

**Board of Public Works
Meeting Minutes
September 28, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, September 28, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Foreman and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Butch Brunken, Dan Jacobson, Chad Schall, and Russ Smith. Absent: None. Dan Jacobson informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Chapin, seconded by Brunken, to approve the Consent Agenda for September 28, 2020. Said motion includes approval of the Minutes of the September 14, 2020 Board Meeting, approval of Claims to Date, and approval of August Treasurer Report. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Smith, and Chapin. Nays: None. Motion carried.

Black Hills Energy, power plant gas, \$94.28; City of Broken Bow Payroll Reimbursement, \$31,002.80; Custer Transfer Station, transfer station fees collected, \$9,853.00; Casey Flynn, FR safety clothing & boot allowance reimbursement, \$510.91; City of Broken Bow-Health Insurance, \$12,398.36; Eakes Office Solutions, billing forms, \$1,545.29; Evan June, boot allowance, \$189.85; Harold K. Scholz Co., Power Plant engine repairs, \$22,009.00; John Deere Financial, hardware & supplies, \$456.87; Kinetic Leasing, Inc., 2015 Bobcat E85 mini excavator lease, \$15,404.00; Kansas Municipal Utilities, Blake & Trey – books, \$300.00; Lawson Products, Inc., drill screws, \$75.64; Municipal Energy Agency of NE, Power Purchases MEAN, \$542,618.03; Maguire Iron, Inc., onetime cleanout & inspect, \$2,500.00; Midwest Alarm Systems, fire extinguisher maintenance, \$293.00; Nebraska Public Health Environmental Lab, water testing, \$492.00; Nebraska UC Fund, unemployment, \$6,090.00; Quadiant Finance USA, Inc., postage, \$400.00; Quadiant Leasing USA, Inc., quarterly lease on postage machine, \$593.38; S & L Sanitary Services, trash collections, \$29,703.20; Sigma-Aldrich RTC, PH-WP-20ML & PH-Water, \$112.08; Stuart C Irby Co., 7 tool combo kit, \$961.93; Trey Hamling, boot allowance, \$181.89; Wesco Receivables Corp., 3 reclosers & line supplies, \$78,803.44; York News-Times, Electrical Superintendent-help wanted, \$485.00; Total Bills = \$757,073.95.

Approval of Claims – September 28, 2020

Electric Department	\$	640,257.07
Water Department		31,532.01
Sewer Department		12,889.18
Power Plant		23,277.27
Billing		<u>49,118.42</u>
	\$	757,073.95

Discussion was held on the SCADA System Proposals. City Administrator Dan Knoell, Water/Sewer Superintendent Darren Marten, and Power Plant Operator Evan June recommend going with HOA, because the only thing they do is work with SCADA Systems. They are wanting to create a subcommittee to keep everyone informed and get the financial side together.

Moved by Smith, seconded by Chapin, to approve the change of the next Board of Public Works meeting date to Tuesday, October 13, 2020 at 1:30 p.m. Roll call vote: Voting aye: Jacobson, Chapin, Brunken, Schall, and Smith. Nays: None. Motion carried.

The following was discussed under Department Heads Updates:

Casey Flynn, Electric Foreman:

- The Bucket Truck is back from Missouri and all trucks passed the tests.
- OCRs came in so they will start working on them.
- Changing out bad poles.
- AMI proposal next time – Electric and Water.
- They will be doing training through Norkolk.
- It's Blake and Trey's final year at KMU.

Darren Marten, Water/Sewer Superintendent:

- Moving back to North B water main.
- Viaero is gone, and they replaced the water service where they hit the line.

Moved by Schall, seconded by Smith, to adjourn the meeting at 12:56 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Dan Jacobson, Chairman