

**Board of Public Works
Meeting Minutes
August 24, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, August 24, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Foreman and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Russ Smith, Butch Brunken, Chad Schall, and Dan Jacobson. Absent: Travin Flynn. Dan Jacobson informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for August 24, 2020. Said motion includes approval of the Minutes of the August 10, 2020, Board Meeting, approval of Claims to Date, and July Treasurer Report. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Smith, and Chapin. Nays: None. Motion carried.

Aqua-Aerobic Systems, WWTP Maintenance; \$2,337.67; Barco Municipal Products, Inc, sign stand, safety fence and mesh rollup, \$596.12; Central Nebraska Medical Clinic, drug testing, \$55.00; CenturyLink, phone service, \$59.86; City of Broken Bow, Payroll Reimbursement, \$31,297.07; Cole Electric Company, Thelma St. Lift Station, \$1,768.00; Custer Public Power District, underground locate, \$301.40; Custer Transfer Station, transfer station fees collected, \$9,798.00, City of Broken Bow-Health Insurance, \$12,398.37; Ditch Witch Undecon, 1st of 2 payments-Boring Machine Repairs, \$7,390.63; Harold K. Scholz Co., Power Plant Engine Repair, \$2,310.13; Kearney Hub, Help Wanted-Electrical Superintendent, \$890.17; Municipal Energy Agency of NE, Power Purchasers MEAN, \$509,527.70;Municipal Supply, of NEBR., Operating Supplies-Water Dept., \$1,761.64; Nebraska Public Health Environmental Lab, Water Testing, \$1,063.00; NMC, Inc., Filters, \$386.03; Obrien's Hardware, supplies, \$189.69; Paulsen, Inc., Limestone, \$902.82; Platte Valley Laboratories, Inc., Wastewater Testing, \$997.50; S & L Sanitary Services, Trash Collections, \$29,516.20; Sensaphone, Alarm System, \$5.95; Trotter Service, Gas & Oil for Trucks, Tire Repair, \$1,249.65; The Grand Island Independent, Help Wanted-Electrical Superintendent, \$74.75; USA Blue Book, supplies, \$206.21; Western Nebraska Newspapers, Help Wanted-Electrical Superintendent, \$815.00; Total Bills = \$615,898.56

Approval of Claims – August 25, 2020

Electric Department	\$	529,131.82
Water Department		22,192.27
Sewer Department		14,720.67
Power Plant		3,376.65
Billing		46,417.29
Fuel Station		<u>59.86</u>
	\$	615,898.56

Discussion was held on SCADA System Proposals. This will be discussed more at the next meeting.

Discussion was held on the Power Plant Operator position. This will be discussed more at the next meeting.

Discussion was held on the water and sewer rates. The rates will be raised October 1, 2020 for both water and sewer. The Ordinance with the new rates will be brought to the next meeting.

There were no concerns with the Budget after the Budget Workshop.

No purchase of a forklift will be made for the Electric Department this year. City Administrator Dan Knoell stated that most of the City Council will not back this purchase due to not having the money in the budget and that it comes down to needs vs. wants. The Water/Sewer Department and Electric Department already jointly own a forklift.

The following was discussed under Department Heads Updates:

Casey Flynn, Electric Foreman:

- The bucket truck that is going to St. Joseph, MO to get it worked on will be covered under the warranty.
- They are remarking red, white, and blue for phases.
- Changing some poles out for the City and customers.
- NPPD might need us to generate.
- NPPD sub had a breaker go out.

Darren Marten, Water/Sewer Superintendent:

- Boring Machine – The location & tracking system is needing the electronics upgraded which will cost around \$17,000-\$18,000. They will be splitting the cost with Electric.
- Working on Thelma Street Lift Station. The sensor in the motor is going out and a new motor costs around \$14,000.
- Locating services and locating old sewers from houses on North B.

Moved by Schall, seconded by Brunken, to adjourn the meeting at 1:04 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Dan Jacobson, Chairman