

**Board of Public Works
Meeting Minutes
April 27, 2020**

The Board of Public Works of the City of Broken Bow, Nebraska met in the regular session on Monday, April 27, 2020 via teleconference. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in advance to the members of the Board of Public Works, the Electric Superintendent and the Water/Sewer Superintendent. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Gene Chapin called the meeting to order at 12:30 p.m., with the following Board members present: Travin Flynn, Gene Chapin, Butch Brunken, Dan Jacobson, and Chad Schall. Absent: Russ Smith. Gene Chapin informed the Board that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska.

Moved by Brunken, seconded by Schall, to approve the Consent Agenda for April 27, 2020. Said motion includes approval of the Minutes of the April 13, 2020 Board Meeting and approval of Claims to Date. Roll call vote: Voting aye: Brunken, Schall, Jacobson, Flynn, and Chapin. Nays: None. Motion carried.

Black Hills Energy, power plant gas, \$168.29; Card Services – Orschelns Farm & Home, supplies, \$1,076.49; City of Broken Bow Payroll Reimbursement, payroll, \$31,406.24; Custer Transfer Station, fees collected, \$9,844.00; City of Broken Bow – Health Insurance, \$14,596.00; Deb’s Embroidery, hat & logos, \$113.75; John Deere Financial, supplies, \$472.59; Municipal Supply, of Nebr., operating supplies, \$5,612.72; Mc2 Inc., lamp sleeve kit, \$7,959.81; Nebraska Public Health Environmental Lab, water testing, \$120.00; Nationwide, Katie bond, \$100.00; Olsson, SCADA, \$296.64; Paulsen, Inc., concrete, \$249.18; Powerplan, repairs, \$3,337.53; Quadiant Finance USA, Inc., postage, \$400.00; S & L Sanitary, trash collections, \$29,669.20; Trotter Service, fuel, \$4,700.91; V-Bar Inc., square tube, \$6.15; Total Bills = \$110,129.50.

Approval of Claims – April 27, 2020

Electric Department	\$	22,567.28
Water Department		19,355.03
Sewer Department		19,011.73
Power Plant		3,469.97
Billing		<u>45,725.49</u>
	\$	110,129.50

Discussion of the ACE funds will continue at the next meeting.

Darren and Larry Miller presented a SCADA update.

City Attorney Jason White explained the amendment to the Board of Works ordinance. He explained that Statute 17-804 and wording to clarify who has authority over the Board were added.

The following was discussed under Department Heads Updates:

Jeremy Tarr, Electric Superintendent:

- They hooked up some new services.
- They are taking the pickup to get the box put on it.
- Unit 2 is getting the auto control air intake put on it.
- They are working on the 7200 conversion on South 7th Avenue & South 8th Avenue.
- O'Reilly Auto Parts has contacted Jeremy about service in the next couple months.

Darren Marten, Water/Sewer Superintendent:

- They are continuing to work on the water services on the highway.
- Darren is working on DMRs.
- The bulbs are in at the treatment plant.
- Darren inquired about whose responsibility it is if there is an issue at the tap. It was decided that the tap belongs to the City so it is our responsibility. If the property owner damages the line and tap while doing work, it is the property owner's responsibility and charge.

Moved by Schall, seconded by Jacobson, to adjourn the meeting at 1:32 p.m. Roll call vote: Ayes: Chapin, Schall, Jacobson, Brunken, and Flynn. Nays: None. Motion carried.

BOARD OF PUBLIC WORKS OF THE
CITY OF BROKEN BOW, NEBRASKA

/s/Gene Chapin, Chairman