

**Broken Bow City Council
Meeting Minutes
October 13th, 2015**

The Broken Bow City Council met in regular session on Tuesday, October 13th, 2015. Notice of the meeting was given in advance thereof as required by law. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:17 P.M., with the following Councilmembers present; Schmick, Adams, and Sonnichsen. Absent: Schall. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Adams, seconded by Sonnichsen, to approve the consent agenda for October 13th, 2015. Said motion includes approval of Minutes of the September 22nd, 2015 Council Meeting, approval of Minutes of the October 6th Special City Council Meeting, acknowledgement of reception of Financial Statements, approval of Shane Fiorelli as a member of the Broken Bow Volunteer Ambulance Service, approval of the updated roster for the Volunteer Ambulance Service, and approval of Bills to Date. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

ATCO 528.50; Aflac 759.02, 120.11, 266.57, 759.02, 120.11; Allied Electronics Inc. 182.33; Angie Neben 98.31; Bellevue University 4,770.00; Bob's Truck Repair 94.66; Brent Clark 219.25; Broken Bow Airport Authority 1,083.33; Broken Bow Chamber of Commerce 1,555.00; Broken Bow Municipal Utilities 4,681.71; Capital One Bank 1,366.33; Dalen Wood 163.49; Danko Emergency Equipment Co. 431.85; Deb's Embroidery Shop 39.00; Deere Credit Inc. 4,049.94; EFTPS Online Payment 2,175.02, 7,195.33, 9,300.04, 2,138.80, 7,806.86, 9,145.24; Eakes Office Products 123.41; Evan June 139.09; Family Heritage 105.12, 105.12; Gateway Motors, Inc. 109.11; Grassland Vet Hospital 175.45; Great Plains Communications 49.95; Jeff Roach 109.13; Kathleen A Laughlin Chapter 13 Trustee 70.00, 70.00; Lawson Products 322.72; Loup Basin Public Health District 4.50; Master Cleaners 30.78; Matheson Tri-Gas Inc. 402.03; Mead Lumber – Broken Bow 425.61; Mid-American Research Chemical 6,748.60; Mid Plains Community College 1,348.00; Mid State Engineering & Testing 17,346.00; Mid State Units 80.00; Nebraska Child Support Payment Center 209.50, 209.50; OSA/Computer Plus 72.41; Obrien's True Value 171.97; Omaha State Bank 287.92, 287.92; Paulsen Inc. 83.26; Plains Equipment Group 815.08, 5,262.51; Prachts Ace Hardware 428.48; Pristine Cleaning 600.00; Regional Care 2,568.58, 2,877.44; S&L Sanitary Service 98.60; Schaper and White 1,740.00; Schmicks Market 12.76; Shirts, Signs, Mugs, & More 73.90; SourceGas 188.06; State Income Tax WH NE Online Payment 2,548.72, 2,746.52; Stryker Medical 376.77; Tazer 66.21; Trotter Service 1,780.39; Universal Insurance 101,371.98; Verizon Wireless 132.54; Wenquist, Inc. 233.97; Whoa & Go – West 617.91; Bi-Weekly Payrolls 105,954.96; Total Bills = \$357,451.67.

Moved by Adams, seconded by Schmick, approving the proposed change order #1 for the 2014 Downtown Improvement Project in the amount of \$137,443.45. Roll call vote: Voting aye: Sonnichsen, Schmick, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Schmick, to table the decision on the proposed amendment to the JEO Consulting Group, Inc. agreement for the Downtown Improvement Project in the amount of \$7,950.00. Roll call vote: Voting aye: Schmick, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schmick, seconded by Adams, approving the bid received from Custer County Construction, Inc. in the amount of \$31,442.00 for the Bandstand Proposed Renovation. Comes with favorable recommendation from the Park Board. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Moved by Adams, seconded by Sonnichsen, approving the appointment of Stephanie Wright as City Clerk for the remainder of the Mayor Burt's term. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Adams, approving the updated personnel flow chart. Roll call vote: Voting aye: Sonnichsen, Schmick, and Adams. Nays: none. Motion carried.

Moved by Schmick, seconded by Adams, approving the appointment of Jim Girardin Jr. and Cindy Pearson for a three year term on the Planning Commission. Roll call vote: Voting aye: Schmick, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Adams, approving the proposed member list for the upcoming Comprehensive Plan Committee. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Mayor Burt opened the public hearing at 12:43 p.m. regarding a proposed lot split requested by Muddy Creek Ranch, Inc. dba Anna Owen for a 25' section of ground. Comes with favorable recommendation from the Planning Commission. City Administrator Brent Clark explained to proposed request. Mayor Burt closed the public hearing at 12:48 p.m.

Moved by Adams, seconded by Sonnichsen, approving the proposed lot split request by Muddy Creek Ranch, Inc. dba Anna Owen for a 25' section of ground located on the south end of the property. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Moved by Adams, seconded by Sonnichsen, approving Resolution 2015-38. Said resolution supports the Library Foundation's submittal of the Community Development Assistance Act request of \$25,000.00 in State Income Tax Credit Assistance. Roll call vote: Voting aye: Sonnichsen, Schmick, and Adams. Nays: none. Motion carried.

Moved by Adams, seconded by Sonnichsen, approving a 40 foot construction easement for a water main, a 20 foot permanent easement for a water main, and a 10 foot permanent easement for electrical lines. Roll call vote: Voting aye: Schmick, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Schmick, to deny the request from Barney Insurance regarding an entrance on the South Side of South E Street between South 9th Avenue and South 8th Avenue. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Moved by Schmick, seconded by Sonnichsen, to suspend the previous three readings on amending Ordinance 2015-6 pertaining to handicap parking on Laurel Drive. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Moved by Schmick, seconded by Adams, adopting proposed amendments to Ordinance 2015-6. Said amendment to Ordinance 2015-6 includes adding handicap parking only on the Southside of Laurel Drive North of the Melham Complex. Roll call vote: Voting aye: Sonnichsen, Schmick, and Adams. Nays: none. Motion carried.

Moved by Schmick, seconded by Sonnichsen, approving to open a Street Department saving account at Nebraska State Bank & Trust Company. Roll call vote: Voting aye: Schmick, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Adams, seconded by Schmick, approving the proposed lighting additions in the Downtown Square to include lighting on the bandstand, as well as, the eight lights poles/fixtures to be added to the Downtown Project. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Moved by Adams, seconded by Sonnichsen, to table resolution 2015-39 pertaining to payment to JEO Consulting Group, Inc. for work completed on the Comprehensive Plan. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Mayor Burt opened the public comment section of the meeting for those in attendance: Mr. Ryan Ward, 712 Cherokee Circle, thanked the Mayor, City Council, and Street Department for their assistance in resolving the storm water issues on their property. Mr. Ward indicated that both property owners were very pleased on the finished product.

Moved by Sonnichsen, seconded by Adams, to enter into closed session at 1:20 p.m. for the purpose of discussing a potential land acquisition. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White and City Administrator Brent Clark. The Mayor stated the motion. Roll call vote: Voting aye: Sonnichsen, Schmick, and Adams. Nays: none. Motion carried.

Moved by Sonnichsen, seconded by Schmick, to exit out of closed session at 1:57 p.m. from the purpose of discussing a potential land acquisition. Roll call vote: Voting aye: Schmick, Adams, and Sonnichsen. Nays: none. Motion carried.

Moved by Schmick, seconded by Adams, to adjourn the City Council Meeting at 1:58 p.m. Roll call vote: Voting aye: Adams, Sonnichsen, and Schmick. Nays: none. Motion carried.

Mayor, Cecil Burt

ATTEST:

Interim City Clerk, Brent E. Clark