

**Board of Public Works  
Meeting Minutes  
October 13, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, October 13, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Foreman and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Butch Brunken, Dan Jacobson, Chad Schall, and Russ Smith. Absent: None. Dan Jacobson informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Schall, seconded by Smith, to approve the Consent Agenda for October 13, 2020. Said motion includes approval of the Minutes of the September 28, 2020 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Smith, and Chapin. Nays: None. Motion carried.

Altec Industries, Inc., truck repairs, \$5,106.21; Barco Municipal Products, Inc., red marking paint, \$258.92; Beaver Bearing Company, repair vac, \$76.90; Broken Bow Municipal Utilities, postage, \$431.61, Card Services, Columbus Telegraph, help wanted, \$561.80; Carquest of Broken Bow, supplies, \$224.10; Centurylink, phone service, \$191.95; City of Broken Bow, transfer and rent, \$45,373.46; City of Broken Bow, payroll reimbursement, \$31,190.43; Cole Electric Company, generator service call, \$400.00; Custer County Chief, publications, \$97.07; Custer Public Power District, power for WWTP, \$5,279.79; Ditch Witch Undercon, nozzle, \$304.13, Eakes Office Solutions, supplies, \$156.84; Great Plains Communications, internet, \$159.48; Grocery Kart, supplies, \$46.09; Gary's Super Foods, supplies, \$20.82; HOTSYS Equipment Co., power washer repair, \$41.09; Invoice Cloud, credit card expenses, \$99.60; Kully Pipe & Steel Supply, supplies, \$473.34; Kansas Municipal Utilities, Trey & Blake training, \$600.00; Keith County News, LLC, help wanted, \$283.50; Mead Lumber Co, supplies, \$429.32; Municipal Supply, of Nebr., well check valve & water main fittings, \$3,155.87; Municipal Chemical Supply, Lift Station degreaser, \$190.00; Nebraska Municipal Power Pool, training, \$1,160.00; Nebraska State Bank, bonds, \$50,670.00; Obrien's Hardware, supplies, \$486.18; One Call Concepts, Inc., locate expenses, \$114.92; Paulsen, Inc., limestone, sand & gravel, \$1,976.56; Platte Valley Communications, radio & repair, \$1,467.50 Platte Valley Laboratories, Inc., wastewater testing, \$715.00, Prachts Ace Hardware, supplies, \$113.33; S & L Sanitary Services, trash fees billed, \$40.75; Sage Payment Solutions, credit card fees, \$1,202.49, Sargent Drilling, sand test, \$520.00; Sensaphone, alarm system, \$5.95; Titan Machinery, anti-freeze for skid steer, \$15.97;

Trotter Service, gas & oil for trucks \$25.00; United Rentals, Inc., shoring, \$3,377.99; Universal Insurance Agency, insurance renewal, \$168,113.08; USA Blue Book, supplies, \$1,552.44; Wenquist, Inc., supplies, \$33.15; Wesco Receivables Corp., recloser and supplies , \$28,996.57; Western Area Power Admin., power purchases WAPA, \$25,588.50; York News-Times, help wanted, \$65.00; Total Bills = \$381,392.70.

Approval of Claims – October 13, 2020

|                     |    |              |
|---------------------|----|--------------|
| Electric Department | \$ | 220,756.26   |
| Water Department    |    | 69,448.98    |
| Sewer Department    |    | 65,253.30    |
| Power Plant         |    | 17,761.54    |
| Billing             |    | 8,112.94     |
| Fuel Station        |    | <u>59.68</u> |
|                     | \$ | 381,392.70   |

Discussion was held on the sludge removal for 2021. Licensed Professional Civil Engineer Dana Peterson with Frontwater Engineering, LLC explained the requirements for sludge removal to the Board. He stated that you can't hold sludge more than two years. Mr. Peterson stated that we need to get bid specs out soon so that bids can be approved and the sludge removal completed by November 2021.

The following was discussed under Department Heads Updates:

Casey Flynn, Electric Foreman:

- Shawn Lehmkuhler with Dutton-Lainson gave a presentation about AMI meters
- Installed one OCR and waiting on tech support
- Putting in new underground at BD's parking lot

Darren Marten, Water/Sewer Superintendent:

- Working on Memorial Park
- Working on North B when finished with Memorial Park
- Flushing hydrants

Moved by Schall, seconded by Chapin, to adjourn the meeting at 1:41 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE  
CITY OF BROKEN BOW, NEBRASKA

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/s/Dan Jacobson, Chairman