

**CITY OF BROKEN BOW
CITY COUNCIL AGENDA
June 9, 2020 @ 6:00 PM
Municipal Auditorium
314 South 10th Avenue, Broken Bow, NE**

A. Call to Order

- B. Open Meetings Act:** In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is displayed in the room as required by law and available on the City of Broken Bow website under the City Clerk.

C. Roll Call

D. Pledge of Allegiance

- E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

- F. Consent Agenda:** Consideration of approving the consent agenda items for June 9, 2020, which will include the following:

- a. Approval of Minutes of May 26, 2020 Meeting
- b. Approval of May 29, 2020 Special Meeting
- c. Approval of June 4, 2020 Special Meeting
- d. Approval of Bills as Posted
- e. Approval of Broken Bow Volunteer Fire Department Roster
- f. Approval of Fireworks Application from Troy Wuehler
- g. Approval of Fireworks Application from Broken Bow Fire Department

G. New Business:

a. Appointments:

- City Clerk-Treasurer – Stephanie Wright
- Deputy Clerk – Kandi Peters
- Water/Sewer Superintendent – Darren Marten
- Electrical Superintendent – Jeremy Tarr
- Park Superintendent – Darren Marten
- Library Director – K. Joan Birnie
- City Attorney – Jason White
- Police Chief – Steve Scott
 - Dan Hanson, Captain
 - Shane Fiorelli, Police Officer
 - David Taylor III, Police Officer
 - Coby Cassidy, Police Officer
 - Christopher Anderson, Police Officer
 - Christopher Henderson, Police Officer
- Finance Committee – Councilmembers Holcomb, Myers, Miller, and Schmidt

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- Health Board – Council President Holcomb, Police Chief Steve Scott, and Jacob Karmazin, PA
- b. Appointment of City Administrator** – Consideration of approving the appointment of Dan Knoell as the City Administrator.
- c. Public Hearing, Lot Split at 182 East South N Street** – Consideration of opening a public hearing regarding a lot split at 182 East South N Street.
- d. Resolution 2020-6, Lot Split at 182 East South N Street** – Consideration of approving the lot split at 182 East South N Street.
- e. Public Hearing, Ordinance 1225, Rezone 182 East South N Street to R1** – Consideration of opening a public hearing on Ordinance 1225, Rezone 182 East South N Street to R1.
- f. Waive Three Readings of Ordinance 1225** – Consideration of waiving the three readings of Ordinance 1225.
- g. Ordinance 1225, Rezone 182 East South N Street to R1** – Consideration of approving Ordinance 1225.

H. Adjournment

The next City Council Meeting will be on Tuesday, June 23, 2020 @ 6:00 pm

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Meeting Minutes
May 26, 2020**

The Broken Bow City Council met in regular session on Tuesday, May 26, 2020 via teleconference. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on May 21, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:02 P.M., with the following Councilmembers present: Holcomb, Schmidt, Myers, and Miller. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law.

Mayor Sonnichsen read the format for submitting requests for future agenda items.

Moved by Holcomb, seconded by Miller, to approve the consent agenda for May 26, 2020. Said motion includes approval of the Minutes of the May 12, 2020 Council Meeting, Bills to Date, April Treasurer Report, KaBoomers Fireworks Application, and Broken Bow Ambulance Service Roster. Roll call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

AKRS Equipment, maintenance and repair, \$345.57; Aflac, \$316.05, \$104.22; Beaver Bearing Co Albion, supplies, \$68.55; Black Hills Energy, utilities, gas, \$428.25; Broken Bow Ambulance Service, Spring Conference, \$2,527.50; Broken Bow Municipal Utilities, fuel, \$629.64; Carquest of Broken Bow, supplies, \$35.90; Century Link, basic & long distance radio, \$85.49; City Flex Benefit Plan, \$166.04; City of Broken Bow Health Insurance, \$3,793.11; City of Broken Bow Pension Fund, \$6,906.30, \$1,519.85; Collaborative Summer Library Program, materials, \$194.80; Colonial Insurance, \$381.91, \$135.10, \$293.13; Custer County Chief, publication, \$39.00; Deb's Embroidery Shop, logos on caps, \$32.50; Demco, supplies, \$91.21; Dollar General, supplies, \$87.75; EFTPS Online Payment, payroll, \$1,913.64, \$5,538.82, \$8,182.40; Eakes Office Products, photocopies contract, \$122.53; Family Heritage, \$56.00; GALLS, LLC, boots, \$138.99; Gary's Super Foods, water and freezer bags, \$27.39; Gateway Motors Inc., oil change, \$61.29; Ingram Library Services, materials, \$2,523.24; K. Joan Birnie, reimbursement for materials, \$62.72; Kearney Hub, help wanted City Administrator, \$727.88; Lincoln Journal Star, help wanted City Administrator, \$854.75; Matheson Tri-Gas Inc., Argon, Oxygen, \$101.60; Mead Lumber, knee pads, storm door, lumber, grout, \$549.17; NMC Exchange, LLC, bucket cylinder repairs, \$1,226.34; OCLC Inc, quarterly fee, \$138.78; Omaha State Bank, HSA, \$175.00; Paulsen Inc., road gravel, \$1,638.04; Prachts Ace Hardware, key and bolts, \$4.58; Presto X Company, monthly service, \$51.00; Pristine Cleaning, LLC, \$290.00; Quill Corporation, batteries, \$27.99; Ranchland Ford, repairs to expedition fuel pump, \$814.56; Safety Kleen Corp., parts washer service, solvent, \$186.96; Schaper and White Law Firm, legal fees, \$4,272.91; Site One Landscape Supply, herbicide, sprinkler supplies, \$1,135.08; State Income Tax WH NE Online Payment, \$2,413.83; Sublime Artistry, website design, \$3,740.00; The Grand Island Independent, help wanted City Administrator, \$527.75; The North Platte Telegraph, help wanted City Administrator, \$435.00; Titan Machinery-North Platte, auger bit, \$376.15; Trotter Service, gasoline and tire repair, \$1,695.39; Van Diest Supply Co., chemicals, \$936.20; Verizon Wireless, hot spots, data, telephone, \$143.30; Wade Kleeb, boot allowance, \$226.73; Woods & Aitken, LLP, legal fees, \$90.00; Bi-Weekly Payroll, \$47,837.19, \$45,974.69; Total Bills = \$153,399.80.

Discussion regarding Priority Health will be held at the June 23, 2020 meeting.

Discussion was held regarding opening of the public swimming pool. The Mayor stated it would be mid-June before they would be able to open. Parks Superintendent Darren Marten and Pool Manager Laurie French have been doing maintenance, filling the pool, and training lifeguards. Mayor Sonnichsen will make a decision about opening the pool this week.

Discussion was held regarding the Governor's extension for Council Meetings. The majority of the Councilmen agreed with having in-person meetings while adhering to the health measures. The meetings will be held in the Municipal Auditorium. It was suggested that more microphones would help everyone to hear during the meetings. A decision on location will be made by June 5, 2020.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:32 pm regarding the house located at 631 South 9th Avenue. Roll Call vote: Voting aye: Myers, Miller, Holcomb, and Schmidt. Nays: None. Motion carried. The Mayor reviewed the timeline of the property. This was the fifth time in front of the Council, and there has been no progress made to the exterior of the property. Chief of Police Steve Scott stated the fire on this property was in May 2012, and papers were served in 2018. Scott stated that this creates an unsafe environment and depreciates the value of the surrounding properties. Property owner, Justin Russell, commented that he has completed stuff on the interior and is now in a position to move forward on the exterior. Jason White, City Attorney, stated the exterior of the house is in code violation. Moved by Holcomb and seconded by Myers, to close the public hearing at 6:44 pm regarding the house located at 631 South 9th Avenue. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Miller, for a 90-day extension and the house would need to be completely done. Miller amended his motion to a 45-day extension for the house located at 631 South 9th to be brought up to code so it is not unsafe and doesn't depreciate the neighbor's value. Schmidt seconded the motion. Roll Call vote: Voting aye: Schmidt, Miller, and Holcomb. Nays: None. Abstain: Myers. Motion carried.

Moved by Miller, seconded by Myers, to approve the use of the Downtown Square every Thursday until 3:30 pm between June 4, 2020 and September 17, 2020; blocking off parking stalls on the East and Northeast side of the Square for the 2020 Market on the Square. Roll Call vote: Voting aye: Miller, Schmidt, Myers, and Holcomb. Nays: None. Motioned carried.

Per Advice from the League of Nebraska Municipalities no action was taken on the following: Resolution 2020-3 Use of Municipal Property for Youth Baseball and Softball and COVID-19 License and Management Agreement, for Use of Municipal Property for Youth Baseball and Softball.

Moved by Holcomb, seconded by Miller to enter closed session at 7:06 pm for the purpose of discussing potential litigation to include City Clerk/Treasurer Stephanie Wright and City Attorney Jason White. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb, Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers to exit closed session at 7:17 pm from the purpose of discussing potential litigation. Roll Call vote: Voting aye: Myers, Miller, Schmidt, and Holcomb, Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller to approve Resolution 2020-4. Said Resolution authorizes the support of repurposing the Custer Economic Development Revolving Loan Fund (RLF) Program to the CDBG Owner Occupied Housing Rehabilitation Program. Roll Call vote: Voting aye: Holcomb, Schmidt, Myers, and Miller. Nays: None. Motion carried.

Moved by Schmidt, seconded by Myers, to adjourn the City Council Meeting at 7:19 p.m. Roll call vote:
Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**Broken Bow City Council
Special Meeting Minutes
May 29, 2020**

The Broken Bow City Council met in special session on Friday, May 29, 2020 via teleconference. Notice of the meeting was given in advance thereof as required by law by posting in three public places, Broken Bow Municipal Building, Broken Bow Post Office, and Custer County Courthouse. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 4:06 p.m., with the following Councilmembers present: Holcomb, Myers, and Miller. Absent: Schmidt.

Moved by Holcomb, seconded by Myers, to approve Resolution 2020-5. Said resolution approves the use of Municipal property for sports or other recreation activities. Roll call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Myers, to approve the COVID-19 License and Management Agreement for use of the Municipal property with the Custer County DYO. Roll call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve closing North 7th Avenue from North C Street to Memorial Drive on June 1 and June 2, 2020 for Test Nebraska COVID-19 testing. Roll call vote: Voting aye: Holcomb, Miller, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to adjourn the City Council Meeting at 4:13 p.m. Roll call vote: Voting aye: Holcomb, Myers, and Miller. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

**Broken Bow City Council
Special Meeting Minutes
June 4, 2020**

The Broken Bow City Council met in special session on Thursday, June 4, 2020 in the Municipal Auditorium. Notice of the meeting was given in advance thereof as required by law by posting in three public places, Broken Bow Municipal Building, Broken Bow Post Office, and Custer County Courthouse. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:10 p.m., with the following Councilmembers present: Holcomb, Myers, Schmidt, and Miller. Absent: None.

Moved by Holcomb, seconded by Schmidt, to approve the Rural Broadband Remote Access Grant Partnership with Great Plains Communications. This Grant consists of federal dollars that are being allocated by the Nebraska Department of Economic Development (DED). This program is being offered by the state through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Fund to allow money for fiber internet connections to rural Nebraska. Custer Economic Development Corporation (CEDC) Executive Director Andrew Ambriz stated that there is about \$40 million that has been allocated to assist communities between 1,000 and 5,000 in population in building out the fiber home access with minimum speeds of 50 megabit download and 50 megabit upload. Roll call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

Moved by Myers, seconded by Holcomb, to adjourn the City Council Meeting at 6:25 p.m. Roll call vote: Voting aye: Holcomb, Myers, Schmidt, and Miller. Nays: None. Motion carried.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>	<u>Description</u>		<u>Debit</u>	<u>Credit</u>
AKRS EQUIPMENT								
29475	6/9/2020	6/9/2020	562.78					Posted
	08-3310.00				Parts		332.95	0.00
	09-3310.00				Parts		229.83	0.00
							562.78	0.00
Aflac								
29412	5/27/2020	5/27/2020	316.05					Ck# 868 Printed
	01-1501.00				PRE TAX AFLAC		316.05	0.00
29413	5/27/2020	5/27/2020	104.22					Ck# 868 Printed
	01-1501.00				AFLAC POST TAX		104.22	0.00
29428	5/27/2020	5/27/2020	85.06					Ck# 868 Printed
	01-1501.00				BBHA Aflac		85.06	0.00
Anderson Auto Tech								
29456	6/9/2020	6/9/2020	1,183.51					Posted
	04-3310.00				Repair 2012 Patrol Unit (406)		1,183.51	0.00
Baxter Welding								
29459	6/9/2020	6/9/2020	247.28					Posted
	08-3310.00				Cylinder		247.28	0.00
Broken Bow Airport Authority								
29439	6/9/2020	6/9/2020	1,083.33					Posted
	01-3409.00				Monthly Payment		1,083.33	0.00
Broken Bow Chamber of Commerce								
29464	6/9/2020	6/9/2020	900.00					Posted
	05-3334.00				ambulance incentive		900.00	0.00
Broken Bow Fire Department								
29450	6/9/2020	6/9/2020	4,400.00					Posted
	01-3222.00				Fireworks Stand Permits		4,400.00	0.00
Broken Bow Mun Utilities								
29449	6/9/2020	6/9/2020	1,525.78					Posted
	08-3225.00				fuel		142.91	0.00
	06-3225.00				fuel		79.42	0.00
	04-3225.00				fuel		655.92	0.00
	09-3225.00				fuel		647.53	0.00
							1,525.78	0.00
Broken Bow Municipal Utilities								
29448	6/9/2020	6/9/2020	6,327.61					Posted
	01-3213.00				General - Radio/Weather Station Tower		25.29	0.00
	02-3220.00				Pub Bldg - Utilities/Trash		285.75	0.00
	04-3220.00				Police - Utilities/Trash Removal		370.14	0.00
	04-3315.00				Police -Dog Pound Utilities		72.71	0.00
	07-3220.00				Library - Utilities/Trash Removal		348.88	0.00
	08-3220.00				Street - Utilities/Trash		922.51	0.00
	08-3422.01				Street - Street Lights		2,485.62	0.00
	09-3220.00				Parks - Utilities/Trash Removal		1,311.87	0.00
	09-3220.00				Parks - Shop Utilities/Trash Removal		395.36	0.00
	10-3220.00				Swim Pool - Utilities/Trash Removal		57.58	0.00
	11-3360.00				Tree Dump - Utilities		51.90	0.00
							6,327.61	0.00
Broken Bow Rural Fire Board								
29466	6/9/2020	6/9/2020	1,392.80					Posted
	05-3220.00				BBMU, Blackhills Energy		143.99	0.00
	06-3221.00				Great Plains Service		37.07	0.00
	06-3220.00				BBMU, Blackhills Energy		144.00	0.00
	06-3410.00				Part of Chainsaw, helmets, bags		1,067.74	0.00
							1,392.80	0.00
Capital One								
29452	6/9/2020	6/9/2020	306.51					Posted
	04-3221.00				New Website Fee		147.51	0.00
	04-3410.00				Batteries/Tasers		159.00	0.00
							306.51	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Card Services (continued)										
29463	6/9/2020	6/9/2020			79.39					Posted
	08-3310.00					Supplies			79.39	0.00
29480	6/9/2020	6/9/2020			270.12					Posted
	09-3339.00					Supplies			43.85	0.00
	09-3427.00					Marker Flags			47.00	0.00
	09-3225.00					Supplies			30.89	0.00
	10-3311.00					ink cartridge, power strips			148.38	0.00
									270.12	0.00
Century Link										
29481	6/9/2020	6/9/2020			470.12					Posted
	08-3221.00					Street - Basic & Long Distance			42.69	0.00
	10-3221.00					Swim Pool - Basic & Credit Card			50.99	0.00
	09-3221.00					Park - Basic & Long Distance			42.69	0.00
	03-3221.00					Handi Bus - Basic & Long Distance			59.09	0.00
	01-3221.00					General -Basic & Long Distance Office			274.66	0.00
									470.12	0.00
City Flex Benefit Plan										
29414	5/27/2020	5/27/2020			166.04					Ck# 829 Printed
	01-1501.00					SELECT FLEX-UNREIMBURSED M/D/V			166.04	0.00
City of Broken Bow - Health Insurance										
29423	5/27/2020	5/27/2020			3,400.49					Ck# 875 Printed
	01-1501.00					HEALTH INSURANCE			3,400.49	0.00
29434	5/29/2020	5/29/2020			25,818.23					Ck# 875 Printed
	01-1501.00					BBHA Health Insurance			5,236.88	0.00
	01-3104.00					Health Insurance			381.68	0.00
	08-3104.00					Health Insurance			6,081.05	0.00
	06-3104.00					Health Insurance			752.14	0.00
	04-3104.00					Health Insurance			6,685.34	0.00
	05-3104.00					Health Insurance			752.13	0.00
	09-3104.00					Health Insurance			2,546.63	0.00
	07-3104.00					Health Insurance			1,696.61	0.00
	03-3104.00					Health Insurance			1,685.77	0.00
									25,818.23	0.00
City of Broken Bow Pension Fund										
29415	5/27/2020	5/27/2020			1,519.85					Ck# 877 Printed
	01-1513.00					RETIREMENT LOAN PAYMENT			1,519.85	0.00
29416	5/27/2020	5/27/2020			6,951.12					Ck# 877 Printed
	01-1502.00					RETIREMENT NEW			6,951.12	0.00
29429	5/28/2020	5/28/2020			1,536.56					Ck# 877 Printed
	01-1502.00					RETIREMENT NEW			1,536.56	0.00
29435	5/29/2020	5/29/2020			1,391.92					Ck# 877 Printed
	01-1502.00					Liability - BBHA			1,391.92	0.00
Colonial Insurance										
29410	5/27/2020	5/27/2020			381.91					Ck# 869 Printed
	01-1501.00					COLONIAL LIFE PRE TAX			381.91	0.00
29411	5/27/2020	5/27/2020			135.10					Ck# 869 Printed
	01-1501.00					COLONIAL LIFE POST TAX			135.10	0.00
29427	5/27/2020	5/27/2020			195.42					Ck# 869 Printed
	01-1501.00					BBHA			195.42	0.00
Custer County Chief										
29483	6/9/2020	6/9/2020			778.51					Posted
	01-3209.00					publication			546.51	0.00
	01-3209.00					publication			232.00	0.00
									778.51	0.00
Custer County Hiway Dept.										
29479	6/9/2020	6/9/2020			784.28					Posted
	08-3345.00					Asphalt			784.28	0.00
Custer County Treasurer										
29438	6/9/2020	6/9/2020			11,801.52					Posted
	01-3217.00					Communications Interlocal Payment			11,801.52	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Work Order</u>	<u>Description</u>		<u>Debit</u>	<u>Credit</u>
Custer Public Power (continued)										
29462	6/9/2020	6/9/2020		56.21						Posted
	11-3220.00			CD Cell Power					56.21	0.00
DHHS Licensure Unit										
29436	6/2/2020	6/2/2020		40.00						Ck# 878 Printed
	10-3223.00			Tamara Johnson					40.00	0.00
EFTPS Online Payment										
29419	5/27/2020	5/27/2020		1,984.18						Ck# 870 Printed
	01-1500.00			MEDICARE					1,984.18	0.00
29420	5/27/2020	5/27/2020		5,642.42						Ck# 870 Printed
	01-1500.00			FEDERAL MARRIED					2,811.47	0.00
	01-1500.00			FEDERAL SINGLE					2,830.95	0.00
									5,642.42	0.00
29421	5/27/2020	5/27/2020		8,484.16						Ck# 870 Printed
	01-1500.00			SOCIAL SECURITY					8,484.16	0.00
29424	5/27/2020	5/27/2020		20.88						Ck# 870 Printed
	01-1500.00			MEDICARE					20.88	0.00
29425	5/27/2020	5/27/2020		89.28						Ck# 835 Printed
	01-1500.00			SOCIAL SECURITY					89.28	0.00
29430	5/28/2020	5/28/2020		371.34						Ck# 873 Printed
	01-1500.00			MEDICARE					371.34	0.00
29431	5/28/2020	5/28/2020		2,348.46						Ck# 873 Printed
	01-1500.00			FEDERAL MARRIED					2,348.46	0.00
29432	5/28/2020	5/28/2020		1,587.78						Ck# 873 Printed
	01-1500.00			SOCIAL SECURITY					1,587.78	0.00
Eakes Office Products										
29446	6/9/2020	6/9/2020		22.99						Posted
	01-3223.00			Office Supplies					22.99	0.00
Family Heritage										
29417	5/27/2020	5/27/2020		56.00						Ck# 837 Printed
	01-1501.00			FAMILY HERITAGE					56.00	0.00
Garrett Tires & Treads										
29455	6/9/2020	6/9/2020		71.19						Posted
	04-3225.00			Oil Change					71.19	0.00
Great Plains Communications										
29461	6/9/2020	6/9/2020		70.95						Posted
	08-3221.00			Internet					35.48	0.00
	09-3221.00			Internet					35.47	0.00
									70.95	0.00
Heiman Fire Equipment										
29465	6/9/2020	6/9/2020		538.68						Posted
	05-3410.00			EMS Extraction Coat					538.68	0.00
Holmes Plumbing & Heating										
29468	6/9/2020	6/9/2020		762.82						Posted
	10-3311.00			Maintenance and Repair					762.82	0.00
Hometown Leasing										
29440	6/9/2020	6/9/2020		159.18						Posted
	04-3216.00			Copier Lease					92.66	0.00
	07-3216.00			Copier Lease					66.52	0.00
									159.18	0.00
Insurance Aid Services										
29445	6/9/2020	6/9/2020		905.26						Posted
	05-3336.00			Insurance Aid Fees					905.26	0.00
John Deere Financial										
3476	6/9/2020	6/9/2020		216.51						Posted
	09-3410.00			Mower Lease					216.51	0.00
Lawson Products										
29473	6/9/2020	6/9/2020		19.80						Posted
	08-3310.00			Supplies					19.80	0.00

Vend# Vendor Name									
Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status	
	Account#		Work Order		Description		Debit	Credit	
NATP (continued)									
29441	6/9/2020	6/9/2020	65.00					Posted	
	03-3222.00			Membership			65.00	0.00	
NSA/POAN Conference									
29458	6/9/2020	6/9/2020	200.00					Posted	
	04-3205.00			Conference For Chief and Cassidy			200.00	0.00	
Omaha State Bank									
29418	5/27/2020	5/27/2020	175.00					Ck# 871 Printed	
	01-1501.00			HSA			175.00	0.00	
Orschelns									
29467	6/3/2020	6/3/2020	4,299.99					Ck# 879 Printed	
	11-3222.00			Lawn Mower			4,299.99	0.00	
Peak Software System									
29444	6/9/2020	6/9/2020	1,241.60					Posted	
	10-3206.10			Pool Software			1,241.60	0.00	
Platte Valley Communications									
29471	6/9/2020	6/9/2020	900.36					Posted	
	04-3411.00			New User, Fixed Computer Issues			900.36	0.00	
Prachts Ace Hardware									
29470	6/9/2020	6/9/2020	790.55					Posted	
	09-3310.00			Hardware and Supplies			395.28	0.00	
	10-3310.00			Hardware and Supplies			395.27	0.00	
							790.55	0.00	
Pristine Cleaning, LLC									
29460	6/9/2020	6/9/2020	290.00					Posted	
	02-3419.01			Cleaning Service			290.00	0.00	
R&S Radiator									
29457	6/9/2020	6/9/2020	342.56					Posted	
	04-3310.00			New Radiator For 2014 Patrol Unit (404)			342.56	0.00	
Reverse 7 Over 11									
29443	6/9/2020	6/9/2020	125.00					Posted	
	01-3410.00			Laptop - Mayor			125.00	0.00	
S&L Sanitary Service									
29454	6/9/2020	6/9/2020	49.30					Posted	
	09-3219.00			trash around the square			49.30	0.00	
Sara J. Hulinsky									
29447	6/9/2020	6/9/2020	1,192.00					Posted	
	07-3419.01			cleaning service			1,192.00	0.00	
Schaper and White Law Firm									
29442	6/9/2020	6/9/2020	3,759.28					Posted	
	01-3214.00			legal fees			3,759.28	0.00	
State Income Tax WH NE Online Payment									
29422	5/27/2020	5/27/2020	2,512.10					Ck# 872 Printed	
	01-1500.00			STATE MARRIED			1,350.54	0.00	
	01-1500.00			STATE SINGLE			1,161.56	0.00	
							2,512.10	0.00	
29426	5/27/2020	5/27/2020	13.10					Ck# 872 Printed	
	01-1500.00			STATE MARRIED			13.10	0.00	
29433	5/28/2020	5/28/2020	771.86					Ck# 874 Printed	
	01-1500.00			STATE MARRIED			771.86	0.00	
Stephanie Wright									
29437	6/9/2020	6/9/2020	297.27					Posted	
	01-3223.00			Hand Sanitizer, Disenfecting Wipes			123.21	0.00	
	02-3410.00			Wireless Microphone Syst. - Auditorium			174.06	0.00	
							297.27	0.00	
T&S Signs									
29472	6/9/2020	6/9/2020	174.50					Posted	
	10-3339.00			24"X36" Sign w/lettering			174.50	0.00	

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Trotter's Whoa & Go (continued)								
29469	6/9/2020	6/9/2020	116.16					Posted
	05-3225.00		Fuel				94.74	0.00
	06-3225.00		Fuel				21.42	0.00
							<u>116.16</u>	<u>0.00</u>
Van Diest Supply Co								
29478	6/9/2020	6/9/2020	936.20					Posted
	08-3344.00		Chemicals				936.20	0.00
Verizon Wireless								
29453	6/9/2020	6/9/2020	280.07					Posted
	04-3221.00		Wifi for Patrol Units				280.07	0.00
Viaero Wireless								
29451	6/9/2020	6/9/2020	102.72					Posted
	08-3221.00		telephone				34.14	0.00
	06-3221.00		telephone				17.07	0.00
	05-3221.00		telephone				17.07	0.00
	09-3221.00		telephone				34.44	0.00
							<u>102.72</u>	<u>0.00</u>
Wenquist Inc.								
29474	6/9/2020	6/9/2020	733.47					Posted
	10-3310.00		Supplies				733.47	0.00

116,931.69 72 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 5/27/2020

Ending: 6/9/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Bi Weekly Payroll
\$49,866.81

5-28-2020 Payroll
\$7,936.48

Check Approval List - GL Account

6/5/2020 3:07:36 PM

City of Broken Bow

Page 1 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
City of Broken Bow		PRE TAX AFLAC	Health/Life/Acc Insuranc	316.05
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	104.22
Broken Bow Airport Authority		BBHA Aflac	Health/Life/Acc Insuranc	85.06
Broken Bow Fire Department		Monthly Payment	Airport Monthly Payment	1,083.33
Broken Bow Municipal Utilities		Fireworks Stand Permits	Miscellaneous Expense	4,400.00
Century Link		Utilities/Trash Removal	Weather Station Expens	25.29
City Flex Benefit Plan		Basic & Long Distance	Telephone/Internet	274.66
City of Broken Bow - Health Insurance		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	166.04
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,400.49
City of Broken Bow - Health Insurance		health insurance	Health/Life/Acc Insuranc	5,236.88
City of Broken Bow Pension Fund		health insurance	Health Insurance	381.68
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	6,951.12
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	1,536.56
City of Broken Bow Pension Fund		BBHA Pension	Pension	1,391.92
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	1,519.85
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	381.91
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	135.10
Colonial Insurance		BBHA	Health/Life/Acc Insuranc	195.42
Custer County Chief		Publication	Printing & Publication	546.51
Custer County Chief		Publication	Printing & Publication	232.00
Custer County Treasurer		Communications Interlocal	Radio Communications	11,801.52
EFTPS Online Payment		MEDICARE	Payroll Taxes	1,984.18
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,811.47
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,830.95
EFTPS Online Payment		FICA	Payroll Taxes	8,484.16
EFTPS Online Payment		MEDICARE	Payroll Taxes	20.88
EFTPS Online Payment		FICA	Payroll Taxes	89.28
EFTPS Online Payment		MEDICARE	Payroll Taxes	371.34
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,348.46
EFTPS Online Payment		FICA	Payroll Taxes	1,587.78
City of Broken Bow - Health Insurance		Office Supplies	Supplies & Postage	22.99
Omaha State Bank		FAMILY HERITAGE	Health/Life/Acc Insuranc	56.00
Reverse 7 Over 11		HSA	Health/Life/Acc Insuranc	175.00
Schaper and White Law Firm		Laptop - Mayor	Equipment Purchases	125.00
State Income Tax WH NE Online Paymei		Legal Fees	Legal Fees	3,759.28
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,350.54
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,161.56
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	13.10
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	771.86
Stephanie Wright		Reimbursement For Purchases of Supplies	Supplies & Postage	123.21
			Total General	\$68,252.65
Municipal Building				
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	285.75
Pristine Cleaning, LLC		Cleaning Service	Contracted Services	290.00
Stephanie Wright		Reimbursement For Purchases of Supplies	Equipment Purchases	174.06
			Total Municipal Building	\$749.81
Handi Bus				
Century Link		Basic & Long Distance	Telephone/Internet	59.09
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,685.77
NATP		Membership	Miscellaneous Expense	65.00
			Total Handi Bus	\$1,809.86
Police				
Anderson Auto Tech		Repair 2012 Patrol Unit (406)	Maint/Repair Equipment	1,183.51
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	655.92
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	370.14
Broken Bow Municipal Utilities		Utilities/Trash Removal	Dog Care	72.71
Capital One		New Website Fee, Batteries/Tasers	Telephone/Internet	147.51
Capital One		New Website Fee, Batteries/Tasers	Equipment Purchases	159.00
City of Broken Bow - Health Insurance		health insurance	Health Insurance	6,685.34
Currett Tires & Treads		Oil Change	Gas and Oil	71.19
Hometown Leasing		Copier Lease	Copier Maint/Expense	92.66
NSA/POAN Conference		Conference For Chief and Cassidy	Travel & Meeting Expens	200.00
Platte Valley Communications		New User, Fixed Computer Issues	Computers	900.36
R&S Radiator		New Radiator For 2014 Patrol Unit (404)	Maint/Repair Equipment	342.56
Verizon Wireless		WiFi For Patrol Units	Telephone/Internet	280.07

Check Approval List - GL Account

6/5/2020 3:07:36 PM

City of Broken Bow

Page 2 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Police				
			Total Police	\$11,160.97
Rescue Unit				
Broken Bow Chamber of Commerce		ambulance incentive	Ambulance Driver Incent	900.00
Broken Bow Rural Fire Board		Utilities, gas, part of chainsaw, air pack bag	Utilities	143.99
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.13
Heiman Fire Equipment		EMS Extraction Coat	Equipment Purchases	538.68
Insurance Aid Services		Insurance Aid Fees	Insurance Aid Fees	905.26
Trotter's Whoa & Go		fuel	Gas and Oil	94.74
Viaero Wireless		telephone	Telephone/Internet	17.07
			Total Rescue Unit	\$3,351.87
Fire				
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	79.42
Broken Bow Rural Fire Board		Utilities, gas, part of chainsaw, air pack bag	Utilities	144.00
Broken Bow Rural Fire Board		Utilities, gas, part of chainsaw, air pack bag	Telephone/Internet	37.07
Broken Bow Rural Fire Board		Utilities, gas, part of chainsaw, air pack bag	Equipment Purchases	1,067.74
City of Broken Bow - Health Insurance		health insurance	Health Insurance	752.14
Trotter's Whoa & Go		fuel	Gas and Oil	21.42
Viaero Wireless		telephone	Telephone/Internet	17.07
			Total Fire	\$2,118.86
Library				
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	348.88
City of Broken Bow - Health Insurance		health insurance	Health Insurance	1,696.61
Hometown Leasing		Copier Lease	Copier Maint/Expense	66.52
Sara J. Hulinsky		cleaning service	Contracted Services	1,192.00
			Total Library	\$3,304.01
Street				
AKRS EQUIPMENT		Parts	Maint/Repair Equipment	332.95
Baxter Welding		Cylinder	Maint/Repair Equipment	247.28
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	142.91
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	922.51
Broken Bow Municipal Utilities		Utilities/Trash Removal	Street Lighting	2,485.62
Card Services		Supplies	Maint/Repair Equipment	79.39
Century Link		Basic & Long Distance	Telephone/Internet	42.69
City of Broken Bow - Health Insurance		health insurance	Health Insurance	6,081.05
Custer County Hiway Dept.		Asphalt	Road Materials	784.28
Great Plains Communications		Internet	Telephone/Internet	35.48
Lawson Products		Supplies	Maint/Repair Equipment	19.80
Van Diest Supply Co		Chemicals	Chemicals	936.20
Viaero Wireless		telephone	Telephone/Internet	34.14
			Total Street	\$12,144.30
Park				
AKRS EQUIPMENT		Parts	Maint/Repair Equipment	229.83
Broken Bow Mun Utilities		Fuel Reimbursements	Gas and Oil	647.53
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	1,311.87
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	395.36
Card Services		Supplies	Gas and Oil	30.89
Card Services		Supplies	Maintenance/Repair Gro	43.85
Card Services		Supplies	Underground Sprinklers	47.00
Century Link		Basic & Long Distance	Telephone/Internet	42.69
City of Broken Bow - Health Insurance		health insurance	Health Insurance	2,546.63
Great Plains Communications		Internet	Telephone/Internet	35.47
John Deere Financial		Mower Lease	Equipment Purchases	216.51
Prachts Ace Hardware		Hardware and Supplies	Maint/Repair Equipment	395.28
S&L Sanitary Service		Trash Around The Square	Trash Removal	49.30
Viaero Wireless		telephone	Telephone/Internet	34.44
			Total Park	\$6,026.65
Swimming Pool				

Check Approval List - GL Account

6/5/2020 3:07:36 PM

City of Broken Bow

Page 3 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Swimming Pool				
Broken Bow Municipal Utilities		Utilities/Trash Removal	Utilities	57.58
J Services		Supplies	Maintenance & Repair B	148.38
Century Link		Basic & Long Distance	Telephone/Internet	50.99
DHHS Licensure Unit		Tamara Johnson	Supplies & Postage	40.00
Holmes Plumbing & Heating		Maintenance and Repair	Maintenance & Repair B	762.82
Peak Software System		Pool Software	Credit Card/POS Service	1,241.60
Prachts Ace Hardware		Hardware and Supplies	Maint/Repair Equipment	395.27
T&S Signs		24"X36" Sign w/lettering	Maintenance/Repair Gro	174.50
Wenquist Inc.		Supplies	Maint/Repair Equipment	733.47
			Total Swimming Pool	\$3,604.61
Sanitation				
Broken Bow Municipal Utilities		Utilities/Trash Removal	Sanitation Contract	51.90
Custer Public Power		CD Cell Power	Utilities	56.21
Orschelns		Lawn Mower	Miscellaneous Expense	4,299.99
			Total Sanitation	\$4,408.10
				<u>\$116,931.69</u>

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 5/27/2020
 Ending Date: 6/9/2020

Biweekly Payroll \$49,816.81
 5-28-2020 Payroll \$7,936.48



Broken Bow Volunteer Fire Department

1848 South G Street., Broken Bow, NE 68822

Phone: 308-872-1253 • Fax: 308-872-2173

Andy Holland, Coordinator

Jason Baum Fire Chief

Official Roster

Effective on June 9, 2020 CITY

- | | | |
|---------------------|--------------------|-----------------------------|
| 1. Gary Cranwell | 2. Gene Chapin | 3. Ron Price |
| 4. Kem Oatman | 5. Les Manning | 6. Paul Holland |
| 7. Dave Linn | 8. Doug Staab | 9. Andy Holland |
| 10. Ryan Anderson | 11. Jason Baum | 12. Jess Taylor |
| 13. Dustin Spanel | 14. Kris Evans | 15. Dustin Watson |
| 16. Nick Coble | 17. Jeff Pflaster | 18. Lance Oatman |
| 19. Joe Franssen | 20. Zeke Atchison | 21. Andy Taylor |
| 22. Pat Zulkoski | 23. Troy Mack | 24. Clint Maynard |
| 25. Kelvin Kreitman | 26. Tyler Staab | 27. Caleb Stefka |
| 28. Cody Neville | 29. Bill Hendricks | 30. David Baltz |
| 31. JD White | 32. Reed Schaefer | 33. James Bissonette |
| 34. Billy Doles | 35. Joey Ware | 36. Jeremiah Daugherty |

Starting April 7th, 2019

Fire Chief Jason Baum

1 Asst. Chief Kem Oatman

2 Asst. Chief Dustin Watson

Fire Captains

Lance Oatman Joe Franssen

Jeff Pflaster

President Jess Taylor

Vice President Andy Taylor

Secretary Zeke Atchison

Treasurer Ryan Anderson

Highlighted in Red is a new member



City of Broken Bow, Nebraska
Application to Sell Fireworks

Name of Applicant/Organization Troy Wuehler

Permanent Address of Applicant or Organization 921 Avenue C
Cozad NE 69130

Daytime/Evening Phone 308-784-3132

Contact Person Troy Wuehler

Address of Contact Person 921 Avenue C
Cozad NE 69130

Phone Numbers for Contact Person 308-746-2440 (cell)

Street Address or Legal Description of Premises for Firework Stand:

454 E Street South (Empty lot between)
Broken Bow NE 68822 Napa and Orschelins

Description of Proposed Firework Stand (ie: tent, building, trailer, etc.)

Fireworks will be sold out of a semi trailer
32 feet long and a car trailer for additional merchandise and sales.

How will the fireworks be secured during hours stand is not open for business?

The trailers will be locked with padlocks.

Where will the fireworks inventory be stored?

All inventory except for what is in the trailers will be stored
in a building in Cozad

When will your inventory arrive? First part of June

Please attach the following to the application:

1. Map or sketch showing the location of the fireworks stand in relation to the boundaries of the premises and any other building on the premises.
2. Letter of permission from the owner of the property on which proposed fireworks stand will be located.
3. Copy of the Certificate of Insurance
4. Copy of State of Nebraska License for Sale of Fireworks
5. Copy of Certificate of Flame Resistance for tent stands

The undersigned hereby agrees to conduct the sale of fireworks within the City of Broken Bow strictly in accordance with all laws of the State of Nebraska and Ordinances of the City of Broken Bow.

Signature of Applicant Tray Wheeler

Police Chief Comments:

[Signature]
Police Chief

6/3/2020
Date

Fire Chief Comments:

[Signature]
Fire Chief

6/4/20
Date

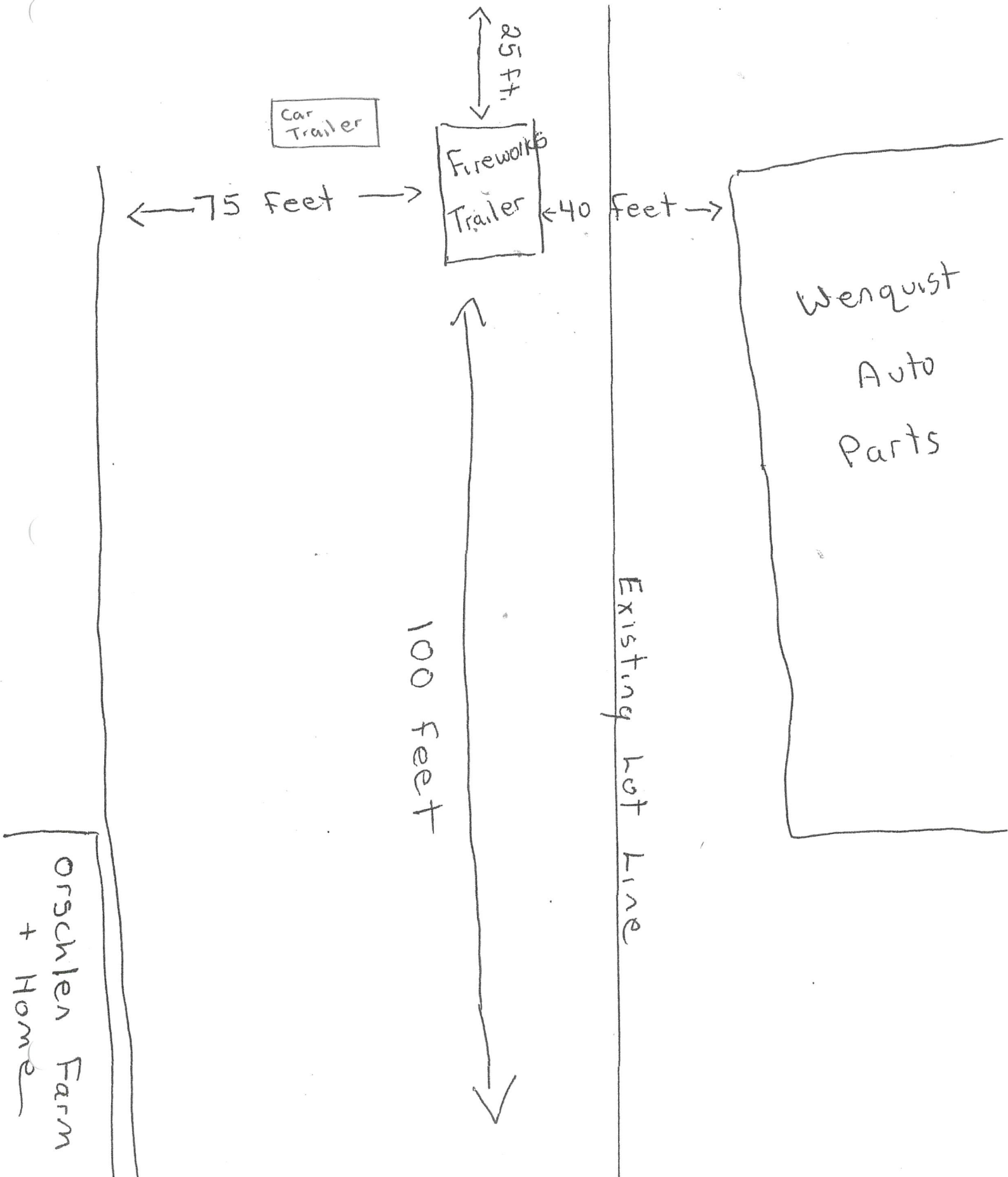
Returned to City Clerk on 6-4, 2020

Brought before the Broken Bow City Council on 6-9-2020, 2020

Fee Paid: Date 6-2-2020 \$ \$1010 Cash Check # 2511 & 2512

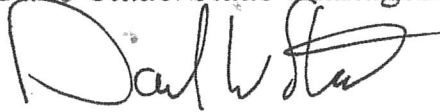
City Council: ☒ Approve ☐ Deny Date 6-9-2020

East Hiway 2.



I have given my permission for Troy Wuehler to set up and operate a fireworks stand on my property during the upcoming 2020 fireworks season. The fireworks will be sold out of a semi trailer and it will be located on property that I own at 454 E Street South. (West of Wenquist Auto Parts)

Dave Staab/Staab Management Co.

A handwritten signature in black ink, appearing to read "Dave Staab", written over the printed name.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No): 308-382-7109
INSURED Troy's Hot Rocket Fireworks 921 Ave C Cozad NE 69130	E-MAIL ADDRESS: kwolfe@ryderinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: SCOTTSDALE INS CO	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		
NAIC # 41297		

COVERAGES **CERTIFICATE NUMBER:** 1275743966 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CPS3244993	3/21/2020	3/21/2021	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 2,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Dave Staab; Staab Real Estate, City of Broken Bow

Stand Location: 454 E St. South, Broken Bow, NE

CERTIFICATE HOLDER	CANCELLATION
Dave Staab Staab Real Estate 454 E St. South Broken Bow NE 68822	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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NEBRASKA STATE FIRE MARSHAL

246 South 14th Street
Lincoln, NE 68508-1804

LICENSE FOR SALE OF FIREWORKS

Permissible fireworks may be sold at retail commencing 12:01 AM June 25 and ending 11:59 PM July 4 OR 12:01 AM December 29 and ending 11:59 PM December 31 and must be purchased from a licensed distributor or jobber. A jobber may not sell retail. Invoice copies for all fireworks must be kept available for inspection and must show the license number of the distributor or jobber. Fireworks may not be sold outside the city limits of an incorporated town or village. Violations of State Fire Marshal regulations may result in immediate revocation of this license.

LICENSE GOOD ONLY FOR CALENDAR YEAR IN WHICH ISSUED

This copy signed, dated and numbered by the STATE FIRE MARSHAL constitutes issuance of a LICENSE pursuant to the provisions of Nebraska Revised Statute 28-1246 (1994 Supp.). Such license shall be displayed at licensee's place of business.

DATE RECEIVED:

June 01, 2020 11:43 PM

TYPE OF LICENSE AND FEE:

Retail Permit (July) - \$25.00

LOCATION OF OUTLET FOR RETAIL SALE OF FIREWORKS:

454 E Street South
Broken Bow
Trailer in vacant lot

COUNTY:
Custer

STORAGE LOCATION:**DISTRIBUTOR(S)/JOBBER(S):**


Troys Hot Rocket Fireworks (2020-RP-51636870-42)
Jakes Fireworks, Inc. (2020-RP-45118176-12)
Kracklin Kirks Fireworks (2020-RP-45202188-15)
American Promotional Events DBA TNT Fireworks (2020-RP-45240340-18)
Crazy Debbies Fireworks, LLC (2020-RP-45562892-25)
Spirit of 76 Fireworks (2020-RP-45036568-6)
Lews Fireworks, Inc. (2020-RP-45047716-8)
Garrett's Worldwide Enterprises, LLC (2020-RP-45616800-27)
Winco Fireworks International, LLC (2020-RP-45007508-3)

SALES TAX NUMBER:

1324015

DATE ISSUED:

June 01, 2020 04:35 PM



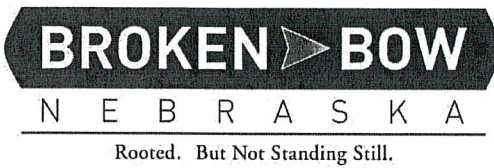
STATE FIRE MARSHAL

LICENSE HOLDER:

Troys Hot Rocket Fireworks

LICENSE NUMBER:

2020-RP-51779150-282-08



City of Broken Bow, Nebraska
Application to Sell Fireworks

Name of Applicant/Organization Broken Bow Vol Fire Department

Permanent Address of Applicant or Organization 1848 South G Street
Broken Bow, NE 68822

Daytime/Evening Phone (308) 870-3568

Contact Person Jeff Pfister

Address of Contact Person 838 North 6th Ave

Phone Numbers for Contact Person (308) 870-3568

Street Address or Legal Description of Premises for Firework Stand:

South side of BB Square
 Hwy 2 between 8th & 9th Ave

Description of Proposed Firework Stand (ie: tent, building, trailer, etc.)

Trailer on south side of square

How will the fireworks be secured during hours stand is not open for business?

with locks on trailer

Where will the fireworks inventory be stored?

conex box by fire hall

When will your inventory arrive? June 9, 2020

Please attach the following to the application:

1. Map or sketch showing the location of the fireworks stand in relation to the boundaries of the premises and any other building on the premises.
2. Letter of permission from the owner of the property on which proposed fireworks stand will be located.
3. Copy of the Certificate of Insurance
4. Copy of State of Nebraska License for Sale of Fireworks
5. Copy of Certificate of Flame Resistance for tent stands

NEBRASKA STATE FIRE MARSHAL

246 South 14th Street
Lincoln, NE 68508-1804

LICENSE FOR SALE OF FIREWORKS

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LICENSE GOOD ONLY FOR CALENDAR YEAR IN WHICH ISSUED

This copy signed, dated and numbered by the STATE FIRE MARSHAL constitutes issuance of a LICENSE pursuant to the provisions of Nebraska Revised Statute 28-1246 (1994 Supp.). Such license shall be displayed at licensee's place of business.

DATE RECEIVED:

May 04, 2020 08:09 AM

TYPE OF LICENSE AND FEE:

Retail Permit (July) - \$25.00

LOCATION OF OUTLET FOR RETAIL SALE OF FIREWORKS:

Hwy 2 between 9th & 9th Ave North end of Rd
Broken Bow
Trailer in parking lot

COUNTY:
Custer

STORAGE LOCATION:

DISTRIBUTOR(S)/JOBBER(S):

Lews Fireworks, Inc. (2020-RP-45047716-8)

SALES TAX NUMBER:

DATE ISSUED:

May 03, 2020 05:23 PM



STATE FIRE MARSHAL

LICENSE HOLDER:

Lews Fireworks, Inc.

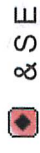
LICENSE NUMBER:

2020-RP-50958446-192-04

Untitled Map

Write a description for your map.

Legend



& S E

Fireworks Trailer

Fireworks Trailer

8th & S E

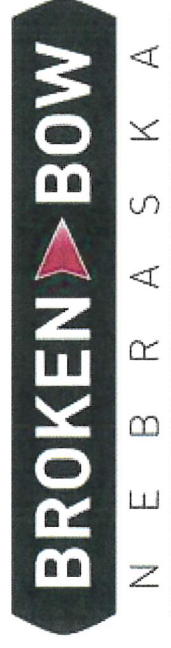


JEO Project Status Report

To: City of Broken Bow - Stephanie Wright, City Clerk

Date: June 3, 2020

Prepared By: Steve Parr



Rooted. But Not Standing Still.

JEO #	Project	Funding Source #	Status	JEO Action	City Action	Schedule
161356 Adam Rupe	Drinking Water Protection Plan	NDEQ	Updating plan and scheduling stakeholder meeting for July 2020	Complete first full draft of plan	None	Schedule updated for completion in October 2020
171495* Lalit Jha	Flood Risk Reduction Project	Local/NRD	Waiting to hear back from the City on a time for a conference call	None	None	TBD
151271.01* Matt Kalin	69kv sub-transmission line reconfiguration from NPPD south substation to 5 th Avenue/C Street	Local	Project completed	None	None	1 - year warranty expires on 9/23/2020
141430* Jeff Ray	Update Blight Areas	Local	Proposal sent to City Attorney	None	Approve proposal	TBD
170078* Ryan Kavan	South 19 th Street Improvements	Local	Project completed	None	None	
Steve Parr*	Memorial Drive Street Improvements	Local	Ownership Plat sent to City	None	None	TBD

Note: Items in Red are new from previous report.

Broken Bow Public Library Director's Report
to the City Council

June 9, 2020

Here is an update on what we are doing at the library to continue serving the public during these challenging times.

- **Pickup service for books, DVDs, and magazines**

We continue to provide materials to patrons who use this service. Since beginning the pickup service on April 1st, we have checked out nearly 1,200 items for over 130 patrons. As has been our practice since mid-March, all returned items are disinfected and then placed in a quarantine location before returned to the shelves. Staff uses gloves to handle all returned items.

- **Added service for printing/making copies/scanning and/or faxing documents**

Beginning May 18th, the library staff resumed the above services to help further address community needs. These services are provided Monday through Friday. People can deliver documents to us by email, remotely from smart phones, or the book return. We then complete the service requested, place the documents in a baggie, and handle the pickup in the alley. Thanks to a generous donation from an anonymous individual, any fees normally charged for these services have been waived until the library is open to the public.

- **Virtual summer reading programs for children, teens, and adults have started**

Our virtual summer reading program for children, newborn through 5th grade, continues through the end of June. There are Facebook Live broadcasts from the library each Tuesday and Thursday at 10:00 so participants can watch Megan and Kim read stories and make crafts. On Wednesday at 10:00 a.m., there are special programs on Facebook Live, including 4-H Extension educational presentations, Crane River Virtual Page to Stage performance of School House Rock, and a virtual concert with Super Stolie.

Teen summer reading started on June 3rd with Zoom meetings that will be held every Wednesday through July 1st. The adult summer reading program kicked off on June 1st and will continue through July 20th.

Participants can continue to register for summer reading through the Reader Zone program that allows online recording for reading time during summer reading. As of June 4th, there are 66 newborn-5th graders, 23 teens, and 22 adults registered for summer reading.

- **The Library Board held work sessions to revise the Phased Plan for Reopening the Broken Bow Public Library.**

After reviewing the 1st draft of our Reopening Plan, the Library Board had two work sessions to address questions/concerns. By incorporating the decisions reached during those work sessions, a revised draft for the plan is complete. As we commit every day to

extend services to our community, we are carefully thinking about what a public return to our physical space must consider and include. We are aware there are many elements of the COVID-19 virus that we do not know or cannot predict. We do know that a return to the physical spaces will not be an immediate return to the pre-pandemic environment. First and foremost, the health, safety, and well-being of our patrons and staff members have guided and will continue to guide the development of how we reopen our facility and how that looks. In addition, we will seek guidance and input from the regional and local health departments, city officials, and the library board. A copy of the revised plan was shared with Mayor Sonnichsen as well as the Broken Bow Library Board for their review, input, and critique.

This plan will continue to be evaluated as updated information about the virus becomes available or if the virus begins to spread actively within the community or area.

- **Continuation of virtual programming**

The staff continues to offer several programs through Facebook Live, including chair yoga from the library twice a week, library announcements, book talks from the library, as well as educational/reading programs that are suggested from other sources. A report on the activity for these virtual programs is attached. The highlighted events are the ones that were broadcast live from our library.

I have also attached project reports from Megan, Kim, and myself so you would have an idea what we are doing at the library to continue providing services to our patrons.

Thank you and hopefully you and your families are well and staying safe.

Joan Birnie, Library Director

LIBRARY'S LATEST

Volume 25 Issue 6

www.brokenbowlibrary.net

June 2020

NEW FICTION HIGHLIGHTS

Brown	Eagle Station
Brown	Furmidable Foes
Chiaverini	Mrs. Lincoln's Sisters
Connelly	Fair Warning
Cussler	Wrath of Possession
Deaver	The Goodbye Man
Delinsky	A Week at the Shore
Fitch	Boy in the Box
Ford	Sorry for Your Trouble
Francis-Sharma	Book of the Little Axe
Goodwin	Old Lovegood Girls
Gortner	The First Actress
Gudenkauf	This is How I Lied
Ignatius	The Paladin
Jenner	The Jane Austen Society
Kingsbury	Someone Like You
Lupica	Robert B. Parker's Grudge Match
Mandel	The Glass Hotel
Morrey	The Love Story of Missy Carmichael
North	The Whisper Man
Panowich	Hard Cash Valley
Patterson	The 20th Victim
Pronzini	The Stolen Gold Affair
Queally	Line of Sight
Roberts	Hideaway
Shaara	To Wake the Giant
Sittenfeld	Rodham
Thayer	Girls of Summer
Turow	The Last Trial
Weiner	Big Summer
Weir	Katheryn Howard, the Scandalous Queen
Wetmore	Valentine
Woods	Bombshell



IMAGINE YOUR STORY

Summer reading
information on the
back of this newsletter

NEW NON-FICTION HIGHLIGHTS

Ball	Pelosi
Meltzer	The Lincoln Conspiracy
Rule	A Tangled Web:

Five Most Requested Books in May:

1. *Walk the Wire* by David Baldacci
2. *Someone Like You* by Karen Kingsley
3. *Camino Winds* by John Grisham
4. *The Last Trial* by Scott Turow
5. *Ballad of Songbirds and Snakes* by Suzanne Collins

ADDITIONAL SERVICES RECENTLY ADDED

On May 18th, the library staff resumed these services in order to help further address community needs: printing from the wireless printer, making copies, scanning and/or faxing documents.

- These services are offered Monday through Friday from 10:00 a.m. to noon and from 1:30-3:30 p.m.
- Please call the library at 872-2927 to get information on how to use the services – documents can be delivered to the library by email, from phones/devices, or the book return
- We ask you use proper sanitation if delivering documents in the book return
- No one will be allowed in the building to use these services
- Library staff will use protective gloves when handling your documents
- Pickup for completed services will be in the alley south of the library
- Fees for these services have been waived until the library is open to the public thanks to a generous donation to cover costs

Just a reminder—even though our library is not open to the public, we are pleased to offer you these helpful services:

- Pickup service for materials
- No late fees
- Free wifi outside the building
- Bookdrop in alley south of the building
- Extensive online collection of eBooks, audiobooks, databases
- Virtual programming (storytimes, chair yoga, book reviews)



LOOK AT WHAT'S HAPPENING AT YOUR LIBRARY THIS MONTH!

IMAGINE YOUR STORY

ADULT



Virtual Summer Reading for Adults

June 1-July 20th

READ.LOG.WIN.

How will summer reading work this year?

- Register online at www.readerzone.com.
- Then download the Reader Zone App on your phone or computer.
- Our library's code is A129D.
- Select the "adult" age group.
- Each day you read, record that on Reader Zone.

What counts as "reading"?

- Books or magazines from the Broken Bow Public Library
- Your own books
- eBooks from any of our downloadable resources or from your own services
- Audiobooks from our library or your own collection

Prizes

- Participants who record they have read daily are eligible for our weekly drawing to win a tote bag full of goodies. The drawing will be each Monday starting June 8th at 10:00 a.m. for the previous week's reading record.
- Only one weekly prize will be awarded per participant. However, weekly winners are still eligible for the grand prize that will be awarded on Monday, July 20th.

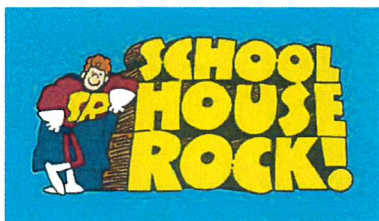
Please call us at 872-2927 if you have any questions about this program

Virtual Summer Reading for Newborn—5th graders continues

Our virtual summer reading program for children, newborn through 5th grade, continues through the end of June. Remember, 3rd-5th graders can watch the library's Facebook Live broadcast every Tuesday at 10:00 a.m. Then on Thursdays at 10:00 a.m., the Facebook Live program is geared toward newborns through 2nd graders.

On Wednesdays at 10:00, there are special programs for children of all ages. Don't miss the 4-H Extension educational presentations on June 3rd and 24th, and

be sure to mark your calendars for June 10th with Crane River Virtual Page to Stage presentation of School House Rock and on June 17th, we are pleased to host a virtual concert with presented by Super Stolie!



Facebook Activity Report

May 4th

Summer Reading Sign Up – 612 people reached, 41 engagements, 3 shares

Chair Yoga – 215 people reached, 30 engagements, 1 like, 79 views

Imagine Your Story – 77 people reached, 11 engagements

Storytime Announcement – 140 people reached, 1 like

May 5th

SRP Announcement – 343 people reached, 40 engagements, 7 likes, 144 views

Explore Nasa STEM – 132 people reached, 3 engagements

May 6th

4-H Egg Cam – 191 people reached, 8 engagements

Chair Yoga – 210 people reached, 22 engagements, 1 likes, 53 views

May 7th

Storytime intro – 136 people reached, 13 engagements, 33 views

Storytime Live – 347 people reached, 33 engagements, 5 likes, 127 views

May 8th

Graduate Together – 130 people reached, 5 engagements

SRP Announcement – 417 people reached, 82 engagements, 3 likes, 2 shares, 217 views

George and the Sunny Spot – 132 people reached, 1 engagement

May 9th

Reading meme – 278 people reached, 8 engagements, 5 likes

Totals: 3360 people reached, 297 engagements, 5 shares, 23 likes, 653 views

Facebook Activity Report

May 11th

Chair Yoga – 312 people reached, 44 engagements, 3 likes, 115 views

Minotaur's Labyrinth Escape Room – 138 people reached, 4 engagements

Marilyn's shelfie – 342 people reached, 19 engagements, 11 likes

May 12th

Blues Clues & You – 141 people reached, 5 engagements, 1 share

Kim's shelfie – 359 people reached, 33 engagements, 16 likes

May 13th

Chair Yoga – 307 people reached, 43 engagements, 5 likes, 105 views

Summer Reading Reminder – 303 people reached, 29 engagements, 1 like, 87 views

Quote – 418 people reached, 45 engagements, 25 likes, 1 share

May 14th

Storytime reminder – 244 people reached, 39 engagements, 5 likes, 99 views

Storytime Live – 245 people reached, 29 engagements, 1 likes, 99 views

May 15th

Chapter 7 with Kristin – 181 people reached, 6 engagements, 1 likes

Totals: 2990 people reached, 296 engagements, 2 shares, 68 likes, 505 views

Facebook Activity Report



May 18th

Chair Yoga -261 people reached, 18 engagements, 2 likes, 79 views

Megan's shelfie – 493 people reached, 65 engagements, 19 likes, 1 share

May 19th

Imagine Your Story events 3-5th grade – 618 people reached, 2 engagements, 1 likes

SRP Storytime – 273 people reached, 57 engagements, 3 likes, 145 views

At home storytime post – 219 people reached, 9 engagements, 1 share

Imagine Your Story events 0-2nd grade – 688 people reached, 1 likes, 2 engagements

Hogwarts Digital Escape Room – 271 people reached, 15 engagements, 2 likes

May 20th

PBS book promo – 134 people reached, 3 engagements

WE Well Being Playbook Live – 174 people reached, 1 engagement, 1 like

Drawn Together Live – 113 people reached

SRP Promo – 176 people reached, 3 engagements

Chair Yoga – 212 people reached, 21 engagements, 2 likes, 61 views

Botanical Garden Virtual Tours – 135 people reached, 3 engagements

Explore Pharaoh Ramesses VI tomb in 3D – 270 people reached, 13 engagements, 4 likes

May 21st

SRP storytime (0 – 2nd grade) – 321 people reached, 61 engagements, 7 likes, 161 views

Drawn Together for Kids – 209 people reached, 26 engagements, 2 likes, 74 views

SRP Special speakers – 475 people reached, 1like

Readerzone update – 347 people reached, 34 engagements, 3 likes

UNO Techademy – 157 people reached, 1 engagement

May 25th

Essay Contest 2050 – 95 people reached, 2 engagements

Totals: 4887 people reached, 334 engagements, 48 likes, 520 views, 2 shares

Facebook Activity Report

May 25th

Juli Burney-Lied Live Online – 103 people reached, 1 engagement

PBS Kids Show “Hero Elementary” notice – 197 people reached, 4 engagement

May 26th

Storytime Live – 226 people reached, 44 engagements, 5 likes, 96 views

Super Stolie Event – 120 people reached, 1 like

Booktalk on JR and Teen – 244 people reached, 20 engagements, 1 like, 75 views

Vonnie Shelfie – 283 people reached, 7 engagements, 3 likes

May 27th

June Jambaree/special speaker - 197 people reached, 34 engagements, 94 views

Chair Yoga – 264 people reached, 26 engagements, 3 likes, 90 views

Online Sun. Screening PBS Kids – 76 people reached, 2 engagements

Bird video – 309 people reached, 67 engagements, 7 likes, 185 views

May 28th

Storytime Live – 296 people reached, 46 engagements, 4 likes, 113 views

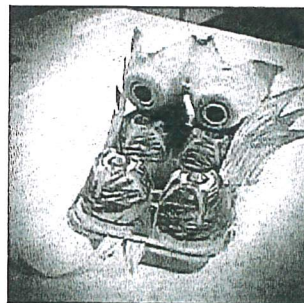
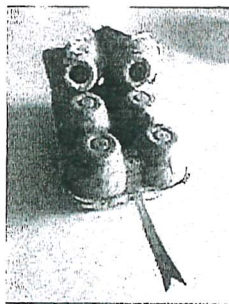
May 29th

PBS Trailblazing Women – 110 people reached, 1 engagement

Explore.org Livecams – 147 people reached, 1 engagement

Teen Booktalks – 162 people reached, 14 engagements, 1 like, 50 views

Totals – 2,734 people reached, 267 engagements, 25 likes, 703 views



DATE

PROJECT

John Birnie

Monday, May 4	<ul style="list-style-type: none"> • Prepared for dept. head conference call then afterwards, updated weekly list and emailed to dept. heads • Prepared several pickup requests for materials from patrons • Checked in quarantined items that can now be shelved • Forwarded Tentative Phased Plan for Reopening Broken Bow Public Library to Rod • Notified Library Board members about Friday's meeting • Started preparing report for Library Board meeting
Tuesday, May 5	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Catalogued new books and DVDs • Sent Library Board members the call-in information for Friday's meeting • Checked in items in book return and placed in quarantine
Wednesday, May 6	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Sent Library Board members the Tentative Phased Plan for Reopening the library for their review prior to Friday's board meeting • Continued preparing report for Library Board meeting • Started reading through Booklist book reviews for new books to order • Checked in items in book return and placed in quarantine
Thursday, May 7	<ul style="list-style-type: none"> • Zoom meeting with Nebraska public library directors – topic of meeting was continuation of discussion on phased reopening of libraries • Zoom meeting -- "How Foundations and Friends Can Support Their Libraries During COVID-19" presented by United for Libraries • Completed monthly report for the City Council • Forwarded documents for Friday's meeting to the Library Board
Friday, May 8	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Library Board meeting • Follow up conversation with Board President to plan work session on phased plan for reopening the library • Unboxed new library books/DVDs • Researched book reviews in Booklist for new materials • Checked in items in book return and placed in quarantine

DATE	PROJECT
5/4/20	<p><i>Megan Holcomb</i></p> <p>Enter library loan - mailed things back! Checked books in / scanned went to post office. Answered the phone. Returned cards curbside pickup. Summer Reading radio Ad. Researched into & other libraries re: reopening. Making sure we weren't forgetting anything. checked in books. talked about Summer Reading</p>
5/5/20	<p>checked email, looked at online resources for students / families, curbside pickup. answered phone, returned books. returned memberships. Facebook live. worked on Summer Reading.</p>
5/6/20	<p>checked email. checked ILL. checked materials in. worked w/ meeting room reservations. Emailed more Summer Reading Flights out. worked on copies & study bags for Summer Reading. curbside pickup.</p>
5/7/20	<p>Facebook live storyline. Researched different presenters for this summer. worked on Summer Reading. (copies, packed bags etc.) curbside pickup. Answered the phone. checked email.</p>
5/8/20	<p>Library Board meeting. checked email. ILL. curbside pickup. Summer Reading. looked for more the virtual programs.</p>

DATE

Kim

PROJECT

Kim Blatburn

5/4/20	Summer Reading craft prep; Facebook photo; Quilted Books; Stamp maps; Live Chain Yoga; 1st home email;
2. Meet at Shape Business or Zoom Rental	
5/5/20	Summer Reading craft prep; Facebook live; stamp map, catalog & spine labels; research email;
5/6/20	Bagging SRP crafts; Painting SRP crafts; main page; Preparing for Live Storytime; Caribidi pickup; SRP shipping labels.
5/7/20	Live Storytime; Furniture moving; equipment testing; Summer Reading prep;
5/8/20	Decorated pot; Test NLA survey; main Storytime; Book catalog & bookends; answering emails; Summer Reading bags; live video SRP.

DATE

PROJECT

Joan Birne

Monday, May 11	<ul style="list-style-type: none">• Prepared for dept. head conference call then afterwards, updated weekly list and emailed to dept. heads• Checked in quarantined items that can now be shelved• Prepared several pickup requests for materials from patrons• Sent conference call info to Library Board members for Tuesday's work session on phased plan to reopen• Drafted press release for expanded services and sent to Library Board members to review• Catalogued some new books• Made spine labels for new materials• Checked in items in book return and placed in quarantine
Tuesday, May 12	<ul style="list-style-type: none">• Prepared several pickup requests for materials from patrons• Typed minutes from last Friday's Library Board meeting• Participated in a webinar – "COVID-19: Safety Tips for Reopening Your Library"• Participated in a conference call work session with the library on our tentative phased plan for reopening the library• Finalized press release for expanded service at the library• Finished book reviews and placed order with Ingram's
Wednesday, May 13	<ul style="list-style-type: none">• Prepared several pickup requests for materials from patrons• Sent press release for expanded services to Chamber, City, media• Worked on second draft for tentative phased plan for reopening incorporating stages from Tuesday's work session with library board• Checked in items in book return and placed in quarantine
Thursday, May 14	<ul style="list-style-type: none">• Zoom meeting with Nebraska public library directors – topic of meeting was continuation of discussion on phased reopening of libraries and where to get needed supplies• Conversation with Christy Abraham, Legal Counsel for League of Nebraska Municipalities. Library Board and staff needed some legal input on possible procedures etc. on phased reopening of library• Prepared document covering conversation with Christy and emailed to the Library Board and Mayor• Checked in items in book return and placed in quarantine
Friday, May 15	<ul style="list-style-type: none">• Prepared several pickup requests for materials from patrons• Continued working on adult summer reading plans• Gone in the afternoon for an appointment with foot/ankle doctor in North Platte

DATE	PROJECT
5/11/20	<p>Planned out Plexiglass around circ. dist. Drew measured. Helped Joan w/ phase 1 of reopening. Answered phone. Checked email. to Curbside pickup. help her setup chair yoga. Started inventory. Summer Reading Packets.</p>
5/12/20	<p>Scheduled graduation parties for next year. Worked on inventory - board work session re: reopening plans. Finished DVD inventory started on kids-picture book inventory. Answered the phone.</p>
5/15/20	<p>Curbside pickup - answered phone - Summer Reading. updated website, checked email</p>
	<p>Came with her parents on 5/13 + 5/14 - mother's cornea transplant in Omaha</p>

Megan

DATE

Kim Shuehner

PROJECT

5-11

SRP; setup for Thursday; Chair Yoga; Virtual Escape Room Wednesday; Feedback Activity day; Training for campers; outside pickup, Shelia

5/12

Wednesday on Team Kaseen Programs (Virtual); Shelia; outside; SRP; dogging

5/13

SRP; Chair Yoga live; get mail; Reader gone Zoom; finding books for Summer Reading; lots of outside; preparing team living sheet

5/14

Plan Storytime; Storytime live; Zoom meeting; trying to learn how to edit Facebook videos; picking books for SRP; trained Nagayunas

5/15

tried out interactive videos all meeting SRP books, outside pick up, brain storming

DATE

PROJECT

Steph Binn

Monday, May 18	<ul style="list-style-type: none"> • Prepared for dept. head conference call then afterwards, updated weekly list and emailed to dept. heads • Checked in quarantined items that can now be shelved • Sent conference call info to Library Board members for Tuesday's work session on phased plan to reopen • Catalogued new books • Made spine labels for new materials • Checked in items in book return and placed in quarantine
Tuesday, May 19	<ul style="list-style-type: none"> • Prepared several pickup requests for materials from patrons • Prepared summary of last Tuesday's work session call with library board and forwarded to them prior to this afternoon's meeting • Participated in a conference call work session with the library on our tentative phased plan for reopening the library • Sent Rod library project reports from staff and Facebook Live reports from the past two weeks • Checked in items in book return and placed in quarantine
Wednesday, May 20	<ul style="list-style-type: none"> • Prepared pickup requests for materials from patrons • Watched webinar "Stay connected: digital book clubs for your library" • Went through missing DVD report from inventory – either reordered or withdrew • Went through missing E fiction report from inventory – either reordered or withdrew • Checked in items in book return and placed in quarantine
Thursday, May 21	<ul style="list-style-type: none"> • Zoom meeting with Nebraska public library directors – topic of meeting was continuation of discussion on phased reopening of libraries • Prepared several pickup requests for materials from patrons • Prepared summary of Tuesday's work session call with library board • Reviewed new DHM announced by Governor today • Checked in items in book return and placed in quarantine
Friday, May 22	<ul style="list-style-type: none"> • Prepared pickup requests for materials from patrons • Unboxed new books • Totaled timecards and took to Stephanie • Took COVID-19 public drive through test in Broken Bow • Finished adult summer reading plans • Forwarded summary of Tuesday's work session call to library board and Mayor • Checked in items in book return and placed in quarantine • Checked in quarantined items that can now be shelved

DATE	PROJECT	Megan Spilrode
5/18	Checked email, worked on Summer Reading, updated website, inventory curbside pickup	
5/19	Facebook live, Sat up the iPad, Summer Reading live, website, curbside pickup, answered phone. Inventory, library reopening phase meeting w board.	
5/20	checked email, answered the phone, curbside pickup, help km w iPad & sat up chair yoga. worked on inventory Summer Reading	
5/21	gone -	
5/22	checked email, checked ILL, Reader Zone Zoom meeting, inventory, Summer Reading, curbside pickup	

DATE	PROJECT	
5/18	Kim Blackburn	
	overdrive; disinfecting books; ✓ email; preparing set for SRP; prepare At-Home Storytime sheet	
	overdrive; SRP list; Facebook updates 10-20 th ; emails to SRP peeps; Facebook 3rd-5 th ; Facebook Activity log; ✓ emails	
	Librarian; ✓ email; learn Facebook video posting Magazine-catalog & spine labels; copies; Book catalog & spine labels; Facebook post	
	overdrive; set up set; Go live Storytime; ^{SRP} discuss improvements; Facebook assets for World's Best; ✓ ad & sent e-mails; photos for Facebook posts;	
	overdrive, ✓ email; Yoga (again) research; Park Covid test; Storytime set up for Tuesday; Publishing; Future programming research	

Kim
 B.

DATE

PROJECT

Joan Birnie

Monday, May 25	<ul style="list-style-type: none"> • Memorial Day holiday – closed
Tuesday, May 26	<ul style="list-style-type: none"> • Prepared for dept. head conference call then afterwards, updated weekly list and emailed to dept. heads • Prepared several pickup requests for materials from patrons • Prepared June trivia contests questions for KCNI/KBBN • Sent Rod library project reports from staff and Facebook Live reports from the past two weeks • Catalogued new DVDs • City Council meeting in the evening
Wednesday, May 27	<ul style="list-style-type: none"> • Prepared pickup requests for materials from patrons • Watched webinar "Stay connected: digital book clubs for your library" • Started on June newsletter • Finalized plans for adult summer reading program • Visited with Christy Abraham at League of Municipalities regarding legal guidelines for library reopening • Checked in items in book return and placed in quarantine
Thursday, May 28	<ul style="list-style-type: none"> • Zoom meeting with Nebraska public library directors – topic of meeting was continuation of discussion on phased reopening of libraries • Prepared several pickup requests for materials from patrons • Continued work on June newsletter • Finished reading book reviews in Booklist • Checked in items in book return and placed in quarantine
Friday, May 29	<ul style="list-style-type: none"> • Prepared pickup requests for materials from patrons • Took part in "Phased Reopening of Libraries" zoom meeting sponsored by Bibliotheca • Finished June newsletter • Checked in items in book return and placed in quarantine • Started preparation for budget meeting with Library Board

DATE

PROJECT

Megan Anhalt

5/25	holiday
5/26	Facebook live Storytime, checked email, returned cards inventory, curbside pickup, answered phone, holds. checked disinfected books
5/27	Dad's heart surgery gone
5/28	Facebook live Storytime, curbside, answered phone, inventory info for newsletter, COVID guidelines, reopening plan. Finished E/S fiction inventory. closed a book out.
5/29	checked email, ILL, curbside pickup, answered the phone. Started E non-fiction inventory.

DATE

PROJECT

Kim Blackburn

Kim

Tuesday
26

storytime live; Facebook report; write e-mails; curbside; quarantine books; trying to figure out Facebook live w/ Megan & Audrey; News Book Facebook Live; share books (adult)

Wednes

spades live; curbside; quarantine books; adult Facebook live videos; watch & try to save a bind; Chari Hogg live & edit; curbside

Thurs

storytime live; catalog bind #2; curbside; pick up w/ 12 craft supplies; pick up mail; catalog mail & printing books; catalog books & printing books

Fri

YA postcard; catalog Teen SRP books; shelving; e-mails; Research on developing w/ teens; quarantine books; Megan shelfie; Live w/ favorite YA books

Return to: City of Broken Bow
314 South 10th Avenue
Broken Bow, NE 68822

RESOLUTION 2020-6
RESOLUTION APPROVING LOT SPLIT

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, the owner of the real estate, described on the plat attached hereto, has petitioned for a split of said real estate into parcels; and,

WHEREAS, said real estate lies within the city's zoning jurisdiction of the City of Broken Bow, Custer County, Nebraska; and,

WHEREAS, the division and sale of a portion of said real estate as described on the attached plat, exhibit A, should be allowed without the necessity of a subdivision of the real estate.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

That the lot split of the above described premises is hereby approved.

PASSED AND APPROVED this 9th day of June, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie Wright, City Clerk
(S E A L)

**Broken Bow Board of Adjustment
Meeting Minutes
April 14, 2020**

A meeting of the Broken Bow Board of Adjustment was called to order by Jim Duncan, at 12:10 p.m., April 14, 2020 via teleconference.

It was noted that the Board of Adjustment abides by the Open Meeting Act.

Board members present were: Tom Eacker, Jim Duncan, Jason Baum, Doug Sadler, and Kirk Crawley. Absent: None.

Kirk Crawley moved, seconded by Doug Sadler, that the Minutes of the March 3, 2020 meeting be approved. The motion was approved unanimously.

The variance request from Ken Myers, located at 182 East South N Street, is to allow for a lot split where the lot that is split will be less 3 acres in an area zoned A-1. Lots in areas zoned A-1 require a minimum lot size of 3 acres. The proposed lot split would create a 0.60 acre lot and a 4.15 acre lot. Ken Myers explained that he is requesting the lot split because he would like to refinance at a lower interest rate. Discussion was held on whether this was a hardship or for profit. Discussion was also held about rezoning the property to R-1 where the lot sizes are smaller. Jason Baum moved, seconded by Kirk Crawley, to approve the variance request for a lot split subject to the new parcel, that is 0.60 acres, is rezoned to R-1 and the remaining lot, that is 4.15 acres will remain zoned as A-1. The Board also finds that: The variance requested arises from such condition which is unique to the property in question and which is not ordinarily found in the same zone or district and is not created by an action or actions of the property owner or applicant. The granting of the permit for the variance will not be of substantial detriment to adjacent property, and the character of the district will not be changed by granting the variance. The strict application of the provisions of the Zoning Regulations of which the variance is requested will constitute unnecessary hardship upon the property owner represented in the application. The granting of the variance is based upon reasonable and demonstrable and exceptional hardship as distinguished from variation for the purposes of convenience, profit or caprice. The variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity, or general welfare and the granting of the variance will not be opposed to the general spirit and intent of the Zoning Regulations. Ayes: Sadler, Eacker, Crawley, Baum, and Duncan. Motion carried.

Jim Duncan adjourned the meeting at 12:53 p.m.

Jim Duncan, Chairperson

ATTEST:

Stephanie M. Wright, City Clerk

APPLICATION FOR VARIANCE

Variance Instructions

1. Fill out this application.
2. Please provide a layout of the proposed variance request.
3. Please provide a layout of the property.
4. Please provide a copy of the deed for the current property.
5. File this completed application with the City of Broken Bow.
6. Submit a list of property owners within 300 feet of the boundaries, prepared by a certified abstractor.
7. Filing fee \$500.00. Make checks payable to the City of Broken Bow.

Variance Information (please print legibly or type)

Name: Kenneth J Myers

Address: 182 E South N St.

Phone Number: 308-870-1201

Legal Description: Hutchinson add: Block 4 (Sec 5-16-20) 4.75 acres and 1/2 vac
Rd Broken Bow TWP

Have you applied for a variance prior on this property? Yes X No

Information Regarding Findings Required by the Board of Adjustment (please print legibly or type)

1. Please describe the type of variance you are requesting?

I would like to separate the home and yard off the rest
of the property. This would allow me to get financing on the
secondary market on the home which would give me a fixed
rate and a lower rate of interest.

2. Please list why this property is unique and why this unique character is not ordinarily found in the same zone or district and is not created by an action or actions of the property owner or applicant.

The properties across the street are similar sized
to what this lot for the home would be if you
approve this variance.

3. Please state how the granting of a variance will not be of substantial detriment to the adjacent property and how the granting of a variance will not change the character of the district.

The variance at this time is just to help me secure
financing, a lower interest rate and get a fixed rate.
The layout of the property would not change.

4. Please state how the denial of the requested variance would be a hardship of the property owner requesting the variance.

It would keep me paying higher interest and limit the amount of money I would have to be able to invest in my property.

5. Please state with specificity how the granting of a variance would be based upon reasonable and demonstrable and exceptional hardship as opposed to being a variance granted for the purposes of being convenient, profitable or capricious.

It looks like I may be able to almost cut my interest in $\frac{1}{2}$ by going to the secondary market so this is why I would appreciate the variance.

6. Please state how the granting of a variance would not adversely affect the public health, safety, morals, order, convenience, prosperity or general welfare.

Nothing physically would change except paper work.

7. Please state how the granting of a variance will not be in opposition to the general spirit and intent of the zoning regulations.

at this time the split is for financing opportunities. The general use of the property will not change.

Applicant Signature: Kenneth Myers Date: 3-18-20

For Office Use Only:

Application Approved ☒ Subject to smaller lot rezoned to R-1

Not Approved ☐

Accepted by: Stephanie M. Wright

Date: 3-18-2020

Payment received: mo. 3 day. 18 yr. 2020

Cash ☐ Check # & Amount: #7535 \$500

Broken Bow Planning Commission
Meeting Minutes
May 6, 2020

The meeting of the Broken Bow Planning Commission was called to order May 6, 2020 by teleconference. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Planning Commission. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Cecil Burt III, Chairman, called the meeting to order at 12:05 p.m. with the following Board Members present: Jim Duncan, Nicolle Bailey, Cecil Burt III, Dennis Jones, and Duane Taylor. Absent: Jim Girardin. It was announced that the City of Broken Bow abides by the Open Meetings Act.

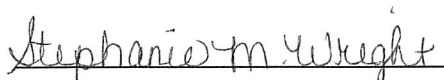
Moved by Jones, seconded by Taylor, to approve the minutes of the April 1, 2020 meeting. The said motion passed unanimously.

Moved by Jones, seconded by Taylor, to open a public hearing at 12:06 pm regarding a lot split and rezoning at 182 East South N Street. The motion passed unanimously. Discussion was held. A variance has been approved for this lot split with the condition that the property be rezoned to R-1. There was concern of the precedence that approving this lot split would set because the split is for financing of the property. Moved by Jones, seconded by Taylor, to close the public hearing at 12:20 pm regarding a lot split and rezoning at 182 East South N Street. The motion passed unanimously.

Moved by Taylor, seconded by Jones, to approve the lot split at 182 East South N Street, with one lot of 0.60 acres and the other lot of 4.15 acres. Roll call vote: Voting aye: Taylor, Jones, and Duncan. Nays: Bailey and Burt. Motion carried.

Moved by Taylor, seconded by Bailey, to approve rezoning the 0.65 acre lot at 182 East South N Street to R-1. Roll call vote: Voting aye: Bailey, Taylor, Jones, Duncan, and Burt. Nays: None. Motion carried.

Jones moved, seconded by Taylor, to adjourn and said meeting was adjourned at 12:23 p.m.


Stephanie Wright, City Clerk

CERTIFICATE

I hereby certify that the following is a list of the names of the owners of record of real estate within 300 feet of the real estate described below:

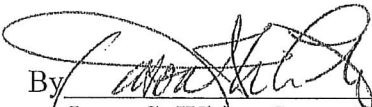
All of Block Four (4), in Hutchinson's Addition to Pleasant View, Broken Bow, Custer County, Nebraska, and a parcel of land in the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$) of Section Five (5), Township Sixteen (16) North, Range Twenty (20) West of the 6th P.M., Custer County, Nebraska; Commencing at a point 668.1 feet East of the Northwest corner of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of said Section 5; running thence South 589 feet; thence East 350.5 feet; thence North 589 feet; thence West 350.5 feet to the place of beginning. Said parcel being a part of Block Three (3), Hutchinson's Addition to Pleasant View, Broken Bow, Custer County, Nebraska, together with the vacated street between Blocks 3 and 4, Hutchinson's Addition.

Subject to restrictions of record and easements visible on inspection of the premises.

See attached list of addresses that pertain to said certification.

Date: March 24, 2020

By


Jason S. White, Custer Title & Abstract
Registered Abstractor

Custer Title & Abstract
Certificate of Authority No. 578

**CITY OF BROKEN BOW
ORDINANCE NO. 1225**

An ordinance amending the Zoning Ordinance of the City of Broken Bow, repealing all sections of the Zoning Ordinance in conflict with this ordinance; providing for effective date and publication.

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF
BROKEN BOW, NEBRASKA:**

Section 1. The following described parcel of land shall be re-zoned from Agricultural (A-1) to Residential Single Family (R-1):

A tract of land being part of Block Four (4), Hutchinson's Addition to Broken Bow, Custer County, Nebraska, and part of the East 16 feet of vacated Hutchinson Avenue adjoining Block 4 on the West side all more particularly described as follows: Referring to the Northeast corner of Block 4, Hutchinson's Addition and assuming the North line of Block 4 as bearing N 89°49'00" W and all bearings contained herein are relative thereto; thence N 89°49'00" W, on the North line of said Block 4, a distance of 140.88 feet to the ACTUAL PLACE OF BEGINNING; thence continuing N 89°49'00" W, on the North line of said Block 4 (if extended Westerly), a distance of 179.36 feet; thence leaving the North line of said Block 4 (if extended Westerly), S 00°44'30" E a distance of 143.11 feet; thence S 89°49'00" E a distance of 179.36 feet; thence N 00°44'30" W a distance of 143.11 feet to the place of beginning. Containing 0.59 acres., more or less.

Section 2. Said zoning change is hereby approved and said tract is zoned Residential Single Family (R-1) and the zoning map of the City of Broken Bow is to be corrected to show said zoning change.

Section 3. All sections of the Zoning Ordinance of the City of Broken Bow which are in conflict with this Ordinance are hereby repealed to the extent that they are inconsistent with this ordinance.

Section 4. This ordinance shall take effect and be in full force from and after its passage as provided by law and shall be published in pamphlet form.

Passed and approved this 9th day of June, 2020.

Rod Sonnichsen, Mayor

ATTEST:

Stephanie M. Wright, City Clerk