

**CITY OF BROKEN BOW  
CITY COUNCIL AGENDA  
June 23, 2020 @ 6:00 PM  
Municipal Auditorium  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**A. Call to Order**

**B. Open Meetings Act:** In accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is displayed in the room as required by law.

**C. Roll Call**

**D. Pledge of Allegiance**

**E. Submittal of Requests for Future Items:** Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

**F. Consent Agenda:** Consideration of approving the consent agenda items for June 23, 2020, which will include the following:

- a. Approval of Minutes of June 9, 2020 Meeting
- b. Approval of Minutes of June 12, 2020 Special Meeting
- c. Approval of Bills as Posted
- d. Approval of May Treasurer Report

**G. Discussion Items:**

- a. Introduction of New City Administrator Dan Knoell
- b. Police Officer Promotion

**H. New Business:**

- a. **Public Hearing, Cobblestone Hotel and Suites Liquor License Catering Endorsement** – Consideration of opening a public hearing regarding a catering endorsement for the Cobblestone Hotel and Suites Liquor License.
- b. **Liquor License Catering Endorsement for Cobblestone Hotel and Suites** – Consideration of approving the Liquor License Catering Endorsement for Cobblestone Hotel and Suites.
- c. **Permission to Use Square and Block Off Parking Stalls on the West and North Side of the Square** – Consideration of approving the use of the Square and blocking off parking stalls on the west and north side of the square during the Grand March for the Broken Bow Prom on July 24, 2020.
- d. **City Administrator Contract** – Consideration of approving the contract with Dan Knoell for the City Administrator position.

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June 23, 2020 @ 6:00 PM  
Municipal Auditorium  
314 South 10<sup>th</sup> Avenue, Broken Bow, NE**

**I. Adjournment**

*The next City Council Meeting will be on Tuesday, July 14, 2020 @ 6:00 pm*

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the Council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council  
Meeting Minutes  
June 9, 2020**

The Broken Bow City Council met in regular session on Tuesday, June 9, 2020 at the Broken Bow Municipal Auditorium. Notice of the meeting was given in advance thereof as required by publication in the Custer County Chief on June 4, 2020. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 6:00 P.M., with the following Councilmembers present: Holcomb, Schmidt, Myers, and Miller. Absent: None. Mayor Sonnichsen announced the availability of the open meetings law, followed by reciting of the Pledge of Allegiance.

Mayor Sonnichsen read the format for submitting requests for future agenda items and welcomed Deputy Clerk Kandi Peters.

Moved by Miller, seconded by Holcomb, to approve the consent agenda for June 9, 2020, with the removal of Caleb Stefka from the Broken Bow Fire Department Roster. Said motion includes approval of the Minutes of the May 26, 2020 Meeting, Minutes of May 29, 2020 Special Meeting, Minutes of June 4, 2020 Special Council Meeting, Bills to Date, Broken Bow Fire Department Roster with the removal of Caleb Stefka, and approval of Fireworks Applications from Troy Wuehler and Broken Bow Fire Department. Roll call vote: Voting aye: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried.

AKRS Equipment, parts, \$562.78; Aflac, \$316.05, \$104.22, \$85.06; Anderson Auto Tech, Repair 2012 Patrol Unit (406), \$1,183.51; Baxter Welding, cylinder, \$247.28; Broken Bow Airport Authority, monthly payment, \$1,083.33; Broken Bow Chamber of Commerce, ambulance incentive, \$900.00; Broken Bow Fire Department, fireworks stand permits, \$4,400.00; Broken Bow Mun Utilities, fuel, \$1,525.78; Broken Bow Municipal Utilities, utilities and trash, \$6,327.61; Broken Bow Rural Fire Board, utilities, supplies, \$1,392.80; Capital One, New Website, batteries/tasers, \$306.51; Card Services, supplies, \$79.39, \$270.12; Century Link, Basic and Long Distance, \$470.12; City Flex Benefit, \$166.04; City of Broken Bow – Health Insurance, \$3,400.49, \$25,818.23; City of Broken Bow Pension Fund, \$1,519.85; \$6,951.12; \$1,536.56; \$1,391.92; Colonial Insurance, \$381.91, \$135.10, \$195.42; Custer County Chief, publication, \$778.51; Custer County Hiway Dept., Asphalt, \$784.28; Custer County Treasurer, communications Interlocal Payment, \$11,801.52; Custer Public Power, CD Cell Power, \$56.21; DHHS Licensure Unit, Tamara Johnson, \$40.00; EFTPS Online Payment, Payroll, \$1,984.18, \$5,642.42, \$8,484.16, \$20.88, \$89.28, \$371.34, \$2,348.46, \$1,587.78; Eakes Office Products, office supplies, \$22.99; Family Heritage, \$56.00; Garrett Tires & Treads, Oil Change, \$71.19; Great Plains Communications, Internet, \$70.95; Heiman Fire Equipment, EMS Extraction Coat; \$538.68; Holmes Plumbing & Heating, Maintenance and Repair, \$762.82; Hometown Leasing, Copier Lease, \$159.18; Insurance Aid Services, fees, \$905.26; John Deere Financial, mower lease, \$216.51; Lawson, supplies, \$19.80; NATP, membership, \$65.00; NSA/POAN Conference, conference for Chief and Cassidy, \$200.00; Omaha State Bank, HSA, \$175.00; Orschelns, lawn mower \$4,299.99; Peak Software System, pool software, \$1,241.60; Platte Valley Communications, new user, fixed computer issues, \$900.36; Prachts Ace Hardware, hardware and supplies, \$790.55; Pristine Cleaning, \$290.00; R & S Radiator, new radiator for 2014 Patrol Unit (404), \$342.56; Reverse 7 Over 11, laptop – Mayor, \$125.00; S & L Sanitary Service, trash around the square, \$49.30; Sara J. Hulinsky, cleaning service, \$1,192.00; Schaper & White Law Firm, legal fees, \$3,759.28; State Income WH NE Online Payment, \$2,512.10, \$13.10, \$771.86; Stephanie Wright, hand sanitizer, disinfecting wipes, wireless microphone

system for Auditorium, \$297.27; T & S Signs, 24" X 36" sign w/lettering, \$174.50; Trotter's Whoa & Go, fuel, \$116.16; Van Diest Supply Co., chemicals, \$936.20; Verizon Wireless, wifi for patrol units, \$280.07; Viaero Wireless, telephone, \$102.72; Wenquist Inc., supplies, \$733.47; Bi-weekly Payroll, \$49,866.81; Payroll, \$7,936.48; Total Bills = \$174,734.98.

Moved by Holcomb, seconded by Miller to approve the appointment of Dan Knoell as City Administrator. Roll Call vote: Voting aye: Miller, Holcomb, Schmidt, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Schmidt, to open a public hearing at 6:05 pm regarding the lot split at 182 East South N Street. Roll Call vote: Voting aye: Myers, Miller, Holcomb, and Schmidt. Nays: None. Motion carried. Discussion was held with Zoning Administrator Stephanie Wright explaining that this property is currently zoned A-1. Lots zoned A-1 have a minimum lot size of three acres. This lot split would not conform to the minimum lot size so the request went in front of the Board of Adjustment. A variance was granted for the smaller lot size with the stipulation that smaller lot be rezoned to R-1. This lot split was also approved by the Planning Commission. Ken Myers explained that the new lot would be larger than the 6,000 square feet that is required in R-1. Moved by Holcomb, seconded by Schmidt, to close the public hearing at 6:08 pm regarding the lot split located at 182 East South N Street. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried.

Moved by Schmidt, seconded by Holcomb, to approve Resolution 2020-6. Said Resolution approves the lot split at 182 East South N Street with one lot being 0.59 acres and the other lot size of 4.16 acres. Roll call vote: Voting aye: Holcomb, Schmidt, and Miller. Nays: None. Abstain: Myers. Motion carried.

Moved by Holcomb, seconded by Miller, to open a public hearing at 6:09 pm regarding Ordinance 1225, Rezoning 182 East South N Street to R1. Roll Call vote: Voting aye: Schmidt, Myers, Miller, and Holcomb. Nays: None. Motion carried. Zoning Administrator Stephanie Wright explained that rezoning this lot was a stipulation of the variance for the lot split. The lot will fit the regulations set forth for the R-1 zoning district. Moved by Holcomb, seconded by Miller, to close the public hearing at 6:10 pm regarding Ordinance 1225, Rezoning 182 East South N Street to R1. Roll Call vote: Voting aye: Miller, Schmidt, Myers, and Holcomb. Nays: None. Motion carried.

After discussing the matter, Councilmember Holcomb introduced Ordinance No. 1225 entitled "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BROKEN BOW, REPEALING ALL SECTIONS OF THE ZONING ORDINANCE IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR EFFECTIVE DATE AND PUBLICATION" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Schmidt seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Holcomb, Schmidt, and Miller. Nays: None. Abstain: Myers. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Holcomb moved for final passage of the Ordinance, which motion was seconded by Councilmember Schmidt. The Mayor stated the question, "Shall Ordinance No. 1225 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Miller, Holcomb, and Schmidt. Nays: None. Abstain: Myers. Motion carried. The passage and adoption of said Ordinance having been concurred by a majority of all members of the Council, the Mayor declared the Ordinance adopted.

Mayor Sonnichsen presented his appointments to the Council. The Council was informed that they can approve all, some, or none of the following appointments: City Clerk – Treasurer - Stephanie Wright,

Deputy Clerk - Kandi Peters, Water/Sewer Superintendent - Darren Marten, Electrical Superintendent – Jeremy Tarr, Park Superintendent - Darren Marten, Library Directory - K. Joan Birnie, City Attorney - Jason White, Police Chief - Steve Scott, Police Captain - Dan Hanson, Police Officer - Shane Fiorelli, Police Officer - David Taylor III, Police Officer - Coby Cassidy, Police Officer - Christopher Anderson, Police Officer - Christopher Henderson, Finance Committee - Councilmembers Holcomb, Myers, Miller, and Schmidt; and Health Board – Council President Jacob Holcomb, Police Chief Steve Scott, and Jacob Karmazin, PA. Moved by Holcomb, seconded by Miller to approve all of the appointments listed with the exception of Electrical Superintendent - Jeremy Tarr. Roll Call vote: Voting aye: Holcomb, Miller, Schmidt, and Myers. Nays: None. Motion carried.

Moved by Myers, seconded by Holcomb, to adjourn the City Council Meeting at 6:14 p.m. Roll call vote: Voting aye: Holcomb, Myers, Miller, and Schmidt. Nays: None. Motion carried.

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Rod Sonnichsen, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk

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**Broken Bow City Council  
Special Meeting Minutes  
June 12, 2020**

The Broken Bow City Council met in special session on Friday, June 12, 2020 in the Municipal Auditorium. Notice of the meeting was given in advance thereof as required by law by posting in three public places: Broken Bow Municipal Building, Broken Bow Post Office, and Custer County Courthouse. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Rod Sonnichsen called the meeting to order at 2:03 pm, with the following Councilmembers present: Holcomb, Miller, Myers, and Schmidt. Absent: None.

Moved by Myers, seconded by Holcomb, to approve the License & Management Agreement for Use of Municipal Property for Sports with Ryan Hansen and to approve the License & Management Agreement Form for Use of City Property for Sports for other entities that wish to use City Property for Sports. Roll call vote: Voting aye: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried.

Moved by Holcomb, seconded by Miller, to approve the License & Management Agreement for Use of Municipal Property for Sports with the Broken Bow Cosmos Swim Team. Roll call vote: Voting aye: Holcomb, Schmidt, Miller, and Myers. Nays: None. Motion carried.

Moved by Schmidt, seconded by Myers, to adjourn the City Council Meeting at 2:05 pm. Roll call vote: Voting aye: Schmidt, Myers, Holcomb, and Miller. Nays: None. Motion carried.

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Rod Sonnichsen, Mayor

ATTEST:

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Stephanie M. Wright, City Clerk

## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>4 County Heating &amp; Air, LLC</b>										
29519	6/23/2020 6/23/2020 02-3310.00				333.14	Public Building - Clean Ice Machine			333.14	Posted 0.00
<b>Aflac</b>										
29486	6/10/2020 6/10/2020 01-1501.00				295.89	PRE TAX AFLAC			295.89	Posted 0.00
29487	6/10/2020 6/10/2020 01-1501.00				104.22	AFLAC POST TAX			104.22	Posted 0.00
<b>Broken Bow Postmaster</b>										
29505	6/15/2020 6/15/2020 01-3223.00				337.85	Mail handibus manual & 6 rolls of stamps			337.85	Ck# 928 Printed 0.00
<b>Capital One</b>										
29523	6/23/2020 6/23/2020 04-3221.00 04-3205.00				504.95	Website Fee Taser Instructor, Training (405)			9.95 495.00 <u>504.95</u>	Posted 0.00 0.00 0.00
<b>Carquest of Broken Bow</b>										
29528	6/23/2020 6/23/2020 04-3310.00				220.46	Battery 401 (2011) Antifreeze, Refrigerant			220.46	Posted 0.00
29531	6/23/2020 6/23/2020 06-3223.00 09-3339.00				66.96	paint markers boost cable, carb. cleaner			4.29 62.67 <u>66.96</u>	Posted 0.00 0.00 0.00
<b>Central I.T., LLC</b>										
29536	6/23/2020 6/23/2020 10-3339.00				88.00	Service Call -troubleshoot Point of Sale Sy			88.00	Posted 0.00
<b>Central Ne Medical Clinic</b>										
29526	6/23/2020 6/23/2020 04-3205.00				296.00	406 Henderson Physical			296.00	Posted 0.00
<b>Century Link</b>										
29524	6/23/2020 6/23/2020 04-3221.00 01-3221.00				288.63	Police - Basic & Long Distance General -Basic & Long Distance Radio			203.14 85.49 <u>288.63</u>	Posted 0.00 0.00 0.00
<b>City Flex Benefit Plan</b>										
29488	6/10/2020 6/10/2020 01-1501.00				166.04	SELECT FLEX-UNREIMBURSED M/D/V			166.04	Posted 0.00
<b>City of Broken Bow - Health Insurance</b>										
29497	6/10/2020 6/10/2020 01-1501.00				3,400.49	HEALTH INSURANCE			3,400.49	Posted 0.00
<b>City of Broken Bow Pension Fund</b>										
29489	6/10/2020 6/10/2020 01-1513.00				1,519.85	RETIREMENT LOAN PAYMENT			1,519.85	Posted 0.00
29490	6/10/2020 6/10/2020 01-1502.00				6,661.56	RETIREMENT NEW			6,661.56	Posted 0.00
29498	6/10/2020 6/10/2020 01-1502.00				423.52	RETIREMENT NEW			423.52	Posted 0.00
<b>Colonial Insurance</b>										
29484	6/10/2020 6/10/2020 01-1501.00				354.09	COLONIAL LIFE PRE TAX			354.09	Posted 0.00
29485	6/10/2020 6/10/2020 01-1501.00				194.80	COLONIAL LIFE POST TAX			194.80	Posted 0.00
<b>DHHS Licensure Unit</b>										
29503	6/10/2020 6/10/2020 10-3223.00				40.00	Madison Neely - Pool Operator License			40.00	Ck# 924 Printed 0.00
<b>Deterdings</b>										
29532	6/23/2020 6/23/2020 10-3432.00				4,837.66	pool chemicals			4,837.66	Posted 0.00

## Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Obrien's True Value (continued)</b>										
29534	6/23/2020	6/23/2020		196.63						Posted
	08-3310.00			Supplies					64.98	0.00
	09-3339.00			Supplies					131.65	0.00
									<u>196.63</u>	<u>0.00</u>
<b>Omaha State Bank</b>										
29492	6/10/2020	6/10/2020		175.00						Posted
	01-1501.00			HSA					175.00	0.00
<b>Paulsen Inc.</b>										
29539	6/23/2020	6/23/2020		4,771.14						Posted
	08-3346.00			City Road Gravel					468.02	0.00
	08-3425.00			Limestone					4,303.12	0.00
									<u>4,771.14</u>	<u>0.00</u>
<b>Prachts Ace Hardware</b>										
29537	6/23/2020	6/23/2020		17.99						Posted
	06-3223.00			Wire Brush					17.99	0.00
29550	6/23/2020	6/23/2020		7.99						Posted
	08-3310.00			Supplies					7.99	0.00
<b>Presto X Company</b>										
29509	6/23/2020	6/23/2020		51.00						Posted
	07-3311.00			monthly service					51.00	0.00
<b>Pristine Cleaning, LLC</b>										
29512	6/23/2020	6/23/2020		290.00						Posted
	02-3419.01			Cleaning Service					290.00	0.00
<b>Ranchland Ford</b>										
29529	6/23/2020	6/23/2020		1,083.15						Posted
	09-3310.00			Repairs on 2014 FORD					1,083.15	0.00
<b>Register of Deeds</b>										
29504	6/12/2020	6/12/2020		16.00						Ck# 927 Printed
	01-3223.20			Ken Myers Lot Split Filing					16.00	0.00
<b>Road Safe Traffic Systems</b>										
29548	6/23/2020	6/23/2020		8,502.00						Posted
	08-3349.00			paint & paint thinner					8,502.00	0.00
<b>Ruth Jacob</b>										
29515	6/23/2020	6/23/2020		171.00						Posted
	03-3310.00			Battery For Old Handibus					171.00	0.00
<b>Sargent Pipe Co</b>										
29540	6/23/2020	6/23/2020		56.79						Posted
	08-3310.00			1 1/2" Round, Machine Shop Labor					35.47	0.00
	10-3311.00			Roll Pin					21.32	0.00
									<u>56.79</u>	<u>0.00</u>
<b>Site One Landscape Supply</b>										
29535	6/23/2020	6/23/2020		1,591.13						Posted
	09-3339.00			fertilizer & insecticide					1,591.13	0.00
<b>State Income Tax WH NE Online Payment</b>										
29496	6/10/2020	6/10/2020		2,534.10						Ck# 926 Printed
	01-1500.00			STATE MARRIED					1,305.71	0.00
	01-1500.00			STATE SINGLE					1,228.39	0.00
									<u>2,534.10</u>	<u>0.00</u>
29502	6/10/2020	6/10/2020		165.91						Ck# 926 Printed
	01-1500.00			STATE MARRIED					165.91	0.00
<b>Stephanie Wright</b>										
29516	6/23/2020	6/23/2020		160.50						Posted
	01-3216.10			Microsoft Subscription For Dan Knoell					160.50	0.00
29545	6/23/2020	6/23/2020		39.21						Posted
	05-3221.00			Reimbursements for phone cases					6.54	0.00
	06-3220.00			Reimbursements for phone cases					6.53	0.00
	08-3221.00			Reimbursements for phone cases					13.07	0.00
	09-3221.00			Reimbursements for phone cases					13.07	0.00
									<u>39.21</u>	<u>0.00</u>



## Accounts Payable Detail Listing

City of Broken Bow

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>Steve Scott (continued)</b>								
29521	6/23/2020	6/23/2020	85.93					Posted
	04-3223.00			postage, supplies			80.93	0.00
	04-3310.00			battery hold down			5.00	0.00
							<u>85.93</u>	<u>0.00</u>
<b>Trotter Fertilizer</b>								
29538	6/23/2020	6/23/2020	343.61					Posted
	09-3339.00			fertilizer			343.61	0.00
<b>Trotter Service</b>								
29542	6/23/2020	6/23/2020	1,502.37					Posted
	08-3225.00			Street - Gasoline			571.49	0.00
	06-3225.00			Firemen -Yearly Maint. on Ladder Truck			244.22	0.00
	04-3225.00			Police - Gasoline			223.53	0.00
	05-3225.00			Rescue Unit - Gasoline			51.95	0.00
	09-3225.00			Park - Gasoline			332.18	0.00
	08-3310.00			Street - Repair Dumptruck			45.00	0.00
	09-3310.00			Park - Tire Repair			34.00	0.00
							<u>1,502.37</u>	<u>0.00</u>
<b>Trotter's Whoa &amp; Go</b>								
29543	6/23/2020	6/23/2020	96.30					Posted
	06-3225.00			Fuel			96.30	0.00
<b>Verizon Wireless</b>								
29513	6/23/2020	6/23/2020	144.75					Posted
	05-3221.00			Rescue hot spots			80.02	0.00
	06-3221.00			Data			31.47	0.00
	03-3221.00			Handi Bus Phone			33.26	0.00
							<u>144.75</u>	<u>0.00</u>
<b>Village Uniform</b>								
29510	6/23/2020	6/23/2020	97.85					Posted
	07-3223.00						97.85	0.00
<b>Wenquist Inc.</b>								
29546	6/23/2020	6/23/2020	119.69					Posted
	08-3310.00			Supplies			119.69	0.00
<b>Woods &amp; Aitken LLP</b>								
29514	6/23/2020	6/23/2020	210.00					Posted
	01-3214.00			legal fees			210.00	0.00
			<u>63,466.53</u>	65 Non-voided payables listed.				

## Report Setup

AP - Accounts Payable Listing : Vendor Name

## Filter Options

Starting: 6/10/2020

Ending: 6/23/2020

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

Biweekly Payroll \$52,249.00  
Payroll 2,553.68

# Check Approval List - GL Account

6/18/2020 5:17:59 PM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>General</b>				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	295.89
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	104.22
Broken Bow Postmaster		Mail handibus manual & 6 rolls of stamps	Supplies & Postage	337.85
Century Link		Basic & Long Distance	Telephone/Internet	85.49
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	166.04
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	3,400.49
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	6,661.56
City of Broken Bow Pension Fund		RETIREMENT NEW	Pension	423.52
City of Broken Bow Pension Fund		RETIREMENT LOAN PAYMENT	Loan Payment	1,519.85
Colonial Insurance		COLONIAL LIFE PRE TAX	Health/Life/Acc Insuranc	354.09
Colonial Insurance		COLONIAL LIFE POST TAX	Health/Life/Acc Insuranc	194.80
EFTPS Online Payment		MEDICARE	Payroll Taxes	2,060.06
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,702.50
EFTPS Online Payment		FEDERAL	Payroll Taxes	2,993.32
EFTPS Online Payment		FICA	Payroll Taxes	8,808.68
EFTPS Online Payment		MEDICARE	Payroll Taxes	102.36
EFTPS Online Payment		FEDERAL	Payroll Taxes	328.00
EFTPS Online Payment		FICA	Payroll Taxes	437.64
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	56.00
JM Web Design		Domain Registration	Miscellaneous Expense	25.95
Omaha State Bank		HSA	Health/Life/Acc Insuranc	175.00
Register of Deeds		Ken Myers Lot Split Filing	Filing Fees	16.00
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,305.71
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	1,228.39
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	165.91
Stephanie Wright		Microsoft Subscription For Dan Knoell	Software Fees	160.50
Woods & Aitken LLP		Legal Fees	Legal Fees	210.00
		Total General		\$34,319.82
<b>Municipal Building</b>				
4 County Heating & Air, LLC		Public Building - Clean Ice Machine	Maint/Repair Equipment	333.14
Pristine Cleaning, LLC		Cleaning Service	Contracted Services	290.00
		Total Municipal Building		\$623.14
<b>Handi Bus</b>				
Ruth Jacob		Battery For Old Handibus	Maint/Repair Equipment	171.00
Verizon Wireless		telephone	Telephone/Internet	33.26
		Total Handi Bus		\$204.26
<b>Police</b>				
Capital One		Website Fee, Taser Instructor Training (405	Travel & Meeting Expen:	495.00
Capital One		Website Fee, Taser Instructor Training (405	Telephone/Internet	9.95
Carquest of Broken Bow		Battery 401 (2011) Antifreeze, Refrigerant	Maint/Repair Equipment	220.46
Central Ne Medical Clinic		406 Henderson Physical	Travel & Meeting Expen:	296.00
Century Link		Basic & Long Distance	Telephone/Internet	203.14
Justice Data Solutions, Inc.		TRANSFER DATA FROM TRACS TO JDS	Computers	750.00
Mead Lumber		supplies to install AC in dog pound	Dog Care	4.95
Midwest Radar & Equipment		Calibrate Radars	Maint/Repair Equipment	240.00
Steve Scott		Postatge, supplies, & battery hold down	Supplies & Postage	80.93
Steve Scott		Postatge, supplies, & battery hold down	Maint/Repair Equipment	5.00
Trotter Service		Fuel and Repairs	Gas and Oil	223.53
		Total Police		\$2,528.96
<b>Rescue Unit</b>				
Frontier Family Pharmacy		Metrix Test Strips	Ambulance Supplies	7.92
Island Supply Welding Co.		Oxygen	Ambulance Supplies	42.68
Stephanie Wright		Reimbursements for phone cases	Telephone/Internet	6.54
Trotter Service		Fuel and Repairs	Gas and Oil	51.95
Verizon Wireless		telephone	Telephone/Internet	80.02
		Total Rescue Unit		\$189.11
<b>Fire</b>				
Carquest of Broken Bow		paint markers, boost cable, carb. cleaner	Supplies & Postage	4.29
Prachts Ace Hardware		Wire Brush	Supplies & Postage	17.99
Stephanie Wright		Reimbursements for phone cases	Utilities	6.53
Trotter Service		Fuel and Repairs	Gas and Oil	244.22
Trotter's Whoa & Go		fuel	Gas and Oil	96.30
Verizon Wireless		telephone	Telephone/Internet	31.47
		Total Fire		\$400.80
<b>Library</b>				

# Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
<b>Library</b>				
Ingram Library Services		Materials	Book Purchases	1,000.89
K. Joan Birnie		Reimbursement	Book Purchases	149.26
News Bank		Subscription Online Resource	Book Purchases	680.00
Presto X Company		monthly service	Maintenance & Repair B	51.00
Village Uniform		Cleaning Supplies	Supplies & Postage	97.85
			Total Library	\$1,979.00
<b>Street</b>				
Matheson Tri-Gas Inc		Acetylene, Argon, & Oxygen	Maint/Repair Equipment	104.52
Obrien's True Value		Supplies	Maint/Repair Equipment	64.98
Paulsen Inc.		City Road Gravel and Limestone	Gravel	468.02
Paulsen Inc.		City Road Gravel and Limestone	Street Construction	4,303.12
Prachts Ace Hardware		Supplies	Maint/Repair Equipment	7.99
Road Safe Traffic Systems		paint & paint thinner	Pavement Marking	8,502.00
Sargent Pipe Co		1 1/2" Round, Machine Shop Labor, and Ro	Maint/Repair Equipment	35.47
Stephanie Wright		Reimbursements for phone cases	Telephone/Internet	13.07
Trotter Service		Fuel and Repairs	Gas and Oil	571.49
Trotter Service		Fuel and Repairs	Maint/Repair Equipment	45.00
Wenquist Inc.		Supplies	Maint/Repair Equipment	119.69
			Total Street	\$14,235.35
<b>Park</b>				
Carquest of Broken Bow		paint markers, boost cable, carb. cleaner	Maintenance/Repair Gro	62.67
Grocery Kart		cases of water	Supplies & Postage	15.92
Obrien's True Value		Supplies	Maintenance/Repair Gro	131.65
Ranchland Ford		Repairs on 2014 FORD	Maint/Repair Equipment	1,083.15
Site One Landscape Supply		fertilizer & insecticide	Maintenance/Repair Gro	1,591.13
Stephanie Wright		Reimbursements for phone cases	Telephone/Internet	13.07
Trotter Fertilizer		fertilizer	Maintenance/Repair Gro	343.61
Trotter Service		Fuel and Repairs	Gas and Oil	332.18
Trotter Service		Fuel and Repairs	Maint/Repair Equipment	34.00
			Total Park	\$3,607.38
<b>Swimming Pool</b>				
Central I.T., LLC		Service Call -troubleshoot Point of Sale Sys	Maintenance/Repair Gro	88.00
DHHS Licensure Unit		Madison Neely	Supplies & Postage	40.00
Deterdings		pool chemicals	Pool Chemicals	4,837.66
Fastenal		supplies	Maintenance & Repair B	4.09
Kirkpatrick Cleaning Solutions		cleaner	Pool Chemicals	45.64
Lori French		Reimbursement for Training	Red Cross Training	342.00
Sargent Pipe Co		1 1/2" Round, Machine Shop Labor, and Ro	Maintenance & Repair B	21.32
			Total Swimming Pool	\$5,378.71
				\$63,466.53

Report Selection: Check Approval List - GL Account  
 Date Range Selection: GL Posting Date  
 Starting Date: 6/10/2020  
 Ending Date: 6/23/2020

Biweekly Payroll \$52,299.00  
 Payroll 2,553.68

**City Account Balances April 2020**

	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance</b>
<b><u>Nebraska State Bank</u></b>				
General Checking	47,722.55	290,419.60	(303,098.62)	35,043.53
Bond Account	207,538.55	93,014.20	(141,955.00)	158,597.75
Street Dept Savings	201.00	-	-	201.00
Health Insurance	249,186.59	46,221.09	(41,318.97)	254,088.71
Library Maintenance Fund	10,878.02	-	(4,266.36)	6,611.66
Short-Term Disability/Health	1,722.18	0.11	-	1,722.29
Redevelopment Authority (CRA)	11,378.87	48,025.23	(5,000.00)	54,404.10
Redevelopment Authority Savings (CRA)	13,329.93	-	-	13,329.93
Community Betterment	26,527.36	-	-	26,527.36
Bond CD 932	117,307.17	-	-	117,307.17
Bond CD 783	103,246.93	644.53	-	103,891.46
 <b><u>Bruning State Bank</u></b>				
General Money Market	2,928,503.79	621.81	-	2,929,125.60
General Savings	316,318.24	334,360.94	(100,000.00)	550,679.18
Sales Tax Money Market	842,949.30	178.98	-	843,128.28
Sales Tax Savings	1,648,243.86	102,932.44	-	1,751,176.30
General Checking	101.64	-	-	101.64
Memorial Fund	23,499.20	-	-	23,499.20
CD Cell Financial Assistance	44,511.84	3.78	-	44,515.62
CDBG	197.98	-	-	197.98
Flex Benefit	7,530.92	332.08	-	7,863.00
Pension	2,363.28	25,162.74	(25,177.74)	2,348.28
Broken Bow Keno	10,179.50	-	-	10,179.50
City Square Ira Stone Memorial CD	4,471.87	-	-	4,471.87
Health CD 247	152,563.19	-	-	152,563.19
Health CD 248	166,150.49	-	-	166,150.49
Health CD 462	76,112.42	-	-	76,112.42
Health CD 706	61,583.32	-	-	61,583.32

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
General									
01-2020.00	Motor Vehicle Tax	5,191.18	49,305.75	75.86 %	5,417.00	65,000.00	15,694.25	50,079.21	77,953.44
01-2030.00	Motor Vehicle Tax Pro-rate	0.00	1,515.12	101.01 %	125.00	1,500.00	(15.12)	1,317.03	1,948.71
01-2035.00	Motor Vehicle Fee	0.00	9,266.65	29.89 %	2,583.00	31,000.00	21,733.35	25,697.84	34,832.93
01-2040.00	County Road Levy	0.00	36,715.23	122.38 %	2,500.00	30,000.00	(6,715.23)	15,366.79	28,801.69
01-2050.00	Homestead Allocation	10,411.59	30,658.14	68.13 %	3,750.00	45,000.00	14,341.86	29,826.12	59,405.18
01-2060.00	Property Tax	318,758.17	557,605.99	55.18 %	84,217.00	1,010,603.00	452,997.01	484,080.59	968,607.01
01-2070.00	Bond Funds	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2080.00	Mutual Finance Organization	7,122.03	7,122.03	54.78 %	1,083.00	13,000.00	5,877.97	5,975.05	12,202.06
01-2090.00	Interlocal Fire Board	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2100.00	Housing Authority Tax	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2200.00	Utility Transfer	45,156.70	378,615.64	66.42 %	47,500.00	570,000.00	191,384.36	397,025.17	574,434.29
01-2205.00	Utility Transfer Adm Costs	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2210.00	Transfer from Utilities - Bond	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2210.10	Transfer from Bond Fund	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2290.00	CRA Tax Collection	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2300.00	Equalization Payment	0.00	34,892.93	29.04 %	10,012.00	120,142.00	85,249.07	42,912.18	155,593.61
01-2301.00	Government Subdivision Aid	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2302.00	MIRF	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2303.00	Sales Tax Income .5%	30,563.65	246,610.83	82.20 %	25,000.00	300,000.00	53,389.17	410,091.58	588,847.57
01-2303.10	Sales Tax Income 1%	61,127.31	493,221.65	82.20 %	50,000.00	600,000.00	106,778.35	820,183.19	1,177,695.16
01-2303.20	Sales Tax Motor Vehicle .5%	11,241.48	76,325.87	84.81 %	7,500.00	90,000.00	13,674.13	69,888.41	116,357.99
01-2303.30	Sales Tax Motor Vehicle 1%	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2400.00	Telecommunications Tax	3,262.85	26,069.55	68.60 %	3,167.00	38,000.00	11,930.45	32,329.04	38,880.26
01-2400.10	KENO Proceeds	0.00	17,774.19	118.49 %	1,250.00	15,000.00	(2,774.19)	34,400.66	47,086.75
01-2400.20	Hotel/Motel Occupation Tax	4,289.05	26,231.11	65.58 %	3,333.00	40,000.00	13,768.89	23,384.43	42,568.76
01-2401.00	Franchise Tax	0.00	31,341.51	97.94 %	2,667.00	32,000.00	658.49	25,280.92	25,280.92
01-2401.10	Lease Payments/Tower Rent	0.00	1,068.00	23.73 %	375.00	4,500.00	3,432.00	2,420.00	4,356.00
01-2402.00	Fees/Permits/Licenses	3,590.00	10,553.00	70.35 %	1,250.00	15,000.00	4,447.00	10,615.00	15,695.00
01-2404.00	Publication Reimbursements	0.00	123.24	49.30 %	21.00	250.00	126.76	344.43	344.43
01-2405.00	Miscellaneous Reimbursements	0.00	33,909.28	113.03 %	2,500.00	30,000.00	(3,909.28)	39,850.34	52,941.57
01-2405.05	Property Tax Credit	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2406.00	Gifts/Donations/Memorials	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-2407.00	Interest Income	815.15	14,744.26	147.44 %	833.00	10,000.00	(4,744.26)	19,004.02	30,104.58
01-2408.00	Miscellaneous Income	0.00	10,941.58	0.00 %	0.00	0.00	(10,941.58)	71,455.20	71,455.20
01-2410.01	Grant Funds - Park Trail	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Revenue		501,529.16	2,094,611.55	68.43 %	255,083.00	3,060,995.00	966,383.45	2,611,527.20	4,125,393.11

**Expense****General**

01-3101.00	Salaries	5,010.00	50,225.80	31.99 %	13,083.00	157,000.00	106,774.20	85,543.14	119,611.14
01-3102.00	FICA/Medicare	336.43	3,538.12	29.48 %	1,000.00	12,000.00	8,461.88	6,119.71	8,509.90
01-3103.00	Pension	171.00	2,288.58	42.38 %	450.00	5,400.00	3,111.42	(2,795.02)	(1,317.20)
01-3104.00	Health Insurance	381.68	11,913.71	31.52 %	3,150.00	37,800.00	25,886.29	19,797.67	29,172.81
01-3202.00	Education and Training	0.00	977.00	19.54 %	417.00	5,000.00	4,023.00	2,273.00	2,758.50
01-3205.00	Travel & Meeting Expense	0.00	920.00	18.40 %	417.00	5,000.00	4,080.00	1,717.67	2,755.76
01-3205.01	Admin. Mileage Reimb	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3205.02	Admin. Housing Reimb	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
General									
01-3205.03	Employee Expenses	0.00	1,737.00	347.40 %	42.00	500.00	(1,237.00)	0.00	68.50
01-3206.00	Association Dues	170.00	5,618.50	62.43 %	750.00	9,000.00	3,381.50	795.00	8,937.00
01-3207.00	Bonds & Insurance	0.00	154,215.16	99.49 %	12,917.00	155,000.00	784.84	144,347.68	153,919.68
01-3208.00	Audit Expense	(5,385.00)	12,565.00	83.77 %	1,250.00	15,000.00	2,435.00	12,180.00	12,180.00
01-3209.00	Printing & Publication	3,427.14	7,825.87	156.52 %	417.00	5,000.00	(2,825.87)	2,272.12	3,599.82
01-3210.00	Longevity Pay	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3211.00	Election Expense	0.00	4,060.11	1030.06 %	17.00	200.00	(3,860.11)	100.00	100.00
01-3212.00	City Promotions	3,740.00	11,645.31	29.11 %	3,333.00	40,000.00	28,354.69	11,448.94	13,938.54
01-3212.10	KENO Taxes	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3212.20	KENO Expenses	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3213.00	Weather Station Expense	25.39	212.36	68.50 %	26.00	310.00	97.64	202.00	330.31
01-3214.00	Legal Fees	4,362.91	21,490.56	61.40 %	2,917.00	35,000.00	13,509.44	15,170.67	34,967.19
01-3214.10	Engineering Fees	0.00	0.00	0.00 %	208.00	2,500.00	2,500.00	0.00	0.00
01-3214.20	Contracted Services	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3215.00	Contingency	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3216.00	Copier Maint/Expense	535.06	4,747.22	70.85 %	558.00	6,700.00	1,952.78	5,268.47	6,693.15
01-3216.10	Software Fees	0.00	734.16	36.71 %	167.00	2,000.00	1,265.84	1,617.54	1,617.54
01-3217.00	Radio Communications	11,801.52	94,412.16	66.67 %	11,802.00	141,620.00	47,207.84	89,867.92	134,801.88
01-3218.00	Pension Administration	0.00	404.13	0.00 %	0.00	0.00	(404.13)	0.00	0.00
01-3221.00	Telephone/Internet	315.93	2,084.15	59.55 %	292.00	3,500.00	1,415.85	2,382.97	3,266.84
01-3222.00	Miscellaneous Expense	1,222.20	2,114.65	105.73 %	167.00	2,000.00	(114.65)	2,800.59	2,938.54
01-3223.00	Supplies & Postage	88.21	2,374.19	43.17 %	458.00	5,500.00	3,125.81	4,357.50	5,116.40
01-3223.10	Bank Fees	15.00	60.00	60.00 %	8.00	100.00	40.00	0.00	0.00
01-3223.20	Filing Fees	0.00	144.00	9.60 %	125.00	1,500.00	1,356.00	20.00	46.00
01-3224.00	Sales Tax Infra Projects	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3320.00	Interest	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
01-3409.00	Airport Monthly Payment	1,083.33	8,666.64	66.67 %	1,083.00	13,000.00	4,333.36	8,666.64	13,000.00
01-3410.00	Equipment Purchases	0.00	4,150.00	415.00 %	83.00	1,000.00	(3,150.00)	0.00	125.00
01-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		27,300.80	409,124.38	61.84 %	55,137.00	661,630.00	252,505.62	414,154.21	557,137.30

PROFIT / (LOSS) :

<b>474,228.36</b>	<b>1,685,487.17</b>	<b>199,946.00</b>	<b>2,399,365.00</b>	<b>713,877.83</b>	<b>2,197,372.99</b>	<b>3,568,255.81</b>
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## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Municipal Building									
02-2304.00	Municipal Building Rentals	400.00	8,620.00	86.20 %	833.00	10,000.00	1,380.00	8,678.00	13,153.00
TOTAL Revenue		400.00	8,620.00	86.20 %	833.00	10,000.00	1,380.00	8,678.00	13,153.00
Expense									
Municipal Building									
02-3101.00	Salaries	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3102.00	FICA/Medicare	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3220.00	Utilities	583.60	8,834.61	63.10 %	1,167.00	14,000.00	5,165.39	10,745.75	13,151.64
02-3221.00	Telephone/Internet	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
02-3223.00	Supplies & Postage	0.00	57.77	0.00 %	0.00	0.00	(57.77)	329.76	341.51
02-3223.01	Building Cleaning Supplies	100.60	1,599.20	53.31 %	250.00	3,000.00	1,400.80	1,283.26	2,150.09
02-3310.00	Maint/Repair Equipment	0.00	6.99	0.47 %	125.00	1,500.00	1,493.01	500.45	500.45
02-3311.00	Maintenance & Repair Bldg	0.00	3,386.60	16.93 %	1,667.00	20,000.00	16,613.40	10,741.40	12,645.07
02-3410.00	Equipment Purchases	0.00	165.29	16.53 %	83.00	1,000.00	834.71	0.00	172.92
02-3419.01	Contracted Services	580.00	5,555.00	61.72 %	750.00	9,000.00	3,445.00	5,800.00	8,775.00
02-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		1,264.20	19,605.46	40.42 %	4,042.00	48,500.00	28,894.54	29,400.62	37,736.68
PROFIT / (LOSS) :		(864.20)	(10,985.46)		(3,209.00)	(38,500.00)	(27,514.54)	(20,722.62)	(24,583.68)

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Handi Bus									
03-2409.00	Passenger Contributions	0.00	384.00	32.00 %	100.00	1,200.00	816.00	3,897.00	4,167.00
03-2410.00	Grant Reimbursement	13,103.00	39,200.00	72.27 %	4,520.00	54,244.00	15,044.00	30,715.00	105,856.00
TOTAL Revenue		13,103.00	39,584.00	71.39 %	4,620.00	55,444.00	15,860.00	34,612.00	110,023.00
Expense									
Handi Bus									
03-3101.00	Salaries	2,587.20	24,263.92	64.88 %	3,117.00	37,400.00	13,136.08	24,634.20	35,322.40
03-3102.00	FICA/Medicare	176.86	1,685.66	58.94 %	238.00	2,860.00	1,174.34	1,714.96	2,446.58
03-3103.00	Pension	155.24	1,319.30	70.55 %	156.00	1,870.00	550.70	1,256.04	1,814.28
03-3104.00	Health Insurance	1,685.77	13,486.16	63.70 %	1,764.00	21,170.00	7,683.84	13,412.27	20,263.35
03-3207.00	Bonds & Insurance	0.00	0.00	0.00 %	67.00	800.00	800.00	0.00	530.00
03-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
03-3220.00	Utilities	0.00	0.00	0.00 %	67.00	800.00	800.00	0.00	500.00
03-3221.00	Telephone/Internet	92.35	753.71	62.81 %	100.00	1,200.00	446.29	726.31	1,086.04
03-3222.00	Miscellaneous Expense	0.00	110.00	169.23 %	5.00	65.00	(45.00)	0.00	65.00
03-3223.00	Supplies & Postage	0.00	0.00	0.00 %	8.00	100.00	100.00	15.52	38.41
03-3225.00	Gas and Oil	0.00	3,657.00	60.95 %	500.00	6,000.00	2,343.00	4,521.16	6,703.80
03-3226.00	Tires	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
03-3310.00	Maint/Repair Equipment	477.14	3,908.47	195.42 %	167.00	2,000.00	(1,908.47)	666.70	1,791.90
03-3410.00	Equipment Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	64,111.00
03-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		5,174.56	49,184.22	66.23 %	6,189.00	74,265.00	25,080.78	46,947.16	134,672.76
PROFIT / (LOSS) :		7,928.44	(9,600.22)		(1,569.00)	(18,821.00)	(9,220.78)	(12,335.16)	(24,649.76)



Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Police									
04-2406.00	Gifts/Donations/Memorials	0.00	399.40	0.00 %	0.00	0.00	(399.40)	0.00	0.00
04-2410.00	Grant Reimbursement	0.00	223.74	0.00 %	0.00	0.00	(223.74)	1,050.61	13,701.01
04-2411.00	Pound Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-2412.00	Dog Licenses	(94.09)	35.91	5.98 %	50.00	600.00	564.09	136.20	216.20
04-2412.10	Permits	0.00	235.00	117.50 %	17.00	200.00	(35.00)	275.00	275.00
04-2413.00	Fines	0.00	195.00	55.71 %	29.00	350.00	155.00	375.00	425.00
04-2414.00	Citation Fines	0.00	420.00	93.33 %	38.00	450.00	30.00	590.00	905.00
TOTAL Revenue		(94.09)	1,509.05	94.32 %	134.00	1,600.00	90.95	2,426.81	15,522.21
Expense									
Police									
04-3101.00	Salaries	33,274.44	309,533.51	69.87 %	36,917.00	443,000.00	133,466.49	305,264.13	442,664.28
04-3101.01	Overtime Wages	0.00	0.00	0.00 %	1,250.00	15,000.00	15,000.00	0.00	0.00
04-3102.00	FICA/Medicare	2,415.93	22,569.27	64.48 %	2,917.00	35,000.00	12,430.73	22,196.89	32,198.44
04-3103.00	Pension	1,196.60	11,894.77	47.20 %	2,100.00	25,200.00	13,305.23	12,326.39	17,579.42
04-3104.00	Health Insurance	6,685.34	58,854.34	54.93 %	8,928.00	107,140.00	48,285.66	66,219.84	100,751.52
04-3205.00	Travel & Meeting Expense	0.00	1,525.58	30.51 %	417.00	5,000.00	3,474.42	5,069.27	5,362.00
04-3206.00	Association Dues	0.00	210.00	140.00 %	12.00	150.00	(60.00)	30.00	135.00
04-3207.00	Bonds & Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3209.00	Printing & Publication	0.00	35.00	11.67 %	25.00	300.00	265.00	238.26	238.26
04-3216.00	Copier Maint/Expense	92.66	1,024.14	60.24 %	142.00	1,700.00	675.86	1,091.74	1,462.38
04-3220.00	Utilities	596.59	6,476.33	71.96 %	750.00	9,000.00	2,523.67	5,825.27	8,125.10
04-3221.00	Telephone/Internet	569.27	6,124.83	87.50 %	583.00	7,000.00	875.17	3,498.96	5,603.22
04-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3223.00	Supplies & Postage	238.49	2,429.05	131.30 %	154.00	1,850.00	(579.05)	3,390.63	4,425.42
04-3225.00	Gas and Oil	671.32	8,418.68	93.54 %	750.00	9,000.00	581.32	7,174.31	11,879.38
04-3310.00	Maint/Repair Equipment	25.90	1,764.43	44.11 %	333.00	4,000.00	2,235.57	2,400.10	2,562.63
04-3311.00	Maintenance & Repair Bldg	163.61	464.75	58.09 %	67.00	800.00	335.25	3,211.26	3,913.49
04-3312.00	Uniforms	179.30	1,321.89	66.09 %	167.00	2,000.00	678.11	1,161.03	1,605.96
04-3313.00	Training	0.00	0.00	0.00 %	0.00	0.00	0.00	(45.50)	(45.50)
04-3314.00	Police Officer Expense	0.00	21.10	8.44 %	21.00	250.00	228.90	0.00	0.00
04-3315.00	Dog Care	117.96	1,195.31	79.69 %	125.00	1,500.00	304.69	1,151.73	1,399.75
04-3316.00	Grant Expenses	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3410.00	Equipment Purchases	713.88	2,743.11	34.29 %	667.00	8,000.00	5,256.89	24,141.99	65,443.61
04-3411.00	Computers	108.75	1,095.34	27.38 %	333.00	4,000.00	2,904.66	707.31	3,186.77
04-3412.00	Vests	0.00	114.32	11.43 %	83.00	1,000.00	885.68	0.00	0.00
04-3413.00	Radios	0.00	0.00	0.00 %	62.00	750.00	750.00	0.00	0.00
04-3414.00	Guns	434.00	434.00	43.40 %	83.00	1,000.00	566.00	544.65	544.65
04-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
04-3437.00	Arrest Related Expense	0.00	160.00	16.00 %	83.00	1,000.00	840.00	110.20	722.12
TOTAL Expense		47,484.04	438,409.75	64.13 %	56,969.00	683,640.00	245,230.25	465,708.46	709,757.90

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
PROFIT / (LOSS) :		(47,578.13)	(436,900.70)		(56,835.00)	(682,040.00)	(245,139.30)	(463,281.65)	(694,235.69)
Revenue									
Rescue Unit									
05-2408.00	Miscellaneous Income	0.00	4,310.28	0.00 %	0.00	0.00	(4,310.28)	0.00	820.00
05-2415.00	Ambulance Service	4,679.98	55,569.06	80.53 %	5,750.00	69,000.00	13,430.94	56,838.29	75,567.42
TOTAL Revenue		4,679.98	59,879.34	86.78 %	5,750.00	69,000.00	9,120.66	56,838.29	76,387.42
Expense									
Rescue Unit									
05-3101.00	Salaries	1,492.56	14,909.84	76.46 %	1,625.00	19,500.00	4,590.16	14,349.59	20,338.33
05-3102.00	FICA/Medicare	98.08	1,007.40	67.38 %	125.00	1,495.00	487.60	966.38	1,359.22
05-3103.00	Pension	89.55	784.65	72.99 %	90.00	1,075.00	290.35	733.54	1,062.91
05-3104.00	Health Insurance	752.13	6,017.04	63.67 %	788.00	9,450.00	3,432.96	5,984.16	9,040.68
05-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
05-3206.00	Association Dues	0.00	500.00	100.00 %	42.00	500.00	0.00	435.00	435.00
05-3209.00	Printing & Publication	0.00	0.00	0.00 %	4.00	50.00	50.00	0.00	0.00
05-3216.00	Copier Maint/Expense	26.33	250.01	50.00 %	42.00	500.00	249.99	356.16	500.84
05-3220.00	Utilities	414.14	1,967.69	39.35 %	417.00	5,000.00	3,032.31	1,898.48	2,572.49
05-3221.00	Telephone/Internet	97.09	778.08	48.63 %	133.00	1,600.00	821.92	850.62	1,239.37
05-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
05-3223.00	Supplies & Postage	137.62	243.21	48.64 %	42.00	500.00	256.79	141.02	177.09
05-3223.01	Building Cleaning Supplies	0.00	74.02	37.01 %	17.00	200.00	125.98	111.70	227.11
05-3225.00	Gas and Oil	130.46	791.25	60.87 %	108.00	1,300.00	508.75	735.05	1,127.24
05-3310.00	Maint/Repair Equipment	451.61	1,252.13	41.74 %	250.00	3,000.00	1,747.87	2,708.55	4,587.17
05-3313.00	Training	2,527.50	7,811.77	97.65 %	667.00	8,000.00	188.23	6,145.28	6,145.28
05-3330.00	Life Insurance	0.00	0.00	0.00 %	75.00	900.00	900.00	714.00	714.00
05-3332.00	Laundry	0.00	66.90	22.30 %	25.00	300.00	233.10	183.54	238.18
05-3334.00	Ambulance Driver Incentive	905.00	5,850.00	43.33 %	1,125.00	13,500.00	7,650.00	4,930.00	8,865.00
05-3335.00	EMT Trip Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
05-3336.00	Insurance Aid Fees	0.00	8,940.90	59.61 %	1,250.00	15,000.00	6,059.10	10,957.08	14,697.10
05-3338.00	Ambulance Supplies	770.59	3,305.48	44.07 %	625.00	7,500.00	4,194.52	3,189.81	6,251.75
05-3361.00	Uniforms	0.00	0.00	0.00 %	42.00	500.00	500.00	236.97	417.56
05-3410.00	Equipment Purchases	138.99	3,651.08	16.60 %	1,833.00	22,000.00	18,348.92	6,417.07	20,664.08
05-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		8,031.65	58,201.45	52.03 %	9,325.00	111,870.00	53,668.55	62,044.00	100,660.40
PROFIT / (LOSS) :		(3,351.67)	1,677.89		(3,575.00)	(42,870.00)	(44,547.89)	(5,205.71)	(24,272.98)

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Fire									
06-2403.00	Insurance Reimbursements	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2405.00	Miscellaneous Reimbursements	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2406.00	Gifts/Donations/Memorials	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2410.00	Grant Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-2416.00	Rural Fire Protection	(7,122.03)	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Revenue		(7,122.03)	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00

<b>Expense</b>									
Fire									
06-3101.00	Salaries	1,492.57	13,607.53	69.78 %	1,625.00	19,500.00	5,892.47	13,331.97	19,320.75
06-3102.00	FICA/Medicare	98.09	916.66	61.32 %	125.00	1,495.00	578.34	894.95	1,287.79
06-3103.00	Pension	89.56	771.09	71.73 %	90.00	1,075.00	303.91	733.26	1,062.65
06-3104.00	Health Insurance	752.14	6,017.12	63.67 %	788.00	9,450.00	3,432.88	5,984.21	9,040.77
06-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	42.00	500.00	500.00	0.00	0.00
06-3209.00	Printing & Publication	0.00	0.00	0.00 %	4.00	50.00	50.00	0.00	0.00
06-3216.00	Copier Maint/Expense	26.32	356.01	71.20 %	42.00	500.00	143.99	356.10	500.77
06-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3220.00	Utilities	414.14	1,967.68	39.35 %	417.00	5,000.00	3,032.32	2,010.07	2,721.15
06-3221.00	Telephone/Internet	84.16	637.58	63.76 %	83.00	1,000.00	362.42	670.56	1,002.61
06-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3223.00	Supplies & Postage	82.78	399.30	79.86 %	42.00	500.00	100.70	404.55	539.81
06-3225.00	Gas and Oil	122.71	2,160.36	216.04 %	83.00	1,000.00	(1,160.36)	666.57	1,444.10
06-3310.00	Maint/Repair Equipment	452.90	3,041.77	30.42 %	833.00	10,000.00	6,958.23	4,295.86	6,972.07
06-3310.01	Main/Rep Equip-Loose Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3311.00	Maintenance & Repair Bldg	0.00	110.08	11.01 %	83.00	1,000.00	889.92	978.00	1,096.50
06-3313.00	Training	0.00	0.00	0.00 %	125.00	1,500.00	1,500.00	50.00	1,931.00
06-3330.00	Life Insurance	0.00	0.00	0.00 %	58.00	700.00	700.00	0.00	682.08
06-3410.00	Equipment Purchases	0.00	16,932.70	84.66 %	1,667.00	20,000.00	3,067.30	21,052.48	25,061.94
06-3415.10	Sirens and Batteries	0.00	0.00	0.00 %	83.00	1,000.00	1,000.00	0.00	0.00
06-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
06-3435.00	Hydrants	0.00	0.00	0.00 %	500.00	6,000.00	6,000.00	0.00	5,913.66
<b>TOTAL Expense</b>		<b>3,615.37</b>	<b>46,917.88</b>	<b>58.45 %</b>	<b>6,690.00</b>	<b>80,270.00</b>	<b>33,352.12</b>	<b>51,428.58</b>	<b>78,577.65</b>

PROFIT / (LOSS) :

(10,737.40)	(46,917.88)	(6,690.00)	(80,270.00)	(33,352.12)	(51,428.58)	(78,577.65)
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## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Library									
07-2406.00	Gifts/Donations/Memorials	0.00	0.00	0.00 %	1,667.00	20,000.00	20,000.00	0.00	31,606.00
07-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	1,177.00
07-2417.00	Library Fees	0.00	1,173.53	0.00 %	0.00	0.00	(1,173.53)	1,343.69	1,955.52
TOTAL Revenue		0.00	1,173.53	5.87 %	1,667.00	20,000.00	18,826.47	1,343.69	34,738.52

<b>Expense</b>									
Library									
07-3101.00	Salaries	10,918.27	98,665.28	70.12 %	11,725.00	140,700.00	42,034.72	97,030.52	140,352.43
07-3102.00	FICA/Medicare	780.46	7,100.15	65.74 %	900.00	10,800.00	3,699.85	6,976.82	10,066.69
07-3103.00	Pension	611.46	5,192.06	70.16 %	617.00	7,400.00	2,207.94	4,952.13	7,154.29
07-3104.00	Health Insurance	1,696.61	13,572.88	63.42 %	1,783.00	21,400.00	7,827.12	13,498.99	20,393.43
07-3205.00	Travel & Meeting Expense	0.00	609.15	81.22 %	62.00	750.00	140.85	799.58	799.58
07-3206.00	Association Dues	0.00	200.00	86.96 %	19.00	230.00	30.00	230.00	230.00
07-3216.00	Copier Maint/Expense	189.05	1,264.33	74.37 %	142.00	1,700.00	435.67	987.12	1,372.09
07-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
07-3220.00	Utilities	948.81	8,482.86	54.73 %	1,292.00	15,500.00	7,017.14	14,220.08	16,284.79
07-3221.00	Telephone/Internet	0.00	1,780.00	100.00 %	148.00	1,780.00	0.00	1,780.00	1,796.29
07-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
07-3223.00	Supplies & Postage	91.21	1,467.65	73.38 %	167.00	2,000.00	532.35	2,117.07	2,491.92
07-3310.00	Maint/Repair Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
07-3310.10	Tech Support/Subscriptions	0.00	1,760.00	98.88 %	148.00	1,780.00	20.00	1,780.00	1,780.00
07-3311.00	Maintenance & Repair Bldg	51.00	844.10	140.68 %	50.00	600.00	(244.10)	809.39	1,418.17
07-3313.00	Training	0.00	219.44	24.38 %	75.00	900.00	680.56	0.00	655.00
07-3339.00	Maintenance/Repair Grounds	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
07-3340.00	Book Purchases	2,958.58	15,626.42	57.88 %	2,250.00	27,000.00	11,373.58	16,697.04	23,782.49
07-3340.10	Database	0.00	962.85	110.04 %	73.00	875.00	(87.85)	843.43	843.43
07-3340.20	Nebraska Overdrive	0.00	500.00	100.00 %	42.00	500.00	0.00	500.00	500.00
07-3341.00	Computer Public Access	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
07-3342.00	Library Promotions	0.00	250.00	100.00 %	21.00	250.00	0.00	250.00	250.00
07-3410.00	Equipment Purchases	0.00	0.00	0.00 %	33.00	400.00	400.00	0.00	419.99
07-3419.01	Contracted Services	1,192.00	9,536.00	68.11 %	1,167.00	14,000.00	4,464.00	10,269.50	15,037.50
07-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
07-3420.01	Daugherty Library Maint Fund	0.00	0.00	0.00 %	550.00	6,606.00	6,606.00	0.00	0.00
<b>TOTAL Expense</b>		<b>19,437.45</b>	<b>168,033.17</b>	<b>65.85 %</b>	<b>21,264.00</b>	<b>255,171.00</b>	<b>87,137.83</b>	<b>173,741.67</b>	<b>245,628.09</b>

PROFIT / (LOSS) :

(19,437.45)	(166,859.64)	(19,597.00)	(235,171.00)	(68,311.36)	(172,397.98)	(210,889.57)
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## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Street									
08-2405.00	Miscellaneous Reimbursements	0.00	1,810.00	0.00 %	0.00	0.00	(1,810.00)	1,105.00	1,778.95
08-2408.10	Grant Funds	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-2408.20	Sales Tax Infra Transfer	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-2418.00	Street Allocation	36,392.06	340,183.03	71.97 %	39,390.00	472,675.00	132,491.97	295,232.78	457,862.10
08-2419.00	Incentive Payment	0.00	0.00	0.00 %	333.00	4,000.00	4,000.00	4,000.00	4,000.00
08-2421.00	Box Culvert Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-2422.00	Road Material Reimbursement	0.00	0.00	0.00 %	0.00	0.00	0.00	1,006.72	1,006.72
08-2424.00	Equipment Rental Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Revenue		36,392.06	341,993.03	71.75 %	39,723.00	476,675.00	134,681.97	301,344.50	464,647.77
Expense									
Street									
08-3101.00	Salaries	31,925.33	190,638.17	73.89 %	21,500.00	258,000.00	67,361.83	172,022.93	249,541.05
08-3101.01	Overtime Wages	0.00	0.00	0.00 %	750.00	9,000.00	9,000.00	0.00	0.00
08-3102.00	FICA/Medicare	2,334.60	13,720.25	67.09 %	1,704.00	20,450.00	6,729.75	12,310.34	17,813.87
08-3103.00	Pension	1,915.51	10,393.86	72.13 %	1,201.00	14,410.00	4,016.14	6,193.39	9,560.64
08-3104.00	Health Insurance	6,081.05	48,648.40	61.76 %	6,564.00	78,770.00	30,121.60	49,925.65	75,387.93
08-3205.00	Travel & Meeting Expense	0.00	486.33	60.79 %	67.00	800.00	313.67	1,370.24	1,370.24
08-3206.00	Association Dues	0.00	408.00	68.00 %	50.00	600.00	192.00	827.00	827.00
08-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	76.22
08-3220.00	Utilities	1,558.00	12,802.89	80.02 %	1,333.00	16,000.00	3,197.11	14,185.73	15,977.06
08-3221.00	Telephone/Internet	98.34	818.50	58.46 %	117.00	1,400.00	581.50	921.17	1,329.77
08-3222.00	Miscellaneous Expense	0.00	327.29	163.64 %	17.00	200.00	(127.29)	186.26	422.10
08-3222.10	Snow Removal	0.00	35,516.25	177.58 %	1,667.00	20,000.00	(15,516.25)	33,333.47	33,333.47
08-3223.00	Supplies & Postage	0.00	439.62	73.27 %	50.00	600.00	160.38	285.01	390.52
08-3225.00	Gas and Oil	1,036.23	15,760.73	71.64 %	1,833.00	22,000.00	6,239.27	14,921.62	20,050.54
08-3310.00	Maint/Repair Equipment	1,787.27	45,752.41	89.71 %	4,250.00	51,000.00	5,247.59	56,507.26	63,930.83
08-3311.00	Maintenance & Repair Bldg	1,655.00	2,948.86	98.30 %	250.00	3,000.00	51.14	3,714.20	3,990.20
08-3320.00	Interest	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-3344.00	Chemicals	4,878.60	19,637.38	89.26 %	1,833.00	22,000.00	2,362.62	20,684.81	22,299.24
08-3345.00	Road Materials	2,150.00	8,562.75	45.07 %	1,583.00	19,000.00	10,437.25	13,445.96	18,106.21
08-3346.00	Gravel	1,843.18	5,615.37	160.44 %	292.00	3,500.00	(2,115.37)	0.00	0.00
08-3347.00	Street Signs	0.00	2,802.60	80.07 %	292.00	3,500.00	697.40	188.37	1,653.25
08-3348.00	Street Signals/Maintenance	0.00	4,254.64	106.37 %	333.00	4,000.00	(254.64)	0.00	3,410.50
08-3348.10	Flags	0.00	0.00	0.00 %	250.00	3,000.00	3,000.00	313.04	1,066.26
08-3349.00	Pavement Marking	0.00	0.00	0.00 %	700.00	8,400.00	8,400.00	0.00	8,099.25
08-3350.00	Shop Tools	206.93	3,910.54	111.73 %	292.00	3,500.00	(410.54)	2,338.90	2,392.38
08-3351.00	Equipment Rental	0.00	0.00	0.00 %	250.00	3,000.00	3,000.00	0.00	0.00
08-3410.00	Equipment Purchases	0.00	52,851.52	96.09 %	4,583.00	55,000.00	2,148.48	36,039.68	36,039.68
08-3410.01	Safety Equipment	226.73	1,963.36	98.17 %	167.00	2,000.00	36.64	1,739.42	2,196.09
08-3411.00	Computers	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-3416.00	Land & Buildings	0.00	0.00	0.00 %	83.00	1,000.00	1,000.00	2,242.49	2,242.49
08-3417.00	Trash Receptacles	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
08-3418.00	Street Sweeper	0.00	25,095.01	100.18 %	2,088.00	25,050.00	(45.01)	25,017.26	25,017.26
08-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
Street									
08-3422.00	New Street Lights	0.00	401.84	53.58 %	62.00	750.00	348.16	214.00	214.00
08-3422.01	Street Lighting	2,738.78	8,965.08	18.68 %	4,000.00	48,000.00	39,034.92	0.00	0.00
08-3423.00	Storm Sewers	0.00	0.00	0.00 %	142.00	1,700.00	1,700.00	822.16	822.16
08-3424.00	Trucks/Loader	0.00	0.00	0.00 %	0.00	0.00	0.00	40,171.48	40,171.48
08-3425.00	Street Construction	3,403.12	18,526.83	37.05 %	4,167.00	50,000.00	31,473.17	12,785.30	12,785.30
08-3425.01	Township Roads	0.00	38,383.76	95.96 %	3,333.00	40,000.00	1,616.24	0.00	0.00
08-3426.00	Armor Coating	0.00	0.00	0.00 %	1,042.00	12,500.00	12,500.00	5,659.00	5,659.00
08-3426.10	Concrete Replacement Snow Stor	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		63,838.67	569,632.24	71.01 %	66,845.00	802,130.00	232,497.76	528,366.14	676,175.99

PROFIT / (LOSS) :

(27,446.61)	(227,639.21)	(27,122.00)	(325,455.00)	(97,815.79)	(227,021.64)	(211,528.22)
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## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Park									
09-2408.00	Miscellaneous Income	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-2425.00	Park Rental Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	10.00	160.00
09-2426.00	Tennis Center Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	10.00	10.00
09-2426.10	RV Park Rental Fees	0.00	14,174.54	61.63 %	1,917.00	23,000.00	8,825.46	19,388.99	35,329.01
09-2426.20	RV Park Rental Sales Tax	0.00	(1,340.94)	0.00 %	0.00	0.00	1,340.94	(895.28)	220.49
09-2426.30	RV Park Lodging Tax	0.00	(905.29)	0.00 %	0.00	0.00	905.29	(452.61)	(66.40)
TOTAL Revenue		0.00	11,928.31	51.86 %	1,917.00	23,000.00	11,071.69	18,061.10	35,653.10

<b>Expense</b>									
<b>Park</b>									
09-3101.00	Salaries	11,596.70	114,512.18	76.34 %	12,500.00	150,000.00	35,487.82	94,237.57	139,078.10
09-3102.00	FICA/Medicare	846.89	8,522.82	74.11 %	958.00	11,500.00	2,977.18	7,090.40	10,476.75
09-3103.00	Pension	186.20	4,061.80	54.52 %	621.00	7,450.00	3,388.20	4,965.35	6,878.36
09-3104.00	Health Insurance	2,546.63	18,930.68	56.09 %	2,812.00	33,750.00	14,819.32	15,340.87	20,129.62
09-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	17.00	200.00	200.00	88.40	118.40
09-3206.00	Association Dues	0.00	0.00	0.00 %	8.00	100.00	100.00	0.00	0.00
09-3209.00	Printing & Publication	0.00	348.00	69.60 %	42.00	500.00	152.00	0.00	751.50
09-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3219.00	Trash Removal	49.30	394.40	63.10 %	52.00	625.00	230.60	394.40	618.80
09-3220.00	Utilities	2,073.17	18,448.61	61.50 %	2,500.00	30,000.00	11,551.39	17,871.03	26,894.85
09-3221.00	Telephone/Internet	98.32	818.33	48.14 %	142.00	1,700.00	881.67	901.38	1,309.92
09-3222.00	Miscellaneous Expense	0.00	98.89	49.44 %	17.00	200.00	101.11	0.00	0.00
09-3223.00	Supplies & Postage	55.21	55.21	11.04 %	42.00	500.00	444.79	78.06	887.32
09-3225.00	Gas and Oil	265.64	2,999.29	35.29 %	708.00	8,500.00	5,500.71	4,202.99	10,367.36
09-3310.00	Maint/Repair Equipment	962.03	6,947.97	69.48 %	833.00	10,000.00	3,052.03	4,904.18	22,545.85
09-3311.00	Maintenance & Repair Bldg	690.39	6,406.51	106.78 %	500.00	6,000.00	(406.51)	3,398.58	4,375.84
09-3339.00	Maintenance/Repair Grounds	3,905.55	7,766.55	17.26 %	3,750.00	45,000.00	37,233.45	11,265.33	44,684.63
09-3351.00	Equipment Rental	0.00	0.00	0.00 %	25.00	300.00	300.00	0.00	0.00
09-3352.00	Tools/Shop Equipment	0.00	308.07	25.67 %	100.00	1,200.00	891.93	13.39	247.37
09-3353.00	Trees & Shrubs	0.00	0.00	0.00 %	167.00	2,000.00	2,000.00	150.95	1,665.05
09-3410.00	Equipment Purchases	216.51	16,041.30	57.29 %	2,333.00	28,000.00	11,958.70	4,331.70	24,606.96
09-3410.01	Safety Equipment	0.00	219.26	24.36 %	75.00	900.00	680.74	0.00	110.72
09-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3427.00	Underground Sprinklers	0.00	0.00	0.00 %	417.00	5,000.00	5,000.00	854.14	4,697.44
09-3428.00	Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	15,000.00	15,000.00
09-3429.00	Melham Playground Equipment	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
09-3430.00	Melham Lake	0.00	976.92	48.85 %	167.00	2,000.00	1,023.08	118.78	118.78
<b>TOTAL Expense</b>		<b>23,492.54</b>	<b>207,856.79</b>	<b>60.17 %</b>	<b>28,786.00</b>	<b>345,425.00</b>	<b>137,568.21</b>	<b>185,207.50</b>	<b>335,563.62</b>

PROFIT / (LOSS) :

(23,492.54)	(195,928.48)	(26,869.00)	(322,425.00)	(126,496.52)	(167,146.40)	(299,910.52)
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## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Swimming Pool									
10-2427.00	Admissions	0.00	(1,938.35)	-7.46 %	2,167.00	26,000.00	27,938.35	(1,703.91)	25,421.84
10-2428.00	Concessions	0.00	(368.63)	-46.08 %	67.00	800.00	1,168.63	(141.35)	5,124.79
10-2429.00	Red Cross Lessons	0.00	0.00	0.00 %	375.00	4,500.00	4,500.00	2,000.00	6,265.00
TOTAL Revenue		0.00	(2,306.98)	-7.37 %	2,609.00	31,300.00	33,606.98	154.74	36,811.63

<b>Expense</b>									
Swimming Pool									
10-3101.00	Salaries	0.00	113.75	0.17 %	5,583.00	67,000.00	66,886.25	2,884.24	58,048.58
10-3102.00	FICA/Medicare	0.00	8.70	0.17 %	427.00	5,125.00	5,116.30	220.59	4,440.76
10-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3205.00	Travel & Meeting Expense	0.00	0.00	0.00 %	21.00	250.00	250.00	75.40	75.40
10-3206.00	Association Dues	0.00	40.00	40.00 %	8.00	100.00	60.00	40.00	40.00
10-3206.10	Credit Card/POS Service Fees	0.00	0.47	0.03 %	150.00	1,800.00	1,799.53	1,223.57	1,801.94
10-3209.00	Printing & Publication	0.00	63.40	8.45 %	62.00	750.00	686.60	0.00	435.00
10-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3219.00	Trash Removal	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	90.00
10-3220.00	Utilities	50.05	1,340.58	9.93 %	1,125.00	13,500.00	12,159.42	1,347.59	12,335.71
10-3221.00	Telephone/Internet	50.99	470.88	39.24 %	100.00	1,200.00	729.12	522.33	1,432.04
10-3222.00	Miscellaneous Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3223.00	Supplies & Postage	0.00	40.00	1.00 %	333.00	4,000.00	3,960.00	119.01	3,294.24
10-3310.00	Maint/Repair Equipment	0.00	7,659.00	153.18 %	417.00	5,000.00	(2,659.00)	463.00	740.62
10-3311.00	Maintenance & Repair Bldg	0.00	155.64	3.11 %	417.00	5,000.00	4,844.36	20,417.48	20,792.53
10-3339.00	Maintenance/Repair Grounds	0.00	745.35	8.28 %	750.00	9,000.00	8,254.65	3,044.02	6,104.74
10-3343.00	Consulting Fees	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3356.00	General Main/Repair	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3357.00	Maintenance/Repair Pool	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3358.00	Maintenance/Repair Diving Brd	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3359.00	Red Cross Training	0.00	300.00	12.00 %	208.00	2,500.00	2,200.00	532.49	1,340.49
10-3410.00	Equipment Purchases	0.00	0.00	0.00 %	417.00	5,000.00	5,000.00	0.00	847.23
10-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3431.00	Pool & Bldg Renovations	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10-3432.00	Pool Chemicals	0.00	0.00	0.00 %	1,250.00	15,000.00	15,000.00	358.53	8,636.73
<b>TOTAL Expense</b>		<b>101.04</b>	<b>10,937.77</b>	<b>8.09 %</b>	<b>11,268.00</b>	<b>135,225.00</b>	<b>124,287.23</b>	<b>31,248.25</b>	<b>120,456.01</b>

PROFIT / (LOSS) :

(101.04)	(13,244.75)	(8,659.00)	(103,925.00)	(90,680.25)	(31,093.51)	(83,644.38)
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## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Sanitation									
11-2405.10	Tree Dump Gate Receipts	1,786.25	4,584.85	131.00 %	292.00	3,500.00	(1,084.85)	1,966.00	4,377.00
11-2405.20	CD Cell Gate Receipts	1,297.00	30,906.71	206.04 %	1,250.00	15,000.00	(15,906.71)	5,448.00	13,524.00
TOTAL Revenue		3,083.25	35,491.56	191.85 %	1,542.00	18,500.00	(16,991.56)	7,414.00	17,901.00
Expense									
Sanitation									
11-3101.00	Salaries	2,449.00	14,747.75	104.04 %	1,181.00	14,175.00	(572.75)	13,403.25	22,476.75
11-3101.10	Salaries - CD Cell	0.00	0.00	0.00 %	1,181.00	14,175.00	14,175.00	0.00	0.00
11-3102.00	FICA/Medicare	187.36	1,128.29	103.99 %	90.00	1,085.00	(43.29)	1,025.42	1,719.58
11-3102.10	FICA/Medicare - CD Cell	0.00	0.00	0.00 %	90.00	1,085.00	1,085.00	0.00	0.00
11-3103.00	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3104.00	Health Insurance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3205.00	Travel & Meeting Expense	132.83	876.04	58.40 %	125.00	1,500.00	623.96	848.30	1,486.30
11-3216.00	Copier Maint/Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3220.00	Utilities	85.49	775.36	43.08 %	150.00	1,800.00	1,024.64	798.65	1,008.42
11-3221.00	Telephone/Internet	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3221.10	Telephone - CD Cell	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3222.00	Miscellaneous Expense	2,589.03	7,184.24	71.84 %	833.00	10,000.00	2,815.76	2,595.50	3,345.50
11-3223.00	Supplies & Postage	0.00	263.75	527.50 %	4.00	50.00	(213.75)	31.25	192.73
11-3360.00	Sanitation Contract	51.52	585.05	0.00 %	0.00	0.00	(585.05)	303.75	491.75
11-3360.10	Port-A-Potties	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3410.00	Equipment Purchases	0.00	818.27	81.83 %	83.00	1,000.00	181.73	0.00	286.74
11-3410.10	Capital Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3410.20	Equipment Rental CD Cell	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3410.30	Equipment Rental Tree Dump	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11-3416.00	Land & Buildings	0.00	0.00	0.00 %	42.00	500.00	500.00	0.00	0.00
11-3420.00	Sinking Fund/Future Purchases	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		5,495.23	26,378.75	58.14 %	3,779.00	45,370.00	18,991.25	19,006.12	31,007.77
PROFIT / (LOSS) :		(2,411.98)	9,112.81		(2,237.00)	(26,870.00)	(35,982.81)	(11,592.12)	(13,106.77)

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense									
ST Infra/Capital									
12-4200.00	Sales Tax Infra Projects	0.00	705.75	0.20 %	30,000.00	360,000.00	359,294.25	214,067.58	216,283.08
12-4200.01	Library	0.00	0.00	0.00 %	0.00	0.00	0.00	(2,902.70)	(2,902.70)
12-4200.02	TE Trail Project	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.03	5th Street Improvement	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.04	Ambulance	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.05	Downtown Improvements/10th Ave	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.07	Sales Tax Infra Transfer	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
12-4200.08	Fairgrounds Lift Payment	0.00	0.00	0.00 %	2,548.00	30,575.00	30,575.00	30,816.55	30,816.55
12-4200.09	Transfer ST to Bond Fund	0.00	0.00	0.00 %	42,834.00	514,014.00	514,014.00	0.00	0.00
12-4200.10	Fire Station Payment	0.00	0.00	0.00 %	8,133.00	97,600.00	97,600.00	0.00	97,557.77
TOTAL Expense		0.00	705.75	0.07 %	83,515.00	1,002,189.00	1,001,483.25	241,981.43	341,754.70

PROFIT / (LOSS) :

0.00

(705.75)

(83,515.00)

(1,002,189.00)

(1,001,483.25)

(241,981.43)

(341,754.70)

**Expense**

## Utility Wages

13-1431.00	Salaries	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13-1452.10	Pension	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13-1452.20	Payroll Taxes	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13-1452.30	Travel and Meeting Expense	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROFIT / (LOSS) :

0.00

0.00

0.00

0.00

0.00

0.00

0.00

## City of Broken Bow

Account	Account Name	Fiscal Year 19 - 20			Budget			Fiscal Year 18 - 19	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
Bond Fund									
14-2010.00	Property Tax Revenue Bond Fund	93,003.62	168,939.14	56.00 %	25,139.00	301,663.00	132,723.86	152,439.68	300,415.90
14-2020.01	Sales Tax Transfer	0.00	0.00	0.00 %	42,834.00	514,014.00	514,014.00	0.00	0.00
TOTAL Revenue		93,003.62	168,939.14	20.71 %	67,973.00	815,677.00	646,737.86	152,439.68	300,415.90
Expense									
Bond Fund									
14-3010.00	Principal Debt Payments	135,000.00	455,000.00	71.09 %	53,333.00	640,000.00	185,000.00	530,000.00	720,000.00
14-3020.00	Interest Debt Payments	6,455.00	101,913.75	58.01 %	14,640.00	175,677.00	73,763.25	109,166.50	186,877.75
14-3030.00	Refunding Debt	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		141,455.00	556,913.75	68.28 %	67,973.00	815,677.00	258,763.25	639,166.50	906,877.75
PROFIT / (LOSS) :		(48,451.38)	(387,974.61)		0.00	0.00	387,974.61	(486,726.82)	(606,461.85)

Date Range : 5/1/2020 To 5/31/2020  
 Report is for 00-0000.00 through ZZ-ZZZZ.ZZ.  
 Only Active accounts are included.  
 Report order = fund  
 Transaction Source Code = Include All

# APPLICATION FOR CATERING ENDORSEMENT TO LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
website: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

License  
Class: TK

License  
Number: 104057

RECEIVED

MAY 29 2020

NEBRASKA LIQUOR  
CONTROL COMMISSION

- Application fee \$100.00
- Please pay online at: [www.ne.gov/go/NLCCpayport](http://www.ne.gov/go/NLCCpayport)
- Processing time is approx. 45-60 days from receipt of application by the Nebraska Liquor Control Commission

## LICENSEE

G4C, LLC

## TRADE NAME

ONE BOX CONVENTION CENTER

## PREMISES ADDRESS

2750 SOUTH 27TH

## CITY

BROKEN BOW,

## ZIP CODE

68822

## CONTACT PERSON

JULIE HUEFTLE

## PHONE NUMBER

308-870-0374

## EMAIL

[jhueftle@staycobblestone.com](mailto:jhueftle@staycobblestone.com)

Julie Hueftle  
Signature of AUTHORIZED LICENSEE REPRESENTATIVE  
(Do not sign until in the presence of the Notary Public)

Julie Hueftle

Printed Name of AUTHORIZED LICENSEE REPRESENTATIVE

Cobblestone Hotel and Suites  
State of Nebraska, County of Custer

The foregoing instrument was acknowledged before me this:

(Date)

By: \_\_\_\_\_  
Name of person signing document in front of Notary

Notary Public Signature

NOTARY



2000002542

RECEIVED

FORM 106  
REV 3/19/20  
Page 1 of 1

Return to Agenda



N E B R A S K A

Rooted. But Not Standing Still.

## REQUEST FOR FUTURE AGENDA ITEM

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a future meeting, or forwarded to City staff for appropriate action.

Name: Sheila Evans or Amanda Schweitzer

Address: 2413 So. E. St. Broken Bow

Telephone #: 870-1529 or 870-1789

Date of Request: July 24, 2020

Description of Topic: Use of city square on the evening of July 24<sup>th</sup>  
for the Grand March for Broken Bow Prom. Would like to be able to  
reserve the 2 sides for parking for parents and grandparents to be  
able to watch from their vehicle and help with social distancing,  
and allow more people to see the march from their cars, if possible.

Please return to the City Clerk at City Hall, by email ([clerk@cityofbrokenbow.org](mailto:clerk@cityofbrokenbow.org)), or by fax (308-872-6885).

## **City Administrator Contract**

### **Introduction**

This Agreement, made and entered into this \_\_\_\_ Day of \_\_\_\_\_, 2020 by and between the City of Broken Bow of Nebraska, a municipal corporation, (hereinafter called "Employer") and Daniel Knoell, (hereinafter called "Employee") an individual who has the requisite education, training and experience in local government management.

### **Section 1: Term**

A. This agreement shall remain in full force in effect from \_\_\_\_\_ or until terminated by the Employer or Employee as provided in Section 9, 10 or 11 of this agreement.

### **Section 2: Duties and Authority**

Employer agrees to employ Daniel Knoell as City Administrator to perform the functions and duties specified in the City of Broken Bow code and to perform other legally permissible and proper duties and functions as enumerated by the Mayor and or City Council and as listed in the job description of the City Administrator.

### **Section 3: Compensation**

A. **Base Salary:** Employer agrees to pay Employee an annual salary of \$68,000.00 payable in installments at the same time that the other management employees of the employer are paid.

B. This agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer's compensation policies.

C. The City shall after 6 months of employment conduct a performance review and upon satisfactory performance review the salary shall increase to an annual salary of \$73,000.

D. The Employer may agree annually to increase the compensation of the Employee dependent upon the results of the performance evaluation.

### **Section 4: Health and Life Insurance Benefits**

Employee shall receive all health for himself and his family at no expense to employee. Life insurance shall be as provided to all City of Broken Bow employees as per the Broken Bow Handbook.

### **Section 5: Vacation, Sick, and Military, Leave and Holidays**

Employee shall accrue paid vacation at the rate of 10 hours per month. The Employee shall not be allowed to accrue more than three- and one-half times said yearly

allowance of paid vacation. All other leave will be granted as provided to All City of Broken Bow employees upon Employee's first day of employment. Paid holidays shall be the same as other employees pursuant to the Broken Bow Handbook.

#### **Section 6: Mileage**

Employer shall provide the Employee mileage compensation for work related miles outside of the corporate limits of Broken Bow. Said rate will be equal to the federal rate allowed.

#### **Section 7: Retirement**

1. The Employer agrees to enroll the Employee into the applicable state or local retirement system and to make all the appropriate contributions on the Employee's behalf as provided to the City of Broken Bow employees. The Employer's retirement plan requires one year of service before enrollment.
2. The Employer will match a contribution up to 6% of Employee's compensation towards the Employer retirement plan.

#### **Section 8: General Business Expenses**

1. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in state and local associations, and organizations necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Employer.
2. Upon City Council approval, employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer to the state league of municipalities, and such other state, and local governmental groups and committees in which Employee serves as a member.
3. Employer recognizes that certain expenses of a non-personal but job-related nature are incurred by Employee and agrees to reimburse or to pay said general expenses. The finance director is authorized to disburse such moneys upon receipt of duly executed expense or petty cash vouchers, receipts, statements, or personal affidavits, not to exceed \$300 in any one month without Council approval.
4. The Employer shall provide Employee with a computer, software, and fax/modem, for the Employee to perform the job and to maintain communication. Employer shall pay the cost of the Employee's cell phone plan for a single line.

## **Section 9: Moving Expenses**

Employer shall pay Employee no more than \$2,500 for moving expenses.

## **Section 10: Termination**

**For the purpose of this agreement, termination shall occur when:**

1. The Employee is not reappointed by the Mayor or his duly appointed representative(s) at any time.
2. If the Employer, citizens or legislature acts to amend any provisions of the charter, code, or enabling legislation pertaining to the role, powers, duties, authority, responsibilities of the Employee's position that substantially changes the form of government, the Employee shall have the right to declare that such amendments constitute termination.
3. If the Employer reduces the base salary, compensation or any other financial benefit of the Employee, such action shall constitute a breach of this agreement and will be regarded as a termination.
4. If the Employee resigns following an offer to accept resignation, whether formal or informal, by the Employer as representative of the majority of the governing body that the Employee resigns, then the Employee may declare a termination as of the date of the suggestion.
5. Breach of contract declared by either party with a 30-day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 20.

## **Section 11: Severance**

Severance shall be paid to the Employee when employment is terminated as defined in Section 9.

A. **Severance Payments:** Termination for Any or No Reason and consideration given for Release of All Claims against City. In the event the Mayor, with or without the approval of council, during the term of this Agreement, terminates the Employee for any or no reason, the Employer agrees to pay the Employee three months of the Employees salary plus insurance in exchange for a Release of all Claims against the Employer, and its elected and appointed officials, managers, employees, and agents, for any and all claims of any nature whatsoever which may arise by reason of such termination, including, but not limited to an alleged breach of this contract (or any express or implied contract), or any federal law, state law, or local ordinance, or a constitutional process claim that Employee's termination by the Employer deprived Employee of a property interest and continued employment with the Employer and of a liberty interest in the Employee's good name and reputation. Such payments will be made in installments on the city's regularly scheduled pay dates.

B. Value of Claims against City Released by City Administrator and Participation in



Post-Agreement Proceedings. The City agrees to provide such a severance payment to the employee to avoid the expense of:

1. Conducting a pre- and post-termination grievance hearing which will cost the Employer \$10,000 or the equivalent of at least one month's salary for the Administrator.
2. Conducting a "**Loudermill**" hearing and "full blown" due process hearing which will cost the Employer \$10,000 or the equivalent of at least two months' salary for the City Administrator.
3. Defending a discrimination charge brought under the municipal code, state law, and/or federal law which will cost the Employer \$5,000 or the equivalent of at least one month's salary for the City Administrator.
4. Defending a breach of contract claim which will cost the Employer \$5,000 or the equivalent of at least one month's salary for the City Administrator.
5. The Employee, in accepting this severance package, agrees after termination of employment with the City of Broken Bow that he will voluntarily participate and cooperate with the Employer in the defense of the City of Broken Bow and its elected officials and employees and the prosecution of any action or proceeding about which the Employee has knowledge, including any litigation related to these actions. Such participation and cooperation includes, for example, agreeing to speak with the City of Broken Bow Attorney at mutually convenient times regarding the facts of the matter and agreeing to make himself available for a deposition and/or trial at a mutually agreed upon time.

The Employee shall also be compensated for all accrued vacation time. The Employer agrees to contribute to the Employee's deferred compensation account on the value of this compensation calculated using the rate ordinarily contributed on regular compensation for six months following termination.

If the Employee is terminated because of a conviction of a felony, then the Employer is not obligated to pay severance under this section.

## **Section 12: Resignation**

In the event that the Employee voluntarily resigns his/her position with the Employer, the Employee shall provide a minimum of 90 days' notice unless the parties agree otherwise. Employee shall not be compensated as per Section 10 if Employee resigns.

## **Section 13: Suspension**

Employer may suspend the Employee with full pay and benefits at any time during the term of this agreement by a majority vote of the governing body. If the governing body should vote to suspend employee, employer shall provide employee with a

comprehensive list of all claims and accusations giving rise to the suspension within five (5) days of said suspension.

#### **Section 14: Performance Evaluation**

After the initial six (6) month review, the Employer shall annually review the performance of the Employee subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon by the Employer and Employee. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 days of the evaluation meeting.

#### **Section 15: Hours of Work**

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule. The Employee is expected to be present or available to Mayor and staff during all office hours.

#### **Section 16: Outside Activities**

The employment provided for by this Agreement shall be the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may elect to accept, with approval of the Mayor, limited teaching, consulting or other business opportunities with the understanding that such arrangements shall not constitute interference with nor a conflict of interest with his or her responsibilities under this Agreement. Any remuneration for said services shall be the exclusive property of the City of Broken Bow.

#### **Section 17: Indemnification**

Beyond that required under Federal, State or Local Law, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Administrator or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct. The Employee may request, and the Employer shall not unreasonably refuse to provide independent legal representation at Employer's expense and Employer may not unreasonably withhold approval. Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party. The Employer shall indemnify employee against any and all losses, damages, judgments, interest, settlements, fines; court costs and other reasonable costs and expenses of legal proceedings including attorney's fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or

threatened, arising out of or in connection with the performance of his or her duties. Any settlement of any claim must be made with prior approval of the Employer in order for indemnification, as provided in this Section, to be available.

Employee recognizes that Employer shall have the right to compromise and unless the Employee is a party to the suit which Employee shall have a veto authority over the settlement, settle any claim or suit; unless, said compromise or settlement is of a personal nature to Employee. Further, Employer agrees to pay all reasonable litigation expenses of Employee throughout the pendency of any litigation to which the Employee is a party, witness, or advisor to the Employer. Such expense payments shall continue beyond Employee's service to the Employer as long as litigation is pending.

Further, Employer agrees to pay Employee reasonable consulting fees and travel expenses when Employee serves as a witness, advisor, or consultant to Employer regarding pending litigation.

#### **Section 18: Bonding**

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

#### **Section 19: Other Terms and Conditions of Employment**

The Employer, only upon agreement with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Charter or any other law.

#### **Section 20: Notices**

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- (1) EMPLOYER: Rod Sonnichsen, Mayor, City of Broken Bow
- (2) EMPLOYEE: Dan Knoell

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

#### **Section 21: General Provisions**

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.

- B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives, and successors in interest.
- C. Effective Date. This Agreement shall become effective on \_\_\_\_\_.
- D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

\_\_\_\_\_  
Daniel Knoell, City Administrator

\_\_\_\_\_  
City of Broken Bow  
Rod Sonnichsen, Mayor

\_\_\_\_\_  
Stephanie Wright, City Clerk/Treasurer