

**Board of Public Works  
Meeting Minutes  
October 26, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, October 26, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Foreman and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Butch Brunken, Dan Jacobson, Chad Schall, and Russ Smith. Absent: None. Dan Jacobson informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Chapin, seconded by Brunken, to approve the Consent Agenda for October 26, 2020. Said motion includes approval of the Minutes of the October 13, 2020 Board Meeting, approval of Claims to Date, and approval of September Treasurer Report. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Smith, and Chapin. Nays: None. Motion carried.

Altec Industries, Inc., truck testing & repair, \$1,030.46; Black Hills Energy, power plant gas, \$391.45; Central District Health Department, water testing, \$37.00; City of Broken Bow Payroll Reimbursement, \$30,498.23; Custer Transfer Station, fees collected, \$9,829.00; Deb's Embroidery Shop, utilities logo, \$9.50; Gary's Super Foods, water, \$9.36; John Deere Financial, fogger, pliers, \$45.98; Lawson Products, Inc., lens cleaner, \$33.50; Nebraska Public Health Environmental Lab, water testing, \$434.00; Paulsen, Inc., concrete, \$359.93; Quadiant Finance USA, Inc., postage, \$439.00; S & L Sanitary Services, trash collections, \$29,633.20; Trotter Service, bulk unleaded, \$16,005.60; Total Bills = \$88,756.21

Approval of Claims – October 26, 2020

Electric Department	\$	13,233.49
Water Department		7,287.61
Sewer Department		6,456.66
Power Plant		1,245.64
Billing		44,527.21
Fuel Station		<u>16,005.60</u>
	\$	88,756.21

Discussion was held on the 2021 sludge removal. The Board will vote on approving the bid specs at the next meeting.

Moved by Smith, seconded by Brunken to approve sending the recommendation to the City Council for approval of hiring HOA to install the new SCADA system. Roll call vote: Voting aye: Jacobson, Chapin, Brunken, Schall, and Smith. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Casey Flynn, Electric Foreman:

- Trying to get Reclosures programmed-JEO helping
- 1 primary fault, and 2-3 secondary faults in the last 2 weeks
- Getting SCADA meters back online
- Electrical Safety Training
- Generate Wednesday

Craig Cranwell, Water/Sewer Superintendent:

- North B Project is done for the season
- Confined Spaces Training is November 4<sup>th</sup>
- WWTP Training November 9<sup>th</sup> and 10<sup>th</sup>
- Getting quotes for backup equipment

Moved by Chapin, seconded by Schall, to adjourn the meeting at 1:04 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Dan Jacobson, Chairman