accounts ending 384, 999, 095 at Nebraska State Bank, and Utility Clerk Katie Hogg as an authorized signer for accounts ending 831, 631, 173, and 179 at Nebraska State Bank.
- **d. Move Forward with SCADA Contract with HOA** Consideration of approving moving forward with obtaining a contract with HOA for the SCADA.

<sup>\*\*</sup>Please click on the letter next to the agenda item to see the information associated with that item.



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- **e. Handibus Passenger Handbook** Consideration of approving the Handibus Passenger Handbook.
- **f. Resolution 2020-15, Setting Appreciation Plaque Spending Limit** Consideration of approving setting the spending limit for appreciation plaques.
- g. Resolution 2020-16, Handibus Parking & Office Space Consideration of approving the Handibus use of the Park Building for parking and the Municipal Building for office space without paying rent.
- h. Public Hearing, Ordinance 1235, No Parking Space Consideration of opening a public hearing on Ordinance 1235, No Parking Space located in front of the Driver's License Examiner's Office.
- Waive Three Readings Ordinance 1235 Consideration of waiving the three readings of Ordinance 1235.
- j. Ordinance 1235, No Parking Space Consideration of approving Ordinance 1235, No Parking Space located in front of the Driver's License Examiner's Office.
- **H.** Closed Session Consideration of entering closed session for a strategy session with respect to collective bargaining.
- **I.** Closed Session Consideration of entering closed session for a strategy session with respect to collective bargaining.
- **J.** Closed Session Consideration of entering closed session to protect the public interest with a strategy session for litigation which is imminent as evidenced by communication of a claim to the public body.

#### K. Adjournment

The next City Council Meeting will be on Tuesday, November 24, 2020 @ 6:00 pm.

#### **Upcoming Events**

- ❖ November 11 City Offices Closed Veterans Day
- November 23 Board of Public Works Meeting at 12:30 pm @ Municipal Building

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

<sup>\*\*</sup>Please click on the letter next to the agenda item to see the information associated with that item.

#### Broken Bow City Council Meeting Minutes October 27, 2020

The Broken Bow City Council met in regular session on Tuesday, October 27, 2020 in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on October 22, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Jacob Holcomb, David Schmidt, and Larry Miller. Absent: Chris Myers. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller, to approve the consent agenda for October 27, 2020. Said motion includes approval of the Minutes of the October 13, 2020 Council Meeting, Bills to Date, and September Treasurer Report. Roll call vote: Voting aye: Holcomb, Schmidt, and Miller. Nays: None. Motion carried.

AFLAC, \$295.89, \$104.22; Arrow Seed, seed around shelter, \$622.47; Black Hills Energy, utilities-gas, \$227.93; Broken Bow Mun Utilities, postage, \$34.50; Capital One, meals, website, refund for training, \$38.70; Cengage Learning, Chilton database, \$288.61; City Flex Benefit Plan, \$166.04; City of Broken Bow, Health Insurance, \$3,028.52; City of Broken Bow, Pension Fund, \$1,327.36, \$8,995.28; Colonial Insurance, \$383.22, \$194.80; Consolidated Management Co., meals for Henderson, \$152.63; Demco, supplies, \$96.01; Dollar General, soap, \$3.75; EFTPS Online Payment, \$2,552.00,\$10,822.71,\$10,911.90; Family Heritage, \$25.50; Fyr-Tek. drawer slides-city pumper, \$149.53; Garrett Tires & Treads, 405 unit service, \$122.48; Great Plains Communications, internet, \$1,000.00; Ingram Library Services, materials, \$1,220.39; JM Web Design, email hosting, \$17.60; John Deere Financial, flag repair, pulling wire, \$25.65; Julie Toline, postage, \$5.00; Kirkpatrick Cleaning Solutions, trash liners & paper towels, \$128.30; Markham Construction, concrete, \$3,780.00; Megan Svoboda, supplies, \$49.70; Nebraska Library Commission, overdrive annual fee, \$500.00; Nebraskaland Magazine, materials, \$44.00; Omaha State Bank, HSA, \$75.00; Paulsen Inc., street repair & gravel, \$4,008.87; People Magazine, materials, \$145.80; Presto X Company, monthly service, \$51.00; Pristine Cleaning, LLC, cleaning service, \$325.00; Safety Kleen Corp., solvent tank cleaning, \$186.96; Sandra Manning, repair 404 vest, \$2.00; State Income Tax WH NE Online Payment, \$3,872.65; Steve Scott, meals, training, supplies, and postage, \$91.88; Taste of Home, cookbooks & materials, \$77.00; Titan Machinery, bumper, boom, & latch, \$747.99; Trotter Service, gasoline & tire repair, \$631.02; Village Uniform, supplies, \$169.44; Biweekly Payroll, \$60,524.10; Total Bills = \$118,223.40

Councilman Myers entered at 6:03 P.M.

Discussion was held on SCADA. City Administrator Dan Knoell stated they had three bids, and HOA was recommend by the Board of Public Works. They are still working on the financing part.

Moved by Holcomb, seconded by Schmidt, to open a public hearing at 6:07 pm regarding Ordinance 1232, Water Rates. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. Water/Sewer Superintendent Craig Cranwell explained the rates to the Council and informed them that the Board of Public Works recommends this rate change. Moved by Miller, seconded by Holcomb, to close a public hearing at 6:09 pm regarding Ordinance 1232, Water Rates. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller, seconded by Holcomb, to approve Ordinance No. 1232 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE WATER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE." Roll Call vote: Voting aye: Myers, Holcomb, Schmidt, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Schmidt, to open a public hearing at 6:10 pm regarding Ordinance 1233, Sewer Rates. Roll Call vote: Voting aye: Holcomb, Miller, Myers, and Schmidt. Nays: None. Motion carried. Water/Sewer Superintendent Craig Cranwell explained the rates to the Council and informed them that the Board of Public Works recommends this rate change. Moved by Holcomb, seconded by Miller, to close a public hearing at 6:12 pm regarding Ordinance 1233, Sewer Rates. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve Ordinance No. 1233 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE SEWER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE." Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the JEO Consulting Group, Inc. Agreement for Design and Bidding for the Memorial Drive Paving and Storm Sewer Improvements. Roll Call vote: Voting aye: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried. JEO Consulting Group, Inc. Project Manager Ryan Kavan informed the Council of the services and plans for this project and explained that the total services estimated cost would be \$85,300.00. Broken Bow resident Amber Corbin stressed her concerns for her family and her neighbors who will be affected by this project. She explained to the Council that they have been assessed twice already and would not be able to afford to be assessed again.

Moved by Myers, seconded by Schmidt, to approve the Mid-State Engineering & Testing Geotechnical Engineering Study on Memorial Drive Improvements. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried. JEO Consulting Group, Inc. Project Manager Ryan Kavan explained the process, and that the estimated total cost for this study is between \$2,195.00 to \$2,395.00.

Moved by Holcomb, seconded by Myers, to approve the JEO Consulting Group, Inc. Amendment No. 1, for the Memorial Drive Paving and Storm Sewer Improvements Project. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried. JEO Consulting Group, Inc. Project Manager Ryan Kavan explained the process of installing traffic cameras at three locations along the project to perform 24-hour counts. This will help incorporate data into the design related to geometry of pavement to accommodate turning movements, and pavement thickness design. The fee for this service will be \$5,000.00.

Moved by Myers, seconded by Schmidt, to adjude call vote: Voting aye: Schmidt, Myers, Miller,	ourn the City Council Meeting at 6:28 p.m. Roll and Holcomb. Nays: None. Motion carried.
	Rod Sonnichsen, Mayor
ATTEST:	
Stephanie M. Wright, City Clerk	

return to agenda

#### Page 1 of 5

Vend#	¥ Vendor Name	City of Broken Bow		
		Amount Invoice Date PO#	<u>Date</u>	<u>Status</u>
	Account# Work	Order Description	Debit	Credit
	AKRS EQUIPMENT			
30136	11/10/2020 11/10/2020	207.49		Posted
00.00	09-3310.00	mower blades/oil	207.49	0.00
	AKRS Equipment Solution			
20122	10/28/2020 10/28/2020			Ck# 100 Printed
30122	08-3410.00	PO# 07237946	27,385.97	0.00
	Anna con a companion and consequence and the contract of the contract	1 07 015010.70	£1,000,01	0.00
00400	Aflac	007.00		Ola# 00 Dai:-4-4
30108	10/28/2020 10/28/2020	PRE TAX AFLAC	295.89	Ck# 93 Printed 0.00
20400	01-1501.00 10/28/2020 10/28/2020	104.22	290.09	Ck# 93 Printed
30109	01-1501.00	AFLAC POST TAX	104.22	0.00
	The second secon	ALLAOT GOT TAX	1 G " 3 s done box	0.00
00110	Ansley Lumber and Supp	piy		D. ataul
30142	11/10/2020 11/10/2020	38.97	00.00	Posted
	08-3425.00	38.97 Masonite Siding	38.97	0.00
	Axon Enterprise inc.			
30132	11/10/2020 11/10/2020	3,420.00		Posted
	04-3410.00	tasers, docking station, and batteries	3,420.00	0.00
	Bound Tree Medical			
30150		295.52	•	Posted
	05-3338.00	EMS Supplies	295.52	0.00
	Broken Bow Airport Auti	<u> </u>		
301/3				Posted
30143	11/10/2020 11/10/2020 01-3409.00	Monthly Payment	1,083.33	0.00
			1,000.00	0.00
00440	Broken Bow Chamber of			Destad
30149	11/10/2020 11/10/2020	1,385.00 ambulance incentive	4 205 00	Posted
			1,385.00	0.00
	<b>Broken Bow Mun Utilitie</b>			
30166		2,165.72		Posted
	08-3225.00	fuel	687.41	0.00
	06-3225.00	fuel	99.04.	0.00
	04-3225.00	fuel	599.53	0.00
	05-3225.00	fuel	195.08	0.00
	09-3225.00	fuel	425.32	0.00
	03-3225.00	fuel	159.34	0.00
na ni waka ini kananani	Company to a single constraint and the second	and the second second control of the second	2,165.72	0.00
	Broken Bow Municipal L	Itilities		
30148	11/10/2020 11/10/2020	6,096.94		Posted
	01-3213.00	General - Radio/Weather Station Tower	25.20	0.00
	02-3220.00	Pub Bldg - Utilities/Trash	545.41	0.00
	04-3220.00	Police - Utilities/Trash Removal	366.30	0.00
	04-3315.00	Police -Dog Pound Utilities	25.95	0.00
	07-3220.00	Library - Utilities/Trash Removal	301.84	0.00
	08-3220.00	Street - Utilities/Trash	205.78	0.00
	08-3422.01	Street - Street Lights	2,866.44	0.00
	09-3220.00	Parks - Utilities/Trash Removal	1,515.05	0.00
	09-3220.00	Parks - Shop Utilities/Trash Removal	88.18	0.00
	10-3220.00	Swim Pool - Utilities/Trash Removal	121.55	0.00
	11-3360.00	Tree Dump - Utilities	35.24	0.00
			6,096.94	0.00
	Broken Bow Rural Fire E	Board		
30153	11/10/2020 11/10/2020	375.87		Posted
	05-3220.00	Gas & BBMU	169.40	0.00
	06-3220.00	Gas & BBMU	169.40	0.00
		Great Plains	37.07	0.00
	06-3221.00		375.87	0.00
	06-3221.00		373.91	0.00
			373.47	0.00
30122	Capital One	156.22	373.41	
30133	Capital One 11/10/2020 11/10/2020	156.22 POAN Conf. meals	20.44	Posted 0.00
30133	Capital One 11/10/2020 11/10/2020 04-3205.00	• • • • • • • • • • • • • • • • • • • •		Posted
30133	Capital One 11/10/2020 11/10/2020	POAN Conf. meals	20.44	Posted 0.00

<u>Venda</u>	<u> Vendor Name</u>			
Pay#	Post Date Due Date	Amount Invoice Date PO#	<u>Date</u>	<u>Status</u>
	Account# Work O	<u>rder</u> <u>Description</u>	<u>Debit</u>	<u>Credit</u>
	Card Services (continued)			
30161	11/10/2020 11/10/2020	2,106.37		Posted
	01-3202.00	Training	125.00	0.00
	02-3410.00	Floor Scrubber	1,981.37	0.00
		BOOLE MADE	2,106.37	0.00
	Century Link			
30156	11/10/2020 11/10/2020	623.03		Posted
00100	01-3221.00	basic and long distance	152.08	0.00
	03-3221.00	basic and long distance	61.56	0.00
	04-3221.00	basic and long distance	211.78	0.00
	08-3221.00	basic and long distance	31.04	0.00
	09-3221.00	basic and long distance	31.04	0.00
	10-3221.00	basic and long distance	135.53	0.00
	1 See Sup State 1 1 See See	comment of the transfer of the	623.03	0.00
	Oit Flor Donafit Diam			
00440	City Flex Benefit Plan	100.04		Olett OO Dulmte al
30110	10/28/2020 10/28/2020	166.04	400.04	Ck# 98 Printed
	01-1501.00	SELECT FLEX-UNREIMBURSED M/D/V	166.04	0.00
	City of Broken Bow - Healt	h Insurance		
30119	10/28/2020 10/28/2020	3,028.52		Ck# 102 Printed
	01-1501.00	HEALTH INSURANCE	3,028.52	0.00
30124	10/30/2020 10/30/2020	27,742.06		Ck# 102 Printed
	01-1501.00	BBHA Health Insurance	5,245.54	0.00
	01-3104.00	Health Insurance	3,134.12	0.00
	08-3104.00	Health Insurance	4,973.03	0.00
	06-3104.00	Health Insurance	732.10	0.00
	04-3104.00	Health Insurance	6,812.78	0.00
	05-3104.00	Health Insurance	732.10	0.00
	09-3104.00	Health Insurance	2,584.90	0.00
	07-3104.00	Health Insurance	1,886.48	0.00
	03-3104.00	Health Insurance	1,641.01	0.00
		evolution	27,742.06	0.00
	City of Broken Bow Pension	on Fund		
30111	10/28/2020 10/28/2020	1,630.84		Ck# 103 Printed
30111	01-1513.00	RETIREMENT LOAN PAYMENT	1,630.84	0.00
30112	10/28/2020 10/28/2020	6,654.76	1,000.07	Ck# 103 Printe
30112		RETIREMENT NEW	6,654.76	0.00
20425	01-1502.00 11/2/2020 11/2/2020	1,396.70	0,004.70	Ck# 103 Printe
30125	11/2/2020 11/2/2020 01-1502.00	Liability - BBHA	1,396.70	0.00
1	A contract of the contract of	Clability - DDI IA	1,000.70	0.00
	Colonial Insurance			0
30106	10/28/2020 10/28/2020	383.22	~~~~	Ck# 94 Printed
	01-1501.00	COLONIAL LIFE PRE TAX	383.22	0.00
30107	10/28/2020 10/28/2020	194.80	40400	Ck# 94 Printed
	01-1501.00	COLONIAL LIFE POST TAX	194.80	0.00
	Consolidated Managemen	t Co.		
30131	11/10/2020 11/10/2020	152.74		Posted
	04-3205.00	NLETC - 406 meals	152.74	0.00
	Custer County Chief			
30150	11/10/2020 11/10/2020	78.00		Posted
00100	01-3209.00	subscription renewal	39.00	0.00
	04-3209.00	subscription renewal	39.00	0.00
		i deparate	78.00	0.00
00445	Custer County Treasurer	10 100 50		Posted
30145	11/10/2020 11/10/2020	12,120.58	12 120 60	
	01-3217.00	Communications Interlocal Payment	12,120.58	0.00
	Dan Knoell			
30163	11/10/2020 11/10/2020	1,000.00		Posted
	01-3205.02	Moving Expenses	1,000.00	0.00
	Danko Emergency Equipm	and the same and the same of t		
30151		16.59		Posted
00 10 1	05-3223.00	EMS Tag	16.59	0.00
	UU-OLLU UU	ENVIOLING		~

Manali	4 Vanday Nama	City of Broken Bow		J
<u>vena</u> Pay#	# <u>Vendor Name</u> Post Date <u>Due Date</u>	Amount Invoice Date F	PO# Date	Status
<u>Рау#</u>	Account# Work Ore		Debit	<u> Credit</u>
	Deb's Embroidery Shop (co	\$00000000	Section State State State Sections and sections are sections as the section and section are section as the section are section are section as the section are sectio	
30164		132.00		Posted
00104	01-3223.00	Hats & Logos	9.00	0.00
	01-3223.00	logos	15.00	0.00
	05-3223.00	Hats & Logos	9.00	0.00
	06-3223.00	Hats & Logos	9.00	0.00
	08-3410.01	Hats & Logos	36.00	0.00
	09-3410.01	Hats & Logos	18.00	0.00
	11-3223.00	Hats & Logos	18.00	0.00
	11-3223.00	Hats & Logos	18.00 132.00	0.00
	CETDS Online Boymont		t to the contract of	0.00
30115	<b>EFTPS Online Payment</b> 10/28/2020 10/28/2020	1,972.10		Ck# 95 Printed
30115	01-1500.00	MEDICARE	1,972.10	0.00
30116	10/28/2020 10/28/2020	6,239.78	1,012.10	Ck# 95 Printed
30110	01-1500.00	FEDERAL MARRIED	2,540.70	0.00
	01-1500.00	FEDERAL SINGLE	3,699.08	0.00
			6,239.78	0.00
30117	10/28/2020 10/28/2020	8,432.28		Ck# 95 Printed
	01-1500.00	SOCIAL SECURITY	8,432.28	0.00
	Eakes Office Products			
30158	11/10/2020 11/10/2020	1,535.40		Posted
	01-3223.00	supplies	789.42	0.00
	01-3216.00	copies	745.98	0.00
*	and the second s	and the second of the second o	1,535.40	0.00
	Fairfield Inn & Suites-Kearn			
30130	11/10/2020 11/10/2020	629.70	~~~~~~	Posted
4	04-3205.00	POAN Conf. Rooms 401/405	629.70	0.00
	Family Heritage	0.5.50		OL# 00 D.J. L. J.
30113	10/28/2020 10/28/2020	25.50	25.50	Ck# 99 Printed 0.00
	01-1501.00	FAMILY HERITAGE	20,00	0.00
	Garrett Tires & Treads	77.40		Destad
30134	11/10/2020 11/10/2020	77.18	77.18	Posted
*************	04-3225.00	oil change-Silverado	77.10	0.00
00454	Great Plains Communicatio			Dootod
30154	11/10/2020 11/10/2020	70.95	35.48	Posted 0.00
	08-3221.00 09-3221.00	Internet Internet	35.47	0.00
	09-3221.00	memet	70.95	0.00
	Llawatawa Lagaina		* "ado" - "ado" - toto	W. S. 107 Jan.
20144	Hometown Leasing 11/10/2020 11/10/2020	159.18		Posted
30144	04-3216.00	Copier Lease	92.66	0.00
	07-3216.00	Copier Lease	66.52	0.00
	Q		159.18	0.00
	Insurance Aid Services			
30128	11/10/2020 11/10/2020	1,726.20		Posted
• • • • • • • • • • • • • • • • • • • •	05-3336.00	Insurance Aid Fees	1,726.20	0.00
	Island Supply Welding Co.			
30152	11/10/2020 11/10/2020	116.04		Posted
	05-3338.00	Oxygen	116.04	0.00
	JM Web Design			
30139	11/10/2020 11/10/2020	33.00		Posted
	01-3222.00	Cranwell & Slagle Email Hosting	33.00	0.00
	John Deere Financial			
30165	11/10/2020 11/10/2020	216.51		Posted
	09-3410.00	Mower Lease	216.51	0.00
	Kirkpatrick Cleaning Solution	ons		
30147	11/10/2020 11/10/2020	68.90		Posted
	02-3223.01	paper towels & toilet paper	68.90	0.00

	City of Broken Bow		. ago . o. c
Post Date Due Date		<u>Date</u> <u>Debit</u>	<u>Status</u> <u>Credit</u>
11/10/2020 11/10/2020	149.80	149.80	Posted 0.00
NMC Exchange LLC		162,125.00	Ck# 101 Printed 0.00
Omaha State Bank 10/28/2020 10/28/2020 01-1501.00	75.00 HSA	75.00	Ck# 96 Printed 0.00
Overnite Auto 11/10/2020 11/10/2020 08-3310.00	145.95 battery	145.95	Posted 0.00
02-3223.00 04-3311.00	33.57 supplies supplies	25.98 7.59 33.57	Posted 0.00 0.00 0.00
Presto X Company	111.28	111.28	Posted 0.00
Pristine Cleaning, LLC 11/10/2020 11/10/2020 02-3419.01	375.00	375.00	Posted 0.00
<b>S&amp;L Sanitary Service</b> 11/10/2020 11/10/2020	49.30	49.30	Posted 0.00
Sara J. Hulinsky	1,192.00	1,192.00	Posted 0.00
	irm	2,627.09	Posted 0.00
10/28/2020 10/28/2020		1,267,74 1,415,11 2,682,85	Ck# 97 Printed 0.00 0.00 0.00
The Garden Center 11/10/2020 11/10/2020 09-3339.00	1,158.00 mulch	1,158.00	Posted 0.00
Universal Insurance 11/3/2020 11/3/2020 01-3207.00	16,428.00 audit for workers comp	16,428.00	Ck# 104 Printed 0.00
Verizon Wireless 11/10/2020 11/10/2020 04-3221.00	280.07 Police Internet for Ipads	280.07	Posted 0.00
Village Uniform 11/10/2020 11/10/2020 02-3223.01	100.60 rugs	100.60	Posted 0.00
	Mead Lumber (continued) 11/10/2020 11/10/2020 09-3339.00  NMC Exchange LLC 10/28/2020 10/28/2020 08-3424.00  Omaha State Bank 10/28/2020 10/28/2020 01-1501.00  Overnite Auto 11/10/2020 11/10/2020 08-3310.00  Prachts Ace Hardware 11/10/2020 11/10/2020 02-3223.00 04-3311.00  Presto X Company 11/10/2020 11/10/2020 02-3311.00  Pristine Cleaning, LLC 11/10/2020 11/10/2020 02-3419.01  S&L Sanitary Service 11/10/2020 11/10/2020 09-3219.00  Sara J. Hulinsky 11/10/2020 11/10/2020 07-3419.01  Schaper and White Law F 11/10/2020 11/10/2020 07-3419.01  Schaper and White Law F 11/10/2020 11/10/2020 01-3214.00  State Income Tax WH NE 10/28/2020 10/28/2020 01-1500.00  The Garden Center 11/10/2020 11/10/2020 09-3339.00  Universal Insurance 11/3/2020 11/3/2020 01-3207.00  Verizon Wireless 11/10/2020 11/10/2020 04-3221.00  Village Uniform 11/10/2020 11/10/2020	Vendor Name	Post Date   Due Date   Amount   Invoice   Date   Description   Debit     Accounts   Work Order   Description     Accounts   Work Order   Description     Mark Order   Description   Debit     Mark Order   Debit   Debit   Debit   Debit     Mark Order   Debit   Debit   Debit   Debit     Mark Order   Debit   Debit   Debit   Debit   Debit     Mark Order   Debit   Debit   Debit   Debit   Debit   Debit     Mark Order   Debit   Debit

11/5/2020 4:59:27 PM

#### **Accounts Payable Detail Listing**

City of Broken Bow

**Vend# Vendor Name** 

 Pay#
 Post Date
 Due Date
 Amount Invoice
 Date
 PO#
 Date
 Status

 Account#
 Work Order
 Description
 Description
 Debit
 Credit

309,273.62 58 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 10/28/2020 Ending: 11/10/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Biweekly Payroll \$48,689.54

Page 5 of 5

### **Check Approval List - GL Account**

	City of Proken Pow	1111	m
11/5/2020 4:59:58 PM	City of Broken Bow	A	Page 1 of 3
<u>Vendor Name</u> <u>Invo</u>	oice Invoice Description	Account Description	<u>Amount</u>
General	DDE TAY AFLAO	1114-71 (6-701	005.00
Aflac Aflac	PRE TAX AFLAC AFLAC POST TAX	Health/Life/Acc Insuranc Health/Life/Acc Insuranc	295.89 104.22
Broken Bow Airport Authority	monthly payment	Airport Monthly Payment	1,083.33
Broken Bow Municipal Utilities	Utilities/Trash Removal	Weather Station Expens	25.20
Card Services	Training & Floor Scrubber	Education and Training	125.00
Century Link	basic and long distance	Telephone/Internet	152.08
City Flex Benefit Plan	SELECT FLEX-UNREIMBURSED M/D/V	/ Health/Life/Acc Insuranc	166.04
City of Broken Bow - Health Insurance	HEALTH INS	Health/Life/Acc Insuranc	3,028.52
City of Broken Bow - Health Insurance	health insurance	Health/Life/Acc Insuranc	5,245.54
City of Broken Bow - Health Insurance	health insurance	Health Insurance	3,134.12
City of Broken Bow Pension Fund	RETIREMENT NEW	Pension	6,654.76
City of Broken Bow Pension Fund	BBHA pension RETIREMENT LOAN PAYMENT	Pension Loan Payment	1,396.70 1,630.84
City of Broken Bow Pension Fund Colonial Insurance	COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	383.22
Colonial Insurance	COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	194.80
Custer County Chief	subscription renewal	Printing & Publication	39.00
Custer County Treasurer	communications interlocal	Radio Communications	12,120.58
Dan Knoell	Moving Expenses	Admin. Housing Reimb	1,000.00
Deb's Embroidery Shop	Hats & Logos	Supplies & Postage	9.00
Deb's Embroidery Shop	Hats & Logos	Supplies & Postage	15.00
EFTPS Online Payment	MEDICARE	Payroll Taxes	1,972.10
EFTPS Online Payment	FEDERAL	Payroll Taxes	2,540.70
EFTPS Online Payment	FEDERAL FICA	Payroll Taxes Payroll Taxes	3,699.08 8,432.28
EFTPS Online Payment Eakes Office Products	copies and supplies	Copier Maint/Expense	745.98
Eakes Office Products	copies and supplies	Supplies & Postage	789.42
Family Heritage	FAMILY HERITAGE	Health/Life/Acc Insuranc	25.50
JM Web Design	Cranwell & Slagle Email Hosting	Miscellaneous Expense	33.00
Omaha State Bank	HSA	Health/Life/Acc Insuranc	75.00
Schaper and White Law Firm	Legal Fees	Legal Fees	2,627.09
State Income Tax WH NE Online Paymer	STATE	Payroll Taxes	1,267.74
State Income Tax WH NE Online Paymer	STATE	Payroll Taxes	1,415.11
Universal Insurance	audit for workers comp	Bonds & Insurance	16,428.00 \$76,854.84
Mirria in al Divilalina		Total General	\$70,004.04
Municipal Building Broken Bow Municipal Utilities	Utilities/Trash Removal	Utilities	545.41
Card Services	Training & Floor Scrubber	Equipment Purchases	1,981.37
Kirkpatrick Cleaning Solutions	paper towels & toilet paper	Building Cleaning Suppli	68.90
Prachts Ace Hardware	supplies	Supplies & Postage	25.98
Presto X Company	Pest Service	Maintenance & Repair B	111.28
Pristine Cleaning, LLC	Cleaning Service	Contracted Services	375.00
Village Uniform	Rug Cleaning	Building Cleaning Suppli	100.60
		Total Municipal Building	\$3,208.54
Handi Bus			
Broken Bow Mun Utilities	Fuel	Gas and Oil	159.34
Century Link	basic and long distance	Telephone/Internet	61.56
City of Broken Bow - Health Insurance	health insurance	Health Insurance Total Handi Bus	1,641.01 \$1,861.91
Police		Total Hallul bus	Ψ1,001.31
Police Axon Enterprise Inc.	tasers, docking station, and batteries	Equipment Purchases	3,420.00
Broken Bow Mun Utilities	Fuel	Gas and Oil	599.53
Broken Bow Municipal Utilities	Utilities/Trash Removal	Utilities	366.30
Broken Bow Municipal Utilities	Utilities/Trash Removal	Dog Care	25.95
Capital One	website fee, boots, POAN Conf. meals	Travel & Meeting Expens	20.44
Capital One	website fee, boots, POAN Conf. meals	Telephone/Internet	9.95
Capital One	website fee, boots, POAN Conf. meals	Uniforms	125.83
Century Link	basic and long distance	Telephone/Internet	211.78
City of Broken Bow - Health Insurance	health insurance	Health Insurance	6,812.78 152.74
Consolidated Management Co.	NLETC - 406 meals subscription renewal	Travel & Meeting Expendering & Publication	39.00
Custer County Chief Fairfield Inn & Suites-Kearney	POAN Conf. Rooms	Travel & Meeting Expens	629.70
Garrett Tires & Treads	oil change-Silverado	Gas and Oil	77.18
Hometown Leasing	copier lease	Copier Maint/Expense	92.66
Prachts Ace Hardware	supplies	Maintenance & Repair B	7.59
Verizon Wireless	Wifi for Police Ipads	Telephone/Internet	280.07

### **Check Approval List - GL Account**

	Cneck	Approval List - GL Acc	count	
11/5/2020 4:59:58 PM		City of Broken Bow		Page 2 of 3
Vendor Name	<u>Invoice</u>	Invoice Description	<b>Account Description</b>	<u>Amount</u>
Police	•		_	
			Total Police	\$12,871.50
Rescue Unit		EMO 0 "	Anakadanaa Ounuliaa	205 50
Bound Tree Medical		EMS Supplies ambulance incentive	Ambulance Supplies Ambulance Driver Incent	295.52 1,385.00
Broken Bow Chamber of Commerce Broken Bow Mun Utilities		Fuel	Gas and Oil	1,365.00
Broken Bow Rural Fire Board		Gas, BBMU, and Great Plains	Utilities	169.40
City of Broken Bow - Health Insurance		health insurance	Health Insurance	732.10
Danko Emergency Equipment Co		EMS Tag	Supplies & Postage	16.59
Deb's Embroidery Shop		Hats & Logos	Supplies & Postage	9.00
Insurance Aid Services		Insurance Aid Fees Oxygen	Insurance Aid Fees Ambulance Supplies	1,726.20 116.04
Island Supply Welding Co.		Oxygen	Total Rescue Unit	\$4,644.93
Fire			rotal Roboto Sim	Ţ .,O 1 11.00
Broken Bow Mun Utilities		Fuel	Gas and Oil	99.04
Broken Bow Rural Fire Board		Gas, BBMU, and Great Plains	Utilities	169.40
Broken Bow Rural Fire Board		Gas, BBMU, and Great Plains	Telephone/Internet	37.07
City of Broken Bow - Health Insurance		health insurance	Health Insurance	732.10
Deb's Embroidery Shop		Hats & Logos	Supplies & Postage _ Total Fire	9.00 \$1,046.61
Library			Total ille	Ψ1,0-0.01
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	301.84
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,886.48
Hometown Leasing		copier lease	Copier Maint/Expense	66.52
Sara J. Hulinsky		cleaning service	Contracted Services	1,192.00
		•	Total Library	\$3,446.84
Street		Lawn Tractor	Equipment Purchases	27,385.97
AKRS Equipment Solutions Ansley Lumber and Supply		Masonite Siding	Street Construction	38.97
Broken Bow Mun Utilities		Fuel	Gas and Oil	687.41
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	205.78
Broken Bow Municipal Utilities		Utilities/Trash Removal	Street Lighting	2,866.44
Century Link		basic and long distance	Telephone/Internet	31.04
City of Broken Bow - Health Insurance		health insurance	Health Insurance	4,973.03
Deb's Embroidery Shop Great Plains Communications		Hats & Logos internet	Safety Equipment Telephone/Internet	36.00 35.48
NMC Exchange LLC		Wheel Loader	Trucks/Loader	162,125.00
Overnite Auto		battery	Maint/Repair Equipment	145.95
		·	Total Street	\$198,531.07
Park				
AKRS EQUIPMENT		mower blades/oil	Maint/Repair Equipment	207.49
Broken Bow Mun Utilities		Fuel	Gas and Oil	425.32 1,515.05
Broken Bow Municipal Utilities Broken Bow Municipal Utilities		Utilities/Trash Removal Utilities/Trash Removal	Utilities Utilities	88.18
Century Link		basic and long distance	Telephone/Internet	31.04
City of Broken Bow - Health Insurance		health insurance	Health Insurance	2,584.90
Deb's Embroidery Shop		Hats & Logos	Safety Equipment	18.00
Great Plains Communications		internet	Telephone/Internet	35.47
John Deere Financial		Mower Lease	Equipment Purchases	216.51
Mead Lumber		Sonontube-Memorial Park trash around the square	Maintenance/Repair Gro Trash Removal	149.80 49.30
S&L Sanitary Service The Garden Center		mulch for Memorial Park	Maintenance/Repair Gro	1,158.00
The dataen denter		maiori ioi momonari am	Total Park	\$6,479.06
Swimming Pool				
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	121.55
Century Link		basic and long distance	Telephone/Internet	135.53
			Total Swimming Pool	\$257.08
Sanitation		Litilities/Troch Demous!	Sanitation Contract	35.24
Broken Bow Municipal Utilities Deb's Embroidery Shop		Utilities/Trash Removal Hats & Logos	Sanitation Contract Supplies & Postage	18.00
Deb's Embroidery Shop  Deb's Embroidery Shop		Hats & Logos	Supplies & Postage	18.00
2020 Eliminately offer		<b></b>	Total Sanitation	\$71.24

#### **Check Approval List - GL Account**

11/5/2020 4:59:58 PM

City of Broken Bow

**Vendor Name** Invoice Invoice Description **Account Description** 

Page 3 of 3 **Amount** 

\$309,273.62

Report Selection: Check Approval List - GL Account

Date Range Selection: GL Posting Date Starting Date: 10/28/2020

Ending Date: 11/10/2020

Biweekly Payroll

\$ 48,689.54

return to agenda



Rooted. But Not Standing Still.

# REQUEST FOR FUTURE AGENDA ITEM

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a future meeting, or forwarded to City staff for appropriate action.

Name: Amy Staples
79568 Sumner Road
Broken Bow NE 68822
Telephone #: 308-870-1032
Date of Request: 11/5/20 for 11/10/20 meeting
Description of Topic: Reserved student parking spots at
Broken Bow High School

Please return to the City Clerk at City Hall, by email (<u>clerk@cityofbrokenbow.org</u>), or by fax (308-872-6885).

### City of Broken Bow Handibus Passenger Handbook

#### CITY OF BROKEN BOW HANDIBUS MISSION STATEMENT

The mission of the City of Broken Bow Handibus is to provide public transportation to everyone, including persons with disabilities.

#### City of Broken Bow Handibus

#### GOALS OF PASSENGER HANDBOOK

City of Broken Bow Handibus is a transportation provider for Broken Bow and Custer County. This service has a set of policies and procedures that passengers are required to follow. It is to the benefit of all passengers that all policies and procedures outlined in this handbook are followed.

All policies will be enforced in a consistent and fair manner. If passengers perceive they have been treated unfairly, they have the option of filing an appeals complaint with City of Broken Bow Handibus as outlined on Page 7.

#### NOTICE OF NONDISCRIMINATION AND COMPLAINT PROCEDURE

The City of Broken Bow Handibus complies with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964 and other federal equal opportunity laws. City of Broken Bow Handibus serves a diverse population of individuals with varying ages, physical challenges, economic status, and ethnic backgrounds. City of Broken Bow Handibus shall ensure that no person shall be excluded from the participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity undertaken by the City of Broken Bow Handibus solely based on his/her race, color, religion, sex, national origin, age, disability, or any other characteristic protected by lase.

Title VI complaints of alleged discrimination and inquiries regarding the nondiscrimination policies of the City of Broken Bow Handibus may be directed to the Handibus Supervisor. Complaint forms are available at the Broken Bow Municipal Building.

Date: 10/30/2020

#### **SERVICE AREA & HOURS**

The City of Broken Bow operates the Handi-Bus as a service to the residents of Broken Bow and Custer County. Handi-Bus hours of operation are normally 8:00 am to 12:00 Noon and 1:00 pm to 5:00 pm, Monday through Friday. There will be <u>no</u> Handi-Bus service on the following City Holidays:

- Afternoon of New Year's Eve
- New Year's Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving & the following Friday
- Afternoon of Christmas Eve
- Christmas Day

The Service Area Schedule is as follows:

Monday: Ansley, Berwyn, Mason City, Westerville, and Broken Bow Tuesday: Comstock, Gates, Sargent, Weissert, and Broken Bow

Wednesday: Callaway, Oconto, and Broken Bow Thursday: Merna, Anselmo, Arnold, and Broken Bow

Friday: Broken Bow

This service is available curb to curb for all persons in Custer County. Those persons living in rural areas outside of communities listed on the schedule may receive service on the day scheduled for the community located closest to their residence.

#### **FEE SCALE**

Free Will Donation

#### **SERVICE TYPES**

**Demand Response** 

#### **SCHEDULING RIDES**

Contact the City of Broken Bow Handibus Driver to schedule your ride. The scheduler may require the following information:

- 1. Passenger Name
- 2. Address
- 3. Phone Number
- 4. Destination Name & Address

Date: 10/30/2020 Date(s) Revised:

#### 5. Expected Arrival Time

#### PICK-UP & DROP-OFF PROCEDURES

The Handi-Bus is a curb to curb service. Our drivers are not permitted to enter the rider's residence or to provide caregiver services. To ensure service availability to the public, drivers will wait five minutes at the pickup location for the Rider. After five minutes, the Rider will be classified as a "no show" and the driver will move on to the next pickup. A Rider who is a "no show" on three occasions within a thirty-day period will not be eligible to receive further Handi-Bus service for the next ninety days.

#### SCHEDULING AND CANCELING RIDES

The City requests that riders schedule their rides a day in advance by calling (308) 872-6609. Although the Handi-bus will try to accommodate unscheduled requests for service, we can not guarantee that we will have room or time for unscheduled pickups. We also would appreciate if cancellations were made as far in advance as possible so that time slot is available for another rider. Riders using wheelchairs should notify the service at the same time they schedule the pickup. Those riders who need assistance after exiting the Handi-Bus are required to have someone accompany them to provide such assistance. Our drivers are not allowed to enter residences or other buildings to assist Riders.

#### PASSENGER READINESS

Passengers should be prepared for transit vehicles to arrive 15 minutes before or after your scheduled pick-up time. Schedule rides accordingly to arrive at your destination for appointments.

#### TRANSPORTING SERVICE ANIMALS & ACCOMODATION OF OTHER ANIMALS

City of Broken Bow Handibus allows service animals to accompany owners as per the Americans with Disabilities Act (ADA) of 1990. ADA's revised regulations define a "service animal" as a dog that is individually trained to do work or perform tasks for an individual with a disability. Where reasonable, miniature horses are also allowed as service animals.

The task(s) performed by the service animal must be directly related to the person's disability. Under the ADA, "comfort," "therapy" or "emotional support animals" do not meet the definition of a service animal.

For more information about the rules and regulations regarding service animals, go to ADA's website here.

Animals other than service animals as described above are allowed to ride the transit vehicle only in a secured pet travel carrier.

#### PERSONAL ASSISTANTS/GUESTS

Personal care attendants are required to specifically assist the passenger. This assistance includes, but is not limited to, the following duties:

Date: 10/30/2020 Date(s) Revised: Governing Body Approval Date:

- Assisting the passenger from his/her door to the bus and back
- Opening doors
- Pushing wheelchairs to and from the vehicle
- Transfer assistance from mobility device to a seat
- Carrying packages
- Communicating with the driver (if passenger is unable)

#### PASSENGER SAFETY AND SECURITY

It is required that all passengers wear an approved safety device while riding on the bus. Passengers utilizing mobility devices will be required to have their mobility device properly secured.

A passenger who cannot enter the vehicle using the stairs or ramp, but who does not use a wheelchair, will be allowed to enter the vehicle using the lift.

Drivers have the discretion to assign seats and determine wheelchair placement when necessary for the efficiency and/or safety of the passengers.

The driver may recommend that a passenger transfer from his or her mobility device into a vehicle seat. In this instance, the passenger has the final decision as to whether a transfer is appropriate.

State laws apply toward child passengers. Car seats are NOT provided.

#### **GENERAL PASSENGER RULES**

The general rules listed below are not intended to be all-inclusive but are considered a guideline for proper passenger behavior.

- 1. Riders shall wait until the transit vehicle has come to a complete stop before attempting to board or disembark. All riders shall stay seated until the vehicle stops.
- 2. No roller skates, roller blades, ice skates, etc., are to be worn in the bus.
- 3. All passengers are to be clothed and wearing some form of protective footwear.
- 4. All passengers will remain seated while the vehicle is in motion and for the duration of their ride.
- 5. Riders shall be considerate of others at all times. Threats, hitting, tripping, shoving, kicking, spitting, foul language, horseplay, teasing or any other improper or disruptive behavior towards anyone or themselves will not be tolerated.
- 6. Devices such as radios or I-Pods can only be used with headphones.
- 7. Passengers carrying or using alcoholic beverages and/or illegal substances will not be permitted in the transit vehicle
- 8. Riders shall keep hand(s), head or any other body part inside the bus and within their seated area at all times.

Date: 10/30/2020 Date(s) Revised: Governing Body Approval Date:

- 9. Riders shall obey the driver willingly and report any problems to the bus driver or dispatcher promptly.
- 10. Riders shall assist in keeping the transit vehicle clean by using sanitary practices. Any offensive odors to others or any type of unsanitary practices are to be avoided.
- 11. Eating or drinking beverages in the vehicle is not permitted.
- 12. Use of tobacco products is strictly prohibited.
- 13. Lighting matches, lighters, or any other type of flammable material is not permitted on the vehicle.
- 14. Any items that the driver assumes may be explosive or any type of weapon is not permitted on the vehicle.

#### CHILD RIDER POLICY

City of Broken Bow Handibus has established rules, roles and responsibilities in the transportation of children under the age of 16. Therefore, the following policies will be followed:

- 1. All children must follow the transit rules, regulations, and policies. Violations of these rules by either the child or parent may lead to service suspension.
- 2. No child under the age of four (4) is permitted to ride alone on City of Broken Bow Handibus
- 3. All children under the age of eight (8) must wear an approved safety restraint. Parent or guardians are responsible for providing an approved safety restraint. If the parent or guardian does not have an approved safety restraint device, City of Broken Bow Handibus transit will make every effort to provide one. This provision will be made on a first come, first served basis.

#### SEVERE WEATHER POLICY

Passengers are responsible for snow removal, so their driveways and sidewalks are accessible to transit vehicles.

If extreme weather conditions make travel unsafe, services will be discontinued until conditions are more favorable. Passengers with scheduled trips will be notified as soon as possible. In the event that transit service is closed due to a weather event, it will be announced on KCNI/KBBN and KBear.

#### Winter Riding Tips:

- Be aware of weather conditions which may affect transit services.
- Allow extra time to reach your destination.
- Be prepared for sudden stops while riding the bus.
- Wear appropriate winter clothing.

Date: 10/30/2020

#### **VIOLATIONS OF POLICY**

Any violation of the policies, rules, and procedures outlined in this handbook will result in the following:

First Offense: A warning letter will be issued.

Second Offense: A second letter will be issued which will result in rides being discontinued

for one week.

Third Offense: A third and final letter will be sent and rides will be discontinued

indefinitely.

City of Broken Bow Handibus reserves the right to terminate services immediately.

#### **COMPLAINT/GRIEVANCE PROCEDURES**

As a recipient of State and Federal funds administered by the Nebraska Department of Roads, City of Broken Bow Handibus hereby attests that it will abide by the eligibility guidelines and service priorities as stipulated by all applicable laws, rules and regulations. The process for submitting a Title VI complaint is outlined in the Nondiscrimination section of this handbook. For all other complaints, contact the following for additional information and a copy of the complaint form:

City of Broken Bow Handibus, 314 South 10th Avenue, Broken Bow, NE (308) 872-6609

Upon receipt of the complaint, the City of Broken Bow Handibus representative will request written detail of the complaint or take an oral statement from the complainant. The complaint should include all details regarding the situation including date, time, driver, problem, etc. All complaints or statements should be signed or, if by telephone, the actual complainant should be the individual calling. Complaints received by telephone will be investigated and resolved prior to ending the call. A written response will not be required if complainant is satisfied with the resolution. Upon completion of the investigation, a decision regarding the complaint will be rendered and a written response issued to the complainant no later than 10 days after receipt of the complaint. A copy of the complaint and action taken will be forwarded to the Nebraska Department of Roads, Transit Section, and a copy will be kept on file at Broken Bow Municipal Building.

return to agenda

Date: 10/30/2020 Date(s) Revised: Governing Body Approval Date:

#### RESOLUTION 2020-15

### RESOLUTION AUTHORIZING TO SET VALUES TO BE EXPENDED FOR THE CITY APPRECIATION PLAQUES

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA: as follows:

- WHEREAS, the City of Broken Bow respects as well as appreciates the services provided by elected officials, appointed officials, employees, and volunteers, and the City wants to showcase all these individuals for their efforts to improve the quality of life for Broken Bow; and
- WHEREAS, LB 734 provides that the local government sets a dollar limitation for the value expended on any plaques, token items, certificate of achievements, and awards; and
- NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA: that the limit be established as follows:
  - > Years of Service Awards not to exceed \$40.00 per plaque

PASSED AND APPROVED this 10th day of November, 2020.

	Rod Sonnichsen, Mayor	
ATTEST:		
Stephanie M. Wright, City Clerk (S E A L)		

#### **RESOLUTION 2020-16**

# RESOLUTION ALLOWING THE CITY HANDIBUS TO PARK IN THE PARKS BUILDING & USE OFFICE SPACE AT THE MUNICIPAL BUILDING WITHOUT RENT

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, the City of Broken Bow allows the City of Broken Bow Handibus the use of garage space at 1620 South B Street and office space at 314 South 10<sup>th</sup> Avenue, Broken Bow, NE;

NOW, THEREFORE, BE IT RESOLVED that the City of Broken Bow Handibus shall be allowed to park in the Parks Building and use office space in the Municipal Building without being charged monthly rent.

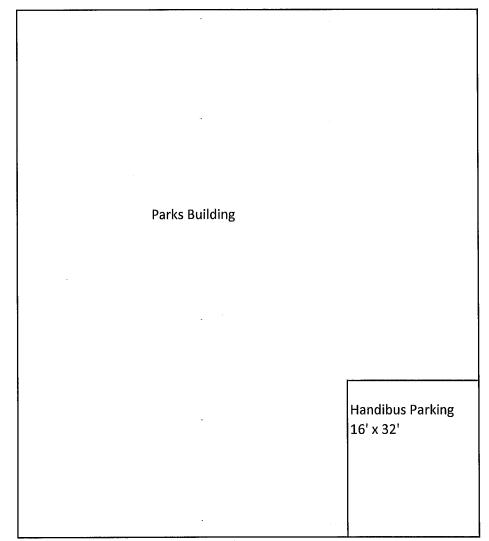
PASSED AND APPROVED this 10th day of November 2020.

•	Rod Sonnichsen, Mayor	
ATTEST:		
Stephanie M. Wright, City Clerk		
(SEAL)		

801

20'8"

Municipal Building
Office Space



### **CITY OF BROKEN BOW ORDINANCE NO. 1235**

AN ORDINANCE PROVIDING FOR THE PLACING OF A DESIGNATED "NO PARKING" SPACE, IN THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, PROVIDING FOR PUBLICATION AND EFFECTIVE DATE AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That there is hereby designated a "No Parking" space on the fourth (4<sup>th</sup>) parking space from the West corner of South D Street and South 11<sup>th</sup> Avenue in front of the Driver's License Examiner's Office.

Section 2. This ordinance shall be in full force and take effect from and after its passage and publication.

Passed and approved this 10<sup>th</sup> day of November, 2020.

	Rod Sonnichsen, Mayor
ATTEST:	
·	
Stephanie M. Wright, City Clerk	<del>_</del>

0 100%

Camera: 824 m 41°24'09"N 99°38'30"W

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return to agenda