

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
October 13, 2020 @ 6:00 PM
Municipal Auditorium**

314 South 10th Avenue, Broken Bow, NE

Meeting Procedure

The Public may address specific agenda items at the pleasure of the Mayor. Please come to the podium, state your name and address, and limit your remarks to five minutes or less. Out of respect to City employees, we request that any complaints or criticisms of employees not be aired in a public meeting. Concerns about employees should be brought to the attention of the City Administrator or Mayor. An individual in violation will be declared out of order.

A. Call to Order

B. Open Meetings Act: In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available and is posted for review by all citizens.

C. Roll Call

D. Pledge of Allegiance

E. Submittal of Requests for Future Items: Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

F. Consent Agenda: Consideration of approving the consent agenda items for October 13, 2020, which will include the following:

- a. Approval of Minutes of September 22, 2020 Meeting
- b. Approval of Minutes of September 30, 2020 Special Meeting
- c. Approval of Bills as Posted

G. Unfinished Business:

- a. **Public Hearing on Ordinance 1231, No Parking This Side of Street on South 13th Avenue** – Consideration of opening a public hearing on Ordinance 1231, No Parking This Side of Street on the East Side of South 13th Avenue between South G Street and South H Street.
- b. **Ordinance 1231, No Parking This Side of Street on South 13th Avenue** – Consideration of approving Ordinance 1231, No Parking This Side of Street on the East Side of South 13th Avenue between South G Street and South H Street.
- c. **Public Hearing on Ordinance 1232, Water Rates** – Consideration of opening a public hearing on Ordinance 1232, Water Rates.
- d. **Waive Two Readings of Ordinance 1232** – Consideration of waiving the two readings of Ordinance 1232.
- e. **Ordinance 1232, Water Rates** – Consideration of approving Ordinance 1232, Water Rates.

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
October 13, 2020 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

- f. Public Hearing on Ordinance 1233, Sewer Rates** – Consideration of opening a public hearing on Ordinance 1233, Sewer Rates.
- g. Waive Two Readings of Ordinance 1233** – Consideration of waiving the two readings of Ordinance 1233.
- h. Ordinance 1233, Sewer Rates** – Consideration of approving Ordinance 1233, Sewer Rates.
- i. Resolution 2020-11, Amended Spending Limit for Department Foremen, Department Heads, & City Administrator** – Consideration of approving the amended spending limits for Department Foremen, Department Heads, and City Administrator.

H. New Business:

- a. Blocking Off Parking Stalls Around Square** – Consideration of approving the blocking off parking stalls on the East side of the Square and half of the South side of the Square on October 30, 2020 for Halloween Festivities with the Chamber.
- b. Annual Certification of Handibus Funding** – Consideration of approving the annual certification of the Handibus Funding.
- c. Public Hearing on Ordinance 1234, Merging the Offices of Overseer of Streets and Parks** – Consideration of opening a public hearing on Ordinance 1234, Merging the Offices of Overseer of Streets and Parks.
- d. Waive Three Reading of Ordinance 1234** – Consideration of waiving the three readings of Ordinance 1234.
- e. Ordinance 1234, Merging the Offices of Overseer of Streets and Parks** – Consideration of approving Ordinance 1234, Merging the Offices of Overseer of Streets and Parks.
- f. Approval of Job Description of Overseer of Streets and Parks** – Consideration of approving the job description of Overseer of Streets and Parks.
- g. Public Hearing on Ordinance 1235, Amended 2020-2021 Wage Ordinance** – Consideration of opening a public hearing on Ordinance 1235, Amended 2020-2021 Wage Ordinance.
- h. Waive Three Reading of Ordinance 1235** – Consideration of waiving the three readings of Ordinance 1235.
- i. Ordinance 1235, Amended 2020-2021 Wage Ordinance** – Consideration of approving Ordinance 1235, Amended 2020-2021 Wage Ordinance.

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
October 13, 2020 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

- j. Overseer of Streets and Parks Appointment** – Consideration of approving the appointment of Darren Marten as the Overseer of Streets and Parks.
- k. Water and Sewer Superintendent Appointment** – Consideration of approving the appointment of Craig Cranwell as the Water and Sewer Superintendent.
- l. Resolution 2020-13, Setting Hearing on Assessments** – Consideration of setting the date for the Board of Equalization and levying Special Assessments in connection with the 2018 South 19th Avenue and South G Street Paving Improvements.
- m. Resolution 2020-14, City Administrator Approval of Reoccurring Events** – Consideration of approving the City Administrator to approve reoccurring events for street closings and blocking off parking stalls.

l. Adjournment

The next City Council Meeting will be on Tuesday, October 27, 2020 @ 6:00 pm.

Upcoming Events

- ❖ **October 26** – Board of Public Works Meeting at 12:30 pm @ Municipal Building

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes
September 22, 2020**

The Broken Bow City Council met in regular session on Tuesday, September 22, 2020 in the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on September 17, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Jacob Holcomb, Chris Myers, and Larry Miller. Absent: David Schmidt. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller, to approve the consent agenda for September 22, 2020. Said motion includes approval of the Minutes of the September 8, 2020 Budget Hearing, September 8, 2020 Council Meeting, Bills to Date, and August Treasurer Report. Roll call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried.

AFLAC, \$295.89, \$104.22, \$548.61; Awards & More, City Admin. License Plate Covers & Hat, \$22.00; Better Homes and Gardens, Magazine Renewal, \$18.00; Birds & Blooms, Magazine Renewal, \$20.00; Bon Appetit, Magazine Renewal, \$20.00; Bottom Line Personal, Magazine Renewal, \$41.73; Bound Tree Medical, Data Messenger & Onsite Transfer Cable, \$661.96; Broken Bow Public Schools, Liquor Tax & Tobacco Tax, \$3,100.00; Broken Bow Rural Fire Board, Building Insurance, BBMU, & Great Plains, \$1,569.38; Capital One, Website Fee, 402 Computer, & Training, \$729.66; Carquest of Broken Bow, Car Wash & Light Bulbs, \$32.87; CenturyLink, Basic & Long Distance, \$796.69; City Flex Benefit Plan, \$166.04; City of Broken Bow, Health Insurance, \$3,211.30; City of Broken Bow, Pension Fund, \$7,890.76; Colonial Insurance, \$871.15, Consolidated Management Co., 406 Meals @ NLETC, \$118.53; Consumer Reports, Magazine Renewal, \$31.04; Country Woman, Magazine Subscription, \$20.00; Custer County Chief, Publication and Street Superintendent-Help Wanted, \$576.69; Custer Transfer Station, CD Cell Trash Dumping, \$6.00; Dollar General, Kleenex, \$9.25; EFTPS Online Payment, \$16,122.22; Eakes Office Products, Copy Paper, \$45.99; Family Heritage, \$56.00; Garrett Tires & Treads, 401 Unit Oil Change, \$117.17; Great Plains Communications, Telephone/Internet, \$28.92; Grocery Kart, Food for Budget Workshop, Table Cloths for Auditorium, Gatorade and Bottled Water, \$207.81; HD Arms, LLC, Ammo, \$972.00; Hire Right Solutions, Drug Testing, \$68.50; Ingram Library Services, Books, \$2,163.55; Insurance Aid Services, \$1,230.17; Island Supply Company, Oxygen \$39.34; John Deere Financial, Mower Lease \$216.51; Keith County News, LLC, Street Superintendent-Help Wanted, \$388.50; Kirkpatrick Cleaning Solutions, Paper Towels, \$27.28; Mead Lumber, Spray Paint, \$26.94; Midwest Alarm Services, Fire Extinguisher Inspections, \$251.00; Myers Iron Salvage, City Wide Cleanup Roll-Offs, \$835.80; NMC Exchange LLC, \$7,395.09; Nebraska Municipal Clerks, Association, Stephanie & Kandi Membership Dues, \$70.00; Nebraska UC Fund, Unemployment, \$2,203.23; OCLC Inc., Inter Library Loan Services, \$138.78; Omaha State Bank, HSA, \$175.00; Platte Valley Communications, Computers, \$4,583.16; Prachts Ace Hardware, Supplies, \$267.71; Presto X Company, Monthly Service, \$51.00; Ranchland Ford, Repairs to Expedition, \$288.26; Real Simple, Magazine Renewal, \$24.00; S&L Sanitary

Service, Trash Around the Square, \$49.30; Sentimental Productions, DVDs, \$235.00; Sports Illustrated, Magazine Subscription, \$84.00; Sports Illustrated Kids, Magazine Subscription, \$59.96; State Income Tax WH NE Online Payment, \$2,561.61; Stephanie Wright, Reimbursement, \$41.70; Taste of Home, Cookbooks & Magazine Subscription, \$95.00; The New Yorker, Magazine Renewal, \$149.99; Time, Time Subscription, \$30.00; Titan Machinery-North Platte, Tool Cat-1Year Lease, \$5,000.00; Trotter Service, Police Gasoline, \$366.65; Trotter's Whoa & Go, Fuel, \$63.63; Verizon Wireless, Rescue Hot Spots, Data, and Handi-Bus Phone, \$286.25; Village Uniform, Cleaning Rugs & Supplies, \$97.20; Watch Guard, Body Camera, \$513.60; Wenquist Inc., Supplies, \$182.86; World Book Inc., \$749.70; York News-Times, Street Superintendent Help Wanted, \$542.50; Biweekly Payroll, \$50,575.59; Total Bills = \$120,540.24

Broken Bow Emergency Medical Service Volunteers were recognized for providing life saving measures on June 14, 2020 and June 26, 2020. They received certificates, lifesaving pins, and appreciation for their work. The volunteers recognized were Ahren Finney, Shane Fiorelli, Andrew Holland, Kacey Woodliff-Finney, Renee Sommers, Lawrence Stump, Coby Cassidy from the BB Police Department, Jeremiah Daugherty, Cody Neville, and Lacy Fiorelli.

Fire and Rescue Coordinator Andrew Holland gave an update on the Emergency Medical Service Calls.

Retiring Library Director Joan Birnie was recognized for her 33 years of service.

Moved by Holcomb, seconded by Miller to open a public hearing at 6:18 pm regarding Ordinance 1231, No Parking South 13th. Roll Call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried. Discussion was held and City Administrator Dan Knoell read the Ordinance from 2013 that prohibited parking on South 13th Avenue from South E Street to South G Street. This ordinance would just be an extension of the prohibited parking that is already in place on South 13th Avenue. Moved by Holcomb, seconded by Miller, to close the public hearing at 6:19 pm regarding Ordinance 1231, No Parking South 13th. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers to not waive the two readings of Ordinance 1231. Roll Call vote: Voting aye: Miller, Holcomb, and Myers. Nays: None. Motion carried.

Executive Director of the Broken Bow Housing Authority Dawn West gave the Annual Housing Authority Report. Moved by Miller, seconded by Holcomb to approve the Annual Report & Request of Waiver of PILOT Funds in the amount of \$24,931.60 from the Broken Bow Housing Authority. Roll Call Vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the appointment of Mike Garner to the Library Board for a term ending February 2022. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller, seconded by Holcomb, to approve the appointment of Dan Knoell as the Zoning Administrator. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers, to open a public hearing at 6:30 pm regarding the manager application for G4C, Cobblestone Hotel & Suites liquor license. Roll Call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried. City Clerk/Treasurer Stephanie

Wright explained to the Council that Kami Freeman is the new manager at the G4C, Cobblestone Hotel & Suites. Therefore, they are required to update the name on the liquor license with the current manager's name. Moved by Holcomb, seconded by Miller, to close the public hearing at 6:31 pm regarding the manager application for G4C, Cobblestone Hotel & Suites liquor license. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the manager application for G4C, Cobblestone Hotel & Suites liquor license. Roll Call vote: Voting aye: Miller and Holcomb. Nays: None. Abstain: Myers. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the loan with Bruning Bank for a John Deere 3039R Compact Utility Tractor in the amount of \$27,385.97 with Mayor Rod Sonnichsen as the authorized signer on the loan. Roll Call vote: Voting aye: Myers, Holcomb, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the loan with Nebraska State Bank for a Cat 938M Wheel Loader in the amount of \$171,041.87 with Mayor Rod Sonnichsen as the authorized signer on the loan. Roll Call vote: Voting aye: Holcomb, Myers, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the job title change of the Fire & Rescue Coordinator to Emergency Services Director. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller, seconded by Myers, to approve the start of the assessment process for South 19th Avenue. Roll Call vote: Voting aye: Holcomb, Myers, and Miller. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:35 pm regarding Ordinance 1232, Water Rates. Roll Call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried. Water/Sewer Superintendent Darren Martin informed the Council about the rates. Moved by Myers, seconded by Holcomb, to close a public hearing at 6:38 pm regarding Ordinance 1232, Water Rates. Roll Call vote: Voting aye: Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Myers, seconded by Miller to not waive the three readings of Ordinance 1232, Water Rates. Roll Call vote: Voting aye: Miller, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:39 pm regarding Ordinance 1233, Sewer Rates. Roll Call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried. Water/Sewer Superintendent Darren Martin informed the Council about the rates. Moved by Holcomb, seconded by Myers, to close a public hearing at 6:40 pm regarding Ordinance 1233, Sewer Rates. Roll Call vote: Voting aye: Miller, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Miller, seconded by Myers to not waive the three readings of Ordinance 1233, Sewer Rates. Roll Call vote: Voting aye: Miller, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers, to postpone the consideration of approving Resolution 2020-11, amended spending limits for Department Heads and City Administrator until the next

Council Meeting on October 13, 2020. Roll Call vote: Voting aye: Holcomb, Myers, and Miller. Nays: None. Motion carried.

Moved by Myers, seconded by Holcomb, to approve Resolution 2020-12, KENO funds. Said resolution allows for the use of KENO funds in the amount of \$6,909.78 to fix the lighting and replace flags in the One Box Park. Roll Call vote: Voting aye: Myers, Holcomb, and Miller. Nays: None. Motion carried.

Moved by Miller, seconded by Holcomb, to adjourn the City Council Meeting at 6:42 p.m. Roll call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**Broken Bow City Council
Special Meeting Minutes
September 30, 2020**

The Broken Bow City Council met in special session on Wednesday, September 30, 2020 in the North Main Floor Conference Room. Notice of the meeting was given in advance thereof as required by law by posting in three public places: Broken Bow Municipal Building, Broken Bow Post Office, and Custer County Courthouse. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 12:00 pm, with the following Councilmembers present: Holcomb, Miller, and Schmidt. Absent: Myers.

Moved by Holcomb, seconded by Miller, to approve the claims to date. Roll call vote: Voting aye: Holcomb, Schmidt, and Miller. Nays: None. Motion carried.

Moved by Schmidt, seconded by Miller, to approve the closure of North C Street from North 7th Avenue to North 9th Avenue for the Pep Rally. Roll call vote: Voting aye: Holcomb, Schmidt, and Miller. Nays: None. Motion carried.

Moved by Miller, seconded by Holcomb, to adjourn the City Council Meeting at 12:01 pm. Roll call vote: Voting aye: Schmidt, Holcomb, and Miller. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
AKRS EQUIPMENT										
30045	10/13/2020	10/13/2020			37.88					Posted
	08-3310.00				parts				37.88	0.00
Arrow Seed										
30011	10/13/2020	10/13/2020			182.50					Posted
	09-3339.00				Melham New Addition				182.50	0.00
Barco										
30031	10/13/2020	10/13/2020			80.95					Posted
	08-3347.00				Med. Corner Bolts				80.95	0.00
Beaver Bearing Co Albion										
30017	10/13/2020	10/13/2020			46.92					Posted
	09-3310.00				Supplies				46.92	0.00
30043	10/13/2020	10/13/2020			2.50					Posted
	08-3310.00				supplies				2.50	0.00
Bound Tree Medical										
30040	10/13/2020	10/13/2020			201.89					Posted
	05-3338.00				EMS Supplies				201.89	0.00
Bow Locksmith										
29998	10/13/2020	10/13/2020			162.00					Posted
	09-3311.00				Keys and Service Call				162.00	0.00
Broken Bow Airport Authority										
30004	10/13/2020	10/13/2020			1,083.33					Posted
	01-3409.00				Monthly Payment				1,083.33	0.00
Broken Bow Chamber of Commerce										
30041	10/13/2020	10/13/2020			1,660.00					Posted
	05-3334.00				ambulance incentive				1,660.00	0.00
Broken Bow Mun Utilities										
30057	10/13/2020	10/13/2020			3,506.24					Posted
	08-3225.00				fuel				1,093.06	0.00
	06-3225.00				fuel				65.25	0.00
	04-3225.00				fuel				702.08	0.00
	05-3225.00				fuel				98.43	0.00
	09-3225.00				fuel				1,166.64	0.00
	03-3225.00				fuel				380.78	0.00
									<u>3,506.24</u>	<u>0.00</u>
Broken Bow Municipal Utilities										
30008	10/13/2020	10/13/2020			8,216.92					Posted
	01-3213.00				General - Radio/Weather Station Tower				34.96	0.00
	02-3220.00				Pub Bldg - Utilities/Trash				683.24	0.00
	04-3220.00				Police - Utilities/Trash Removal				554.91	0.00
	04-3315.00				Police -Dog Pound Utilities				51.82	0.00
	07-3220.00				Library - Utilities/Trash Removal				470.56	0.00
	08-3220.00				Street - Utilities/Trash				189.01	0.00
	08-3422.01				Street - Street Lights				3,144.23	0.00
	09-3220.00				Parks - Utilities/Trash Removal				2,306.56	0.00
	09-3220.00				Parks - Shop Utilities/Trash Removal				189.00	0.00
	10-3220.00				Swim Pool - Utilities/Trash Removal				538.58	0.00
	11-3360.00				Tree Dump - Utilities				54.05	0.00
									<u>8,216.92</u>	<u>0.00</u>
Broken Bow Rural Fire Board										
30015	10/13/2020	10/13/2020			3,400.00					Posted
	06-3311.00				1/2 Concrete Repair				3,400.00	0.00
Card Services										
30058	10/13/2020	10/13/2020			692.25					Posted
	03-3223.00				hand sanitizer				20.48	0.00
	08-3348.10				flags				149.78	0.00
	08-3310.00				cattle panel				24.99	0.00
	08-3222.00				help wanted-street superintendent				497.00	0.00
									<u>692.25</u>	<u>0.00</u>

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>								
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
Carquest of Broken Bow (continued)									
30032	10/13/2020	10/13/2020	26.65					Posted	
	08-3310.00			switches & flag connectors			26.65	0.00	
Central Ne Economic Dev District									
29997	10/13/2020	10/13/2020	5,338.50					Posted	
	01-3206.00			Annual Membership			5,338.50	0.00	
Central Ne Medical Clinic									
30053	10/13/2020	10/13/2020	55.00					Posted	
	03-3222.00			drug testing			55.00	0.00	
Century Link									
30012	10/13/2020	10/13/2020	485.70					Posted	
	08-3221.00			Street - Basic & Long Distance			30.21	0.00	
	10-3221.00			Swim Pool - Basic & Credit Card			133.86	0.00	
	09-3221.00			Park - Basic & Long Distance			30.20	0.00	
	03-3221.00			Handi Bus - Basic & Long Distance			60.09	0.00	
	01-3221.00			General -Basic & Long Distance Office			145.85	0.00	
	01-3221.00			General Basic & Long Distance Radio			85.49	0.00	
							485.70	0.00	
30020	10/13/2020	10/13/2020	207.25					Posted	
	04-3221.00			Police - Basic & Long Distance			207.25	0.00	
Chris Henderson									
30022	10/13/2020	10/13/2020	96.75					Posted	
	04-3205.00			PT Clothes Gray- Embroidered			96.75	0.00	
City of Broken Bow Pension Fund									
29995	10/1/2020	10/1/2020	1,398.44					Ck# 2 Printed	
	01-1502.00			Liability - BBHA			1,398.44	0.00	
Consolidated Management Co.									
3028	10/13/2020	10/13/2020	400.90					Posted	
	04-3205.00			404 & 406 Meals NLETC			400.90	0.00	
Custer County Chief									
30051	10/13/2020	10/13/2020	461.19					Posted	
	01-3209.00			publication			440.28	0.00	
	01-3223.00			publication			20.91	0.00	
							461.19	0.00	
Custer County Treasurer									
30002	10/13/2020	10/13/2020	12,120.58					Posted	
	01-3217.00			Communications Interlocal Payment			12,120.58	0.00	
Eakes Office Products									
30056	10/13/2020	10/13/2020	286.52					Posted	
	01-3223.00			supplies			148.67	0.00	
	01-3216.00			copies			137.85	0.00	
							286.52	0.00	
Frontier Family Pharmacy									
30039	10/13/2020	10/13/2020	8.58					Posted	
	05-3338.00			Aspirin			8.58	0.00	
Fyr-Tek									
30037	10/13/2020	10/13/2020	1,200.00					Posted	
	06-3310.00			pump testing of trucks			1,200.00	0.00	
Garrett Tires & Treads									
30025	10/13/2020	10/13/2020	1,522.01					Posted	
	04-3310.00			Tires, bearing, tie rods, ect. 401 Patrol Uni			1,522.01	0.00	
Gary's Super Foods									
30042	10/13/2020	10/13/2020	43.48					Posted	
	05-3338.00			supplies			19.56	0.00	
	06-3410.00			supplies			23.92	0.00	
							43.48	0.00	
Gateway Motors Inc									
30021	10/13/2020	10/13/2020	59.87					Posted	
	04-3225.00			Oil Change 2015 Impala			59.87	0.00	

Accounts Payable Detail Listing

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	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Great Plains Communications (continued)										
30013	10/13/2020	10/13/2020			70.95					Posted
	08-3221.00					Internet			35.48	0.00
	09-3221.00					Internet			35.47	0.00
									<u>70.95</u>	<u>0.00</u>
Grocery Kart										
30034	10/13/2020	10/13/2020			124.82					Posted
	02-3410.00					supplies			62.34	0.00
	08-3223.00					supplies			40.82	0.00
	09-3223.00					supplies			21.66	0.00
									<u>124.82</u>	<u>0.00</u>
HD Arms, LLC										
30029	10/13/2020	10/13/2020			878.00					Posted
	04-3414.00					ammunition			878.00	0.00
Hometown Leasing										
30003	10/13/2020	10/13/2020			159.18					Posted
	04-3216.00					Copier Lease			92.66	0.00
	07-3216.00					Copier Lease			66.52	0.00
									<u>159.18</u>	<u>0.00</u>
Island Supply Welding Co.										
30038	10/13/2020	10/13/2020			42.68					Posted
	05-3338.00					Oxygen			42.68	0.00
J.P. Cooke Co										
30023	10/13/2020	10/13/2020			55.50					Posted
	04-3223.00					2021 Dog Tags			55.50	0.00
John Deere Financial										
30019	10/13/2020	10/13/2020			216.51					Posted
	09-3410.00					mower lease			216.51	0.00
Kirkpatrick Cleaning Solutions										
30026	10/13/2020	10/13/2020			27.28					Posted
	04-3223.00					paper towels			27.28	0.00
Lift Stations, Inc.										
30046	10/13/2020	10/13/2020			39.79					Posted
	08-3310.00					filter for forklift			39.79	0.00
Matheson Tri-Gas Inc										
30060	10/13/2020	10/9/2020			101.60					Posted
	08-3225.00					acetylene, argon, arg/co2, oxygen			101.60	0.00
Mead Lumber										
30054	10/13/2020	10/13/2020			408.12					Posted
	08-3311.00					supplies			291.74	0.00
	09-3339.00					supplies			116.38	0.00
									<u>408.12</u>	<u>0.00</u>
Mid American Research Chemical										
30044	10/13/2020	10/13/2020			5,121.80					Posted
	08-3344.00					wipe out weed control			5,121.80	0.00
Nebraska Law Enforcement Training Center										
30027	10/13/2020	10/13/2020			920.00					Posted
	04-3205.00					404-Firearm Instructor School & Lodging			920.00	0.00
OBrien's Hardware										
30005	10/13/2020	10/13/2020			258.13					Posted
	08-3310.00					supplies			154.03	0.00
	09-3311.00					supplies			104.10	0.00
									<u>258.13</u>	<u>0.00</u>
Oak Creek Engineering, LLC										
29996	10/13/2020	10/13/2020			1,087.25					Posted
	08-3423.00					Bridge Inspection Fees			1,087.25	0.00
Paulsen Inc.										
30014	10/13/2020	10/13/2020			1,086.75					Posted
	09-3339.00					sidewalk at Melham			1,086.75	0.00

<u>Vend#</u>		<u>Vendor Name</u>		<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>		<u>Work Order</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Prachts Ace Hardware (continued)												
30016	10/13/2020	10/13/2020		555.90								Posted
	09-3339.00			Supplies							555.90	0.00
30036	10/13/2020	10/13/2020		74.13								Posted
	06-3223.00			Thermometer, Plunger, & Padlocks							14.19	0.00
	06-3410.00			padlocks							59.94	0.00
											74.13	0.00
30047	10/13/2020	10/13/2020		54.60								Posted
	09-3311.00			supplies							9.62	0.00
	09-3311.00			supplies							44.98	0.00
											54.60	0.00
30052	10/13/2020	10/13/2020		63.17								Posted
	08-3310.00			supplies							39.37	0.00
	11-3222.00			supplies							23.80	0.00
											63.17	0.00
Pristine Cleaning, LLC												
30049	10/13/2020	10/13/2020		375.00								Posted
	02-3419.01			Cleaning Service							375.00	0.00
Reams Sprinkler Supply												
29999	10/13/2020	10/13/2020		491.31								Posted
	09-3427.00			Sprinkler Parts							491.31	0.00
S&L Sanitary Service												
30006	10/13/2020	10/13/2020		49.30								Posted
	09-3219.00			trash around the square							49.30	0.00
Sara J. Hulinsky												
30007	10/13/2020	10/13/2020		1,192.00								Posted
	07-3419.01			cleaning service							1,192.00	0.00
Schaper and White Law Firm												
30009	10/13/2020	10/13/2020		1,941.65								Posted
	01-3214.00			Legal Fees							1,941.65	0.00
Stephanie Wright												
30010	10/13/2020	10/13/2020		144.44								Posted
	01-3223.00			Reimbursement-Supplies							67.62	0.00
	05-3338.00			thermo. covers							36.85	0.00
	05-3221.00			phone cases							11.04	0.00
	06-3220.00			phone cases							11.04	0.00
	08-3221.00			phone cases							17.89	0.00
											144.44	0.00
Titan Machinery-North Platte												
30000	10/13/2020	10/13/2020		5,000.00								Posted
	09-3410.00			Tool Cat Lease							5,000.00	0.00
Trotter Service												
30033	10/13/2020	10/13/2020		998.10								Posted
	08-3225.00			Street - Gasoline							978.10	0.00
	11-3222.00			Tire Repair							20.00	0.00
											998.10	0.00
Universal Insurance												
29994	10/1/2020	10/1/2020		173,934.92								Ck# 1 Printed
	01-3207.00			Insurance Renewal							173,934.92	0.00
Van Diest Supply Co												
30030	10/13/2020	10/13/2020		2,365.80								Posted
	08-3344.00			Mosq. Mist							2,365.80	0.00
Verizon Wireless												
30024	10/13/2020	10/13/2020		280.07								Posted
	04-3221.00			Police Internet for Ipads							280.07	0.00
30059	10/13/2020	10/13/2020		141.38								Posted
	05-3221.00			Rescue hot spots							80.02	0.00
	06-3221.00			Data							30.29	0.00
	03-3221.00			Handi Bus Phone							31.07	0.00
											141.38	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>

Village Uniform (continued)

30055	10/13/2020	10/13/2020	113.12					Posted
	02-3223.01			rugs			100.72	0.00
	05-3332.00			laundry			12.40	0.00
							113.12	0.00

Wenquist Inc.

30035	10/13/2020	10/13/2020	150.28					Posted
	09-3310.00			repairs			150.28	0.00
30048	10/13/2020	10/13/2020	373.27					Posted
	08-3310.00			supplies			373.27	0.00

York News-Times

30018	10/13/2020	10/13/2020	7.50					Posted
	08-3222.00			Street Superintendent Help Wanted			7.50	0.00

241,889.10 65 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 10/1/2020

Ending: 10/13/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Check Approval List - GL Account

10/9/2020 10:40:37 AM

City of Broken Bow

Page 1 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Broken Bow Airport Authority		Monthly Payment	Airport Monthly Payment	1,083.33
Broken Bow Municipal Utilities		Utilities	Weather Station Expens	34.96
Central Ne Economic Dev District		Annual Membership 10/01/2020-09/30/2021	Association Dues	5,338.50
Century Link		Basic and Long Distance	Telephone/Internet	145.85
Century Link		Basic and Long Distance	Telephone/Internet	85.49
City of Broken Bow Pension Fund		BBHA Pension	Pension	1,398.44
Custer County Chief		publications & ink	Printing & Publication	440.28
Custer County Chief		publications & ink	Supplies & Postage	20.91
Custer County Treasurer		communications interlocal	Radio Communications	12,120.58
Eakes Office Products		copies & supplies	Copier Maint/Expense	137.85
Eakes Office Products		copies & supplies	Supplies & Postage	148.67
Schaper and White Law Firm		Legal Fees	Legal Fees	1,941.65
Stephanie Wright		Reimbursement	Supplies & Postage	67.62
Universal Insurance		Insurance Renewal	Bonds & Insurance	173,934.92
			Total General	\$196,899.05
Municipal Building				
Broken Bow Municipal Utilities		Utilities	Utilities	683.24
Grocery Kart		supplies	Equipment Purchases	62.34
Pristine Cleaning, LLC		cleaning service	Contracted Services	375.00
Village Uniform		rugs	Building Cleaning Suppli	100.72
			Total Municipal Building	\$1,221.30
Handi Bus				
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	380.78
Card Services		flags, hand sanit., help wanted ads	Supplies & Postage	20.48
Central Ne Medical Clinic		drug testing	Miscellaneous Expense	55.00
Century Link		Basic and Long Distance	Telephone/Internet	60.09
Verizon Wireless		telephone	Telephone/Internet	31.07
			Total Handi Bus	\$547.42
Police				
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	702.08
Broken Bow Municipal Utilities		Utilities	Utilities	554.91
Broken Bow Municipal Utilities		Utilities	Dog Care	51.82
Century Link		Basic & Long Distance	Telephone/Internet	207.25
Chris Henderson		PT Clothes	Travel & Meeting Expens	96.75
Consolidated Management Co.		404 & 406 Meals NLETC	Travel & Meeting Expens	400.90
Garrett Tires & Treads		Tires, bearing, tie rods, ect. 401 Patrol Unit	Maint/Repair Equipment	1,522.01
Gateway Motors Inc		Oil Change 2015 Impala	Gas and Oil	59.87
HD Arms, LLC		ammunition	Guns	878.00
Hometown Leasing		copier lease	Copier Maint/Expense	92.66
J.P. Cooke Co		2021 Dog Tags	Supplies & Postage	55.50
Kirkpatrick Cleaning Solutions		paper towels	Supplies & Postage	27.28
Nebraska Law Enforcement Training Cer		404-Firearm Instructor School & Lodging	Travel & Meeting Expens	920.00
Verizon Wireless		telephone	Telephone/Internet	280.07
			Total Police	\$5,849.10
Rescue Unit				
Bound Tree Medical		EMS Supplies	Ambulance Supplies	201.89
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	1,660.00
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	98.43
Frontier Family Pharmacy		Aspirin	Ambulance Supplies	8.58
Gary's Super Foods		supplies	Ambulance Supplies	19.56
Island Supply Welding Co.		Oxygen	Ambulance Supplies	42.68
Stephanie Wright		Reimbursement	Telephone/Internet	11.04
Stephanie Wright		Reimbursement	Ambulance Supplies	36.85
Verizon Wireless		telephone	Telephone/Internet	80.02
Village Uniform		rugs	Laundry	12.40
			Total Rescue Unit	\$2,171.45
Fire				
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	65.25
Broken Bow Rural Fire Board		1/2 Concrete Repair	Maintenance & Repair B	3,400.00
Fire-Tek		pump testing of trucks	Maint/Repair Equipment	1,200.00
Gary's Super Foods		supplies	Equipment Purchases	23.92
Prachts Ace Hardware		Thermometer, Plunger, & Padlocks	Supplies & Postage	14.19
Prachts Ace Hardware		Thermometer, Plunger, & Padlocks	Equipment Purchases	59.94
Stephanie Wright		Reimbursement	Utilities	11.04
Verizon Wireless		telephone	Telephone/Internet	30.29

Check Approval List - GL Account

10/9/2020 10:40:37 AM

City of Broken Bow

Page 2 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Fire				
			Total Fire	\$4,804.63
Library				
Broken Bow Municipal Utilities		Utilities	Utilities	470.56
Hometown Leasing		copier lease	Copier Maint/Expense	66.52
Sara J. Hulinsky		cleaning service	Contracted Services	1,192.00
			Total Library	\$1,729.08
Street				
AKRS EQUIPMENT		parts	Maint/Repair Equipment	37.88
Barco		Med. Corner Bolts	Street Signs	80.95
Beaver Bearing Co Albion		supplies	Maint/Repair Equipment	2.50
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	1,093.06
Broken Bow Municipal Utilities		Utilities	Utilities	189.01
Broken Bow Municipal Utilities		Utilities	Street Lighting	3,144.23
Card Services		flags, hand sanit., help wanted ads	Miscellaneous Expense	497.00
Card Services		flags, hand sanit., help wanted ads	Maint/Repair Equipment	24.99
Card Services		flags, hand sanit., help wanted ads	Flags	149.78
Carquest of Broken Bow		switches & flag connectors	Maint/Repair Equipment	26.65
Century Link		Basic and Long Distance	Telephone/Internet	30.21
Great Plains Communications		Internet	Telephone/Internet	35.48
Grocery Kart		supplies	Supplies & Postage	40.82
Lift Stations, Inc.		filter for forklift	Maint/Repair Equipment	39.79
Matheson Tri-Gas Inc		acetylene, argon, arg/co2, oxygen	Gas and Oil	101.60
Mead Lumber		supplies	Maintenance & Repair B	291.74
Mid American Research Chemical		wipe out weed control	Chemicals	5,121.80
OBrien's Hardware		supplies	Maint/Repair Equipment	154.03
Oak Creek Engineering, LLC		Bridge Inspection Fees	Storm Sewers	1,087.25
Prachts Ace Hardware		supplies	Maint/Repair Equipment	39.37
Stephanie Wright		Reimbursement	Telephone/Internet	17.89
Trotter Service		gas & oil, and tire repair	Gas and Oil	978.10
Von Diest Supply Co		Mosq. Mist	Chemicals	2,365.80
Wenquist Inc.		supplies	Maint/Repair Equipment	373.27
York News-Times		Street Superintendent Help Wanted	Miscellaneous Expense	7.50
			Total Street	\$15,930.70
Park				
Arrow Seed		Melham New Addition	Maintenance/Repair Gro	182.50
Beaver Bearing Co Albion		Supplies	Maint/Repair Equipment	46.92
Bow Locksmith		Keys and Service Call	Maintenance & Repair B	162.00
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	1,166.64
Broken Bow Municipal Utilities		Utilities	Utilities	2,306.56
Broken Bow Municipal Utilities		Utilities	Utilities	189.00
Century Link		Basic and Long Distance	Telephone/Internet	30.20
Great Plains Communications		Internet	Telephone/Internet	35.47
Grocery Kart		supplies	Supplies & Postage	21.66
John Deere Financial		mower lease	Equipment Purchases	216.51
Mead Lumber		supplies	Maintenance/Repair Gro	116.38
OBrien's Hardware		supplies	Maintenance & Repair B	104.10
Paulsen Inc.		sidewalk at Melham	Maintenance/Repair Gro	1,086.75
Prachts Ace Hardware		supplies	Maintenance & Repair B	9.62
Prachts Ace Hardware		supplies	Maintenance & Repair B	44.98
Prachts Ace Hardware		Supplies	Maintenance/Repair Gro	555.90
Reams Sprinkler Supply		Sprinkler Parts	Underground Sprinklers	491.31
S&L Sanitary Service		Trash around the square	Trash Removal	49.30
Titan Machinery-North Platte		Tool Cat Lease	Equipment Purchases	5,000.00
Wenquist Inc.		repairs	Maint/Repair Equipment	150.28
			Total Park	\$11,966.08
Swimming Pool				
Broken Bow Municipal Utilities		Utilities	Utilities	538.58
Century Link		Basic and Long Distance	Telephone/Internet	133.86
			Total Swimming Pool	\$672.44
Sanitation				
Broken Bow Municipal Utilities		Utilities	Sanitation Contract	54.05
Prachts Ace Hardware		supplies	Miscellaneous Expense	23.80
Trotter Service		gas & oil, and tire repair	Miscellaneous Expense	20.00
			Total Sanitation	\$97.85

Check Approval List - GL Account

10/9/2020 10:40:37 AM

City of Broken Bow

Page 3 of 3

Vendor Name

Invoice

Invoice Description

Account Description

Amount

\$241,889.10

Report Selection: Check Approval List - GL Account
Date Range Selection: GL Posting Date
Starting Date: 10/1/2020
Ending Date: 10/13/2020

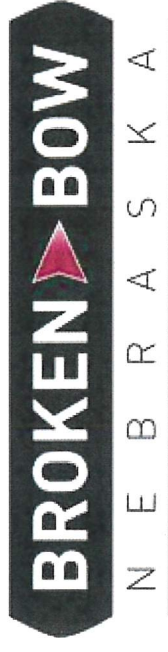
JEO Project Status Report

To: City of Broken Bow – Dan Knoell, City Administrator

Stephanie Wright, City Clerk

Date: **October 7, 2020**

Prepared By: Steve Parr



JEO #	Project	Funding Source #	Status	JEO Action	City Action	Schedule
161356* Adam Rupe	Drinking Water Protection Plan	NDEE	Draft plan provided to the City. Working on scheduling stakeholder meeting after harvest	Work with City and NRD to identify next stakeholder meeting	Provide comments on Draft Plan	Schedule extended to May 1, 2021
171495* Lalit Jha	Flood Risk Reduction Project	Local/NRD	Post Study	Prepare an agreement for design of levee tie back for consideration in October, 2020	None	TBD
151271.01* Matt Kalin	69kv sub-transmission line reconfiguration from NPPD south substation to 5 th Avenue/C Street	Local	Project completed	None	None	1 - year warranty expires on 9/23/2020
141430* Jeff Ray	Update Blight Areas	Local	Proposal sent to City Attorney	None	Approve proposal	TBD
170078* Ryan Kavan	South 19 th Street Improvements	Local	Project completed	None	Schedule Assessment Hearing	
Steve Parr*	Memorial Drive Street Improvements	Local	Planning	None	None	TBD
Steve Parr*	Road Program	Local	Completed for Fiscal Year 19/20	None	None	

Note: Items in Red are new from previous report.

**CITY OF BROKEN BOW
ORDINANCE NO. 1231**

AN ORDINANCE PROVIDING THAT PARKING ON THE EAST SIDE OF SOUTH 13th AVENUE BETWEEN SOUTH G STREET AND SOUTH H STREET, IN THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, IS PROHIBITED, PROVIDING FOR PUBLICATION AND EFFECTIVE DATE AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. Parking shall be prohibited on the east side of South 13th Avenue between South G Street and South H Street, in the City of Broken Bow, Custer County, Nebraska.

Section 2. This ordinance shall be in full force and take effect from and after its passage and publication.

Passed and approved this 13th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**CITY OF BROKEN BOW, NEBRASKA
ORDINANCE NO. 1232**

AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE WATER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. There will be a minimum monthly customer charge based on service size. The customer charges for services within the City limits are \$17.59 for services smaller than 1", \$28.85 for 1" services, \$99.38 for 1½" services, \$132.45 for 2" services, \$288.80 for 3" services, and \$823.21 for 4" services. The customer charges for Rural services are \$21.01 for smaller than 1" services, \$34.53 for 1" services, \$119.17 for 1½" services, \$159.12 for 2" services, \$346.70 for 3" services and \$988.21 for 4" services. A flat fee based on 8,000 gallons of usage per month in addition to the minimum customer charge will be charged to customers at locations not metered. The customer charges in all cases are fixed fees in addition to and separate from usage charges. Monthly-billed accounts are due by the 10th of each month. Delinquent accounts will be subject to a 5% late charge.

Section 2. There will be a usage charge of \$1.88/1,000 gallons (City) and \$3.09/1,000 gallons (Rural).

Section 3. These rates and charges will become effective with the November 2020 meter readings.

Section 4. Backflow surveys are mandated by the Nebraska Department of Health. Customers refusing to complete and return said surveys may have their water service disconnected for non-compliance. A \$60.00 service charge will be assessed to those customers that are disconnected. Service will not be restored until the backflow survey is completed and the service charge is paid.

Section 5. All sections of all ordinances in conflict with this ordinance are hereby repealed.

Section 6. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

Passed and approved this 13th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**CITY OF BROKEN BOW, NEBRASKA
ORDINANCE NO. 1233**

AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE SEWER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. There will be \$24.62 per month charge plus \$3.00/1,000 gallons (City) and \$4.50/1,000 gallons (Rural) based on winter (December, January, February) average water usage. A flat usage fee based on 4,000 gallons of usage per month will be charged to residential customers at locations that are not water metered or for new residential customers with no usage history. New commercial customer user charges will be calculated by historic usage at that location or by comparability with like or similar businesses until a historical usage is created. Commercial customers that have summer peak sewer usage shall have a monthly customer charge calculated on a twelve (12) month average. Large Industrial customers may be calculated on a monthly basis. The customer charge is in all cases a fixed fee in addition to and separate from usage charges. Monthly-billed accounts are due by the 10th of each month. Delinquent accounts will be subject to a 5% late charge.

Section 2. Sewer use fees will be charged to any property that has either electric service or water service that is active, unless the property owner has a septic tank in use.

Section 3. These rates and charges will become effective with the November 2020 meter readings.

Section 4. All sections of all ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

Passed and approved this 13th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

RESOLUTION 2020-11

**RESOLUTION SETTING THE EXPENDITURE LIMIT FOR
DEPARTMENT FOREMEN, DEPARTMENT HEADS,
EXCLUDING THE LIBRARY PER STATE STATUE
AND CITY ADMINISTRATOR**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, the City Council is responsible for establishing the expenditure limit for the Department Foremen, Department Heads, excluding the Library per State Statute and City Administrator; and

WHEREAS, there is a desire to amend the expenditure limit for the Department Foremen, Department Heads, excluding the Library per State Statute and City Administrator;

NOW, THEREFORE, BE IT RESOLVED that the expenditure limit for the Department Foremen be set at \$100 every two weeks with City Administrator approval, Department Heads, excluding the Library per State Statute be set at \$1,000 every two weeks without City Administrator approval, and the expenditure limit for the City Administrator be set at \$50,000 every two weeks without City Council approval.

PASSED AND APPROVED this 13th day of October 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



REQUEST FOR FUTURE AGENDA ITEM

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a future meeting, or forwarded to City staff for appropriate action.

Name: Deb Kennedy, on behalf of BB Chamber

Address: 424 So 8th Ave
Broken Bow NE 68822

Telephone #: 308-872-5691

Date of Request: 9/22/2020

Description of Topic: Consideration to block parking spots
on Oct. 30 on the East 1/2 half of the South Sides
of the Downtown Square Park for Halloween
festivities.

Please return to the City Clerk at City Hall, by email (clerk@cityofbrokenbow.org), or by fax (308-872-6885).

BROKEN ► BOW

CHAMBER OF COMMERCE

Rooted. But Not Standing Still.

SIDEWALK SPOOKS



AND

TRUNK OR TREAT

AROUND THE SQUARE

October 30, 2020

**Presented to the Broken Bow City Council
Deb Kennedy, BB Chamber of Commerce**

Sidewalk Spooks and Trunk or Treat Around the Square 2020

Sidewalk Spooks

1. Businesses will sign up ahead of time to have candy available to the trick or treaters from 2:00 – 5:00. The time has been extended to control crowd size.
2. In respect to Covid-19 concerns businesses will have the option (strongly encouraged) to set up their candy pickup area on the sidewalk in front of their businesses. This will alleviate indoor crowded entry ways and businesses.
3. All participants will be encouraged to wear masks and observe social distancing.
4. Maps and lists of participating businesses (see 2019 examples below) will be available ahead of time.
5. Participating businesses will be marked with signs.
6. The Chamber will provide crossing guards at the downtown corners.



Shock the Block Participants

Evans Feed
 Steffens Law Office
 City of Broken Bow
 Tiffany Theater
 Custer Federal State Bank
 Schaper & White/Custer Title
 Nebraska State Bank
 Universal Insurance
 Connie Ulmer Accounting
 Clang Financial
 Borders Law Office
 Healing Heart & Families
 Great Western Bank
 Custer County Foundation
 Rustic Divas Home Décor & More
 Costas Styling Salon
 Geared4Sports
 Custer County Museum
 Arrow Hotel/Bonfire Grill
 Chapin's Furniture & Decorating
 Broken Bow Legend's Neighborhood Grill
 EZ-IT Solutions
 Lillie Kate Boutique
 Edward Jones
 Custer Floral & Gifts
 Triple Blessed Boutique
 Bruning Bank
 The Rustic Patch
 X-Change 2
 Ideal Realty
 Staab's Appliance & Repair
 Dana F Cole
 Russell Title & Escrow
 Prairie Eyecare
 Chamber of Commerce
 Grange Mutual Insurance
 NebraskaLand Hearing
 Square M Accounting
 Bow Tax & Accounting
 Judy's Hair
 Bow Booterie
 Wild Rose Gallery
 Varney HealthMart
 Holcomb Pharmacy



Trunk or Treat Participants

Taylor Heating & Cooling
 House of Hugs Childcare
 Early Development Network
 The Good Life Therapeutic
 Early Headstart
 KCNI/KBBN
 Govier Brothers Mortuary
 The Garden Center
 State Farm Insurance
 Kinkalder Brewing Co
 Runza
 BB Police Department
 Hunter's Towing



Thank you to our volunteer
Crossing Guards!!

Levi French
 Eric Zimbleman
 Andrew Ambriz
 Ava Williams
 Emery Custer
 Rachel Miller
 Scott Harvey
 Members of the BB Optimist Club
 Bruning Bank Employees



Stop in the Chamber of
 Commerce for a fun
 Photo Booth Opportunity!

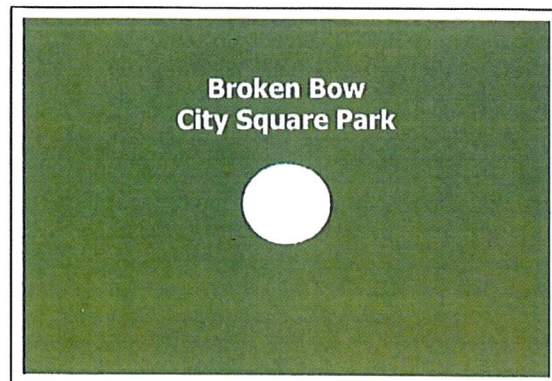
Trunk or Treat Around the Square 2020

1. Businesses/Individuals/Non-Profits will sign up ahead of time to have candy available to the trick or treaters from 2:00 – 5:00.
2. Maps and lists of participating businesses (see 2019 examples below) will be available ahead of time.
3. Participating businesses will be marked with signs.
4. The Chamber will provide crossing guards at the downtown corners.



2019 Trunk or Treat Participating Businesses

South D Street



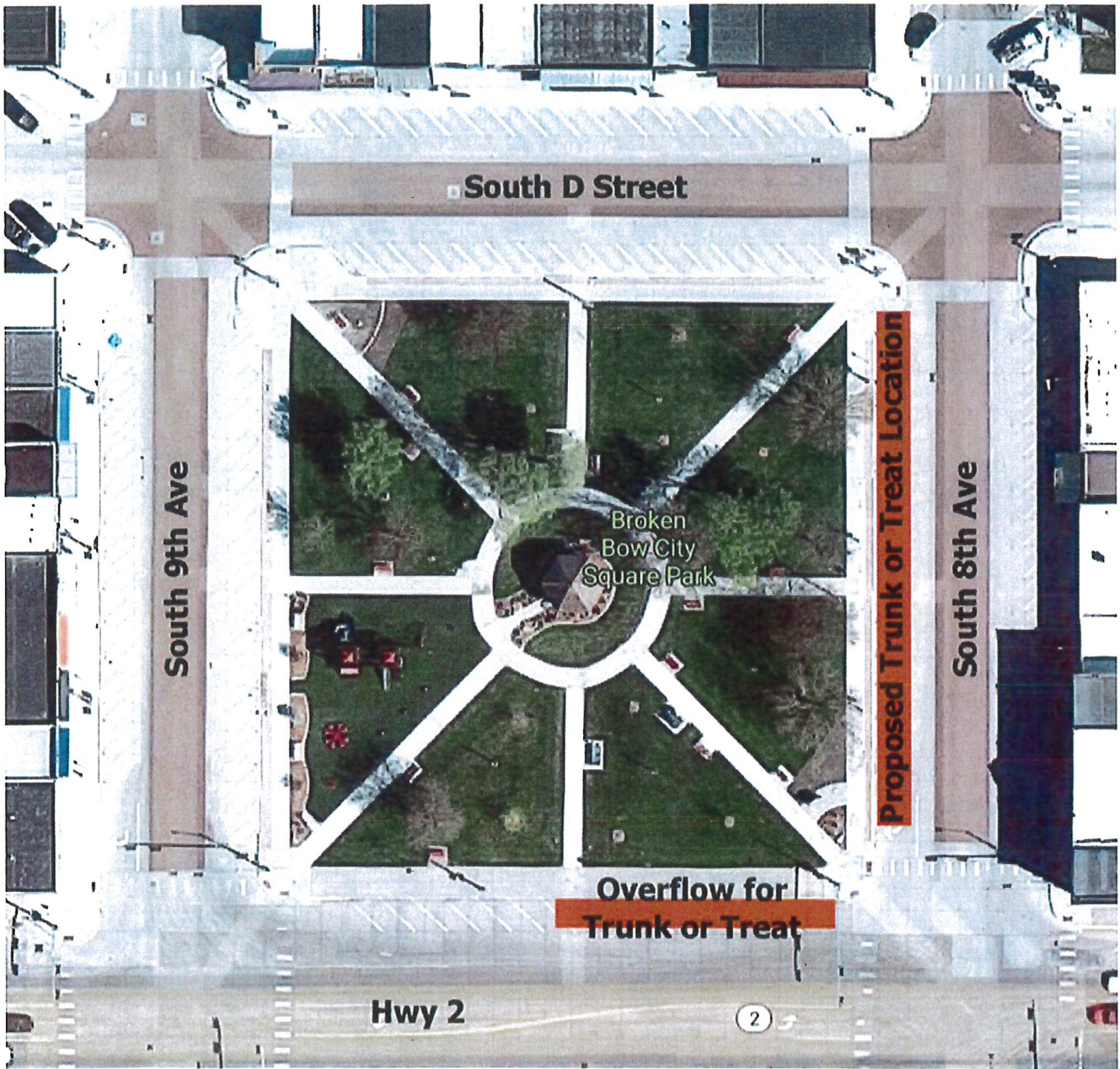
Hunter's Towing

South E Street & Hwy 2

Taylor Heating & Cooling
House of Hugs Childcare
Early Development Network
The Good Life Therapeutic
Early Headstart
KCNI/KBBN
Govler Brothers Mortuary
The Garden Center
State Farm Insurance
Kinkalder Brewing Co
Runza
BB Police Department

Parking Space Closure Request

1. We are requesting blocking the parking spots on the East Side of the Broken Bow Downtown Square. This was much easier for the participants to park last year. In 2018 it was at times treacherous getting the participants "backed" into the parking spots on the South Side. We would like to avoid having traffic backed up between the lights on Hwy 2.
2. We would ask that the South East corner be available for larger vehicles to park horizontally for safety reasons (i.e. Hunter's Towing Truck).
3. We would respectfully ask for the Broken Bow Police Department presence in the park to keep the event running smoothly and keep participating families safe, particularly along the highway. If they would like to set up as a participating business and hand out stickers, candy and/or pose for photos we believe this would be a great opportunity to teach the children in the community about Police Officers!



5311 Operating Assistance State Fiscal Year 2020-2021

Exhibit A

- a. Certification of Compliance with Civil Rights
 - b. Certification of Restrictions on Lobbying
 - c. Labor Narrative
 - d. Acceptance of Special 5333(B) of Title 49
 - e. Certifications and Assurances for FTA Programs
 - f. Transit Asset Management (TAM) Certification and Accountable Executive
 - g. Certification of Equivalent Service
-

NDOT's Commitment to Civil Rights

Title VI of the Civil Rights Act of 1964 is a Federal law that protects individuals and groups from discrimination on the basis of their race, color, and national origin in programs and activities that receive Federal financial assistance. Reference to Title VI includes other civil rights provisions of Federal statutes and related authorities to the extent they prohibit discrimination in programs and activities receiving Federal financial assistance.

Title VI compliance is defined as when the recipient has effectively implemented all of the Title VI requirements or can demonstrate that every good faith effort has been made toward achieving this end.

All programs conducted by NDOT and the Section 5311 program recipients must meet the requirements. Education, training, work opportunities, benefits, and provision of services are examples of programs that must meet the Title VI requirements, whether provided directly by the recipient or its subrecipients, agents, contractors, or other vendors.

Discrimination is defined as: (*action or inaction*) whether intentional or unintentional, through which a person or group, solely because of race, color, national origin, disability, sex, age or income status, has been otherwise subjected to unequal treatment or impact, under any program or activity receiving Federal financial assistance.

A complaint may be filed by any individual or group that believes they have been subjected to discrimination or retaliation based on their race, color, national origin, sex, age, disability or income status. The complaint may be filed by the affected party or a representative and must be in writing.

Section 5311 program recipients who feel they have been discriminated against by any NDOT employee or its agent/contractor may contact the NDOT Transit Section. A review will be made to determine if NDOT has jurisdiction to investigate the issues raised. If NDOT does not have jurisdiction, the complaint will be forwarded to the appropriate agency. If NDOT does have jurisdiction, the allegations will be investigated and an attempt will be made to resolve the matter. If violations are found and negotiations to correct the violation are unsuccessful, enforcement proceedings may be initiated to attain compliance.

In addition, any individual or group who believes they have been discriminated against by an employee of a Section 5311 program recipient or its agent/contractor should first contact the Section 5311 recipient in writing. NDOT should also be notified of the complaint within 5 working days.

NDOT and the Section 5311 program recipients are prohibited from retaliating against any person because they reported an unlawful policy or practice, or made charges, testified, or participated in any complaint action under Title VI. If an individual or group believes they have been retaliated against, they should immediately contact NDOT to report their allegation. Filing a complaint with NDOT does not prevent an individual or group from seeking remedy through other resources.

Complaints should be addressed to:

Nebraska Department of Transportation
Attn: Kari Ruse
1400 Hwy 2
PO Box 94759
Lincoln NE 68509-4759
(402) 479-4694
kari.ruse@nebraska.gov

Certification of Compliance with Civil Rights

29 U.S.C. § 623, 42 U.S.C. § 2000 42 U.S.C. § 6102, 42 U.S.C. § 12112 42 U.S.C. § 12132,
49 U.S.C. § 5332 29 CFR Part 1630, 41 CFR Parts 60 et seq.

Civil Rights – The following requirements apply to the underlying contract:

- (1) Nondiscrimination – In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the applicant certifies it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Applicant agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- (2) Equal Employment Opportunity – The following equal employment opportunity requirements apply to the underlying contract:
 - (a) Race, Color, Creed, National Origin, Sex – In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Applicant agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 *et seq.* (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Applicant agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Applicant agrees to comply with any implementing requirements FTA may issue.
 - (b) Age – In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Applicant agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Applicant agrees to comply with any implementing requirements FTA may issue.
 - (c) Disabilities – In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Applicant agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Applicant agrees to comply with any implementing requirements FTA may issue.
- (3) Disadvantaged Business Enterprise – To the extent authorized by Federal law, the Applicant agrees to facilitate participation by Disadvantaged Business Enterprises (DBEs) in the Project and assure that each subrecipient, lessee, third-party contractor, or other participant at their tier of the Project will facilitate participation by DBEs in the Project to the extent applicable.
- (4) Access to Services for Persons with Limited English Proficiency – The Applicant agrees to facilitate compliance with the policies of Executive Order No. 13166, "Improving Access to Services for Persons with Limited English Proficiency," 42 U.S.C. Section 2000d-1 note, and follow applicable provisions of U.S. DOT Notice, "DOT Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficiency (LEP) Persons," 70 Fed. Reg. 74087, December 14, 2005, except to the extent that FTA determines otherwise in writing.
- (5) The applicant also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

The following information is required by the Federal Transit Administration. The economic/racial/ethnic composition of your governing body or riders will not be considered as a factor in awarding grants.

Check Yes or No:

Has your transit agency received any Title VI nondiscrimination complaints in the last fiscal year? If Yes, attach all documentation to this application. ☐ Yes ☒ No

Our governing body (*Board of Director, City Council, etc.*) is made up predominantly of minority and/or low-income individuals. ☐ Yes ☒ No

Potential riders/clients of our transportation service will be predominantly minority and/or low income individuals. ☒ Yes ☐ No

Signature

Mayor

Title

October 13, 2020

Date

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, Rod Sonnichsen, Mayor, hereby certify on
(Name and Title of Grantee Official)

behalf of City of Broken Bow Handi Bus :

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any persons for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an officer in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form LLL, Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that language of this certification be included in the award documents for all subawards at all tiers, *(including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements)* and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(Note: Pursuant to 31 U.S.C. Section 1352 (c) (1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.)

The applicant certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Applicant understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

Signature

Mayor

Title

October 13, 2020

Date

LABOR

Please state in a narrative how this project will affect the employment conditions of your employees. What is the anticipated impact on employment of eligible public mass transportation providers in your proposed service area? Federal Transit Administration rules and regulations have defined public transportation as "any transportation by bus or rail or other conveyance, either publicly or privately owned, which provides to the public general or special services on a regular and continuing basis," Public transportation does not include the following: 1) school bus, charter or sightseeing service; 2) exclusive ride taxi service; and 3) service to individuals or groups which excludes use by the general public (*i.e., age or income restrictions*).

The term transportation service area of your project is intended to include the geographic area over which the project is operated and the area whose population is served by the project, including adjacent areas affected by the project.

Note: An eligible recipient includes those providers who are approved to receive Section 5311 assistance and other providers who qualify for Section 5311 assistance.

Applicants for Section 5311 assistance are required to abide by all conditions of the Section 5333 (b) warranty (see page d. of Exhibit A.) A listing of eligible public mass transportation providers in the applicant's transportation service area should be provided with this document.

Labor Narrative:

City of Broken Bow Handi Bus is applying for federal and state funds to operate the rural transit syervices in the service area indicated in its Section 5311 application for the current year. The operating funds will be used for the portion of the budget for payroll expenses to retain 3 employees who are the drivers, dispatcher or the other related transit positions. City of Broken Bow agrees to the terms and conditions of the protective arrangements included in Section 533(b) of Title 49 U.S. Code.

City of Broken Bow Handi Bus will post, in a prominent and accessible place, the terms and conditions of the Warranty with a notice stating that the City of Broken Bow Handi Bus has received federal assistance under the Federal Transit statute and has agreed to comply with these terms.

(

Subrecipient

Signature _____

Mayor

Title

October 13, 2020

Date

**FEDERAL FISCAL YEAR 2020 CERTIFICATIONS AND ASSURANCES FOR FTA
ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: City of Broken Bow Handi Bus

The Applicant certifies to the applicable provisions of categories 01–20. X

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	<u> N/A </u>
02 Public Transportation Agency Safety Plans	<u> N/A </u>
03 Tax Liability and Felony Convictions	<u> N/A </u>
04 Lobbying	<u> N/A </u>
05 Private Sector Protections	<u> N/A </u>
06 Transit Asset Management Plan	<u> N/A </u>
07 Rolling Stock Buy America Reviews and Bus Testing	<u> N/A </u>
08 Urbanized Area Formula Grants Program	<u> N/A </u>
09 Formula Grants for Rural Areas	<u> N/A </u>
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	<u> N/A </u>
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	<u> N/A </u>

Certifications and Assurances

Fiscal Year 2020

		N/A
12	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	N/A
13	State of Good Repair Grants	N/A
14	Infrastructure Finance Programs	N/A
15	Alcohol and Controlled Substances Testing	N/A
16	Rail Safety Training and Oversight	N/A
17	Demand Responsive Service	N/A
18	Interest and Financing Costs	N/A
19	Construction Hiring Preferences	N/A
20	Cybersecurity Certification for Rail Rolling Stock and Operations	N/A

FEDERAL FISCAL YEAR 2020 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE

PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2020)

AFFIRMATION OF APPLICANT

Name of the Applicant: City of Broken Bow Handi Bus

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2020, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2020.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

Certifications and Assurances

Fiscal Year 2020

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: 10/13/2020

Name Rod Sonnichsen, Mayor Authorized Representative of Applicant

TRANSIT ASSET MANAGEMENT CERTIFICATION

The Federal Transit Administration (FTA) implemented a Transit Asset Management (TAM) program under CFR Title 49, Part 625. The TAM program provides a framework that prioritizes funding based on the condition and maintenance of transit assets, such as vehicles, equipment and facilities. The purpose of the FTA rulemaking is to achieve and maintain a state of good repair for transportation assets.

The TAM rule requires every transit provider that receives federal financial assistance under 49 U.S.C. Chapter 53 to develop a TAM plan or participate in a group TAM plan prepared by a sponsor. The Nebraska Department of Transportation (NDOT) is the sponsor of the group plan for rural public transportation providers receiving Section 5311 funds.

As a subrecipient of these funds, you are required to adopt the NDOT Transit TAM Plan or decline to participate in the group plan. Your agency is also required to name an Accountable Executive who is responsible for approving the group TAM plan. This individual serves as the participant agency's chief executive and should be involved in decision-making regarding investment prioritization.

NDOT's Group TAM Plan is available for review at

https://s3.amazonaws.com/documentstndot/NDOT_Documents/General_Transit_Documents/NDOT+Transit+Asset+Management+Group+Plan.pdf

By signing below, you agree to be the Accountable Executive for your agency:

	Rod Sonnichsen
_____ <i>Signature</i>	_____ <i>Print Name</i>
Mayor	10/13/2020
_____ <i>Title</i>	_____ <i>Date</i>

If you decline to participate in the group TAM plan, you are required to develop a plan for your agency in compliance with federal regulations and report TAM information annually to the National Transit Database. Please notify your intention to decline participation in NDOT's group TAM plan by written notification to the address below:

Kari Ruse
NDOT Transit Manager
PO Box 94759
Lincoln NE 68509-4759
kari.ruse@nebraska.gov
(402) 479-4694

**COMPLETE ONLY IF YOUR AGENCY HAS A NON-ADA ACCESSIBLE
VEHICLE IN THE TRANSIT FLEET.**

Certification of Equivalent Service

NAME OF AGENCY certifies that its demand responsive service offered to individuals with disabilities (as defined in 49 CFR 37.3), including individuals with disabilities (as defined in 49 CFR 37.3), including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

1. Response time,
2. Fares,
3. Geographic service area,
4. Hours and days of service,
5. Restrictions or priorities based on trip purpose,
6. Availability of information and reservation capability, and
7. Constraints on capacity or service availability.

Public Demand Responsive Agencies: In accordance with 49 CFR 37.77, FTA funded entities operating demand responsive systems for the general public which receive financial assistance under Section 5311 of the Federal Transit Act must file this certification with the NDOT Transit Section annually.

This certification is valid for no longer than one year from its date of filing.

Section 5311 Subrecipients non-ADA accessible vehicles. By returning this certification to the NDOT Public Transit Section, the above-named agency is certifying that it has a mechanism in place to provide rides to individuals with disabilities. The ride must be provided in a manner equivalent to the service provided by the above-named agency to individuals without disabilities.

Rod Sonnichsen

(Printed Name of Authorized Official)

Mayor

(Title)

10/13/2020

(Date)

I certify by my signature, either written or electronic, this certification of equivalent service is accurate to the best of my knowlege.

All 5311 Section Agencies: Please provide a brief description of transit services to the elderly and disabled in your service area and include an approximate number of wheelchair passengers per year. This certification is required annually as long as the vehicle remains in service:

§37.5 Nondiscrimination:

- a. No entity shall discriminate against an individual with a disability in connection with the provision of transportation service.
- b. Notwithstanding the provision of any special transportation service to individuals with disabilities, an entity shall not, on the basis of disability, deny to any individual with a disability the opportunity to use the entity's transportation service for the general public, if the individual is capable of using that service.

- c. An entity shall not require an individual with a disability to use designated priority seats, if the individual does not choose to use these seats.
- d. An entity shall not impose special charges, not authorized by this part, on individuals with disabilities, including individuals who use wheelchairs, for providing services required by this part or otherwise necessary to accommodate them.
- e. An entity shall not require that an individual with disabilities be accompanied by an attendant.
- f. Private entities that are primarily engaged in the business of transporting people and whose operations affect commerce shall not discriminate against any individual on the basis of disability in the full and equal enjoyment of specified transportation services. This obligation includes, with respect to the provision of transportation services, compliance with the requirements of the rules of the Department of Justice concerning eligibility criteria, making reasonable modifications, providing auxiliary aids and services, and removing barriers (28 CFR 36.301-36.306).
- g. An entity shall not refuse to serve an individual with a disability or require anything contrary to this part because its insurance company conditions coverage or rates on the absence of individuals with disabilities or requirements contrary to this part.
- h. It is not discrimination under this part for an entity to refuse to provide service to an individual with disabilities because that individual engages in violent, seriously disruptive, or illegal conduct. However, an entity shall not refuse to provide service to an individual with disabilities solely because the individual's disability results in appearance or involuntary behavior that may offend, annoy, or inconvenience employees of the entity or other persons.

**CITY OF BROKEN BOW
ORDINANCE NO. 1234**

AN ORDINANCE OF THE CITY OF BROKEN BOW, CUSTER COUNTY, NEBRASKA, AMENDING SECTION 31.03: MERGER OF OFFICES; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. That Section 31.03 of the Municipal Code be amended to read as follows:

§ 31.03 MERGER OF OFFICES.

(A) The City Council may, at its discretion, by ordinance combine and merge any elective or appointive office or employment or any combination of duties of any offices or employments, except Mayor and Council member, with any other elective or appointive office or employment so that one or more of the offices or employments or any combination of duties of any offices or employments may be held by the same officer or employee at the same time.

(B) The offices or employments so merged and combined shall always be construed to be separate and the effect of the combination or merger shall be limited to a consolidation of official duties only.

(C) The salary or compensation of the officer or employee holding the merged and combined offices or employments or offices and employments shall not be in excess of the maximum amount provided by law for the salary or compensation of the office, offices, employment or employments so merged and combined.

(D) For the purposes of this section, volunteer firefighters and ambulance service drivers shall not be considered officers.

(E) The statutory offices of the City Clerk and the City Treasurer are hereby merged and combined into one office which shall be entitled City Clerk-Treasurer. The appointee to said office shall fulfill all of the duties of the offices of the City Clerk and City Treasurer as provided by statute and shall be entitled to all the benefits derived therefrom.

(F) The offices of the Overseer of Streets and the Park Superintendent are hereby merged and combined into one office which shall be entitled Overseer of Streets and Parks. The appointee to said office shall fulfill all of the duties of the offices of the Overseer of Streets and Park Superintendent and shall be entitled to all the benefits derived therefrom.

(2) This division (F) shall take effect and be in force from and after its passage and approval as required by law and shall be published in pamphlet form.

Statutory reference:

Related provisions, see Neb. RS 17-108.02

Section 2. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and approved this 13th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

ORDINANCE NO. 1235

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, REGARDING THE SALARIES OF OFFICERS AND EMPLOYEES; PAY PLAN FOR ALL CLASSIFICATIONS WITHIN THE CITY; AND MONTHLY SALARY OR HOURLY WAGE RANGES FOR EACH INDIVIDUAL CLASSIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA THAT the following salaries of officers and employees, pay plan for all classifications within the city, and monthly salary or hourly wage ranges for each individual classification be established:

**2020-2021
Pay Scale Table**

IBEW Employees	Union Contract
Sanitation Employees	\$9 - \$15 per hour
Pool Manager	\$12 - \$20 per hour
Pool Assistant Manager	\$9 - \$15 per hour
Lifeguards	\$9 - \$11 per hour
Seasonal Employees	\$9 - \$15 per hour
City Clerk-Treasurer	\$3,536 - \$6,188 per month
Deputy Clerk	\$15 - \$25 per hour
Police Officers	\$19.95 - \$25.54 per hour
Police Sergeant	\$23.01 - \$29.32 per hour
Police Chief	\$5,030 - \$6,742 per month
Police Captain	\$4,770 - \$5,756 per month
Police Secretary	\$13.20 - \$18.85 per hour
Police Sign On	\$1,000 - \$1,500 once
Emergency Services Director	\$14.48 - \$18.99 per hour
Overseer of Streets & Parks	\$4,132 - \$6,760 per month
Electric Superintendent	\$5,210 - \$6,304 per month
Library Director	\$3,413 - \$5,106 per month
Water/Sewer Superintendent	\$5,210 - \$6,858 per month
City Administrator	\$5,667 - \$8,000 per month
City Attorney	\$175 per hour
Mayor per Ordinance 1178	\$6,000 per year
Council per Ordinance 1178	\$2,100 per year

This ordinance shall repeal all ordinances, resolutions, and parts or portions thereof, which conflict herewith. This ordinance shall be published as required by law and shall become effective October 13, 2020.

Passed and adopted this 13th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**CITY OF BROKEN BOW, NEBRASKA
ORDINANCE NO. 1232**

AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE WATER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. There will be a minimum monthly customer charge based on service size. The customer charges for services within the City limits are \$17.59 for services smaller than 1", \$28.85 for 1" services, \$99.38 for 1½" services, \$132.45 for 2" services, \$288.80 for 3" services, and \$823.21 for 4" services. The customer charges for Rural services are \$21.01 for smaller than 1" services, \$34.53 for 1" services, \$119.17 for 1½" services, \$159.12 for 2" services, \$346.70 for 3" services and \$988.21 for 4" services. A flat fee based on 8,000 gallons of usage per month in addition to the minimum customer charge will be charged to customers at locations not metered. The customer charges in all cases are fixed fees in addition to and separate from usage charges. Monthly-billed accounts are due by the 10th of each month. Delinquent accounts will be subject to a 5% late charge.

Section 2. There will be a usage charge of \$1.88/1,000 gallons (City) and \$3.09/1,000 gallons (Rural).

Section 3. These rates and charges will become effective with the November 2020 meter readings.

Section 4. Backflow surveys are mandated by the Nebraska Department of Health. Customers refusing to complete and return said surveys may have their water service disconnected for non-compliance. A \$60.00 service charge will be assessed to those customers that are disconnected. Service will not be restored until the backflow survey is completed and the service charge is paid.

Section 5. All sections of all ordinances in conflict with this ordinance are hereby repealed.

Section 6. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

Passed and approved this 27th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**CITY OF BROKEN BOW, NEBRASKA
ORDINANCE NO. 1233**

AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA ESTABLISHING THE SEWER USE FEE, REPEALING THE SECTIONS OF ALL PREVIOUS ORDINANCES IN CONFLICT WITH THIS ORDINANCE, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

Section 1. There will be \$24.62 per month charge plus \$3.00/1,000 gallons (City) and \$4.50/1,000 gallons (Rural) based on winter (December, January, February) average water usage. A flat usage fee based on 4,000 gallons of usage per month will be charged to residential customers at locations that are not water metered or for new residential customers with no usage history. New commercial customer user charges will be calculated by historic usage at that location or by comparability with like or similar businesses until a historical usage is created. Commercial customers that have summer peak sewer usage shall have a monthly customer charge calculated on a twelve (12) month average. Large Industrial customers may be calculated on a monthly basis. The customer charge is in all cases a fixed fee in addition to and separate from usage charges. Monthly-billed accounts are due by the 10th of each month. Delinquent accounts will be subject to a 5% late charge.

Section 2. Sewer use fees will be charged to any property that has either electric service or water service that is active, unless the property owner has a septic tank in use.

Section 3. These rates and charges will become effective with the November 2020 meter readings.

Section 4. All sections of all ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and take effect from and after its passage, approval and publication according to law.

Passed and approved this 27th day of October, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Job Title	Overseer of Streets & Parks
Department	Street & Park
Supervisor	City Administrator
Also takes direction from	Mayor/Council

Summary:

Manages the construction and maintenance program for the City streets, rights-of-way, and parks. Supervises and coordinates all Street & Park Department activities.

Essential Functions

Role and Responsibilities

- Supervise and evaluates Street, Park, and Pool Department employees.
- Prepares and maintains comprehensive records and reports on the City Street & Parks systems.
- Represents Street & Park Department in public meetings and other negotiations.
- Operates department equipment safely & ensures all employees wear personal protective equipment, proper clothing, and follow all safety directions.
- Coordinates general charge, direction, and control of all work on the streets, culverts, bridges, levees, tree dump, C & D Cell, parks, & pool.
- Plans, directs, and coordinates project estimation, project and equipment bidding, work scheduling, manpower projections, equipment maintenance and replacement, purchasing and stockpiling materials.
- Schedules and reviews progress of projects and assure specifications are being met.
- Responsible for the training of department workers in safe operation and maintenance of equipment.
- Oversees operation municipal swimming pool.
- Prepare and administer Street & Park department budget.
- Assists other departments as required.
- Performs other work-related duties as assigned.

Qualifications and Education Requirements

- High School Diploma or Equivalent
- Commercial Drivers License.
- State Street Superintendent Certification preferred but not required.
- Five years experience in the operation, maintenance and safety precautions involved in the operation of street & park equipment.
- Knowledge of materials and equipment used in construction and maintenance of city streets.
- Pool Manager Certification
- Other certification or licenses that may be required. Such as the one needed to apply weed killer, fertilizers, & mosquito spray.
- Strong verbal, written and interpersonal skills.
- Ability to operate mobile equipment such as trucks, loaders, backhoe, tractors, and mowers.
- Ability to operate machines and use hand tools to do work of a non-repetitive nature such as mechanics and carpentry.

Working Conditions:

- This position is subject to both environmental conditions which include extreme heat and cold.
- Very heavy work; exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.
- Ability to do manual labor involving bending, lifting, carrying and other similar motions.

**This document does not create any employment contract, implied or otherwise, other than an "at will" employment relationship.*

Employee:		Date:	
Supervisor:		Date:	

☐ I have received a copy of the Employee Handbook and am aware there is a copy of the Employee Handbook in the office and online.

RESOLUTION NO. 2020-13

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
BROKEN BOW, NEBRASKA:

1. The Council shall meet at the Municipal Auditorium in the Municipal Building in said City on the 24th day of November, 2020, at six o'clock P.M. for the purpose of sitting as a Board of Equalization and levying special assessments on the lots and parcels of land abutting on or adjacent to the streets, avenues and alleys in connection with the 2018 South 19th Avenue and South G Street Paving Improvements. Notice of the time of holding such meeting and the purpose for which it is held shall be published in *Custer County Chief*, a legal newspaper published in said City, at least four weeks (five consecutive weekly publications) before the date of said hearing or in lieu thereof personal service may be had on persons owning or occupying property to be assessed. All actions taken by the City Clerk with respect to the publication of such notice is hereby ratified. The Clerk is directed to cause said notice to be mailed to owners of property subject to assessment as provided by statute.

2. The special engineer is directed to prepare and file in the office of the Clerk prior to the first publication of the Notice of the said hearing on special assessments a map of the property benefited by the improvements constructed in connection with the 2018 South 19th Avenue and South G Street Paving Improvements and a tentative schedule of the assessments, which shall be open to the public.

PASSED AND APPROVED this 13th day of October, 2020.

ATTEST:

Rod Sonnichsen, Mayor

Stephanie M. Wright, City Clerk

(S E A L)

RESOLUTION 2020-14

**RESOLUTION ALLOWING THE CITY ADMINSTRATOR
TO APPROVE REOCCURRING EVENTS INVOLVING
STREET CLOSINGS & BLOCKING OFF
PARKING STALLS**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, the City Council is responsible for the care, supervision and control of streets and public squares and commons within the city; and

WHEREAS, there is a desire of the City Council to allow the City Administrator to approve reoccurring events that involve street closings and blocking off parking stalls;

NOW, THEREFORE, BE IT RESOLVED that the city Administrator shall be allowed to approve reoccurring events that involve street closings and blocking off parking stalls.

PASSED AND APPROVED this 13th day of October 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)