

CITY OF BROKEN BOW
CITY COUNCIL AGENDA
April 25th, 2017 @ 12:00 NOON
City Hall Council Chambers
314 South 10th Avenue, Broken Bow, NE

Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Open Meeting Law: A current copy of the Open Meetings Act is posted on the North wall in the rear of the Council Chambers and is available for review by all citizens in attendance.

D. Consent Agenda: The Mayor & Council will review and may or may not approve the consent agenda items for April 25th, 2017, which will include the following:

- a. Approval of Minutes of April 11th, 2017 Workshop, April 11th, Council Meeting [Hyperlink](#)
- b. Approval of Bills as Posted [Hyperlink](#)

E. Other Communication:

- a. **Tree City USA Presentation** – Plaque presentation for 40 Years as a Tree City USA
- b. **Arbor Day Proclamation** [Hyperlink](#)
- c. **One Way Alley** - Will discuss multiple options on a possible one way alley on the east side of the square. [Hyperlink](#)
- d. **Discussion of Assessments**

F. New Business:

- a. **Melham Complex Use** – May or may not vote to approve use of the Melham Complex for a Run/Walk/Bike event to be held on July 8th, 2017. [Hyperlink](#)
- b. **North C Street Closure** – May or may not vote to approve closing North C Street from North 5th Avenue to North 7th Avenue on May 11th from 8:00 a.m. to 8:00 p.m. for District Track Meet.
- c. **Resolution 2017-22 – Library Design Services** – May or may not vote to approve payment #8 to JEO Consulting Inc. in the amount of \$3,751.00 for work completed on the Broken Bow Library Design Services through March 31, 2017. [Hyperlink](#)
- d. **Resolution 2017-23 – 2015 Downtown Improvements** – May or may not vote to approve payment #26 to JEO Consulting Inc. in the amount of \$7,789.50 for work completed on the Broken Bow 2015 Downtown Improvements through April 7, 2017. [Hyperlink](#)

G. Comments by Mayor and Council Members Concerning City Departments.

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H. Public Comment Period: The Mayor and Council will hear comments about any items not on the agenda. Every person speaking during the meeting shall come to the podium and state his or her name and postal address. The Mayor and Council will listen to comments but will not take action at this meeting. In order to assure appropriate communication, persons are asked to limit any comments to five minutes.

I. Adjournment

Upcoming Events

- ❖ **May 1st** – Park Board Meeting at 5:10 p.m. @ Municipal Building
- ❖ **May 2nd** – Board of Adjustment Meeting at 12:00 p.m. @ Municipal Building
- ❖ **May 3rd** – Planning Commission Meeting at 12:00 p.m. @ Municipal Building
- ❖ **May 8th** – Board of Public Works Meeting at 12:30 p.m. @ Municipal Building

The next City Council Meeting will be on May 9th, 2017 @ 12:00 pm.

The Council will review the above matters and take such action as they deem appropriate. The Council may enter into closed session to discuss any matter on this agenda when it is determined by the council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of any individual and if such individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was classed. If the motion to close passes, immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

**Broken Bow City Council
Workshop Meeting Minutes
April 11th, 2017**

The Broken Bow City Council met in a Workshop Session on Tuesday, April 11, 2017. Notice of the meeting was given in advance thereof as required by law by publication in the Custer County Chief on April 6, 2017. Advance notice of the meeting was also given to the Mayor and all members of the Council. Availability of the agenda was communicated in the advance notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 11:08 a.m., with the following Councilmembers present; Neth, and Holcomb. Councilmember Sonnichsen arrived at 11:11 a.m. Councilmembers absent: Myers. Mayor Burt announced the availability of the open meetings law.

The budget was discussed. Nancee Coufal, City Treasurer, explained the budget since some of the Councilmembers were not on the City Council when the budget was approved.

Moved by Holcomb, seconded by Sonnichsen, to adjourn the Workshop Meeting at 11:53 a.m. Roll call vote: Voting aye: Holcomb, Neth, and Sonnichsen. Nays: none. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Broken Bow City Council
Meeting Minutes
April 11th, 2017

The Broken Bow City Council met in regular session on Tuesday, April 11th, 2017. Notice of the meeting was given in advance thereof as required by law by publication in the Custer County Chief on March 23, 2017. Availability of the agenda and related materials was communicated in the advanced notice to the Mayor and all members of the Council, as well as, shared with various media outlets. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Burt called the meeting to order at 12:00 P.M., with the following Councilmembers present: Sonnichsen, Neth, Myers, and Holcomb. Absent: None. Following the pledge of allegiance, Mayor Burt announced the availability of the open meetings law.

Moved by Holcomb, seconded by Neth, to approve the consent agenda for April 11th, 2017. Said motion includes approval of Minutes of the March 28th Workshop, Minutes of the March 28th Council Meeting, Minutes of the April 4th Special Meeting, Bills to Date, and March Treasurer's Report. Roll call vote: Voting aye: Neth, Holcomb, Myers, and Sonnichsen. Nays: None. Motion carried.

Aflac, insurance, 895.07; Barco, light bars, 530.00; Beaver Bearing Co Albion, supplies 98.03; Broken Bow Airport Authority, interlocal payment 1,083.33; Broken Bow Chamber of Commerce, incentive pay 505.00; Broken Bow Mun Utilities, pop machine starting cash, 17.00; Broken Bow Municipal Utilities, utilities, 6,646.48; Capital One Bank, website, supplies, 96.15; Carquest of Broken Bow, supplies, 4.69; Century Link, telephone, 460.22; Chemsearch, ROW treatment, 529.50; City Flex Benefit Plan, flex plan 130.21; City of Broken Bow – Health Insurance, insurance, 3,599.56; City of Broken Bow Pension Fund, pension, 1,762.06, 1,898.17, 6,148.88; Custer County Hiway Dept., culvert, 511.98; Custer County Treasurer., communications interlocal, 10,387.49; Custer Public Power, CD cell power, 88.18; Deb's Embroidery Shop, clothing, 440.97; EFTPS Online Payment, payroll, 1,853.58, 6,206.75, 7,925.56; EZ-Liner, parts, 967.86; Eakes Office Products, supplies, 7.79; Family Heritage, insurance, 56.00; Great Plains Communications, internet, 70.95; Hokanson Clan Helping Hands, cleaning, 450.00; Holcomb Pharmacy, supplies, 157.09; Inland Truck Parts, supplies, 670.43; Island Supply Welding Co., oxygen, 51.73; Laurie French, WSI course, 274.90; Lawson Products, supplies, 76.78; MainStreet Designs Inc, banners, 6,039.82; Master Cleaners, laundry, 96.76; Mead Lumber, supplies, 123.69; Michael Todd & Co, signs, 987.28; Mid Plains Community College, class, 208.00; Nebraska Child Support Payment Center, child support, 629.65; Omaha State Bank, HSA, 318.75; Penguin Management, dispatch, 1,668.00; Physio Control Inc., maintenance, 887.88; Plains Equipment Group, parts, 129.00; Platte Valley Communications, repairs, 117.75; Prachts Ace Hardware, supplies, 876.63; Pristine Cleaning, LLC, cleaning, 375.00; R. Mort Co, decals, 222.32; S & L Sanitary Service, trash, 49.30; Schaper and White Law Firm, legal, 4,322.50; Schmicks Market, supplies, 91.55; Shirts, Signs, Mugs & More, hats, 114.24; State Income Tax WH NE Online Payment, payroll, 2,200.22; Stephanie Wright, clerk school expenses, 110.76; US Bank Equipment Finance, copier lease, 303.97; Unitech, cleaner, 238.00; Verizon Wireless, cell phone, 314.32; Wenquist Inc., supplies, 318.42; Bi-Weekly Payroll, payroll, 44,905.41; Total Bills = 120,398.36.

Sarah Dowdy from the Insurance Center spoke about the possibility of making the alley on the east side of the square a one way alley so that they could add a drive up window. Security State Bank in Ansley owns that building and is looking to possibly put in a drive up window. The one way would preferably be from south to north. The neighbors have not been contacted so they will be contacted. Corey from Computers Plus commented that several businesses use this alley to load, and it could cause a traffic jam on highway 2. City Administrator Brent Clark has received one call opposed to the drive up because it is not a recessed area like other banks in town.

Moved by Neth, seconded by Holcomb, to authorize a cash match of \$2,750.00 for down payment assistance for home buyers in Broken Bow through Central Nebraska Housing and Economic Developers. Roll call vote: Voting aye: Myers, Holcomb, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Neth, to open a public hearing at 12:15 p.m. on Ordinance 1160, Loading Zone. Roll call vote: Voting aye: Sonnichsen, Neth, Holcomb, and Myers. Nays: None. Motion carried. This ordinance is to remove the loading zone west of the alley at 811 South C Street and make two spots to the east of the alley a loading zone. City Attorney Jason White recommended changing the ordinance to read as current leasehold. Moved by Sonnichsen, seconded by Myers, to close the public hearing at 12:18 p.m. on Ordinance 1160, Loading Zone. Roll call vote: Voting aye: Myers, Neth, Holcomb, and Sonnichsen. Nays: None. Motion carried.

After discussing the matter, Councilmember Myers introduced Ordinance No. 1160 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA PROVIDING FOR PARKING REGULATIONS AROUND BLOCK TWENTY (20) OF ORIGINAL TOWN, OF BROKEN BOW, CUSTER COUNTY, NEBRASKA ON SOUTH C STREET" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Holcomb seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Sonnichsen, Neth, Myers, and Holcomb. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Neth moved for final passage of the Ordinance, which motion was seconded by Councilmember Sonnichsen. The Mayor stated the question, "Shall Ordinance No. 1158 be passed and adopted?" Upon roll call vote, the vote was as follows: Ayes: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:20 p.m. on Ordinance 1161, Alcohol Consumption on Public Property. Roll call vote: Voting aye: Holcomb, Sonnichsen, Neth, and Myers. Nays: None. Motion carried. City Administrator Brent Clark explained that the original ordinance for this was not in the ordinance book so this is just to make sure that we have a signed ordinance. Councilmember Sonnichsen thinks that some of the wording in the guidelines needs to be adjusted. City Attorney Jason White stated that there has to be an ordinance to allow alcohol on public property so that is why this ordinance was originally written. Joe Franssen from the Fire Department stated that he would like to see some changes in the wording of the policy also. Moved by Sonnichsen, seconded by Holcomb, to close the public hearing at 12:35 p.m. on Ordinance 1161, Alcohol Consumption on Public Property. Roll call vote: Voting aye: Myers, Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

Moved by Myers, seconded by Sonnichsen, to table Ordinance 1161, Alcohol Consumption on Public Property. Roll call vote: Voting aye: Holcomb, Sonnichsen, Neth, and Myers. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to open a public hearing at 12:41 p.m. on the Osmond Lot Split at 43888 Paulsen Road. Roll call vote: Voting aye: Holcomb, Sonnichsen, Neth, and Myers. Nays: None. Motion carried. Jay Gormley from Nebraska Land Surveying explained that Osmonds built a new residence and would like to do a lot split to sell the old residence. The lot split is less than the 3 acres that is allowed, but this has gone through the Board of Adjustment and had that approved. Councilmember

Neth informed Mr. Osmond that he would not be able to do another lot split on this property. Mr. Osmond understands and is alright with that. Moved by Sonnichsen, seconded by Holcomb, to close the public hearing at 12:44 p.m. on the Osmond Lot Split at 43888 Paulsen Road. Roll call vote: Voting aye: Myers, Neth, Sonnichsen, and Holcomb. Nays: None. Motion carried.

Moved by Myers, seconded by Sonnichsen, to approve Resolution 2017-20. Said resolution approves the lot split at 43888 Paulsen Road. Roll call vote: Voting aye: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Myers, seconded by Sonnichsen, to approve Resolution 2017-21. Said resolution approves payment #1 to JEO Consulting Group, Inc. in the amount of \$4,350.00 for work completed on Trails Master Plan. Roll call vote: Voting aye: Sonnichsen, Neth, Myers, and Holcomb. Nays: None. Motion carried.

Moved by Neth, seconded by Holcomb, to approve the agreement with Environmental Direct, Inc. for asbestos removal services at the Library. Roll call vote: Voting aye: Myers, Holcomb, Sonnichsen, and Neth. Nays: None. Motion carried.

Moved by Neth, seconded by Myers, to approve the agreement with B2 Environmental for air clearance services at the Library. Roll call vote: Voting aye: Neth, Sonnichsen, Holcomb, and Myers. Nays: None. Motion carried.

Mayor Burt opened the floor for comments from the Mayor and Councilmembers concerning City Departments. There were no comments.

Mayor Burt opened the public comment section of the meeting for those in attendance. There were no comments.

Moved by Sonnichsen, seconded by Holcomb, to enter closed session at 1:10 p.m. for the purpose of discussing strategy with respect to collective bargaining. The City representatives that shall remain present during the closed session including the Mayor and City Council are City Attorney Jason White, City Administrator Brent Clark and City Clerk Stephanie Wright. Roll call vote: Voting aye: Neth, Sonnichsen, Holcomb, and Myers. Nays: None. Motion carried.

Moved by Sonnichsen, seconded by Holcomb, to exit out of closed session at 1:29 p.m. from the purpose of discussing strategy with respect to collective bargaining. Roll call vote: Voting aye: Holcomb, Myers, Neth, and Sonnichsen. Nays: None. Motion carried.

Moved by Myers, seconded by Neth, to approve the IBEW union contract in its entirety. Roll call vote: Voting aye: Holcomb, Sonnichsen, Neth, and Myers. Nays: None. Motion carried.

Moved by Neth, seconded by Sonnichsen, to adjourn the City Council Meeting at 1:31 p.m. Roll call vote: Voting aye: Sonnichsen, Myers, Holcomb, and Neth. Nays: None. Motion carried.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Aflac								
24188	4/19/2017	4/19/2017	895.07					Ck# 739 Printed
	01-1501.00			PRE TAX AFLAC			895.07	0.00
24189	4/19/2017	4/19/2017	146.75					Ck# 739 Printed
	01-1501.00			AFLAC POST TAX			146.75	0.00
24201	4/19/2017	4/19/2017	287.82					Ck# 739 Printed
	01-1501.00			BBHA			287.91	0.00
	01-1501.00			rounding			0.00	0.09
							287.91	0.09
Ag Land ATV								
24244	4/25/2017	4/25/2017	133.14					Posted
	09-3310.00			annual service for 4-wheeler			133.14	0.00
Arrow Seed								
24245	4/25/2017	4/25/2017	12.99					Posted
	09-3223.00			supplies			12.99	0.00
Baxter Welding								
24213	4/25/2017	4/25/2017	2.46					Posted
	09-3410.00			historical sign in square-pipe			2.46	0.00
Bloomberg Businessweek								
24227	4/25/2017	4/25/2017	90.00					Posted
	07-3340.00			book purchases			90.00	0.00
Bon Tool Co.								
24235	4/25/2017	4/25/2017	103.92					Posted
	08-3310.00			10" mortar hoe			103.92	0.00
Bound Tree Medical								
24208	4/25/2017	4/25/2017	169.99					Posted
	05-3338.00			EMS Supplies			169.99	0.00
Broken Bow Mun Utilities								
24232	4/25/2017	4/25/2017	2,389.21					Posted
	08-3225.00			fuel			831.09	0.00
	06-3225.00			fuel			384.30	0.00
	04-3225.00			fuel			625.55	0.00
	05-3225.00			fuel			56.63	0.00
	09-3225.00			fuel			157.72	0.00
	03-3225.00			fuel			333.92	0.00
							2,389.21	0.00
CEDC								
24221	4/25/2017	4/25/2017	150.00					Posted
	01-3212.00			Eclipse Glasses for Eclipse 2017			150.00	0.00
Cardmember Services								
24206	4/19/2017	4/19/2017	1,341.78					Ck# 744 Printed
	01-3205.00			Housing Innovation Conference Brent			175.00	0.00
	01-3205.00			Hotel Room for Conference Brent			147.60	0.00
	01-3216.10			Microsoft Email renewal			380.06	0.00
	09-3339.00			Swing seats			375.92	0.00
	08-3410.00			3 pt hitch sprayer			263.20	0.00
							1,341.78	0.00
Central I.T., LLC								
24224	4/25/2017	4/25/2017	228.00					Posted
	07-3410.00			surge protectors			228.00	0.00
Century Link								
24205	4/19/2017	4/19/2017	139.47					Ck# 745 Printed
	03-3221.00			Handi Bus - Basic & Long Distance			53.98	0.00
	01-3221.00			General -Basic & Long Distance Radio			85.49	0.00
							139.47	0.00
City Flex Benefit Plan								
24190	4/19/2017	4/19/2017	130.21					Ck# 741 Printed
	01-1501.00			SELECT FLEX-UNREIMBURSED M/D/V			130.21	0.00
24202	4/19/2017	4/19/2017	200.00					Ck# 741 Printed
	01-1501.00			BBHA			200.00	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
City of Broken Bow - Health Insurance (continued)								
24200	4/19/2017	4/19/2017	3,599.56					Posted
	01-1501.00			HEALTH INSURANCE			3,599.56	0.00
City of Broken Bow Pension Fund								
24191	4/19/2017	4/19/2017	1,898.17					Posted
	01-1513.00			PENSION/401K LOAN PAYMENT			1,898.17	0.00
24192	4/19/2017	4/19/2017	6,221.90					Posted
	01-1502.00			PENSION/401K NEW			6,221.90	0.00
Creative Signs								
24242	4/25/2017	4/25/2017	400.00					Posted
	12-4200.01			Temporary Library sign			400.00	0.00
Custer County Chief								
24239	4/25/2017	4/25/2017	796.31					Posted
	01-3212.00			Progress Community Insert			235.00	0.00
	01-3209.00			Minutes and Notices			351.31	0.00
	10-3209.00			Pool Lifeguard Ad			210.00	0.00
							796.31	0.00
Demco								
24228	4/25/2017	4/25/2017	891.75					Posted
	07-3340.00			materials			891.75	0.00
Display Sales								
24234	4/25/2017	4/25/2017	1,465.00					Posted
	08-3425.00			US Flags, Welcome Flags, Never Furl Kits			1,465.00	0.00
Dollar General-Regions 410526								
24241	4/25/2017	4/25/2017	30.50					Posted
	01-2405.00			pop machine pop			30.50	0.00
EFTPS Online Payment								
24196	4/19/2017	4/19/2017	1,921.60					Ck# 735 Printed
	01-1500.00			MEDICARE			1,921.60	0.00
24197	4/19/2017	4/19/2017	6,527.91					Ck# 735 Printed
	01-1500.00			FEDERAL MARRIED			4,244.33	0.00
	01-1500.00			FEDERAL SINGLE			2,283.58	0.00
							6,527.91	0.00
24198	4/19/2017	4/19/2017	8,216.58					Ck# 735 Printed
	01-1500.00			SOCIAL SECURITY			8,216.58	0.00
Electrical Engineering & Equipment								
24240	4/25/2017	4/25/2017	347.75					Posted
	09-3339.00			park sign lights			347.75	0.00
Family Heritage								
24193	4/19/2017	4/19/2017	56.00					Ck# 737 Printed
	01-1501.00			FAMILY HERITAGE			56.00	0.00
Fireguard								
24209	4/25/2017	4/25/2017	330.30					Posted
	06-3410.00			bunker gear			330.30	0.00
Fyr-Tek								
24211	4/25/2017	4/25/2017	312.75					Posted
	06-3310.00			repairs to city pumper intake valve			312.75	0.00
Great Plains Communications								
24225	4/25/2017	4/25/2017	425.00					Posted
	07-3341.00			internet (paid in advance)			425.00	0.00
Hometown Leasing								
24236	4/25/2017	4/25/2017	200.17					Posted
	04-3216.00			Copier Lease			111.26	0.00
	07-3216.00			Copier Lease			88.91	0.00
							200.17	0.00
Ingram Library Services								
24229	4/25/2017	4/25/2017	1,981.72					Posted
	07-3340.00			materials			1,981.72	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
Insurance Aid Services (continued)								
24238	4/25/2017	4/25/2017	1,242.44					Posted
	05-3336.00			Insurance Aid Fees			1,242.44	0.00
Joe Franssen								
24247	4/25/2017	4/25/2017	130.54					Posted
	06-3311.00			keypad lock for street building			130.54	0.00
Kim Blackburn								
24230	4/25/2017	4/25/2017	73.83					Posted
	07-3313.00			mileage SRP conference			73.83	0.00
Kirkpatrick Cleaning Solutions								
24220	4/25/2017	4/25/2017	703.71					Posted
	10-3310.00			paper towels, toilet paper, trash bags			306.93	0.00
	09-3311.00			paper towels, toilet paper, trash bags			306.92	0.00
	02-3223.01			paper towels, toilet paper, trash bags			89.86	0.00
							703.71	0.00
Laurie French								
24237	4/25/2017	4/25/2017	74.90					Posted
	10-3205.00			pool training in Kearney 4/11/17 mileage			74.90	0.00
Matheson Tri-Gas Inc								
24217	4/25/2017	4/25/2017	41.62					Posted
	08-3310.00			argon and oxygen			41.62	0.00
Mead Lumber								
24212	4/25/2017	4/25/2017	840.73					Posted
	08-3310.00			lumber, nails, paint, screws, sealant, oxbo			588.81	0.00
	09-3223.00			paint and supplies			140.92	0.00
	06-3223.00			trash bags			28.98	0.00
	07-3410.00			carts supplies for moving			82.02	0.00
							840.73	0.00
Municipal Emergency Services								
24214	4/25/2017	4/25/2017	70.83					Posted
	04-3412.00			tags for vests			70.83	0.00
1 Nebraska Child Support Payment Center								
24195	4/19/2017	4/19/2017	629.65					Ck# 738 Printed
	01-1503.00			CHILD SUPPORT-NE			629.65	0.00
Nebraska Dept of Environmental Quality								
24243	4/25/2017	4/25/2017	250.00					Posted
	11-3222.00			CD Cell License Renewal			250.00	0.00
OSA/Computers Plus								
24207	4/25/2017	4/25/2017	134.37					Posted
	08-3223.00			office supplies			57.52	0.00
	06-3223.00			office supplies			76.85	0.00
							134.37	0.00
24219	4/25/2017	4/25/2017	24.99					Posted
	07-3223.00			paper			24.99	0.00
Obrien's True Value								
24218	4/25/2017	4/25/2017	179.95					Posted
	08-3310.00			saw blades, hardware, reinforced cloth, bit			117.00	0.00
	07-3311.00			light bulbs			62.95	0.00
							179.95	0.00
Omaha State Bank								
24194	4/19/2017	4/19/2017	318.75					Ck# 740 Printed
	01-1501.00			HSA			318.75	0.00
Prachts Ace Hardware								
24215	4/25/2017	4/25/2017	6.00					Posted
	04-3223.00			keys			6.00	0.00
Presto X Company								
24231	4/25/2017	4/25/2017	44.80					Posted
	07-3311.00			monthly service			44.80	0.00

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Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
Pristine Cleaning, LLC (continued)								
24222	4/25/2017	4/25/2017	375.00					Posted
	02-3419.01			Cleaning Service			375.00	0.00
Ranchland Ford								
24204	4/19/2017	4/19/2017	141.26					Ck# 743 Printed
	05-3310.00			2016 Ambulance Yearly Service (to replac			141.26	0.00
Sargent Pipe Co								
24233	4/25/2017	4/25/2017	189.60					Posted
	08-3310.00			4'x6' box tube			189.60	0.00
Shopko Store								
24246	4/25/2017	4/25/2017	54.99					Posted
	09-3311.00			propane bottle for heater			54.99	0.00
Sport Videos								
24226	4/25/2017	4/25/2017	92.00					Posted
	07-3340.00			Video books			92.00	0.00
State Income Tax WH NE Online Payment								
24199	4/19/2017	4/19/2017	2,313.79					Ck# 736 Printed
	01-1500.00			STATE MARRIED			1,572.50	0.00
	01-1500.00			STATE SINGLE			741.29	0.00
							<u>2,313.79</u>	<u>0.00</u>
State of Nebraska								
24203	4/19/2017	4/19/2017	1,334.00					Ck# 742 Printed
	01-2400.10			Keno Taxes			1,334.00	0.00
Trotter Service								
24216	4/25/2017	4/25/2017	62.00					Posted
	09-3311.00			propane for heater			62.00	0.00
Verizon Wireless								
24210	4/25/2017	4/25/2017	30.02					Posted
	06-3221.00			Telephone			30.02	0.00
Woods & Aitken LLP								
24223	4/25/2017	4/25/2017	313.50					Posted
	01-3214.00			legal fees			313.50	0.00
			<u>51,717.05</u>	60 Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 4/12/2017

Ending: 4/25/2017

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

4/19/17 Payroll - \$46,636.59

Check Approval List - GL Account

4/20/2017 10:15:47 AM

City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		PRE TAX AFLAC	Health/Life/Acc Insuranc	\$895.07
Aflac		AFLAC POST TAX	Health/Life/Acc Insuranc	\$146.75
Aflac		BBHA	Health/Life/Acc Insuranc	(\$0.09)
Aflac		BBHA	Health/Life/Acc Insuranc	\$287.91
CEDC		Eclipse Glasses for Eclipse 2017	City Promotions	\$150.00
Cardmember Services			Travel & Meeting Expen:	\$147.60
Cardmember Services			Travel & Meeting Expen:	\$175.00
Cardmember Services			Software Fees	\$380.06
Century Link		telephone	Telephone/Internet	\$85.49
City Flex Benefit Plan		SELECT FLEX-UNREIMBURSED M/D/V	Health/Life/Acc Insuranc	\$130.21
City Flex Benefit Plan		BBHA Flex	Health/Life/Acc Insuranc	\$200.00
City of Broken Bow - Health Insurance		HEALTH INS	Health/Life/Acc Insuranc	\$3,599.56
City of Broken Bow Pension Fund		PENSION/401K NEW	Pension	\$6,221.90
City of Broken Bow Pension Fund		PENSION/401K LOAN PAYMENT	Loan Payment	\$1,898.17
Custer County Chief		publication	Printing & Publication	\$351.31
Custer County Chief		publication	City Promotions	\$235.00
Dollar General-Regions 410526		pop machine pop	Miscellaneous Reimburs	\$30.50
EFTPS Online Payment		MEDICARE	Payroll Taxes	\$1,921.60
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$4,244.33
EFTPS Online Payment		FEDERAL	Payroll Taxes	\$2,283.58
EFTPS Online Payment		FICA	Payroll Taxes	\$8,216.58
Family Heritage		FAMILY HERITAGE	Health/Life/Acc Insuranc	\$56.00
Nebraska Child Support Payment Center		CHILD SUPPORT-NE	Child Support	\$629.65
Omaha State Bank		HSA	Health/Life/Acc Insuranc	\$318.75
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$741.29
State Income Tax WH NE Online Paymei		STATE	Payroll Taxes	\$1,572.50
State of Nebraska		Keno Taxes	KENO Proceeds	\$1,334.00
Woods & Aitken LLP		legal fees	Legal Fees	\$313.50
			Total General	\$36,566.22
Municipal Building				
Kirkpatrick Cleaning Solutions		paper towels, toilet paper, trash bags	Building Cleaning Suppli	\$89.86
Pristine Cleaning, LLC		cleaning service	Contracted Services	\$375.00
			Total Municipal Building	\$464.86
Handi Bus				
Broken Bow Mun Utilities		fuel use	Gas and Oil	\$333.92
Century Link		telephone	Telephone/Internet	\$53.98
			Total Handi Bus	\$387.90
Police				
Broken Bow Mun Utilities		fuel use	Gas and Oil	\$625.55
Hometown Leasing		copier leases	Copier Maint/Expense	\$111.26
Municipal Emergency Services		tags for vests	Vests	\$70.83
Prachts Ace Hardware		keys	Supplies & Postage	\$6.00
			Total Police	\$813.64
Rescue Unit				
Bound Tree Medical		EMS Supplies	Ambulance Supplies	\$169.99
Broken Bow Mun Utilities		fuel use	Gas and Oil	\$56.63
Insurance Aid Services		insurance aid fees	Insurance Aid Fees	\$1,242.44
Ranchland Ford		2016 Ambulance Yearly Service (to replace	Maint/Repair Equipment	\$141.26
			Total Rescue Unit	\$1,610.32
Fire				
Broken Bow Mun Utilities		fuel use	Gas and Oil	\$384.30
Fireguard		bunker boots	Equipment Purchases	\$330.30
Fyr-Tek		repairs to city pumper intake valve	Maint/Repair Equipment	\$312.75
Joe Franssen		keypad lock for street building	Maintenance & Repair B	\$130.54
Mead Lumber		hardware and supplies	Supplies & Postage	\$28.98
OSA/Computers Plus		office supplies	Supplies & Postage	\$76.85
Verizon Wireless		telephone	Telephone/Internet	\$30.02
			Total Fire	\$1,293.74
Library				

Check Approval List - GL Account

4/20/2017 10:15:47 AM

City of Broken Bow

Page 2 of 2

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Library				
Bloomberg Businessweek		book purchases	Book Purchases	\$90.00
Central I.T., LLC		surge protectors	Equipment Purchases	\$228.00
Demco		materials	Book Purchases	\$891.75
Great Plains Communications		internet (paid in advance)	Computer Public Access	\$425.00
Hometown Leasing		copier leases	Copier Maint/Expense	\$88.91
Ingram Library Services		materials	Book Purchases	\$1,981.72
Kim Blackburn		mileage SRP conference	Training	\$73.83
Mead Lumber		hardware and supplies	Equipment Purchases	\$82.02
OSA/Computers Plus		paper	Supplies & Postage	\$24.99
Obrien's True Value		hardware and supplies	Maintenance & Repair B	\$62.95
Presto X Company		monthly service	Maintenance & Repair B	\$44.80
Sport Videos		Video books	Book Purchases	\$92.00
			Total Library	\$4,085.97
Street				
Bon Tool Co.		10" mortar hoe	Maint/Repair Equipment	\$103.92
Broken Bow Mun Utilities		fuel use	Gas and Oil	\$831.09
Cardmember Services			Equipment Purchases	\$263.20
Display Sales		US Flags, Welcome Flags, Never Furl Kits	Street Construction	\$1,465.00
Matheson Tri-Gas Inc		argon and oxygen	Maint/Repair Equipment	\$41.62
Mead Lumber		hardware and supplies	Maint/Repair Equipment	\$588.81
OSA/Computers Plus		office supplies	Supplies & Postage	\$57.52
Obrien's True Value		hardware and supplies	Maint/Repair Equipment	\$117.00
Sargent Pipe Co		4" x 6" box tube	Maint/Repair Equipment	\$189.60
			Total Street	\$3,657.76
Park				
Ag Land ATV		annual service for 4-wheeler	Maint/Repair Equipment	\$133.14
Arrow Seed		supplies	Supplies & Postage	\$12.99
Baxter Welding		historical sign in square-pipe	Equipment Purchases	\$2.46
Broken Bow Mun Utilities		fuel use	Gas and Oil	\$157.72
Cardmember Services			Maintenance/Repair Gro	\$375.92
Electrical Engineering & Equipment		park sign lights	Maintenance/Repair Gro	\$347.75
Kirkpatrick Cleaning Solutions		paper towels, toilet paper, trash bags	Maintenance & Repair B	\$306.92
Mead Lumber		hardware and supplies	Supplies & Postage	\$140.92
Shopko Store		propane bottle for heater	Maintenance & Repair B	\$54.99
Trotter Service		propane for heater	Maintenance & Repair B	\$62.00
			Total Park	\$1,594.81
Swimming Pool				
Custer County Chief		publication	Printing & Publication	\$210.00
Kirkpatrick Cleaning Solutions		paper towels, toilet paper, trash bags	Maint/Repair Equipment	\$306.93
Laurie French		pool training in Kearney 4/11/17 mileage	Travel & Meeting Expen:	\$74.90
			Total Swimming Pool	\$591.83
Sanitation				
Nebraska Dept of Environmental Quality		CD Cell License Renewal	Miscellaneous Expense	\$250.00
			Total Sanitation	\$250.00
ST Infra/Capital				
Creative Signs		Temporary Library sign	Library	\$400.00
			Total ST Infra/Capital	\$400.00
				\$51,717.05

Report Selection: Check Approval List - GL Account
 Date Range Selection: GL Posting Date
 Starting Date: 4/12/2017
 Ending Date: 4/25/2017

4/19/17 Payroll \$ 46,636.59

BROKEN BOW

N E B R A S K A

Rooted. But Not Standing Still.

MAYORAL PROCLAMATION

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, Broken Bow has been recognized as a “Tree City USA” by the National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW, THEREFORE, I, Cecil Burt, Mayor of the City of Broken Bow, do hereby proclaim April 28, 2017, as

“ARBOR DAY”

in the City of Broken Bow, and I urge all citizens to support efforts to care for our trees and woodlands and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Dated this 25th day of April, 2017.

Cecil Burt, Mayor

[Return to Agenda](#)

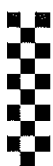


Businesses to the west of alley:

Bow Booterie
 Judy's Hair Designs
 Bow Tax & Accounting
 G&G Tax & Business Services
 The Insurance Center
 Chamber of Commerce
 Computers Plus
 Prairie Eye Care

Businesses to the east of alley:

Palmer Monument

**BROKEN BOW**

NEBRASKA

Routed, But Not Scheduling Still.

Date: 4/20/17**PUBLIC AGENDA REQUEST FORM**

No action will be taken relative to items on this agenda other than referral for information.

Date to speak: April 25, 2017

Name: Donnis J. Hueftle-Bullock

Address: 424 South 8th Ave., Suite 4
Broken Bow, NE ZIP 68822

Phone Number: 308-872-5691

E-mail address: donnis@brokenbow-ne.com

Brief description of topic to be discussed:Asking for approval for Run/Walk/Bike to be held up at Melham complex.July 8, 2017 6:30 am - 2:00 pmRequest to have rest rooms open and showers available for participants

Signature: Donnis J. Hueftle-Bullock Digitally signed by Donnis J. Hueftle-Bullock
Data: 2017.04.20 16:44:42 -05'00'

Please return to: Stephanie Wright, City Clerk
City of Broken Bow
PO Box 504 - 314 South 10th Avenue
Broken Bow, NE 68822

Ph: (308) 872-5831

Fax (308) 872-6885

E-mail address: clerk@cityofbrokenbow.org

RESOLUTION 2017-22

**RESOLUTION AUTHORIZING PAYMENT #8 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 8 for work performed for Construction Administration through March 31, 2017; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$3,751.00 for the Broken Bow Library Design Services/Building Renovation and Addition.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$3,751.00.

PASSED AND APPROVED this 25th day of April, 2017.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

April 10, 2017

Project No: R120249.02

Invoice No: 95218

Invoice Amount: 3,751.00

City of Broken Bow
PO Box 504
314 So. 10th Avenue
Broken Bow, NE 68822

Project Manager Marvin Larson

Project R120249.02 Broken Bow Library Design Services/ Building Renovation and Addition
Professional Services through March 31, 2017

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Design Development	\$31,500.00	100 %	\$31,500.00	\$31,500.00	0.00
Construction Documents	\$104,100.00	100 %	\$104,100.00	\$104,100.00	0.00
Bidding and Negotiation	\$9,000.00	100 %	\$9,000.00	\$9,000.00	0.00
Hourly Phase(s)					
Construction Administration			\$4,709.50	\$958.50	\$3,751.00
Reimbursable Expenses			\$330.00	\$330.00	0.00
Total	\$144,600.00		\$149,639.50	\$145,888.50	\$3,751.00
Total Amount Due Upon Receipt					\$3,751.00

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

www.jeo.com

Return to Agenda

RESOLUTION 2017-23

**RESOLUTION AUTHORIZING PAYMENT #26 TO
JEO CONSULTING GROUP, INC.**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA:

WHEREAS, JEO Consulting Group, Inc. has submitted Pay Request No. 26 for work performed for 94% completed work of Construction Services, 20% Amendment S "B" St Design, 87% Amend Soil Conditions, 15% Additional Amend S "B" St Design, and RPR Services completed through April 7, 2017; and

WHEREAS, JEO Consulting Group, Inc. is entitled to a payment of \$7,789.50 for the Broken Bow 2015 Downtown Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Broken Bow, Nebraska: to authorize the City to sign all necessary documentation for payment and pay JEO Consulting Group, Inc. \$7,789.50.

PASSED AND APPROVED this 25th day of April, 2017.

Cecil Burt, Mayor

ATTEST:

Stephanie M. Wright, City Clerk

(S E A L)



ENGINEERING ■ ARCHITECTURE ■ SURVEYING ■ PLANNING

Invoice

April 12, 2017
 Project No: R141001.00
 Invoice No: 95248
 Invoice Amount: 7,789.50

City of Broken Bow
 PO Box 504
 314 So. 10th Avenue
 Broken Bow, NE 68822

Project Manager Steven Parr

Project R141001.00 Broken Bow 2015 Downtown Improvements

Professional Services through April 7, 2017

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Design	\$173,705.00	100 %	\$173,705.00	\$173,705.00	0.00
Amendment No. 1 Design	\$28,095.00	100 %	\$28,095.00	\$28,095.00	0.00
Bidding and Negotiations	\$12,000.00	100 %	\$12,000.00	\$12,000.00	0.00
Construction Services	\$167,000.00	94 %	\$157,225.50	\$156,243.50	\$982.00
Add'l Lighting Design for 10th Avenue, D Street and Downtown Park	\$7,950.00	100 %	\$7,950.00	\$7,950.00	0.00
Add'l Lighting Design for 10th Avenue, C Street to BNSF	\$2,970.00	100 %	\$2,970.00	\$2,970.00	0.00
Amend-S. "B" St Design	\$32,000.00	100 %	\$32,000.00	\$32,000.00	0.00
Amend-S. "B" St Const Serv	\$8,490.00	20 %	\$1,730.75	\$777.00	\$953.75
Amend-S. "B" St Constr Serv	\$2,160.00	0 %	0.00	0.00	0.00
Amend-Soil Conditions	\$1,700.00	87 %	\$1,480.00	0.00	\$1,480.00
Add'l Amend-S. B St Design	\$9,950.00	15 %	\$1,500.00	0.00	\$1,500.00
Add'l Amend-S.B St Constr	\$4,250.00	0 %	0.00	0.00	0.00
Post Construction	\$10,000.00	0 %	0.00	0.00	0.00
Hourly to a Maximum Phase(s)					
Amend-S. "B" St RPR Serv	\$13,400.00		\$1,332.00	\$1,332.00	0.00
Hourly Phase(s)					
Add'l Amend-S.B St RPR			0.00	0.00	0.00
Add'l Services-USACOE Flood Control Permitting			\$10,502.00	\$10,502.00	0.00
RPR Services			\$99,754.50	\$96,880.75	\$2,873.75
Total	\$473,670.00		\$530,244.75	\$522,455.25	\$7,789.50

JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

142 W. 11th Street | PO Box 207 | Wahoo, Nebraska 68066-0207 | p: 402.443.4661 | f: 402.443.3508

www.jeo.com

Project	R141001.00	Broken Bow 2015 Downtown Improvements	Invoice	95248
Total Amount Due Upon Receipt			\$7,789.50	

cc-Ryan Kavan, JEO