

**Board of Public Works
Meeting Minutes
August 10, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, August 10, 2020. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Foreman and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Dan Jacobson called the meeting to order at 12:30 p.m., with the following Board members present: Gene Chapin, Russ Smith, Butch Brunken, Chad Schall, and Dan Jacobson. Absent: Travin Flynn. Dan Jacobson informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska, a copy of which is posted.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for August 10, 2020. Said motion includes approval of the Minutes of the July 13, 2020, Board Meeting, and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Smith, and Chapin. Nays: None. Motion carried.

Aqua-Aerobic Systems, WWTP Maintenance; \$7,809.40; Arrow Seed Company, Inc., Turf Mix, \$8.90; Baxter Welding, LLC, attachment for truck, \$143.72; Broken Bow Municipal Utilities, postage, \$451.04; Black Hills Energy, Power Plant Gas, \$759.81; Bureau Veritas Commodities & Trade Inc, Unit 2,4,5,& 6 engines-fuel oil used, \$134.20; Card Services – Orschelns Farm & Home, gloves, cutler hammer contact kit, \$529.09; CenturyLink, basic phone service-office, \$135.48; City of Broken Bow, Transfer and Rent, \$36,323.04; City of Broken Bow Payroll Reimbursement, \$30,712.16, \$31,244.10; Cole Electric Company, WWTP, repairs, \$2,243.74; Colonial Research Chemical Corp., gloves, \$123.05; Culligan, salt-WWTP, \$56.40; Custer County Chief, publications and help wanted, \$445.05; Custer Public Power District, WWTP & Lagoon Power, \$5,238.84; Custer Transfer Station, transfer station fees, \$9,813.00; Carly Fangman, refund, \$32.34; City of Broken Bow, Health Insurance, \$13,884.64; Eakes Office Solutions, \$257.51; Engineering Unlimited Inc., padlocks, \$387.12; Great Plains Communications, Inc, Internet, \$220.48; Grocery Kart, supplies, \$123.31; Gary's Super Foods, coffee and water, \$26.62; Invoice Cloud, Credit Card Expenses, \$98.00; JEO, Drinking Water Protection Plan, \$3,022.50; John Deere Financial, hardware and supplies, \$746.30; Jennifer Boyd, Refund, \$75.98; Miller & Associates Consulting Engineers, Professional Services WWTP, \$1,490.00; Municipal Energy Agency of NE, Power purchases MEAN, \$488,021.37; Municipal Supply, of NEBR., operating supplies, \$226.54; MacQueen Equipment, Carbide Nozzle, \$42.99; Meagan Schroer, refund, \$90.42; Nebraska Municipal Power Pool, cost of service study, \$1,670.00; Nebraska Rural Water Assoc., annual membership, \$250.00; Nebraska State Bank, Water Bond, wastewater bond, electric bond \$49,997.00; Olsson, SCADA, \$411.59; One Call Concepts, Inc., 1 month locate, \$63.03; Pracht's ACE Hardware, Inc., hardware and

supplies, \$128.49; Quadiant Finance USA, Inc, postage \$400.00; Railroad Management Company III, LLC, license fees, \$517.90; S & L Sanitary Services, trash fees , \$29,616.45; \$40.75; Sage Payment Solutions, \$1,235.31; Sensaphone, alarm system, \$5.95; Titan Machinery, North Platte, pin Flex, Tooth BU, rental fees, lease fees, \$10,733.20, Trotter Fertilizer, Mojave, \$182.40; Trotter Service, gas, oil, and tire repair, \$1,708.01; USA Blue Book, supplies, \$112.67; Weathercraft, struts, \$246.10; Wenquist, Inc., parts and supplies, \$25.66; WESCO Receivables Corp., \$5,746.32; Western Area Power Admin., power purchases WAPA, \$24,129.63; Total Bills = \$762,137.60

Approval of Claims – August 10, 2020

Electric Department	\$	638,638.90
Water Department		29,148.68
Sewer Department		36,491.16
Power Plant		3,589.91
Billing		<u>54,268.95</u>
	\$	762,137.60

Discussion was held on SCADA System Proposals. Representatives from HOA Solutions, ESC Engineering, Inc., and Olsson each presented proposals for the SCADA System to the Board.

Discussion was held on the Power Plant Operator position. This will be discussed more at the next meeting.

Discussion was held on departments billing other departments. It was decided that the departments should only charge hourly labor rates if the work was done after hours, but still write up a work order so they have a record of the work being done between departments.

Casey Flynn, Electric Foreman informed the Board that he would like to hold off on the purchase of the forklift for the electric department.

The following was discussed under Department Heads Updates:

Casey Flynn, Electric Foreman:

- They will be sending the bucket truck to St. Joseph, MO to get it worked on.
- They will be looking into the outages on Cherry Street that keeps blowing two fuses.

Darren Marten, Water/Sewer Superintendent:

- HWY 2 is completed.
- Working on the new sewage permit.
- They are fixing the hydrant on Webster.
- Starting on North B water main around North 15th.
- They had two positions open and hired one full-time position. So only have one open position.

- The water tower will be cleaned Friday.

Moved by Schall, seconded by Brunken, to adjourn the meeting at 2:25 p.m. Roll call vote: Ayes: Chapin, Smith, Jacobson, Schall, and Brunken. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Dan Jacobson, Chairman